

MEMO

To: Verné Boerner, Chair - Program and Planning Committee, Chair
Through: Steve Williams, Chief Executive Officer
From: Katie Baldwin-Johnson, Chief Operating Officer
Date: July 15, 2022
Re: FY21 Closed Grant Report for Trustees

This memo serves as a preface to assist the reader in understanding the grant information included in this report.

FY21 Closed Grant Report

The report was generated to provide additional information about Trust funded projects as the Trust finalizes its FY24/25 budget. The report is organized into sections related to Trust focus and priority areas, but also includes a section examining on non-focus area grants. Each grant included in the report contains information about the grant's purpose, outcome results, and an individual staff analysis with a FY24/25 budget recommendation. For each grant the following are included:

1. A high-level project summary with general information about the grant.
2. A detailed project analysis completed by Trust program staff.
3. The project description from the grant agreement.
4. An executive summary, beneficiary numbers, and responses to performance measures as submitted by the grantee.
5. Any applicable attachments submitted by the grantee as part of the reporting process.

FY21 Closed Grant Selection Criteria

The criteria used for selecting the grants in this report were:

- a. Only FY21 closed grant projects (Authority Grants and MHTAAR grants)
- b. Only FY21 closed grants over \$100,000 (including grants awarded from an unallocated bucket in a Non-Focus Area or Focus Area line item; i.e. Partnerships or Beneficiary Employment and Engagement program grants)
- c. Only FY21 closed grant projects recommended for continued funding in the FY24/25 budget. (NOTE: If the FY24/25 recommendation is below the \$100,000 threshold, for example, a project is ramping down, the grant is not included in this report)

There were 38 grants that met the criteria and are included in the report.

Trust Grant-Making in General

Annually the board of trustees approves a budget that includes expenditures from the Trust Settlement Income Account for the awarding of grants and contracts to ensure an integrated comprehensive mental health program for the state and to improve the lives of Trust beneficiaries¹. In some cases, the approved funding is allocated to a specific organization (i.e. the Department of Health and Social Services or Alzheimer’s Resource Agency) and in other cases the funding is approved, but not to a specific organization. These “unallocated buckets” of approved funding (i.e. Partnership funds) are approved and awarded to grantees throughout the fiscal year. Depending on the dollar amount of the grant, they are approved by the board of trustees, the program and planning committee or the chief executive officer.

On average the Trust annually awards over \$20M in individual grants, as outlined in our recent FY 21 Grant Investment Report. These grant awards can range from \$2,500 for a conference sponsorship to over \$500,000 for a program or service that supports Trust beneficiaries. The types of grants the Trust awards include:

- Capacity Building
- Capital - Equipment
- Capital - Construction
- Conference/Sponsorships
- Data Planning
- Direct Service
- Outreach
- Workforce Development/Training

In addition, for each grant award there is a signed grant agreement between the Trust and the grantee organization. The grant agreement includes:

- General Agreement as to the purpose of the grant
- Project Description
- Project Performance Measures
- Budget Agreement
- Payment Provisions
- Reporting Requirements

¹ Alaskans who experience mental illness, developmental disabilities, substance use disorders, Alzheimer’s disease and related dementia, and traumatic brain injuries.

Project Performance Measures

Individual grant project performance measures are established for every grant and included in the grant agreement. Generally, performance measures are developed by Trust staff with the grant recipient. This ensures the necessary beneficiary data is reported given the scope and type of grant award and that the data is within the grantee's capacity to track. As a starting point, the Trust uses the Results Based Accountability (RBA) framework² when developing performance measures. This framework is based on three core questions (1) How much did we do? (2) How well did we do it?, and (3) Is anyone better off? This framework is applicable for the majority of Trust grants, but not all (i.e. capital grants).

Using the RBA framework as the foundation, additional factors are considered when developing and establishing performance measures, such as the grant award amount and the grantee's capacity to collect, analyze and report data. In summary, the RBA framework grounds the development and establishment of grant performance measures, but there are other factors that are considered for each grant award.

Project Performance Measure Data

Project performance measure data is generated and submitted to the Trust by the grantee as outlined in the individual grant agreements. The information can and does vary depending on the grant type, the data required as well as the individual grantee's data collection infrastructure, staff capacity, and ability to analyze and interpret the data. As a result, there is performance data reporting variability across grantees and individual grants cannot and should not be compared to one another.

When a grant report is submitted, Trust staff review the report against the performance measures outlined in the grant agreement. If there are questions or if there is missing information the assigned Trust staff to the grant, reaches out to the grantee to discuss the identified question or issue. This communication accomplishes three key things. First, it develops or strengthens the Trust/grantee partnership. Second, it provides an opportunity for Trust staff to understand the context and any potential unidentified capacity issues that may have contributed to the question or issue. Finally, it provides the opportunity to assist the grantee in understanding the Trust data needs and possibility to clarify or resubmit information in the report. In the end, this generally results in better data on the project and a greater understanding of beneficiary impact.

² Mark Friedman

Staff Analysis

The Trust is a highly engaged grant making organization, meaning Trust staff often are connecting and working with the grantee from the point of approval through to the close of the grant award. Thus, the submitted grant report itself is one element that Trust staff considers when performing their analysis of a grant project. Other elements include grantee/Trust communication over the grant period; identified factors outside the grantee's control that may have positively or negatively impacted grant performance (i.e. staff turnover, state regulatory or funding changes; changes in leadership priorities, etc.); confidence in grantee leadership; and historical grantee performance. These elements may or may not be included in a grant report, but when applicable are considered and included by Trust staff in their final analysis of the grant.

Summary

We hope this information helps to frame the context and understanding of the information that is included in the grant reports that follow. In addition, we hope that the information will assist trustees in understanding the identified Trust FY24/25 budget recommendations and the related projects. Trust staff looks forward to answering any questions trustees may have, and engaging in a dialogue about the report.

Projects: Housing and Home & Community-Based Services Focus Area,
includes select attachments

Contents

Aging and Disability Resource Center	6
Housing Modifications and Upgrades to Retain Housing - Capital	10
Special Needs Housing Grant & Rural Housing Catalyst Fund	35
Homeless Assistance Program	44

Project Title: Aging and Disability Resource Center (FY21)	
Grantee: Division of Senior and Disabilities Services	
Fund: MHTAAR	
Geographic Area Served: Statewide	Project Category: Direct Service
Years Funded: FY09 to Present	
FY21 Grant Amount: \$300,000	
<p>High Level Project Summary: Aging and Disability Resource Centers (ADRCs) serve as a visible, trusted place for people to go to for information and assistance with accessing services that support them in the community. ADRC services are unique from other information and referral services because they have the focus of assisting with streamlining the entrance into all programs administered by Senior and Disabilities Services, in addition to targeted efforts to reach ADRC users who are able to privately pay for services.</p> <p>In FY21, the ADRCs substantially met or exceeded Trust expectations against the performance measures outlined in the project grant agreement. The ADRCs have maximized the use of Medicaid Administrative Claiming for this service. Trust staff will continue to work with Senior and Disabilities Services to identify and develop other revenue options to replace or augment Trust funding or to allow for the Trust funding to be used to develop new locations or programs through the ADRC. Trust staff recommend the ADRCs for continued funding in FY24 as a part of the Housing and Home and Community Based Services focus area.</p> <p>The ADRCs support Goal 7, Objective 7.2 of Strengthening the System: Alaska’s Comprehensive Integrated Mental Health Program Plan.</p>	

Project Title: Aging and Disability Resource Center (FY21)

Staff Project Analysis: The ADRCs are a critical component of the Senior and Disabilities Services information, referral and intake process. Trust beneficiaries who need support services from Senior and Disabilities Services including waivers, personal care services and grant services can go to an ADRC and receive assistance in determining which services best meet their needs. This has streamlined access to the home and community-based service system for Alaskans. One of the compelling features of the ADRCs is that anyone can discuss services and supports without any income, age or diagnostic restrictions. ADRCs also provide caregivers and potential caregivers with information about the service system and benefits. The ADRC will help a person compare the options available to them, including connecting with the nationwide system of ADRCs to compare services in Alaska to another state if a person wishes to move in or out of Alaska to be closer to family, friends or services.

This program has struggled for a number of years to provide statewide services and to develop a sustainability plan beyond grant funding. Implementing Medicaid Administrative Claiming is a huge step forward in diversifying funding for these services. Through this process, a new ADRC serving the Fairbanks region began work in FY19 without additional Trust funding. Using the Trust funds to leverage continued expansion is a positive step for access to services in rural Alaska.

In FY21, the ADRCs substantially met or exceeded Trust expectations against the performance measures outlined in the project grant agreement. The ADRCs were used as hubs to deploy assistive technology to reduce social isolation and increase access to distance delivered services. The ADRCs also started a standardization project that will allow outcomes of the project to be better evaluated. This work will be done in conjunction with the ADRCs' sister organizations, the DDRCs (Developmental Disability Resource Centers). The ADRCs have maximized the use of Medicaid Administrative Claiming for this service. Trust staff will continue to work with Alaska DHSS Senior and Disabilities Services to identify and develop other revenue options to replace or augment Trust funding or to allow for the Trust funding to be used to develop new locations or programs through the ADRC. It is recommended that the Department look at reinvesting savings the ADRCs create from right-sizing service referrals through the person-centered intake process. Trust staff recommend the ADRCs for continued funding in FY24 as a part of the Housing and Home and Community Based Services focus area.

The ADRCs support Goal 7, Objective 7.2 of Strengthening the System: Alaska's Comprehensive Integrated Mental Health Program Plan.

Project Description: Aging and Disability Resource Centers serve as a visible, trusted place for people to go to for information and assistance with accessing services that support them in the community.

The integration of information regarding long term services and supports can reduce the frustration and feelings of being overwhelmed experienced by people when trying to understand and access available options. ADRC services are unique from other information and referral services because they have the added focus of assisting with streamlining the entrance into long term services and supports, in addition to targeted efforts to reach ADRC users who are able to privately pay for services.

