

A person with long hair, seen from behind, is walking on a rocky beach. The beach is covered in small, smooth stones and some seaweed. In the background, there is a calm body of water, a dense forest of evergreen trees on the opposite shore, and a range of mountains under a clear sky. The bottom right corner of the image transitions into a solid blue area where the text is located.

Trust

Alaska Mental Health
Trust Authority

Governance Work Session

March 2, 2023

Trust Grant Process



When/How Trustees Engage in Grantmaking

- Annual budget approval
 - Partnership grants
 - Focus area strategies
- Individual grant approvals
 - Over \$100K, approved board of trustees
 - Under \$100K, approved by CEO, shared in quarterly report
- Accountability
 - Grant agreement/performance measures
 - Grant reporting
 - Materials compiled for trustees during budget process



Trustee Approved FY23 Budget

	A	B	C	D	E	F	G	H	AI	AJ	AK	AL	AM
5	Non-Focus Area Allocations							Type	FY23 Approved (8/26/2021)				
6		Dept/RDU Component (or recipient)	Trans Type	IncT Begin	IncT End		Operating (O) / Capital (C) / Joint Grant (AG)		Sum of MHTAAR/MHT Admin & AG	MHTAAR/MHT Admin	Authority Grant	GF/MH	Other
7	Trust & TLO Agency Budgets												
8		Trust Authority MHT Agency Budget	DOR	IncM			O		4,430.3	4,430.3	-	-	-
9		Trust Land Office Agency Budget	DNR	IncM			O		4,930.6	4,930.6	-	-	-
10		Total Trust & TLO							9,360.9	9,360.9	-	-	-
11	Other Non-Focus Area Allocations												
12	Grant Making Programs												
13		Partnerships / Designated Grants					AG		2,150.0	-	2,150.0	-	-
14		Subtotal							2,150.0	-	2,150.0	-	-
15	Dental												
16		Trust Directed Projects - Dental	ANHC (Anch Comm Hlth)				AG		140.0	-	140.0	-	-
17		Trust Directed Projects - Dental	ICHHC (Fbks Comm Hlth)				AG		100.0	-	100.0	-	-
18		Donated Dental	Dental Lifeline Network				AG		30.0	-	30.0	-	-
19		Subtotal							270.0	-	270.0	-	-
20	Mini Grants												
21		Mini grants for ADRD beneficiaries	Alzheimers' Resource Agency				AG		400.0	-	400.0	-	-
22		Mini Grants for beneficiaries experiencing mental illness, chronic alcoholism & substance abuse.					AG		835.0	-	835.0	-	-
23		Mini Grants for beneficiaries experiencing mental illness, chronic alcoholism & substance abuse.	Contract Services				AG		165.0	-	165.0	-	-
24		Mini grants for beneficiaries with developmental disabilities					AG		391.3	-	391.3	-	-
25		Mini grants for beneficiaries with developmental disabilities	Contract Services				AG		58.7	-	58.7	-	-
26		Subtotal							1,850.0	-	1,850.0	-	-
27	Trust Statutory Advisory Boards												
28		ABADA/AMHB joint staffing	DHSS/DBH/AMHB-ABADA	IncM	2018	2028	O		491.5	491.5	-	-	-
29		GCDSE Joint Staffing	DHSS/DSDS/GCDSE	IncM	2018	2028	O		184.5	184.5	-	50.0	-
30		Beneficiary employment technical assistance and program coordination	DHSS/DSDS/GCDSE	IncT	2018	2028	O		123.5	123.5	-	-	-
31		ACoA Staffing and Beneficiary Program Support	DHSS/DSDS/ACoA	IncM	2018	2028	O		200.0	200.0	-	-	-
32		Subtotal							999.5	999.5	-	50.0	-

