

**ALASKA MENTAL HEALTH TRUST AUTHORITY
SPECIAL FULL BOARD OF TRUSTEES MEETING**

**March 2, 2023
3:25 p.m.**

WebEx Videoconference/Teleconference

**Originating at:
3745 Community Park Loop, Suite 200
Anchorage Alaska 99508**

Trustees Present:

Rhonda Boyles, Chair
Brent Fisher
Verne' Boerner
Kevin Fimon
Agnes Moran
Anita Halterman

Trust Staff Present:

Steve Williams
Miri Smith-Coolidge
Kelda Barstad

Also participating: Catherine Woods; Eugene Hickey.

PROCEEDINGS

CALL TO ORDER

CHAIR BOYLES called the special board meeting to order. She called a roll call and announced that there was a quorum.

APPROVAL OF AGENDA

CHAIR BOYLES requested a motion to accept the agenda.

MOTION: A motion to accept the agenda was made by TRUSTEE FIMON; seconded by TRUSTEE BOERNER.

CHAIR BOYLES asked for any discussion on the agenda. There being none, she moved to the roll-call vote to approve the agenda.

After the roll-call vote, the MOTION was APPROVED. (Trustee Fimon, yes; Trustee Fisher, yes; Trustee Moran, yes; Trustee Boerner, yes; Trustee Halterman, yes; Chair Boyles, yes.)

ETHICS DISCLOSURES

CHAIR BOYLES asked for any ethics disclosures. Hearing none, she continued to Public Comment.

PUBLIC COMMENT

CHAIR BOYLES went through the guidelines for public comment, and asked if there was anyone online or signed up. Hearing no response, she noted that the Public Comment period would remain open for 30 minutes, and that the business of the agenda would continue.

CHARTER - CHIEF EXECUTIVE OFFICER

CHAIR BOYLES asked for the motion, and to read Section 7, which is part of the motion.

MOTION: TRUSTEE FIMON made a motion that the Board of Trustees approve and adopt the revised charter of the CEO dated March 2nd, 2023, and that the revised CEO charter take effect immediately. TRUSTEE BOERNER seconded.
Revised No. 7: "The board delegates approval authority to the CEO to allocate Authority Grant Funds of up to \$100,000 from budget lines previously approved by the board, but undesignated to specific entities. The CEO's authority is limited to approval of a total of \$100,000.00 per agency per state fiscal year. "Agency" means a sole proprietorship, limited liability company, limited partnership, partnership and any other entity in which the agency owns more than 50 percent of the voting power directly or indirectly through one or more other subsidiaries of the specified agency. The CEO may approve a single agency to receive one \$100,000 approval or multiple approvals not to exceed in sum \$100,000 per state fiscal year in CEO approved Authority Grant Funds, regardless of the budget lines previously approved by the Board of Trustees, but undesignated to specific entities. These allocations may take the form of grant awards, procurements following state processes, or other programmatic activities. The CEO shall not delegate the authority granted herein to any other individual or employee. Quarterly summary reports of all CEO approved items will be provided to trustees, and a

standing item will be placed on the next scheduled Program and Planning agenda following the report for any trustee discussion.”

CHAIR BOYLES stated that it was moved and seconded, and the motion was up for discussion.

TRUSTEE MORAN had a question on the words “regardless of the budget line.” Was that so every line in the budget did not have to be specified?

MR. HICKEY replied that is correct.

CHAIR BOYLES asked for any other discussion. Hearing none, she moved to a roll-call vote.

After the roll-call vote, the MOTION was APPROVED. (Trustee Fimon, yes; Trustee Fisher, yes; Trustee Moran, yes; Trustee Boerner, yes; Trustee Halterman, yes; Chair Boyles, yes.)

CHAIR BOYLES recognized Trustee Halterman.

TRUSTEE HALTERMAN stated, for the record, that Trustee John Sturgeon was excused from this part of the meeting. He had some travel issues that kept him from participating, but he was at most of the work session.

CHAIR BOYLES thanked Trustee Halterman and asked for any other comments by board members.

TRUSTEE FIMON stated thanks for all of the input. He was very appreciative during the work session of receiving the very good answers and information in the discussion.

TRUSTEE HALTERMAN thanked Trustee Boyles for chairing the meeting in her absence. She appreciates the work Steve Williams did to educate and demystify the grant process for the trustees. She stated that the work Catherine Woods did as a contractor was commendable, and she looked forward to continuing that work. She added that Gene Hickey was their guardian angel, and she thanked him for his contributions.

TRUSTEE FISHER thanked everyone for their participation and contributions. He stated that we have a great product.

TRUSTEE BOERNER stated her appreciation to staff and those that provided the technical supports. She thanked Trustee Halterman for all that she does. She thanked Trustee Boyles for stepping up and chairing the meeting today.

CHAIR BOYLES stated that it was nice to hear Trustee Boerner and that she would be missed. She commented that this had been a lot easier than what she had anticipated. She continued to Public Comment and asked if there was anyone that would like to speak.

MS. SMITH-COOLIDGE stated that no one had contacted her.

CHAIR BOYLES stated that it was 3:45, and the end of the Public Comment period on the

agenda. She continued that anyone who wished to give public comment and had not been heard, that written comments are always welcome and may be submitted to the trustees at any time. The email: public.comment@mhtrust.org; fax: 908-269-7966; or mail: 3745 Community Park Loop, Suite 200, Anchorage 99508. She entertained a motion to adjourn.

MR. WILLIAMS thanked the trustees for the work session discussion and for where this ended up today. He thanked Mr. Hickey and stated that this was a great kick-off to the review of the governance documents. A lot of good work was done. He continued that the Executive Committee had a work session on March 8th, and it has been noticed. The hope is to get the review documents to a place where the board could review and adopt them at the May board meeting.

CHAIR BOYLE thanked Mr. Williams and asked that every board member get a notice of the meeting in the event that they would like to participate.

MOTION: A motion to adjourn the meeting was made by TRUSTEE BOERNER; seconded by TRUSTEE MORAN.

There being no objection, the MOTION was APPROVED.

(The Special Full Board of Trustees meeting adjourned at 3:55 p.m.)