One critical component of ADRC programs is Options Counseling and decision support. This service focuses on the immediate needs of an ADRC user but is not crisis intervention. Options counseling and decision support is an interactive service that includes information and referral along with

education, but also includes an emphasis on building a relationship with the user and developing a plan that allows for choice. ADRC users should be informed of all their services options so they can then make an informed choice about what services best meet their needs. ADRC's also follow up with individuals to ensure they assessed services, and if not what follow up is needed.

The primary target populations are individuals with Alzheimer's Disease or related dementia, or people at risk of these conditions, and people with disabilities, however, assistance is provided for anyone who seeks information or referral services for any long term services and supports issues.

The ARDCs are actively becoming an entry to the home and community based service delivery system in Alaska and a resource for the Department of Health and Social Services to screen and appropriately refer individuals to available programs. The Aging and Disability Resource Centers are also an important point for reporting the unmet needs of long term care resources in our state.

Grantee Response - FY21 Grant Report Executive Summary: In the fall of 2020, SDS distributed an additional \$246,000 to the ADRCs statewide from an ACL Special Projects Discretionary grant to implement an Assistive Technology (AT) Project to help alleviate social isolation and access to services resulting from COVID-19. The ADRCs formed a partnership with ATLA, created a screening process whereby they are able to identify individuals in need of and interested in AT, and created process to refer the individual to ATLA for a "warm" handoff. This project was successful and resulted in dozens of individuals being referred to ATLA for AT consultation and devices, has resulted in each of the ADRCs receiving training on AT and devices, and has allowed the ADRCs to provide supplemental funding to individuals for them to purchase AT devices when there is no funding opportunity through ATLA.

Another effort that was initiated in late fall is a statewide ADRC standardization review. ADRCs have asked SDS for streamlined and standardized data collection and reporting procedures, centralized manuals and training, consistent expectations for PCIs, Options Counseling, etc. Because the ADRCs are the front door agencies in Alaska for LTSS, this is a critical effort in order to provide a consistent and straight-forward response to individuals seeking services through the ADRCs. The most efficient way to accomplish this was through the utilization of HCBS Strategies, who conducted in-depth interviews with every ADRC to assess their current processes and areas where they would like to improve. HCBS Strategies provided their final report summary in spring of 2021. The recommendations in the report were prioritized and approved by SDS leadership, and a work plan for implementation was created by HCBS Strategies.

In December/January, in response to need of seniors to have 1:1 help scheduling their COVID-19 vaccine due to lack of internet access/devices, SDS and ADRC North quickly implemented a statewide ADRC COVID-19 vaccination helpline, which is housed in the statewide toll-free ADRC phone number as Option #1 for individuals to call and receive help scheduling their COVID-19 vaccination and linking to transportation and other resources to help them during COVID-19. This allowed ADRC North to help hundreds of seniors obtain access to the COVID vaccination and receive person-centered support to do so. The ADRCs have also been involved in public health efforts to advocate for messaging to seniors to help them access vaccinations and have been a critical link to resources during vaccination efforts as well as COVID-19.

Another exciting partnership for the ADRCs is connection with the new Rural Outreach/Long-Term Care Coordinator that has started at the Alaska Commission on Aging. This position has been attending the monthly teleconferences with the ADRCs and is actively connected with them to help conduct outreach to remote areas of the state, identify gaps in LTSS, and work with the ADRCs to improve access to services.
The ADRCs have been successful in increasing their rate of Medicaid Administrative Claiming, which increases their progress towards sustainability long-term.
Number of beneficiaries experiencing mental illness reported served by this project in FY21: 635
Number of beneficiaries experiencing substance misuse reported served by this project in FY21: 111
Number of beneficiaries experiencing a developmental disability reported served by this project in FY21: 30
Number of beneficiaries experiencing Alzheimer's Disease or a related dementia reported served by this project in FY21: 970
Number of beneficiaries experiencing a traumatic brain injury reported served by this project in FY21: 579
Number of individual trained as reported for this project in FY21: 0
Performance Measure 1: Provide a narrative on the progress made toward developing a plan for the ADRC's to become a fully functioning statewide program (sustainability plan).
Grantee Response to Performance Measure 1: The current standardization project continues to move forward, with the SDS leadership team approving and prioritizing the recommendations presented in the HCBS Strategies report. A work plan has been developed and will be implemented over the course of FY22. Continued progress on this project will align ADRC operations throughout the state, enhance SDS support of these programs so they are better equipped to meet the needs of Alaskans, and standardize data collection and reporting, allowing for stronger quality assurance activities. As part of this project, SDS will continue to assess the financial data with regard to a potential expansion of Medicaid Administrative Claiming. All of these activities will support and improve the functionality of ADRCs as a statewide program.
Performance Measure 2: Provide a narrative that includes a project overview, including any relevant data to date (i.e. the number of Trust beneficiaries utilizing the program).
Grantee Response to Performance Measure 2: Please see the project narrative and data provided previously in this report.
Performance Measure 3: Provide a narrative on the efforts taken to utilize the ADRC infrastructure to provide Options Counseling on the other LTSS to individuals requesting admission to a Nursing Facility.
Grantee Response to Performance Measure 3: Due to the COVID-19 pandemic and staff turnover, there is a need to reinvigorate the role of ADRCs in options counseling for Nursing Facility Transitions. This project will be addressed in FY22.

Project Title: Housing Modifications and Upgrades to Retain Housing - Capital	
Grantee: Finance and Management Services	
Fund: MHTAAR	
Geographic Area Served: Statewide	Project Category: Capital - Equipment
Years Funded: FY01 to Present	
FY21 Grant Amount: \$300,000	
<p>High Level Project Summary: Housing Modifications and Upgrades to Retain Housing provides housing modifications to Trust beneficiaries experiencing a disability, allowing them to remain in their homes and reducing the potential cost of future services or institutionalization. Funds help to improve the accessibility of current housing so that Trust beneficiaries, and other special needs populations, can move into or remain in their own homes. Home modifications have been shown to delay or prevent institutionalization. Funds are awarded to non-profit agencies through a competitive process and total of 13 beneficiaries were served during the period.</p> <p>In FY21, the Housing Modifications and Upgrades to Retain Housing program struggled to meet Trust expectations for the performance measures outlined in the project grant agreement. COVID created delays in obtaining building supplies and specialized equipment and additional installation delays were experienced by grantees. To improve ease of use for both participants and providers, it is recommended that consolidation and alignment of practices be explored between this grant program, the home modification program at Alaska Housing Finance Corporation (AHFC) and the environmental modification program offered through Senior and Disabilities Services waiver programs. The population served through the Housing Modifications and Upgrades to Retain Housing program has shifted almost entirely to senior beneficiaries so that funds can be paired with the AHFC program to fund larger projects. This is allowed through the grant, but it is believed that the same population qualifies for the Medicaid waiver and the projects should be funded through that source.</p> <p>Trust funding and advocacy for GF/MH provides grant funding for home modification services for a small number of people annually. Environmental modifications are currently available through the Medicaid Home and Community Based Waivers and are drastically underutilized. The State of Alaska does have the opportunity to fund this service more sustainably through Medicaid waiver, community first choice, or state plan services. These services are needed; however, the Trust has provided 20 years of support to this project. The service has been refined, positive outcomes have been demonstrated and more sustainable funding sources for this service are available through Medicaid. For these reasons, MHTAAR funds have been reduced in recent years to wind down the project. Trust staff recommend discontinuing MHTAAR funding in FY24 and continuing to advocate for GF/MH funding and improved processes in existing programs.</p> <p>Housing Modifications and Upgrades to Retain Housing supports Goal 3 of Strengthening the System: Alaska's Comprehensive Integrated Mental Health Program Plan.</p>	

Project Title: Housing Modifications and Upgrades to Retain Housing - Capital

Staff Project Analysis: Housing Modifications and Upgrades to Retain Housing provides housing modifications to Trust beneficiaries experiencing a disability, allowing them to remain in their homes and reducing the potential cost of future services or institutionalization. Funds help to increase the accessibility of current housing so that Trust beneficiaries, and other special needs populations, can move into or remain in their own homes. Examples of the types of modifications made include ramps, stair lifts, walk or roll-in showers, grab bars, widening doorways, installing touchless faucets and dispensers, or accessible door and cabinet handles and window latches. Funds are awarded to non-profit agencies through a competitive process.

To improve ease of use for both participants and providers, it is recommended that consolidation and alignment of practices be explored between this grant program, the home modification program at AHFC and the environmental modification program offered through Senior and Disabilities Services waiver programs. Currently this project provides funds to DHSS, Finance and Management Services and they award grants to non-profit agencies through a competitive process. If consolidation or aligned practices are deemed beneficial, this will reduce the administrative burden of non-profit agencies who apply for this funding from both Department of Health and Social Services (DHSS) and AHFC to provide home modification services to the public. Additionally, the waiver services offered through Senior and Disabilities Services offer environmental modification services, however the complex restrictions placed on this service has reduced the demand for them substantially. It is recommended that DHSS review the barriers to access environmental modification services for waiver recipients to maximize the use of grants funds available to individuals who do not qualify for a waiver.

In FY21, the Housing Modifications and Upgrades to Retain Housing program struggled to meet Trust expectations for the performance measures outlined in the project grant agreement. COVID created delays in obtaining building supplies and specialized equipment and installation delays were experienced by grantees. This project has demonstrated positive outcomes and grantees have a waitlist for services. The population served through the Housing Modifications and Upgrades to Retain Housing program has shifted almost entirely to senior beneficiaries so that funds can be paired with the AHFC program to fund larger projects. This is allowed through the grant, but it is believed that the same population qualifies for the Medicaid waiver and the projects should be funded through that source. Trust funding and advocacy for GF/MH provides the funding for home modification services. These services are needed; however, the Trust has provided 20 years of support to this project. The service has been refined, positive outcomes have been demonstrated and more sustainable funding sources for this service are available through Medicaid. For these reasons, MHTAAR funds have been reduced in recent years to wind down the project. Trust staff recommend discontinuing MHTAAR funding for FY24 and continuing to advocate for GF/MH funding and improved processes in existing programs.

Housing Modifications and Upgrades to Retain Housing supports Goal 3 of Strengthening the System: Alaska's Comprehensive Integrated Mental Health Program Plan.