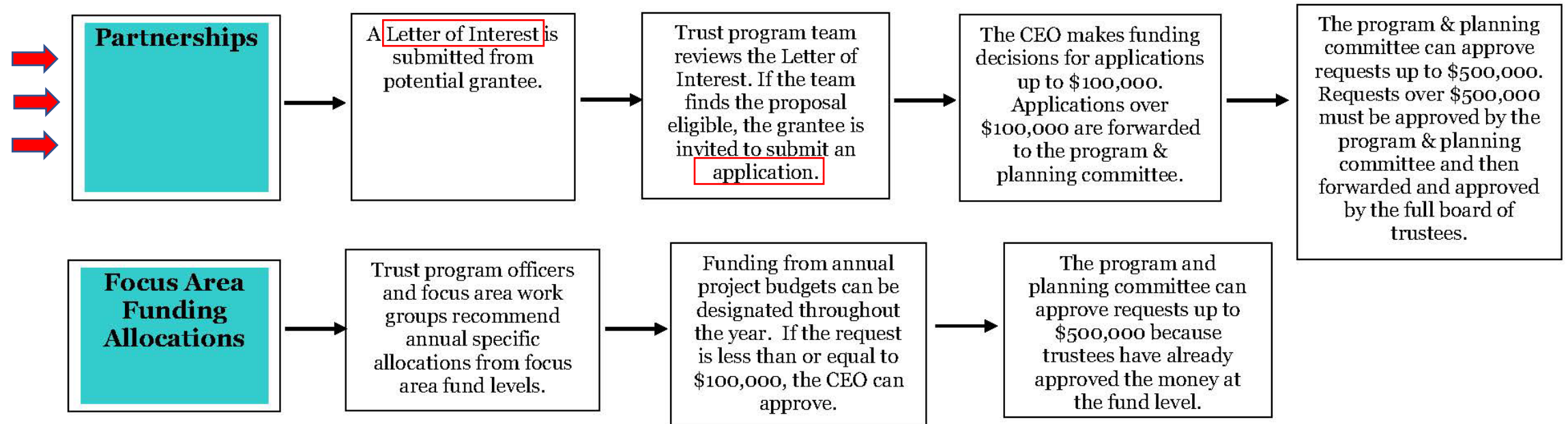

Chris Cooke, Chair

Non-Focus Area Allocations

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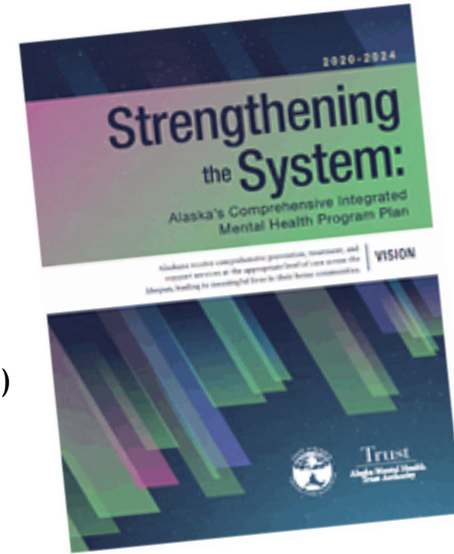
Grant Approval Process for Authority Grant Funds

All annual budgets are approved by the full board of trustees at the September meeting



Partnership Grant Application Process

- Letter of Interest (LOI)
 - After initial review may receive full grant application
- Criteria for review
 - Mission/Trust priorities
 - Regs/Statute
 - Comp Plan alignment (health.alaska.gov/Commissioner/pages/MentalHealth)
 - Sustainability
 - Grantee capacity
 - Availability of Trust funds
 - In good standing with State DOA Single Audit Coordinator
- Review process
 1. Program Officer
 2. Program Team (Includes CEO)
- Presented to CEO or Trustees
 - Approval or declination



Grant Applications and the Trust Webpage

The screenshot displays the Alaska Mental Health Trust Authority website. The top navigation bar includes links for HOME, ABOUT, BENEFICIARIES, CONNECT, and TRUST LAND OFFICE. A dropdown menu is open under BENEFICIARIES, listing Mission, History, Governance, Funding / Financials, Grants (highlighted with a red circle), and FAQ. The main content area features a large banner with the text "Stigma hurts." and a sub-header "Partnership Grants". Below this, a section titled "Our Mission" describes the Trust's role in providing services and funding. A sidebar titled "OF INTEREST" lists various events and reports, with "Apply For a Grant" highlighted by a red circle. The bottom section, titled "Eligibility", explains the process for receiving partnership grants, including the requirement to complete a Letter of Interest form.

Trust Alaska Mental Health Trust Authority

HOME ABOUT BENEFICIARIES CONNECT TRUST LAND OFFICE

Mission
History
Governance
Funding / Financials
Grants
FAQ

Stigma hurts.

Click here to learn more about the impact of stigma on Trust beneficiaries

Partnership Grants

Grants may be awarded to organizations that serve a specific purpose or need that is consistent with the Trust's mission.

Our Mission

It is the duty of the Alaska Mental Health Trust Authority to provide leadership in the advocacy, planning, implementing and funding of services and programs for Trust beneficiaries. The Trust Land Office is contracted exclusively by the Alaska Mental Health Trust Authority to manage its approximately one million acres of land and other non-cash assets to generate revenue to better serve our beneficiaries.

[Learn more about our values](#)

[Click here to watch a brief video about the Trust](#)

OF INTEREST

- + 2022 Fall Land Sale
- + Trust Improving Lives Conference
- + Legislative Audit, 2021
- + Behavioral Health Crisis Response
- + 2022 Annual Report
- + 2022 Grant Investments
- + Comprehensive Integrated Mental Health Plan 2020-24
- + Apply For a Grant**
- + Trust FAQ
- + Board Meeting Dates

Eligibility

The Trust awards partnership grants to organizations that serve Trust beneficiaries for a specific purpose or need that are aligned with the Trust's mission and priorities. Typically partnership grants are one time grants with a one year term, up to \$50,000.

For partnership grant funding examples, please see our [Grant Guidelines](#) (updated 7.19).

Eligible organizations for partnership grants are foundations, government agencies, tribal entities, nonprofits and corporations who serve Trust beneficiaries.

How to Apply

1. **Complete a Letter of Interest form, located here.**
2. Once the Letter of Interest is received, you will be contacted and notified within approximately three weeks if the request will be moving to the full online application stage of the grant process.

Letter of Interest (LOI)

If a LOI advances, an email is sent to the applicant agency, inviting them to submit a **full application** online.

Contact Information	
Organization Name:	Juneau Housing First Collaborative
Contact Name:	Mariya Lovishchuk
Title:	Project Coordinator
Address:	8715 Teal Street Juneau, AK 99801
Phone Number:	(907) 957-2885
E-mail Address:	info@feedjuneau.org

Request Overview	
Date of this Request:	March 8, 2022
Project Title (6-10 word limit):	Juneau Street Outreach
Tentative Project Start Date:	July 1, 2022
Tentative Project End Date:	June 30, 2023
Amount Requested from Trust:	\$35,000
Amount Committed from Other Sources:	\$25,000
List Sources of Other Committed Funding:	General funds from community contributions AHFC Stabilization Grant
Anticipated/Tentative Amount Requested from Other Sources:	n/a
List Sources of Anticipated/Tentative Funding:	n/a
Total Project Amount:	\$60,000

Project Overview: <i>Please provide a brief 3-4 sentence (a maximum of 90 words) description of what your proposed project will do for Trust beneficiaries</i>
Many of the individuals experiencing homelessness are Alaska Mental Health Trust Beneficiaries struggling with the symptoms of traumatic brain injuries and other qualified conditions. Many of the most vulnerable individuals do not stay in shelters and are not connected to services. The street outreach program allows for time and resources to address unsheltered individuals in our community and connect them to resources with the final goal of ending the cycle of hunger and homelessness.

