

Priority Level Guide for Eligible Trust Behavioral Mini-Grant Requests

Priority Level	Category	Typical Needs / Items	Guideline Limits or Review Considerations	Required Documentation: Always verify specific documentation requirements with the official Behavioral Health Mini Grant Guidelines, available here .
1	Physiological Needs	Beds, mattresses, hygiene supplies, dental care, and medical equipment.	Beds (mattress and frame) up to \$750.	Cost estimate for beds/equipment; proof of medical necessity if applicable.
2	Safety Needs	Housing deposit, first/last month's rent, home modifications, essential appliances (heat, water, food storage).	Must show direct connection to safety or stability.	Housing assistance requires a lease copy or landlord statement of anticipated costs; home modifications need cost estimates and landlord approval if applicable; essential appliances require cost estimates.
3	Transportation	Bus pass, cab vouchers, bike, vehicle repairs, winter tires.	Requests must demonstrate how transportation supports stability and essential life functioning.	Car repairs and tire replacements require a cost estimate, a valid driver's license, proof of insurance, and vehicle registration. Bikes, bus passes, and other transportation needs require cost estimates.
4	Employment and Stability Support Items	Furniture, electronics, gym memberships or fitness equipment, tools, clothing, household goods, non-critical services, and driver's education.	The limits for furniture, TVs, computers, household goods, and clothing are as follows: • Furniture: up to \$750 • TVs: up to \$250 • Computers or laptops (including a printer): up to \$500 • Household goods: up to \$750 • Clothing: up to \$500	Cost estimates are required except for household goods and general clothing. Requests for specialized clothing or severe-weather outerwear over \$500 require justification and a cost estimate. Work equipment and tools require a letter of support if the beneficiary is in stable recovery.
5	Other / Case-by-Case	Items not listed above are reviewed as situational requests of lowest priority.	Requests are reviewed individually in alignment with current BH guidelines.	Agency justification and cost estimate as available.
--	Not Allowed	Gift cards, tuition, gas cards, direct medical treatment, ongoing utilities or rent, vehicle purchase/fuel/insurance, Safety Advisory Restricted items	Not eligible for funding under any category.	Not applicable.

- Always verify specific documentation requirements with the official Behavioral Health Mini Grant Guidelines (available at: <https://alaskamentalhealthtrust.org/wp-content/uploads/2025/05/Updated-BH-Mini-Grant-Guidelines-4-30-2025.pdf>) as these constitute the official and authoritative source for all Behavioral Health Mini Grant application processes, eligibility criteria, allowable items, and specific documentation requirements.
- Multiple items may be included in one application, but each must be prioritized from highest to lowest need, to maximize the chance of at least partial funding.
- Agencies should always specify if other funding sources (Medicaid, insurance, or other grants) have been exhausted for the request.
- The Trust does not require or accept documentation of diagnosis or any other protected health information with the application.
- The term "essential" is defined as something vital and necessary for maintaining or improving a beneficiary's health, safety, and ability to participate in the community.