Project Description: This capital project provides housing modifications to persons experiencing a disability, allowing them to remain in their homes and reducing the potential cost of providing supported housing. Funds help to increase the accessibility of current housing so that Trust beneficiaries, and other special needs populations, can move into or remain in their own homes. Home modifications are available to people wherever they reside, regardless if they own or rent and

with whom they live. Typical kinds of assistance provided are accessibility modifications or additions (e.g., widen doorways, remodel bathrooms and/or kitchens, install entrance ramps, add bathrooms and/or bedrooms) and related equipment. All funds are awarded through a statewide competitive grant process to qualified organizations.
Grantee Response - FY21 Grant Report Executive Summary: The Home Modifications and Upgrade Program continues to serve Alaskans needing housing modifications to remain in their homes. The same three grantees (Alaska Community Development Corporation, Rural Alaska Community Action Program and Anchorage NeighborWorks Housing) continue to make progress completing home assessments utilizing the HomeMap Assessment Tool, and completing projects in at least 5 regions across the State. The grantees continue to struggle with accessing or going into clients' homes due to COVID-19. This has made it challenging to start projects or complete them as grantees couldn't proceed and at times had to halt projects causing delays. We are happy to report that 35 projects were completed this fiscal year. Grantees have proper safety protocols in place to get the much-needed projects completed.
Number of beneficiaries experiencing mental illness reported served by this project in FY21: 1
Number of beneficiaries experiencing substance misuse reported served by this project in FY21: 0
Number of beneficiaries experiencing a developmental disability reported served by this project in FY21: 4
Number of beneficiaries experiencing Alzheimer's Disease or a related dementia reported served by this project in FY21: 5
Number of beneficiaries experiencing a traumatic brain injury reported served by this project in FY21: 3
Number of individual trained as reported for this project in FY21: 0
Performance Measure 1: By October 1, 2020 produce a report detailing expenditures and activities of the sub-grantees, including the type of assistance provided and the dollar amount of each individual home modification. Data should be broken out by geographic location, and census area, and should be at the level provided by the grantee.
Grantee Response to Performance Measure 1: Three grantees provided services to at least 35 individuals. There were: 7 projects completed in Anchorage, 3 in Wasilla, 5 in Palmer, 1 in Willow, 1 in Kenai, 1 in Sutton, 1 in Big Lake, 2 in Nikiski, 1 in Homer, 1 in Ketchikan, 1 in Juneau, 1 in Nome, 4 in Sitka, 1 in Bethel, and 5 in Angoon. The total amount spent on these projects was approximately \$414,289.61 for an average cost per project of about \$12,184.99. A list of all the projects completed is attached to the final page of this status report.
Performance Measure 2: Provide a list of declined requests including the dollar amount, the requested purpose, and the declination reason at the level of the individual modification. Data should be broken out by geographic location and census area.
Grantee Response to Performance Measure 2: See attached
Performance Measure 3: Develop a plan to incorporate and implement HomeMAP; home modification assessment into housing modification and upgrade housing program.
Grantee Response to Performance Measure 3: See attached

Summary of Work Completed

July 1, 2020 thru Jun 30, 2021

Number of Grants: 6

Grantees:

Projects Completed by Grantee

Alaska Community Development Corporation C05-546-17002	3
Alaska Community Development Corporation C05-550-19001	12
Alaska Community Development Corporation C12-039-21001	0
Rural Cap C05-546-17001	8
Rural Cap C05-550-19003	5
Rural Cap C12-039-21003	
Anchorage NeighborWorks Housing C05-550-19002	7
Anchorage NeighborWorks Housing C12-039-21002	0
Total	35

Type of Beneficiary Served:

Mental Illness	1
Developmental Disability	4
Chronic Alcoholism	0
Brain Injury	3
Alzheimer's Disease	5
Special Needs	7
other	15
Total Served	35

Housing Status:

Living with Family	19
Living Independently	9
Other	7
Total	35

Housing Type:

Apartment	4
Private House	27
Rented House	3
Private Trailer	0
Rented Trailer	0
Other	1
Total	35

Average Age

Amount of funds use toward these Grant Projects:

\$ 414,289.61

Average cost per project

\$ 12,184.99

Period July 1, 2020 thru June 30, 2021

Type of Beneficiary Served

Alaska Community Development Corporation

Mental Illnes	1
Developmental Disability	1 with TABI
Chronic Alcoholism	
Alzheimer's Disease	3
Special Needs	7
Traumatic Brain Injury	3 2 beneficiaries in one house hold

Rural Cap

Mental Illnes	
Developmental Disability	2
Chronic Alcoholism	
Alzheimer's Disease	1
Traumatic Brain Injury	
Special Needs	
other	10

Neighbor Works Alaska

Mental Illnes	
Developmental Disability	1
Chronic Alcoholism	
Alzheimer's Disease	1
Traumatic Brain Injury	
Special Needs	
other	5

Total	34
--------------	-----------

Housing Status

Living with Family	9	6	4
Living Independently	6	1	2
Other			7
Rural			

Subtotal	15	7	13
Total	35		

Apartment	1	1	2
Privately Owned House	11	5	11
Rented House	2	1	
Privately Owned Trailer			
Rented Trailer			
Other	1		
Subtotal	15	7	13
Total	35		

Private owned duplex

FY21 Home Modifications

Agency	Cost	Project Description
Neighborworks	11,701.91	Installed ramp. Installed barrier-free shower including horizontal grab bar on back wall, horizontal grab bar, below shower controls, vertical grab bar at shower entry adjustable handheld showerhead with anti-scald, porter holder, fold down seat, shower rod, weighted curtain, collapsible dam and removable threshold and roll-under sink. Widened bedroom door and installed lever-style door knob. Installed vinyl plank flooring in the bathroom and halls.
Neighborworks	11,184.40	Installed barrier-free bathroom sink and shower including grab bars, fold-down bench seat, adjustable handheld showerhead, porters holder, shower rod, weighted curtain, and collapsible dam, toilet seat bidet accessory.
Neighborworks	13,900.00	Installed barrier-free shower including horizontal grab bar along back wall, horizontal grab bar on wall opposite seat, vertical grab bar by seat, fold down seat, adjustable handheld showerhead, adjustable porters holder
Neighborworks	10,885.00	Installed barrier-free shower including horizontal grab bar along the back wall, horizontal grab bar under the shower controls, a vertical grab bar at the entry, and adjustable handheld showerhead, porters holder, shower rod, weighted curtain, collapsible dam, removable threshold, barrier-free bathroom sink, toilet elevator, grab bar by toilet,. Widened bathroom door. Installed swing clear hinges on bedroom door, superpole by bed, wedge ramps at front door, and lever door knobs. Converted kitchen sink cabinet for roll-under access. Installed kitchen pull-out shelving and D-style loop handles on cabinets.
Neighborworks	13,775.00	Installed ceiling lift track system
Neighborworks	8,780.00	Installed ramp. Installed handrails and vertical grab bar at steps in garage to house. Installed adjustable handheld showerhead, fold-down shower seat, and grab bars in shower. Relocated and raised toilet and installed a bidet seat and fold-down grab bars. Installed handrails in hallway. Replaced door knobs with lever-style door knobs.
Neighborworks	12,822.00	Installed barrier-free shower including horizontal grab bar against the back wall, horizontal grab bar under the seat, vertical grab bar by seat, fold down seat, adjustable handheld showerhead, adjustable porters holder, shower controls
ACDC	13,841.00	Installed barrier-free shower including horizontal grab bar against the back wall, horizontal grab bar under the shower controls, vertical grab bar at entry, fold down seat, adjustable handheld showerhead, adjustable porters holder, shower rod, weighted curtain, collapsible dam, and removable threshold and lever-style sink faucet. Widened and reversed the swing of the bathroom door. Installed swing-clear hinges on the bedroom door. Installed a graspable handrail on exiting ramp. Installed wedge at front door. Installed wider step at garage door to house
ACDC	12,680.00	Installed ramp
ACDC	14,450.00	Installed barrier-free shower including horizontal grab bar along back wall, horizontal grab bar under shower controls, vertical grab bar at tentry, fold down seat, adjustable handheld showerhead, adjustable porters holder, shower rod, weighted curtain, collapsible dam, and removable threshold and lever-style sink faucet
ACDC	10,280.00	Converted spare bedroom and adjacent hall closet into a bedroom with an accessible bathroom with wall-mount sink, ADA toilet, and barrier-free shower including a horizontal grab bar along the back wall, horizontal grab bar under the controls, vertical grab bar at entry, adjustable handheld showerhead, porters holder, shower rod, weighted curtain, and collapsible dam. Installed ceiling track from bed to toilet and shower.
ACDC	13,870.00	Installed accessible bedroom
ACDC	10,550.00	Installed stair chair lift, handrails at interior and exterior steps, tall toilet and grab bars
ACDC	14,130.00	Installed barrier-free shower including horizontal grab bar against the back wall, horizontal grab bar under the shower water controls, vertical grab bar at entry to shower, adjustable handheld showerhead, adjustable porters holder
ACDC	12,000.00	Installed fire door between house and garage and installed Easy gentleman double action automatic door opener.
ACDC	11,055.00	Straight rail stair lift installed. Barrier free shower with all hardware and supports. New subflooring and vinyl flooring. Grab bars outside of tub area installed. Toilet supports installed. Clear hinges installed on bedroom and bathroom cabinets and countertop with ADA under sink protections
ACDC	13,760.00	Roll in shower with all fixtures and supports. New sub floor and vinyl. New bathroom fan. New roll under vanity
ACDC	15,000.00	Chairlift
ACDC	14,990.00	Bedroom modification
ACDC	10,120.00	Bedroom and closet modifications
ACDC	10,950.00	Adapted stairs for emergency egress from 2nd leve
Rural Cap	13,231.21	Ramp for independence, emergency evac, roll in shower, ADA toilet
Rural Cap	9,880.00	Bathroom modification, no threshold shower, grab bars, hand held nozzle, elevated toilet, accessible sink
Rural Cap	7,208.15	Home modification for accessible new ramp
Rural Cap	19,518.16	Bathroom & ramp modification
Rural Cap	8,888.17	Improved access and independence ramp and bathroom remodel
Rural Cap	8,283.19	Bathroom modification and ramp, sidewalk modification for improved access
Rural Cap	8,295.00	Exterior stair chair lift
Rural Cap	4,213.90	Home modification for accessibility - new exterior ramp
Rural Cap	13,487.82	Ramp access and shower modification. Widen door, install threshold, lever style door hardware

Rural Cap	14,147.52	Entry ramp or modified stairs with smaller step
Rural Cap	15,821.39	Tub modification & install stairs with handrail for safe access, grab bars lever style door hardware
Rural Cap	18,004.55	Ramp to access home entry, tile repair, handrails on existing deck
Rural Cap	12,586.24	Ramp access to entry door and shower modification, lever style door hardware

**State of Alaska
Department of Health and Social Services
Division of Grants and Contracts**



**Non-Competitive Request for Proposal
Mental Health Home Modification and Upgrades to Retain Housing FY21
For FY2021 Through FY2024
Facilities Section**

NOTICE: Proposals will ONLY be accepted through GEMS. Applicants are responsible for reviewing the GEMS homepage at <https://gems.dhss.alaska.gov/> for details regarding agency registration and availability of technical assistance. Log into GEMS through myAlaska, <https://my.alaska.gov/Welcome.aspx> to begin the application process. Once you are logged into GEMS, guidance and instruction are available in the Documents tab and from the film strip icon. Applicants are responsible for monitoring GEMS or the State Online Public Notices site for any changes or amendments that may be issued regarding this solicitation.