Project Budget Narrative: <i>Please provide a brief 5-7 sentences of how you plan to use the funds requested. (Personnel, equipment, facilities, etc.)</i>
The funds will be used for personnel costs and will allow us to have a person on staff to address individuals outside of our shelter system. Part of the funds will be used for miscellaneous client needs such as bus passes, identification acquisition fees, and other small but essential items which will result in an improvement of the unsheltered homelessness situation. The funds will also be used for vehicle gas, small food items, socks, and other relationship building tokens.

Detailed Project Description: <i>Please provide information about your project (a maximum of 350 words) that includes the problem being addressed, target population and geographic area being served, expected outcomes, and how Trust beneficiaries will be better off as a result of this project. Clearly identify which Trust beneficiary group(s) will be the focus of the project.</i>
Problem Being Addressed: Unsheltered individuals experiencing homelessness are often most vulnerable. There is not an established connection to resources such as emergency shelters, transitional housing, mental health services, and medical assistance. For the last year, the street outreach project has allowed the community of Juneau resources to reach those experiencing homelessness on the streets and connect these individuals to the continuum of care service programs. We would like to continue the program for one more year to ensure that all those

From: [Lind, Lucas A \(DOR\)](#)
 To: [Mariya Lovishchuk](#); [Barstad, Kelda O \(DOR\)](#); [Chloe Papier](#); [Morgan CORRECT Frisman](#); [Predeger, Carrie M \(DOR\)](#)
 Subject: Trust Grant Application Link
 Date: Monday, April 4, 2022 2:24:00 PM
 Attachments: [Letter-of-Interest Revised.docx](#)

Hello Mariya,

Thank you for your letter of interest for a grant for the Juneau Street Outreach project. After reviewing the letter, we would like to consider the project further in the amount of \$35,000. The next step is the full online grant application. Here is the link to our online grant portal:

<https://www.grantrequest.com/Login.aspx?ReturnUrl=%2fapplication.aspx%3fSA%3dSNA%26FID%3d35021%26sid%3d259&SA=SN A&FID=35021&sid=259>

In order to have this considered for approval in May, we will need the grant application to be completed and submitted by Friday, May 6th.

Also, we have revised our letter of interest form with some additional fields. I have attached the updated copy for future use.

Thank you, and please let us know if you have any questions about the application or our processes.

Luke

Lucas Lind
 Grants Administrator
 Alaska Mental Health Trust Authority
 907-269-7999

Grant Approval Memo

The full application, submitted online, is used to develop the approval memo

- Approvals under \$100K go to the CEO, and over \$100K to trustees

3745 Community Park Loop, Suite 200
Anchorage, AK 99508
Tel 907.269.7960
www.mhitrust.org

Trust
Alaska Mental Health
Trust Authority

MEMO

To: Steve Williams, Chief Executive Officer
Date: May 2, 2022
Re: FY22 Partnership Grant Request
Amount: \$35,000.00
Grantee: Juneau Housing First
Project Title: Juneau Street Outreach

Approval
Steve Williams, Chief Executive Officer
Kelda Barstad, Assigned Program Officer

STAFF ANALYSIS
Juneau's unsheltered homeless population – those who are living in abandoned buildings, and encampments – have reduced significantly as compared to Juneau's sheltered population. The Juneau Street Outreach will provide unsheltered individuals with substance abuse and mental illness, which can result in homelessness. Coordinated Street Outreach through the Juneau Housing First System (CES) as compared to Juneau's sheltered population, provides a shared database and cooperative interagency practice along pathways toward housing stability through the Juneau Housing First System. It is important to understand how the community can respond with outreach. The geographic area served will be Juneau.

PROJECT DESCRIPTION
Many of the individuals experiencing homelessness are Alaska Mental Health Trust Beneficiaries struggling with the symptoms of traumatic brain injuries and other qualified conditions. Many of the most vulnerable individuals do not stay in shelters and the street outreach program allows for time and resources to connect these individuals to the continuum of care services the community of Juneau resources to reach those experiencing homelessness. Unsheltered individuals experiencing homelessness are established connection to resources such as emergency health services, and medical assistance. For the last year, the community of Juneau resources to reach those experiencing homelessness, the outreach program allows for the connection of these individuals to the continuum of care services the community of Juneau resources to reach those experiencing homelessness. The target population is chronically homeless adults who are connected to available services. The beneficiary groups are connected to the outreach program through the Juneau Housing First System. The geographic area served will be Juneau.

WHO WE SERVE
The beneficiary groups are individuals experiencing homelessness on the streets due to co-occurring disorders, suffering from mental illness, substance abuse, brain injuries and developmental disabilities. So far, outreach workers have not yet encountered an individual experiencing the street who did not suffer from symptoms of mental illness, substance abuse, brain injuries and developmental disabilities, together. Additionally, traumatic brain injury and developmental disabilities, are very common.

SUSTAINABILITY
The Street Outreach program will be incorporated into operations after this year due to solidifying collaboration with partner agencies and getting into the rhythm of performing the work regularly. A second year of funding is needed from the Trust to bridge the gap of establishing a new program to operationalizing it into practice.

ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Category	Count
Mental Illness	50
Substance Abuse	50
Traumatic Brain Injuries	25
Number of people to be trained	4

BUDGET

Category	Amount
Personnel Services Costs (Other Sources)	\$33,500.00
Personnel Services Narrative:	\$15,000.00
Space or Facilities Costs (Other Sources)	\$0.00
Space or Facilities Narrative:	
Supplies Costs (Other Sources)	\$1,500.00
Supplies Narrative:	\$1,500.00

The funding will support 1FTE to coordinate and perform street outreach services.

Funding is not requested for facility costs but office space and all associated expenses are contributed in kind by JHFC.

\$1,500.00
These funds will cover necessary supplies such as costs of transportation assistance, vehicle gas and bus passes, as well as other necessities such as socks, underwear, emergency items needed by beneficiaries.

EVALUATION CRITERIA
This project will measure:
• how many individuals have been contacted,
• how many individuals have been added to the Coordinated Entry List,
• how many individuals received assistance, and
• how many individuals have been connected to services.

Trust
Alaska Mental Health
Trust Authority

3745 Community Park Loop, Suite 200
Anchorage, AK 99508
Tel 907.269.7960
www.mhitrust.org

14127

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Grant Agreement

If a grant is approved, an agreement is developed

- Includes tailored performance metrics and conditions of award

Trust	
Alaska Mental Health Trust Authority	
Alaska Mental Health Trust Authority 3745 Community Park Loop, Suite 200 Anchorage, AK 99508 Phone: 269-7960 Fax: 269-7966 www.mhtrust.org Trust Program Contact: Kelda Barstad	
FY22 Authority Grant Funding Agreement Project Title: Juneau Street Outreach Project (FY22) Total: \$35,000.00 Term: May 2, 2022 to June 30, 2023 Fiscal Year: FY22 Authority Grant Type: Partnership GIFTS ID: 14127 (Please use this number in all grant correspondence)	
Agency Contact: Title: Organization Name: Address:	Mariya Lovishchuk Executive Director Juneau Housing Collaborative 8715 Teal Street JUNEAU, Alaska

Trust Coding	
Case	\$35,000.00
GRY	14127
PUR	15004188
ORG	1910
CRJ	040222008
AR	041548128
POB	041548128
MAJ PGM	041548128

b) Number (#) of individuals added to the Coordinated Entry list during the reporting period.

Is anyone better off?

a) Number (#) of individuals who received assistance during the reporting period.
b) Number (#) of individuals who have been connected to services during the reporting period.
c) Please describe the services that individuals were connected to during the reporting period.
d) Two stories of clients who experienced an improved quality of life as a result of participation in the project.

IV. Budget Agreement

The Trust agrees to fund Juneau Housing First Collaborative in the amount of \$35,000.00, understanding that funding is as outlined below:

Project Budget	
Personnel Services	\$33,500.00
Description	The funding will support 1FTE to coordinate and perform street outreach services
Supplies	\$1,500.00
Description	These funds will cover necessary supplies such as costs of transportation assistance, vehicle gas and bus passes, as well as necessities such as socks, underwear, emergency items needed by beneficiaries
Grant Total for FY22	\$35,000.00

It is understood that the Trust cannot advance funds or reimburse Juneau Housing First Collaborative for any anticipated or actual expenditures that has not been documented and agreed to in this agreement.

V. Payment Provisions

80% of grant funds will be advanced upon the Trust's receipt of the signed Grant Agreement and Request for Advance form. Disbursement of the remaining 20% will be made upon completion and approval of the final program and financial report by the Trust.

Payment Schedule	
Advance Payment (80%)	\$28,000.00
Final Grant Payment (20%)	\$7,000.00
Grant Total for FY22	\$35,000.00

Contracts, or receipts and other required information will be submitted to:

IX. Grant Recognition

The Trust encourages sharing information about projects and initiatives that are being supported by a grant from the Trust to help increase awareness about beneficiary needs and efforts to improve beneficiary outcomes. Recognition of Trust support also improves the public's understanding of the role of the Trust, and ways in which the Trust can support beneficiaries across Alaska.

- Juneau Housing First Collaborative accepts that the Trust may publicize this grant through media relations, quarterly grant reports that are posted to the Trust webpage, presentations to community organizations and partners, featured stories in publications such as the Trust annual report, and on the Trust website and social media accounts.
- Juneau Housing First Collaborative shall acknowledge a grant from the Trust in whatever ways are within your organization's communications capabilities. This includes but is not limited to acknowledging the Trust as a funding partner in all written, print, broadcast or online materials related to this project, and during any speaking engagements before a civic, professional, or community group about your funded efforts. Your organization is also encouraged to mention and tag the Trust in social media posts about work that is being supported by your grant.
- Juneau Housing First Collaborative is encouraged to send the Trust any press releases issued that reference work being accomplished through your grant, and copies of publications or media coverage that mention your Trust grant or work being supported through your Trust grant.

The Trust's Grant Recognition Guidelines Webpage has additional resources and information, and Trust logo files and usage guidelines. Communications inquiries can be directed to Allison Biastock, Chief Communications Officer, allison.biastock@alaska.gov or 907-334-2531.

X. Signatures

With the signatures below, the above project conditions are hereby agreed to and accepted based on the proposal submitted and the terms agreed to in this agreement. The undersigned is authorized to enter into this agreement on behalf of the Juneau Housing First Collaborative.