Relay Alaska provides assisted communication services at 711 or 1-800-770-8973 from a TTY phone, and at 1-800-770-8255 from a voice phone.

CONTACT PERSON: Josie Valliant, Grants Administrator

PROPOSAL DUE DATE: December 15, 2020, 3:59 PM

PHONE: (907)465-8216

E-MAIL: josie.valliant@alaska.gov

PROJECT PERIOD BEGINS: July 1, 2020

Table of Contents

Section 1 Grant Program Information

- 1.01 Introduction and Program Description
- 1.02 Program Goals and Anticipated Outcomes
- 1.03 Program Services/Activities
- 1.04 Program Evaluation Requirements and Reporting
- 1.05 Target Population and Service Area
- 1.06 Program Funding
- 1.07 Special Requirements

Section 2 Applicant Qualifications

- 2.01 Agency Experience
- 2.02 Project Staffing
- 2.03 Administrative, Management, and Facility Requirements
- 2.04 Support/Coordination of Services

Section 3 General Instructions for Proposal Submission

- 3.01 Eligibility
- 3.02 Acceptance of Terms
- 3.03 Inquiries
- 3.04 Proposal Costs and Content
- 3.05 Duration
- 3.06 Proposal Review
- 3.07 Final Decision Authority
- 3.08 Notification of Grant Award and Appeals
- 3.09 Cancellation of the NC-RFP/Termination of Award

Section 4 Submission Requirements/ Evaluation Criteria

- 4.01 Minimum Responsiveness Criteria per 7 AAC 78.100(2)(A)
- 4.02 Other Technical Requirements per 7 AAC 78.060, 78.090(b) and 78.100
- 4.03 History of Compliance with Grant Requirements per 7 AAC 78.100(2)(B).
- 4.04 Questions and Criteria related to Program Policy, Goals, Outcomes, and Activities
- 4.05 Applicant Qualifications - Criteria Relating to Personnel, Management, and Facilities
- 4.06 Demonstration of Support/Involvement of Service

Section 1 Grant Program Information

1.01 Introduction and Program Description

The Department of Health and Social Services DHSS or Department, Division of Finance and Management Services is requesting proposals from eligible applicants to provide Mental Health Home Modifications and Upgrades to Retain Housing for the State of Alaska in FY2021 through FY2024. Program Services are authorized under 7 AAC 78 Grant Programs. Additional governing statutes are AS 47.30.056 and SLA 19, Chapter 1, Page 14, Line 13 and SLA 20, Chapter 2, Page 11, Line 15 for the Mental Health Home Modifications and Upgrades to Retain Housing.

State of Alaska statutes and regulations are accessible at <http://www.law.state.ak.us/doclibrary/doclib.html> or through the contact person identified on the cover page of this Non-competitive Request for Proposals (NC-RFP).

1.02 Program Goals and Anticipated Outcomes

The proposed project must demonstrate a thorough understanding and support of the grant program goals and outcomes anticipated by the Department.

The Mental Health Trust Authority (Trust) and the Department of Health and Social Services seek to provide the resources for eligible service provider to ensure Trust beneficiaries and special needs population continue to receive assistance with their home modifications and upgrades projects and remain in their homes. The overall goal of this capital grant program is to fund projects which initiate, enhance or extend an eligible service providers with resources to perform home modifications using a streamlined, cost effective and consistent assessment tool on behalf of qualified special needs individuals or Trust beneficiaries.

Projects must meet or exceed anticipated minimum outcomes described in this NC-RFP.

1.03 Program Services/Activities

Applicants must agree to comply with the following program requirements and service standards. Proposals must include a description of proposed activities, and a timeline of the scope of work that support the goals to be employed in the home modifications projects.

As Alaska's population increases and more individuals have the opportunity to age in place, it is essential that there are mechanisms in place to identify both low and no cost solutions to ensure the limited funding for home modifications is maximized. The overarching goal for utilizing a consistent approach for home modifications and assessments is to provide a quality home assessment that identifies safety, health, risk of losing independence, options for aging in place, and home modifications for Trust beneficiaries that are at risk of institutionalization. The assessment tool will provide a wide spectrum of ideas, suggestions, and solutions that are individually tailored to meet the client's needs. Once an assessment is completed, the home assessment team will then assist individuals to get the modifications and equipment they need in order to live more independently and safely in their homes.

The home assessment tool must be implemented by the grantee's home assessment team. The team will consist of individuals well versed in assistive technology and other independent living resources, that allow for identification and prioritization of potential improvements and assistive technologies. These improvements may include adaptive devices or daily living aids that can make the home environment both more suitable and comfortable by those with mobility and other disability needs. Assessments will offer solutions that include home repairs, remodels,

alterations and equipment to meet the daily needs of the client. The Department encourages applicants partner with other agencies to utilize their home assessment tool.

Each Home Assessment will include:

- Information or a catalog which provides options promoting independent living aids.
- Assistive Technology (AT) options, this may include hearing assistance and low vision devices in addition to other AT devices that promote independence and aging in place.
- A cost for each assessment.
- Detail scope of work and timeline.
- A project estimate for cost of the modification if identified.

Allowed improvement may include:

- Handrails both interior and exterior that include looking at grip rails on both sides of stairs and return ends
- Stair edges including highlight for visibility
- Threshold transitions for easier walking and rolling
- Door hardware
- Faucets
- Tall toilet, toilet seat rise, or toilet safety support rails
- Toilet safety support
- Grab bars basics, near toilet clamp-on's for tubs, inside/outside bathtub, and towel bar replacement
- Bathtub/shower bench
- Doorway width
- Fall prevention
- Stairs and guards
- Ramp assessment
- Smoke and CO detectors

Once a home assessment is completed, a comprehensive summary of the assessment must be provided with both written and photo documentation which demonstrates a viable solution that can be used to develop a scope of work for modifications. Agency staff, who participate in the home assessments (in order to address barriers not related to remodel efforts), will need to be able to assist recipients, identify available resources, assist in implementing recommended changes/modifications as well as be a resource to propose safety equipment and other assistive technologies.

1.04 Program Evaluation Requirements and Reporting

Grant Reporting

Required reporting will include:

1. Cumulative Fiscal Reports recording overall grant and match expenditures by budget line and detail monthly expenditures reports; and
2. Monthly, and Quarterly Program Reports or on an as needed basis. These must be submitted in the timeline and format prescribed by the grantor. Reports include Schedule F Form, Schedule G Form and the Project Description Form.

1.05 Target Population and Service Area

Applicants must clearly describe the population targeted by the project, including the area or communities that will be served. Proposals will be evaluated for compatibility with the program's intended target population identified in this solicitation.

Target Population: The target population for this program and services requested in this NC-RFP includes Trust beneficiaries and individuals with special needs. Beneficiaries include persons experiencing chronic alcoholism, Alzheimer's Disease or related dementia conditions, those with cognitive disabilities inhibiting daily functioning, such as brain injury, developmental disabilities or mental illness, as well as individuals who are at risk of developing these conditions. Individuals seeking these home modifications funds must apply directly to a successful grant recipient. If the beneficiary or individual with special needs is unable to apply on their own due to a disability, then a family member, guardian, case worker or other designee may apply on the individuals' behalf.

Service Areas and Communities: The Department of Health and Social Services recognizes nine geographic regions within the State of Alaska. These regions appear in bold print in the list below. For the purpose of this NC-RFP, a region is a service area. Each region is comprised of one or more census districts as listed under the regions. Under-served areas are designated with an asterisk.

Region I Bethel*, Wade Hampton*

Region II Yukon-Koyukuk*, Fairbanks North Star, Denali, Southeast Fairbanks

Region III North Slope*

Region IV Anchorage

Region V Kenai Peninsula, Matanuska-Susitna, Valdez/Cordova*

Region VI Aleutians East*, Aleutians West*

Region VII Bristol Bay*, Dillingham*, Lake & Peninsula*, Kodiak Island*

Region VIII Nome*, Northwest Arctic*

Region IX Haines, Juneau, Ketchikan Gateway*, Prince of Wales*, Sitka*, Skagway-Angoon*, Wrangell-Petersburg*

NOTE: In addition to identifying the region(s) or area(s) to be served, an applicant must select one of two programs options for the purpose of this grant:

Option A: On-Demand

For this option, applicants must identify the geographic region or particular area within a geographical region to be served (i.e. Region II, Fairbanks only), agree to serve qualified Trust beneficiaries and individuals with special needs within that region or area on a first-come, first-served, application basis and identify the number of qualified Trust beneficiaries and individuals with special needs the agency expects to serve in each region. In addition to the requirements in Section 1.07, applicants must describe how outreach will be conducted in the region or area, along with the number of applicants it expects to serve over the life of the grant.

Option B: Target Area

For this option, applicants must identify the target community(ies) to be served (i.e. one or two villages), as well as identifying the number of qualified Trust beneficiaries and individuals with special needs the agency expects to serve in each location. In addition to the requirements in Section 1.07, applicants must thoroughly describe outreach efforts, history of service in the area and how the number of persons to be served was identified.

1.06 Program Funding

Funds available for this program are anticipated to total \$1,974,000 from the Trust and General Fund. Capital funds,

once awarded, are generally available for a three to five-year duration.

Proposals submitted in response to this NC-RFP are limited to \$658,000 per applicant.

Match Requirements: Although not required, matching funds are strongly encouraged. If matching funds are identified please record them under the additional match budget category.

Restrictions to allowable matching funds are as follows:

- Federal grant funds may not be used to match federal funds awarded through this grant program.
- State grant funds may not be used to match funds awarded through this grant program.
- Grant Income, Medicaid, and other third-party receipts may be used as a match.
- Local match may include in-kind contributions from volunteers, as well as donations of supplies, equipment, and space, and other items of value for which the applicant does not incur a cost.
- Local cash match may include local tax receipts, municipal revenue sharing, cash donations, and other local sources of cash receipts.

Proposed Budget: The proposal must contain both a detailed and narrative budget for the duration of the grant, including any match, which is fully compliant with the limitations described in 7 AAC 78.160 (Costs). Regulations are provided under the GEMS (Documents tab).

The budget categories to be used are: General Construction Expense, Personnel Service (Administrative Expense), and Home Assessment Tool Expense.

Administrative and Indirect Costs: In accordance with program restrictions, proposed budgets must limit the total administrative costs to no more than 10% cumulatively, or for under-served (rural) areas no more than 15% cumulatively, of the awarded grant may be used for allowable administrative cost.

- Salaries, wage and related costs for grantee staff whose primary responsibilities involve program administration assignments such as outreach, developing systems for ensuring compliance with program requirements, preparing reports and other documents, performance of financial management responsibilities related to the project and coordinating the resolution of audits findings.
- Administrative services such as accounting services and audit services performed under third party contracts or agreements.
- Public information activities such as announcements of housing modification availability and eligibility criteria.

Contingency Expenses are not permitted and may be a cause to determine the proposal as non-compliant.

Limitation of Funds: Funds available through this NC-RFP are for direct cost only. Indirect cost will not be allowed. Moreover, grant funds are not available for the following costs below:

- Indirect costs on loans
- Fines, penalties, debt retirement or bad debt
- Contingencies
- Contributions or donations
- Entertainment
- Lobbying
- Fund-raising
- Organization dues based on grant amount award

- Housing development, acquisition, down payment or debt reduction
- Drilling water well or bring city water to the property
- Purchase or installation of wastewater treatment system
- Cost of bringing and providing electrical power to the property
- Other projects considered to be deferred maintenance

Resources specific to budgeting are also available under the GEMS Documents tab. DHSS Grant Budget Preparation Guidelines provide information and guidance about budget lines, cost detail groupings, and narrative requirements. Grantee User Manual Part I provides detailed instructions for entering a budget proposal in the chapter "Responding to a Solicitation."

Other Agency Funding: Prior to submitting a proposal, applicants are required to list all other agency funding received and applied for. This task must be completed by an Agency Power User in the Other Funding section of the Agency Administration tab. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.

1.07 Special Requirements

These funds are intended to address the most pressing needs of Trust beneficiaries and individuals with special needs. Projects eligible for funding include those which will improve access in and to the home and mitigate the functional limitations imposed by the beneficiary's disability. The goal in every project will be to allow Trust beneficiaries and individuals with special needs to remain in their homes and out of institutions, long term care facilities or similar assisted care environments. All housing modification projects must relate to the beneficiary's qualifying disability or to the individual's special needs. Additional requirements include:

- Beneficiaries and individuals with special needs seeking these funds for home modifications must apply directly to the grantee in order to obtain funding.
- Funds may not be used by home modification applicants for down payment or mortgage buy-down assistance.
- While applicants are encouraged to develop creative partnerships to complete eligible home modifications projects, funds may not be used for expenses related to repair, weatherization or other projects unrelated to the beneficiary qualifying disability or special needs.
- Applicants will be required to limit expenditures for owner occupied home of beneficiaries or individuals with special needs to no more than \$15,000 per home in developed areas and \$20,000 per home in under-served areas.
- Applicants will be required to limit expenditures for rental property to no more than \$12,000 per home in developed areas and \$15,000 per home in under-served areas. Improvements up to \$2,500 require the recipient to have in effect a minimum one-year lease. Improvements over \$2,500 require the recipient to have in effect a minimum two-year lease.
- Individuals who receive funds for personal housing modifications will be required to sign a Promissory Note for a period of three years as a security agreement. If the property is no longer occupied by a person with special needs relevant to the improvements which were made during the period, all grants funds used for the improvements must be repaid to the applicant. These recouped funds will be used for the purpose of the grant award or repaid to the State of Alaska, unless otherwise agreed to by both parties.
- Applicants are required to consider Assistive Technology of Alaska (ATLA) as a potential vendor when purchasing equipment. Information on ATLA can be found on the Internet at: www.atlaak.org.
- Applicants are strongly encouraged to coordinate their efforts with the Alaska Housing Finance Corporation Weatherization Program, Senior Access Program and similar tribal or municipal programs who supply

essential repairs or upgrades to building structures (e.g., heating, plumbing, electrical systems, roofs, weather proofing and energy efficiency improvements).

- Applicants are strongly encouraged to coordinate with other local and statewide service providers to avoid duplication and increase cost effectiveness of service rendered.
- By submitting a proposal to provide housing modification(s), the eligible applicant agrees to provide the services within the provisions of this NC-RFP, State and Federal regulations and standards and all special conditions of the grant award.
- At a minimum, all materials and workmanship shall comply with the best practices of the trades and with all applicable codes and regulations including, but not limited to, Uniform Building Code, Fire Code, Mechanical Code, National Electrical Code and State Fire Marshall approval.
- It is the responsibility of the applicant to verify which codes and regulations are applicable to the proposed project and establish necessary compliance.
- Applicants will need to follow the Environmental Protection Agency's (EPA) Renovation, Repair and Painting (RRP) Final Rule that went into effect April 22, 2010, regarding Lead Based Paint work practices for homes built prior to January 1, 1978. These are specific regulations that must be met prior to, during, and after work has been completed. Information on the EPA's RRP Final Rule can be found by visiting <https://www.epa.gov/lead> and 40 CFR Part 745
- Grantees must provide detailed back-up for any waiver amount related to the project cost changes. This may include; a complete cost breakdown; what attempts have been made to lower the costs of the modification; leveraging of funds; description of the home; where the home is located, and justification why costs are high in that service area.

If awarded a waiver, there will not be any additional funds placed toward the grant award. If the applicant uses the awarded waiver to perform a modification, those funds will come out of the total grant award, there will be less money available per normal grant expenditures for other home modifications.

Section 2 Applicant Qualifications

2.01 Agency Experience

Proposal evaluation will include consideration of the applicant's history of compliance with service and grant requirements, and previous experience in providing the same or similar services. Evaluation may include DHSS site reviews, program audits and confirmation of the successful resolution of any findings. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.

The applicant must describe previous experience providing the same or similar services to those being proposed. The description must clearly identify the time period over which services were provided and the target population served.

2.02 Project Staffing

Project staffing must be sufficient to implement the proposed activities in order to meet program goals and the anticipated outcomes.

Resumes and position descriptions for key project personnel must be uploaded as part of the response. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.

2.03 Administrative, Management, and Facility Requirements

The applicant must demonstrate the agency's sustainable fiscal and administrative capacity. Executive, administrative, and financial staff must be qualified, as indicated by the resumes of position holders uploaded as an element of the proposal. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.

1. The applicant must ensure procedures are in place to protect client confidentiality compliant with State and Federal standards.
2. The applicant will ensure its most recent financial audit was submitted to the appropriate state office (see Audit Requirements below), and any findings identified have been resolved.

Awarded proposers will be required to submit additional agency information if the agency GEMS record is not current.

Audit Requirements:

Federal Requirements: Agencies spending \$750,000 or more total Federal Financial Assistance in the agency fiscal year may be required to comply with conditions of the Single Audit Act of 1984, P.L. 98-502, as amended by the Single Audit Act Amendments of 1996, P.L. 104-156, and as defined in 2 CFR 200.

State Requirements: Agencies spending \$750,000 or more total State Financial Assistance in the agency fiscal year are required to comply with the conditions of 2 AAC 45.010-090. The current regulations may be viewed at the State of Alaska, Department of Law website, <http://www.law.state.ak.us/doclibrary/doclib.html>, or copies may be obtained from the contact identified on the cover page of the NC-RFP.

Information on State and Federal Single Audit Acts compliance may be obtained from:

State Single Audit Coordinator
Department of Administration
Division of Finance
PO Box 110204
Juneau, AK 99811-0204
Telephone: (907) 465-4666
Fax: (907) 465-2169

DHSS Program Audit Requirements: All DHSS grantees are subject to the requirements of 7 AAC 78.230. If awarded, agencies which are not required to file State Single Audits under 2 AAC 45.010 must ensure a fiscal audit of the agency operations under the grant program is performed by an independent, licensed, certified public accountant at least once every two years and submitted to:

State of Alaska Department of Health and Social Services
Finance and Management Services
Audit Section
PO Box 110602
Juneau, AK 99811-0602
Telephone: (907) 465-3120

2.04 Support/Coordination of Services

Applicants must demonstrate the proposed project has the necessary support and coordination for the successful delivery of services. The proposal must address the following:

1. Community support where services are proposed,
2. Involvement of the public and potential service recipients in the planning process,
3. Partnerships and collaborations specific to the proposed project, and
4. Coordination with necessary referring agencies and the role of each described.

Section 3 General Instructions for Proposal Submission

3.01 Eligibility

Recipients of this NC-RFP are eligible to apply. Grants and Contracts will confirm eligibility status prior to issuing an award.

Under 7 AAC 78.030(e), Alaska Native entities must submit, with the application, a legally binding resolution waiving the entity's sovereign immunity to suit through the duration of the program, identified in NC-RFP Subsection 3.05. The resolution must be authorized in compliance with the tribe's constitution, either by the tribal council or by majority vote of the tribal membership. The required template is provided at Subsection 4.02, Other Technical Requirements.