Mariya Lovishchuk
Executive Director
Juneau Housing Collaborative

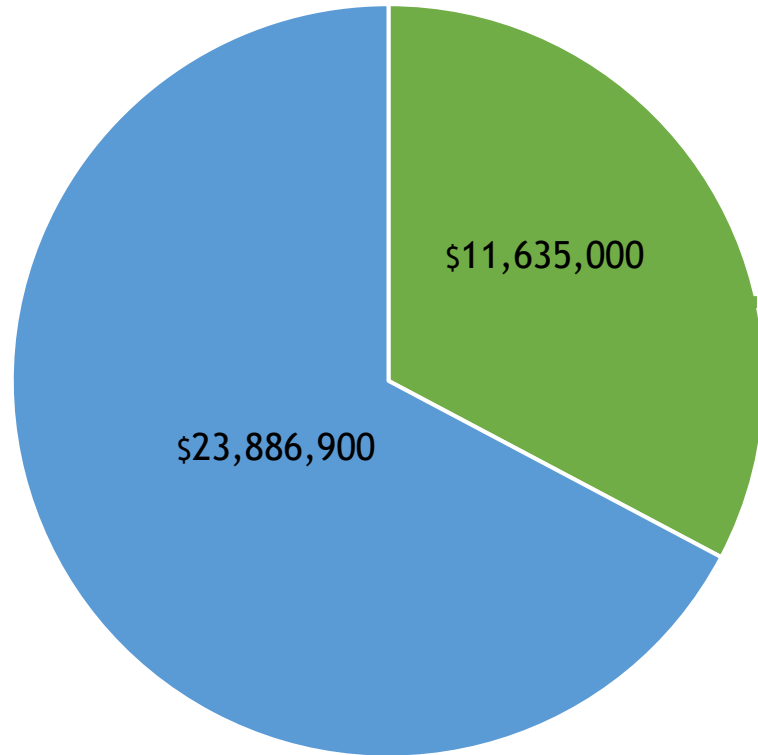
05/18/2022
Date

5/19/2022



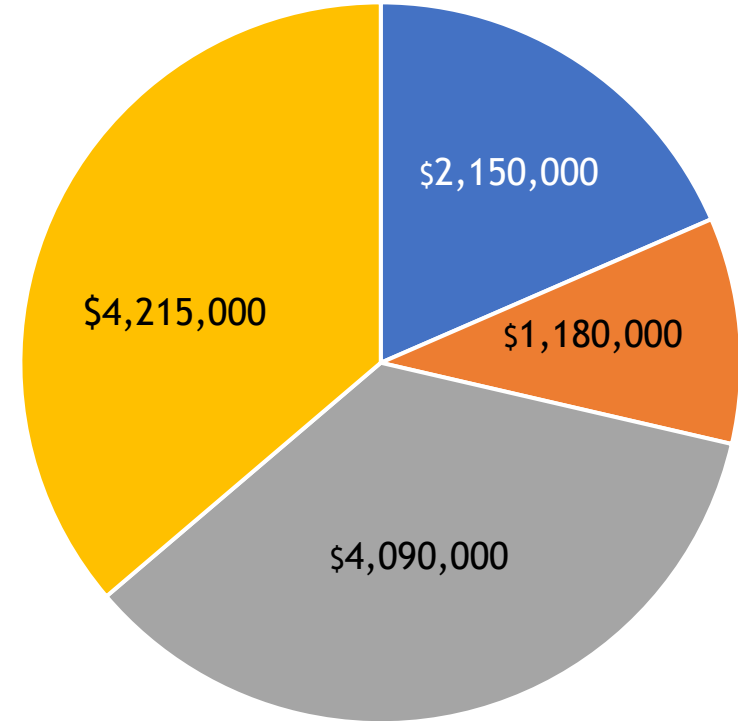
CEO and Trustee Authorizations

Total FY23 Budget:
\$35,521,900



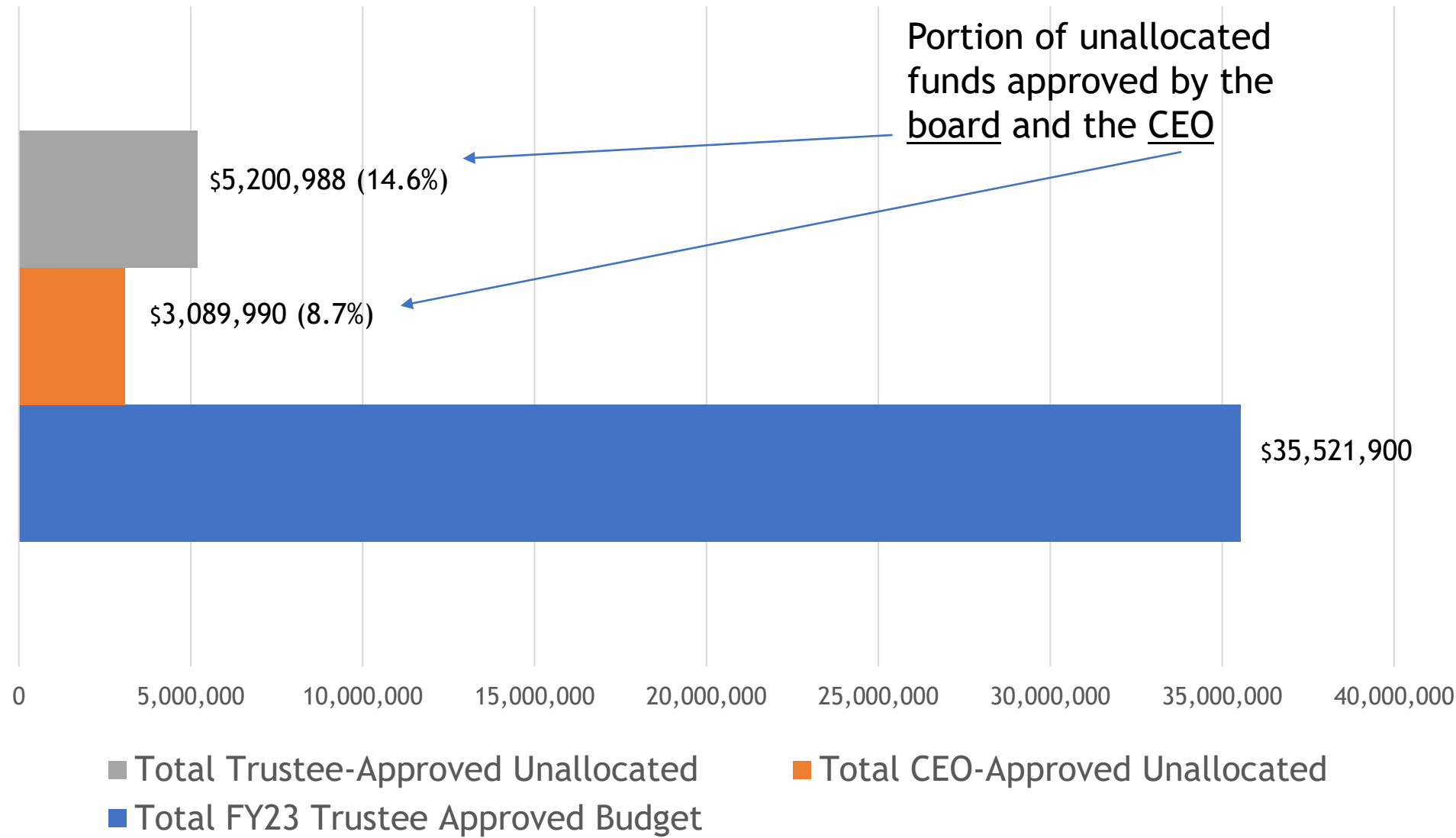