Applicant agency GEMS records must contain the agency's current State of Alaska Business License number, and a current governing board roster which includes titles, contact information, and terms of office for each seat. The roster must include emergency contact information outside the applicant agency for one or more officers.

Grants and Contracts will verify neither the applicant agency nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from receiving grant assistance from any State or federal department or agency. If an agency or its principals are excluded from receiving grant assistance, the proposal may not be considered.

Applicants who have had a contract or grant to help produce this NC-RFP are not eligible to apply and any submitted proposal will not be considered.

3.02 Acceptance of Terms

By submitting a proposal, an applicant accepts all terms and conditions of this NC-RFP including all identified attachments and guidelines, 7 AAC 78, and any other applicable statutes and regulations. Copies of these may be accessed through the contact person identified on the cover page or through the web address(es) identified in this NC-RFP.

If a grant is awarded, this NC-RFP and the applicant's proposal become part of the grant agreement. The applicant will be bound by the provisions contained in the awarded proposal unless the Department agrees that specific parts of the proposal are not part of the agreement.

Proposals and other materials submitted in response to this NC-RFP become the property of the State and may be returned only if the State allows. Proposals are public documents and may be inspected or copied by anyone after grants have been awarded.

3.03 Inquiries

Applicants should immediately review this NC-RFP for defects and questionable or confusing content. Questions

that can be answered by directing the applicant to a specific section in the NC-RFP may be answered verbally by the contact person identified on the NC-RFP cover page. Questions that cannot be answered by directing an applicant to a specific section of the NC-RFP may be declared substantive. The applicant will be directed to submit the question in writing to the contact person at the email address on the cover page no fewer than 10 days before the deadline for receipt of proposals. This will allow issuance of any necessary amendments and/or clarifications to all prospective applicants.

Applicants are responsible for monitoring GEMS or the State's Online Public Notices website (<http://aws.state.ak.us/OnlinePublicNotices/>) for any clarifications or amendments that may be issued regarding this solicitation.

Proposals will not be accepted after 3:59 PM prevailing local time on the due date identified on the cover page.

3.04 Proposal Costs and Content

The Department will not be responsible for any expenses incurred by the applicant prior to the authorized grant performance period. All costs of responding to this NC-RFP are the responsibility of the applicant.

The applicant is responsible for the content of the proposal.

3.05 Duration

This NC-RFP is for fiscal year FY2021 through FY23. The period of performance will be from 7/1/2021 through 6/30/2024.

3.06 Proposal Review

Following the deadline for receipt of proposals, no revisions will be accepted unless provided in response to a request from the contact person named in this NC-RFP. Proposals will be reviewed as follows:

1. Proposals will be evaluated in a manner that will avoid disclosure of contents before notices of grant award have been issued.
2. DHSS staff will evaluate each proposal for minimum responsiveness and other technical requirements, and eliminate nonresponsive proposals from consideration.
3. Using the criteria set out in this NC-RFP and 7 AAC 78.100 (Criteria for Review of Proposals), DHSS staff will evaluate each responsive proposal based on the applicant's response to each individual question and associated criteria. DHSS staff will also review relevant departmental documentation regarding the applicant. Staff recommendations regarding awards and levels of funding, will include consideration of the following:
 - i. a history of the applicant's compliance with grant requirements, to include records of program performance, on-site program reviews, and prior year audits,
 - ii. priorities in applicable State health and social services plans,
 - iii. requirements of applicable State and federal statutes, and
 - iv. municipal ordinances or regulations applicable to the grant program.

All staff advisory recommendations and all review materials will be submitted for consideration by the Division Director, who will make recommendations to the Commissioner of the Department of Health and Social Services or the Commissioner's designee.

3.07 Final Decision Authority

Recommendations are advisory only. The final decision to approve or disapprove award, the amount of each award, and whether to impose special conditions or modifications rests with the Commissioner or Commissioner's designee.

NOTE: The final decision may include additional considerations, such as a lack or duplication of services in certain locations, or alternative services that may be available; a critical need for services by vulnerable populations; and matters of health, life and safety. The Department has the responsibility to ensure public monies are utilized in a manner that protects the interests of the people of the State and retains the right to make final awards that ensure responsible distribution of grant funds.

3.08 Notification of Grant Award and Appeals

Within fifteen (15) days after the decision regarding grant awards, the applicant will be notified of the final funding decisions, and, if awarded, any conditions of award or modifications. Following any necessary negotiations for revisions to the proposed budget and scope of services, successful applicants will be issued a grant agreement. This formal agreement will contain specific performance and reporting requirements consistent with Department policy and procedure and 7 AAC 78.

Per 7 AAC 78.305 (Request for Appeal), an applicant may appeal a final grant award decision. Requests for hearing must be addressed to the Commissioner, and received in writing at the address below, within 15 days after the applicant receives notification of the decision. The request must contain the reasons for the appeal and must cite the law, regulation, or terms of the grant upon which the appeal is based.

With a copy to the contact identified on the solicitation cover page, send appeal to:

Adam Crum, Commissioner
Department of Health & Social Services
3601 C Street, Suite 902
Anchorage, AK 99503-5923

3.09 Cancellation of the NC-RFP/Termination of Award

Contingent upon funding appropriations and the Governor's approval, the Department may fund proposals from eligible applicants. DHSS may withdraw this NC-RFP at any time and reserves the right to refrain from making an award when such action is deemed to be in the best interest of the State. Funds awarded for a grant as a result of this NC-RFP may be withheld and the grant terminated by written notice from the State to the grantee at any time for violation by the grantee of any terms or conditions of the grant award, or when such action is deemed to be in the best interest of the State.

Section 4 Submission Requirements/ Evaluation Criteria

4.01 Minimum Responsiveness Criteria per 7 AAC 78.100(2)(A)

Proposals that fail to meet the minimum responsiveness requirements below will be eliminated from consideration

per 7 AAC 78.090(b)(2).

1 Applicant is eligible per 7 AAC 78.030.

Evaluation/Review Criteria		Review	Points
a	Applicant is eligible per 7 AAC 78.030 .	<input checked="" type="checkbox"/>	

4.02 Other Technical Requirements per 7 AAC 78.060, 78.090(b) and 78.100

Response & Organizational Documentation

1 If applying as a non-profit organization, confirm non-profit status is documented.

Evaluation/Review Criteria		Review	Points
a	The agency is listed as a non-profit in good standing on the State's corporation database, confirmed at https://www.commerce.alaska.gov/cbp/main/search/entities and/or	<input checked="" type="checkbox"/>	
b	The agency's current 501(c)(3) status is confirmed on the Exempt Organizations page, accessible at https://apps.irs.gov/app/eos/ .	<input checked="" type="checkbox"/>	
c	If a non-profit subsidiary of a non-profit corporation, a verifying letter from the parent non-profit agency is uploaded to the applicant's agency GEMS record (under General in the Agency Administration tab). The parent corporation must meet criteria a and/or b.	<input checked="" type="checkbox"/>	

2 Electronically sign the State Grant Assurances form.

Evaluation/Review Criteria		Review	Points
a	State Grant Assurances form is signed by an individual authorized to enter into legal agreements on behalf of the applicant agency.	<input checked="" type="checkbox"/>	

3 Confirm the following information is provided at the Agency Administration tab. These tasks must be completed by a Power User. If the information is found to be incomplete or not current, there may be delay in execution of any offered award.

Evaluation/Review Criteria		Review	Points
a	The General section contains a current governing board roster. The roster includes terms of each seat and contact information outside the applicant agency for one or more officers.	<input checked="" type="checkbox"/>	

b	The Other Funding section contains a record for each source of agency operating funds. The record includes funds applied for under this solicitation. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.	<input checked="" type="checkbox"/>	
c	The General section contains a State of Alaska business license number, verified at https://www.commerce.alaska.gov/cbp/businesslicense/search/License	<input checked="" type="checkbox"/>	
d	All agency contact records are up to date, including Head of Agency, Primary Contact, and Head of Financial Operations.	<input checked="" type="checkbox"/>	
e	The applicant's agency record contains the Agency Fiscal Year Start Date.	<input checked="" type="checkbox"/>	
f	The applicant's agency GEMS record contains a current Federally Negotiated Indirect Cost Rate Agreement. If lapsed, the agreement is uploaded with written confirmation from the negotiating agency that the rate is valid until a new agreement is approved.	<input checked="" type="checkbox"/>	

4.03 History of Compliance with Grant Requirements per 7 AAC 78.100(2)(B).

- 1** *Previous recipients of DHSS awards will confirm the following criteria pertaining to past performance and compliance are met. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200. All other applicants will mark Complete without confirming.*

Evaluation/Review Criteria		Review	Points
a	Fiscal, narrative, and data reporting in prior years has been complete and timely.	<input checked="" type="checkbox"/>	
b	Required State and Federal Single Audits have been submitted, verified at http://doa.alaska.gov/dof/ssa/ssainfo.html . Any prior year audit exceptions have been resolved, verified by the Finance and Management Services Audit Section contact identified at http://dhss.alaska.gov/fms/Pages/Audit.aspx	<input checked="" type="checkbox"/>	
c	Activities in prior year(s) demonstrate effective delivery of services. DHSS review may include documentation such as performance reports, audit reports, grant records, site visits, etc.	<input checked="" type="checkbox"/>	

d	Agency historically maintains required standards. Verification may include, though is not limited to, quality assurance reviews, licensing, and certifications.	<input checked="" type="checkbox"/>	
---	-----------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------	--

4.04 Questions and Criteria related to Program Policy, Goals, Outcomes, and Activities

- 1** *Describe the proposed project in the text box below, identifying the ways in which it will achieve the program goals and anticipated outcomes stated in this NC-RFP.*

Evaluation/Review Criteria		Review	Points
a	The description demonstrates a thorough understanding of program goals and outcomes, and clearly identifies the ways in which they will be achieved.	<input checked="" type="checkbox"/>	

- 2** *Provide the timeline for the initiation of services and implementation of project activities in the upload field below.*

Evaluation/Review Criteria		Review	Points
a	The timeline proposed for initiation of services and project activities is compatible with program intent.	<input checked="" type="checkbox"/>	

- 3** *In the text box below, describe the target population and service area(s) of the proposed project*

Evaluation/Review Criteria		Review	Points
a	The description clearly identifies the proposed target population and service area and meets the intent of the services solicited.	<input checked="" type="checkbox"/>	

- 4** *Provide the proposed budget for the first year of the project. Include detail and supporting narrative as shown in the DHSS Grant Budget Preparation Guidelines (Documents tab). Confirm the following criteria are met.*

Evaluation/Review Criteria		Review	Points
a	The budget narrative is complete and mutually consistent with the budget detail.	<input checked="" type="checkbox"/>	
b	Cost line items are allowable under 7 AAC 78.160 and are compliant with stated program requirements.	<input checked="" type="checkbox"/>	
c	Travel costs are consistent with 7 AAC 78.160(h) and (i), and with any program requirements or limitations identified in the solicitation.	<input checked="" type="checkbox"/>	

d	Equipment costs and subcontract costs are allowed by the program and consistent with 7 AAC 78.280.	<input checked="" type="checkbox"/>	
e	The budget supports the proposed project and program intent, and the project appears achievable with demonstrated resources.	<input checked="" type="checkbox"/>	
f	Costs are reasonable and substantiated in the budget narrative.	<input checked="" type="checkbox"/>	
g	The proposed budget narrative clearly describes any necessary allocation of resources among target populations or service areas.	<input checked="" type="checkbox"/>	
h	Proposed sources of additional match are identified in the budget narrative as well as in the Matching Fund Source table located near the beginning of the application. All proposed sources of matching funds are eligible.	<input checked="" type="checkbox"/>	

4.05 Applicant Qualifications - Criteria Relating to Personnel, Management, and Facilities

- 1** *In the text box below, describe the agency's previous experience in providing services the same as, or similar to, those proposed. Clearly identify the time period over which services were provided and the population served. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.*

Evaluation/Review Criteria		Review	Points
a	The applicant's previous experience providing the same or similar services demonstrates the resources and capacity needed to provide the solicited program services. Note: DHSS staff review will also include DHSS documentation such as prior year performance reports, audit reports, site visits, etc. as noted in Subsection 4.03.	<input checked="" type="checkbox"/>	

- 2** *In the text box below, describe the proposed project's program and administrative staffing needs. Scan the following documents as a single file and upload in the space provided below: 1) Position descriptions for key project positions 2) Resumes and professional credentials for position holders 3) Resumes of administrative staff providing supervision, fiscal, reporting, and management needs. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.*

Evaluation/Review Criteria		Review	Points
a	Staff providing services are qualified and competent as demonstrated by the uploaded position descriptions, resumes, and professional credentials.	<input checked="" type="checkbox"/>	

b	Staffing levels are sufficient to support the requirements of the proposed project and compliant with all identified program mandates.	<input checked="" type="checkbox"/>	
c	Administrative capacity demonstrates capability to meet management and reporting needs.	<input checked="" type="checkbox"/>	

3 *In the text box below, describe the procedures that will be used to protect client confidentiality.*

Evaluation/Review Criteria	Review	Points
a The applicant's description identifies the procedures necessary to protect client confidentiality compliant with State and Federal standards.	<input checked="" type="checkbox"/>	

4.06 Demonstration of Support/Involvement of Service

1 *In the upload field below, provide a single-file scan of documented community support for the proposed project.*

Evaluation/Review Criteria	Review	Points
a Appropriate documentation of support is provided from each community in which the applicant proposes to provide services.	<input checked="" type="checkbox"/>	

Project Title: Special Needs Housing Grant - Capital	
Grantee: Alaska Housing Finance Corporation	
Fund: MHTAAR	
Geographic Area Served: Statewide	Project Category: Capacity Building
Years Funded: FY19 to Present	
FY21 Grant Amount: \$200,000	
<p>High Level Project Summary: The Special Needs Housing Grant project is a partnership with Alaska Housing Finance Corporation (AHFC). The Special Needs Housing Grant as a larger initiative works statewide to implement supportive housing projects including permanent supportive housing, rapid rehousing and other special projects.</p> <p>In FY21 the Special Needs Housing Grant funds provided by the Trust were designated to develop capacity in rural Alaska by supporting a rural housing coordinator position and provide funding for small projects for the region. The Rural Housing Coordinator was hired in Kotzebue and serves the Northwest Arctic Borough. The fund has been named the Rural Housing Catalyst Fund and can be accessed by the Rural Housing Coordinator through submitting a project proposal to AHFC with review by both the Trust and AHFC. The fund helped to open a homeless shelter in Kotzebue and addressed food security for the region. The Coordinator position was able to successfully obtain several grants to benefit homeless services and food security for the region. The project met or exceeded expectations for its identified performance measures. Trust staff support this project to improve housing and homeless services in rural Alaska and recommend continued funding in FY24 as a separate project in the Housing and Home and Community Based services focus area.</p> <p>The Special Needs Housing Grant supports Goal 3, Objective 3.1 of Strengthening the System: Alaska's Comprehensive Integrated Mental Health Program Plan.</p>	

Project Title: Special Needs Housing Grant - Capital

Staff Project Analysis: In FY21, the funds granted by the Trust to the SNHG program will be used to fund the Rural Housing Coordinator position and small projects for the region. The Rural Housing Coordinator position through partnership with AHFC and the Alaska Association of Housing Authorities (AAHA) is a five-year partnership with the Trust and the Northwest Region to work to end homelessness in the Northwest Arctic Borough. The coordinator will act as a liaison between the region's funders, social service agencies, housing agencies, tribal and local governments and departments to establish and facilitate a housing and homeless coalition. This coalition developed a scope of work to address housing and homeless services needs in the area and prioritized opening a homeless shelter in Kotzebue. In FY23, this position will be funded through a separate line item outside of the SNHG program. The Rural Housing and Homeless Coordinator positions will be complemented with this grant to increase the regional capacity to implement housing and homeless services in rural Alaska. Beneficiaries are overrepresented in the homeless population and are more likely to experience barriers to obtain housing. In rural Alaska, affordable housing often has waiting lists of two to three years or more due to the lack of housing stock off of the road system.

This project will work regionally to develop the infrastructure and network necessary to implement housing and homeless services. Some areas do not yet have a homeless shelter. Rather than people experiencing the traditional definition of homeless, many areas of rural Alaska have houses that are severely overcrowded. Because of this, some areas do not know how many people are in need of housing, if affordable housing were available to them. Coordinating the funding for shelters and affordable housing projects is complex work made doubly so by the logistics of rural Alaska. This project aims to be a connector with the community and resources through AAHA, AHFC, and others to find a path forward through targeted expertise and resource development focused on a region.

The project met or exceeded expectations for its identified performance measures. As long as this project demonstrates positive outcomes it is recommended that Trust's funding partnership with AHFC to support the Special Needs Housing Grant continue until the State of Alaska funds the project to meet the demonstrated needs of the state or the project fails to meet stated goals - at which point, the project will be adjusted, or Trust funding may be discontinued. Trust staff support this project to improve housing and homeless services in rural Alaska and recommend continued funding in FY24 as a separate project in the Housing and Home and Community Based services focus area.

This project aligns with the Comp Plan Objective 3.1 Alaskans have stable, safe housing with appropriate, community-based social supports to maintain tenancy.

Project Description: Housing Coordinator looks to address issues of inadequate housing in rural Alaska, this funding would be used to pay for the Rural Housing Coordinator Position and related development costs such as pre-development of new construction, transportation of materials, small home repairs or similar proposals. Project costs above \$10,000 require approval and review from AHFC and the Trust prior to approval. All funding must be used to address homelessness or supportive housing in rural Alaska for Trust beneficiaries. Projects that are supported by this program must be accessible by community, including Trust beneficiaries.

Grantee Response - FY21 Grant Report Executive Summary: The funding from this project supports innovative approaches for addressing homelessness in rural Alaska, specifically tied to the AMHTA funded Rural Housing Coordinator (RHC) project in Kotzebue Alaska.

The Rural Housing Coordinator (RHC) has taken on the role of convener, facilitator, and the main point of contact for the Northwest Alaska Homeless Coalition (NWAHC). The coalition supports seasonal emergency shelter operations and addresses nutrition and food insecurity in the region. Additionally, the Rural Housing Coordinator is finalizing the paperwork to stand up a nonprofit organization to build long-term stability into the emergency services and to seek additional grants and other funding to support the expansion of emergency services into additional villages in the region.

The RHC is tasked with standing up emergency services to assist people facing housing instability and to develop paths to housing that are region-specific and meet the needs of the communities. Lack of behavioral health services, subsidized housing, and community-based supports in the region significantly impact Trust beneficiaries. Creative solutions are needed to increase access to those resources in the region.

One aspect of the pandemic response that noticeably impacted rural Alaska earlier than urban areas was the inflation of food costs. Summer of 2020, the Rural Housing Coordinator started up a daily hot meal and limited food delivery for seniors, Trust beneficiaries, and others in the community facing hunger. Daily meal service and meal delivery to persons at higher risk of COVID-19 complications contributed to low infection rates and helped people maintain housing and health. The Native Village of Kotzebue also started up a limited food box delivery to Noorvik and Selawik to ensure that elders had access to fresh fruits and vegetables. Both services were managed throughout the summer of 2021 by the Rural Housing Coordinator. AMHTA funds were used to purchase food items to be shipped to rural communities and to cover direct operational expenses such as cooks and servers.

The NWAHC emergency shelter will be opening on October 4th in Kotzebue. Additional donations by local government, health partners, and tribal entities ensure that the individuals staying at the shelter are able to quickly access behavioral health, other medical services, and tribal and state assistance programs. Lack of available housing in the region is a barrier to implementing a rapid rehousing program for shelter guests. SFY22 focus for the RHC is to expand food services to other communities in the region, provide emergency homeless prevention through the federal Emergency Solutions Grant funds, and look for solutions regarding the lack of available units that limit the ability for individuals who experience barriers to housing to maintain stable housing.

Data collection of the number of beneficiaries who opted into the food assistance or emergency shelter programs is incomplete. Through a partnership with Maniilaq Health Consortium, AMHTA beneficiaries were directly invited to participate in NWAHC programs. Only the outreach program individuals are reported below to avoid duplication.