- Trustee-Approved Unallocated
- Allocated

FY23 Trustee-Approved Unallocated
\$11,635,000



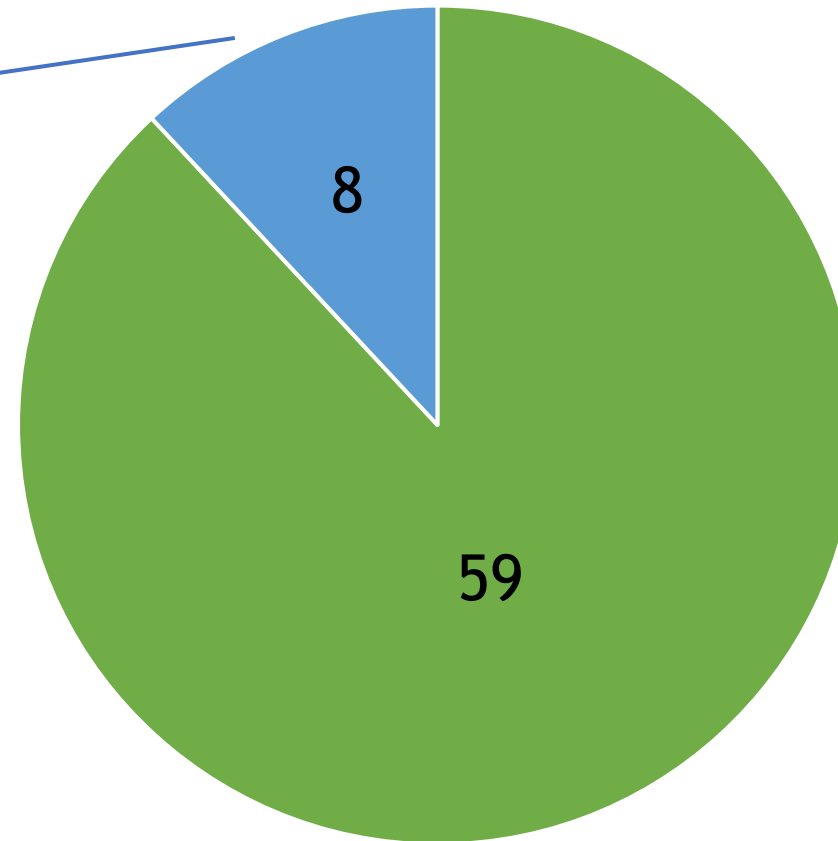
- Partnership Grants
- Non-Focus Area Unallocated
- Focus/Priority Area Unallocated
- Crisis Continuum of Care Unallocated

FY23 Approvals from Unallocated Budget Lines (To-Date)



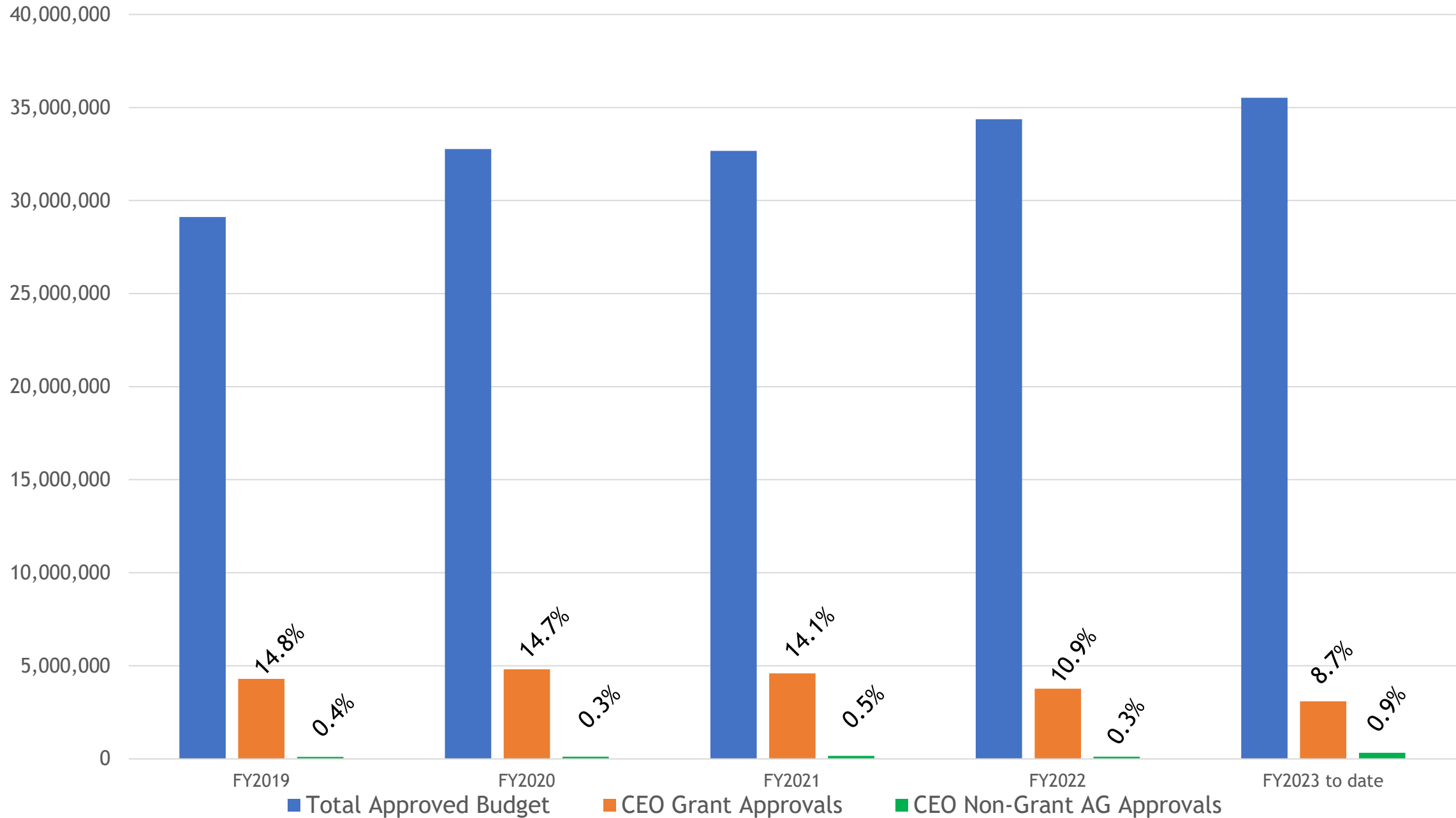
FY23-Number of CEO-Approved Grants per Grantee

Grantees that receive more than one Trust grant in a year are typically engaged in multiple beneficiary-serving programs/activities.



- Grantees with one approved grant
- Grantees with 2-3 approved grants

Total Trustee-Approved Budget & CEO Approvals



Grant Categories

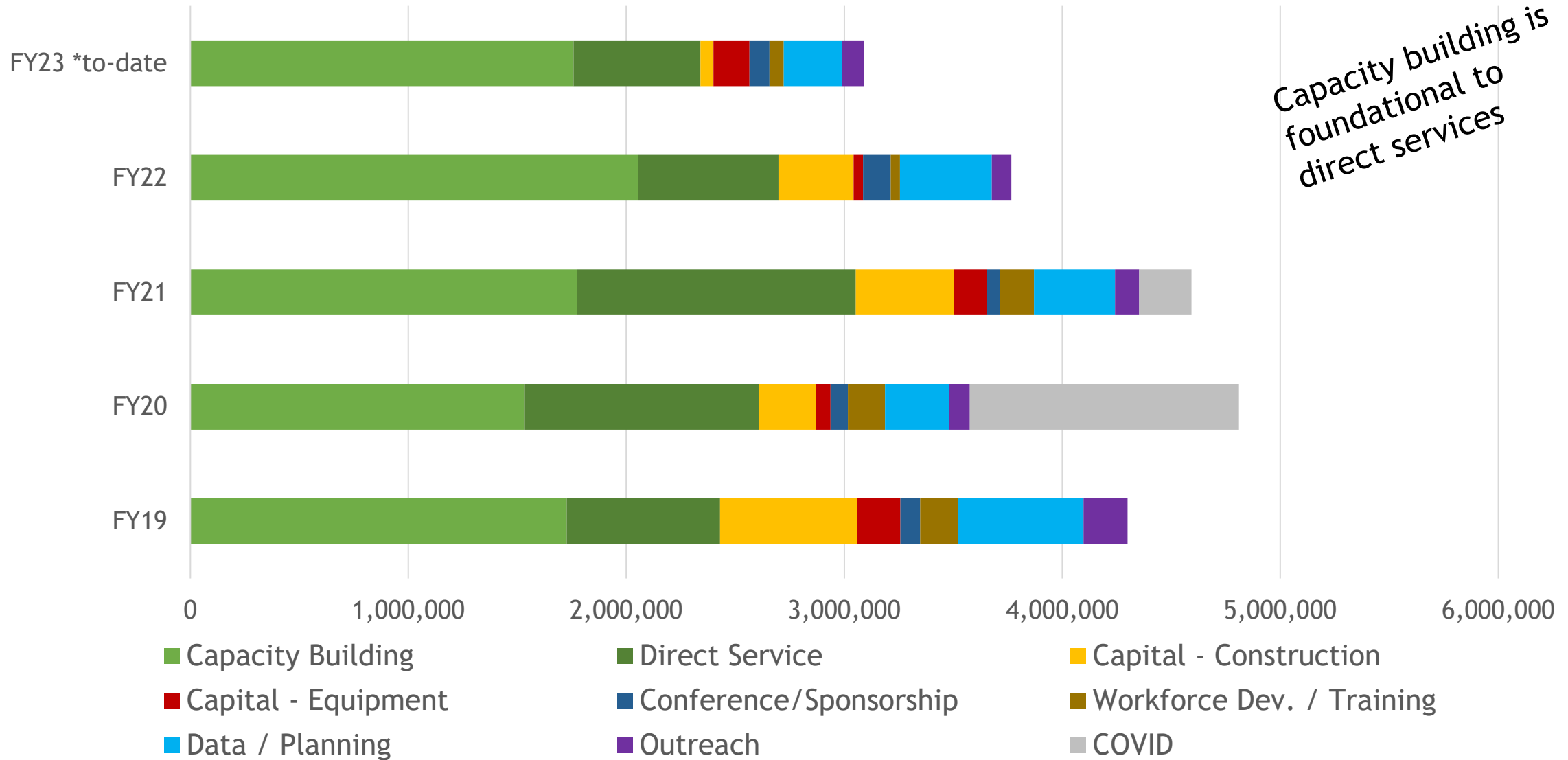
■ Capacity Building
■ Capital - Equipment
■ Data / Planning

■ Direct Service
■ Conference/Sponsorship
■ Outreach

■ Capital - Construction
■ Workforce Dev. / Training

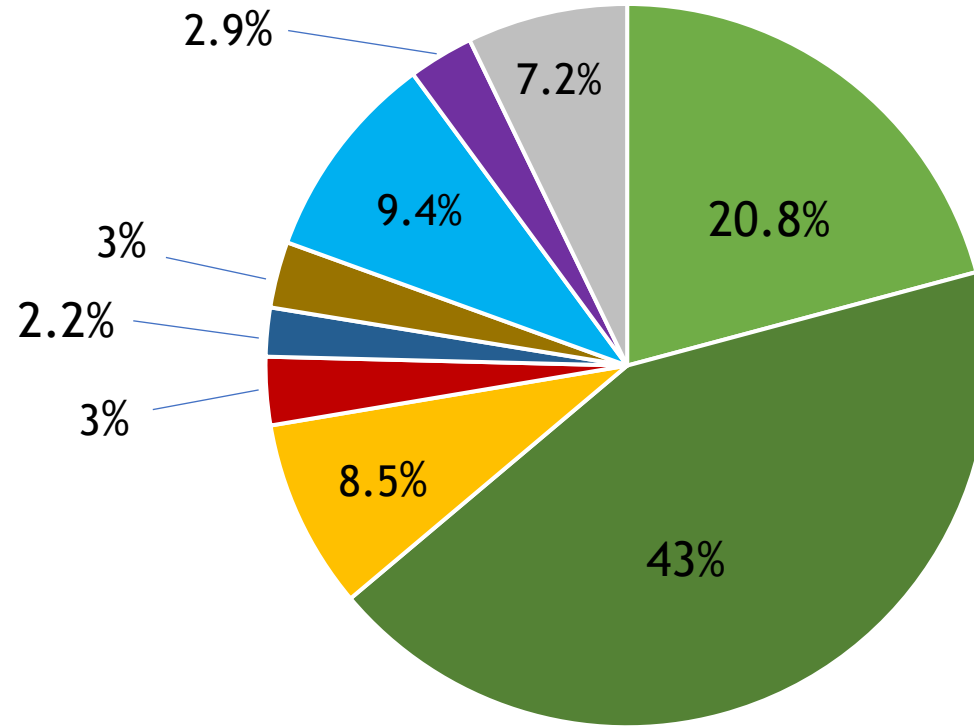
- **Capacity Building:** projects increasing the skills and competencies of the workforce, supporting the expansion of services, and growing/strengthening beneficiary-serving organizations providing direct services.
- **Direct Service:** projects providing services directly impacting the lives of Trust beneficiaries.
- **Capital-Construction and Capital-Equipment:** projects providing material infrastructure (including brick and mortar investments), and that develop system capacity or support the improvement in the quality of life for Trust beneficiaries.
- **Conference Sponsorship:** support for conferences, seminars and training to organizations that serve Trust beneficiaries for a specific purpose or need that aligns with the Trust's mission and priorities.
- **Workforce Development & Training:** projects that support strategies to build and train a capable and competent workforce serving Trust beneficiaries.
- **Data and Planning:** projects supporting data collection, research and planning to aid in the development and strategic design of systems improvements impacting beneficiaries.
- **Outreach:** projects providing information and/or services to individuals, agencies and communities, who might otherwise not have access.

CEO-Approved Grants by Category



CEO-Approved Grants

(Total \$20,559,180 since FY19)



- Direct Service
- Capacity Building
- Capital - Construction
- Capital - Equipment
- Conference/Sponsorship
- Workforce Dev. / Training
- Data / Planning
- Outreach
- COVID



CEO Charters