Number of beneficiaries experiencing mental illness reported served by this project in FY21: 195

Number of beneficiaries experiencing substance misuse reported served by this project in FY21: 220

Number of beneficiaries experiencing a developmental disability reported served by this project in FY21: 102

Number of beneficiaries experiencing Alzheimer's Disease or a related dementia reported served by this project in FY21: 38

Number of beneficiaries experiencing a traumatic brain injury reported served by this project in FY21: 26

Number of individual trained as reported for this project in FY21: 2

Performance Measure 1: Identify a project to address a specific issue of inadequate housing in Rural Alaska and the steps needed to implement the project.

Grantee Response to Performance Measure 1:

The pressing issue that was identified at the end of the previous grant period of performance was the lack of access to fresh vegetables, regular meals, which was impacting seniors, disabled, and low-income adults/families, leading to increased housing instability. The RHC food program assisted families who could not access public areas due to COVID concerns or who had become even more tenuously housed due to skyrocketing grocery prices in rural Alaska. In the second year of the program, food assistance was expanded to the communities of Selawik and Noorvik. The RHC is working with the Community of Selawik to convert a little-used building into an emergency shelter for disasters, domestic violence or homelessness. The Selawik building is expected to become a permanent location for emergency services, community supports and other basic services that are lacking in the community.

Performance Measure 2: Describe how the catalyst funds will be used to leverage additional funding to complete a project that will address inadequate housing in rural Alaska.

Grantee Response to Performance Measure 2:

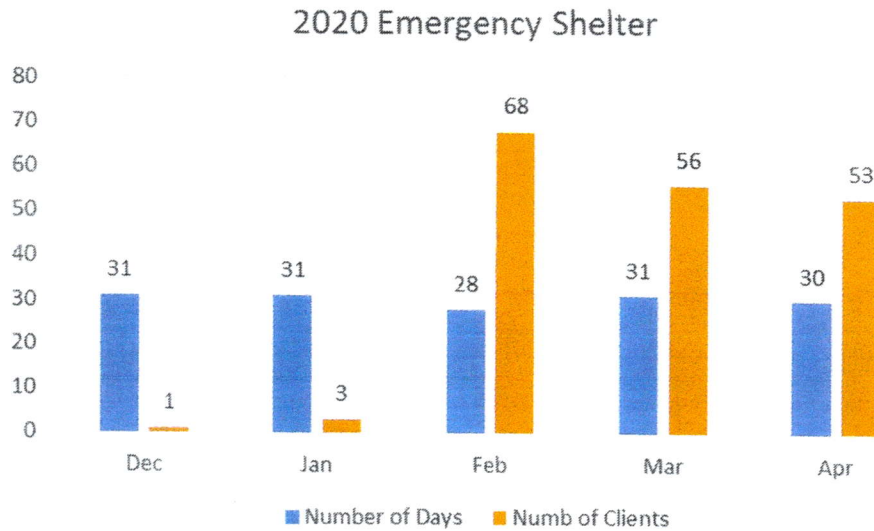
In addition to the RHC/Catalyst funding, the RHC has successfully applied for match funding from Maniilaq, the city of Kotzebue, the Native Village of Kotzebue, and AHFC (the Emergency Solutions Grant program). Currently, the RHC is applying for \$400k in additional funding from NANA corporation to stand up a regional food pantry program for all villages in the region.

Performance Measure 3: Identify partnerships between nonprofits, local and state government, for-profit businesses, etc. that are improved through the leveraging of this funding.

Grantee Response to Performance Measure 3:

The RHC continues to develop the NWAHC committee into a standalone nonprofit. This will provide a permanent home for the emergency shelter and food assistance program as well as other initiatives that the RHC develops. The nonprofit board is comprised of member organizations including local and tribal government, the regional housing authority, the regional healthcare provider and other stakeholders.

WINTER, 2020/2021 EMERGENCY SHELTER



The Emergency Shelter has been extended through the end of May, 2021. We are currently seeing an average of four people per day. Once closure is eminent we will be removing all shelter belongings such as supplies, cots etc. and will store them until next season.

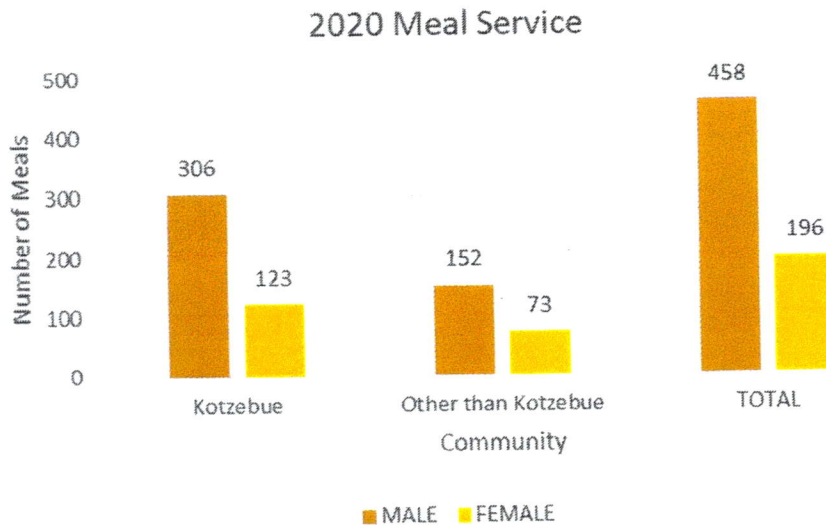
OTZ Telephone, once we are closing our doors for the summer we can suspend our phone until we open up again, there will be no charges during the suspension period and our phone number will be saved for future use.

Joe Nay and Kana Howarth have been a great asset to this project and keeping the doors open. There are a few things that they'd like for next winter, I will include them in my budget for consideration.

The Native Village of Kotzebue delivered more cleaning supplies, its equivalent to nearly \$900 of supplies, they have also donated supplies last summer/winter, in total almost \$3,000 worth of supplies that we don't have to purchase.

COMMUNITY FOOD SERVICE

In summer, 2020 the food service project provided 954 meals to those in need of a hot meal during the regular work week. Below are the demographics; the numbers for "other than Kotzebue" are who indicated they were from a community outside of Kotzebue, no Tribal affiliation or did not answer the question.



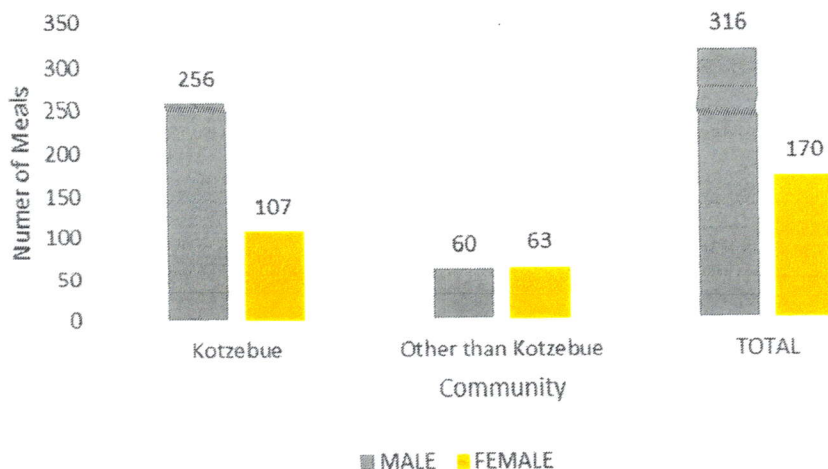
For the 2021 summer our plan is to be open from June 1st through September 30th this summer. I will be meeting with ACC, Northstar and Rotman's to see what kind of deals we can get and if they can keep our stock filled for at least 2 weeks per delivery. In addition, if our budget permits, on Friday's each week I'd like to include a take home a bag of dry/canned goods so that folks won't go without eating over the weekend and/or holidays while we are closed.

I've had one meeting with Barry Moring to discuss grants and budgets, he plans on being here the week of May 24 and we will be working on both the budgets for 2020 and 2021 to ensure we have enough funds to cover for this project.

I will be reviewing job descriptions for the lead cook and cooks helpers and advertising the positions, we'd also like to have on-call cooks to ensure we have enough to keep the project going throughout the summer, I will schedule to meet with the previous cooks to see if they are interested in applying and see what the needs are? Are we preparing enough or not enough meals?

July 2020

July 2020 Meals Served

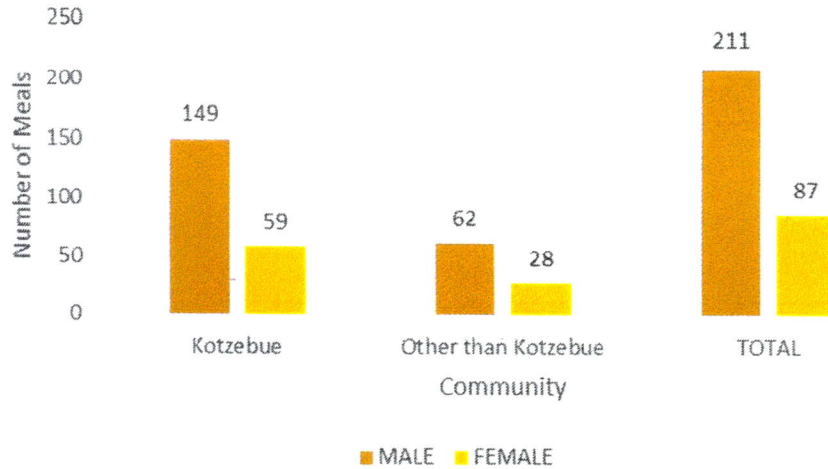


KOTZEBUE ONLY July 6 - 10, 2020						KOTZEBUE ONLY July 13 - 17, 2020						KOTZEBUE ONLY July 20-24, 2020						KOTZEBUE ONLY July 27 - 31, 2020					
AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE
0-19	1	1	0-19	1	7	0-19	2	1	0-19	0	1	0-19	0	1	0-19	0	1	0-19	0	1	0-19	0	1
20-29	17	5	20-29	5	4	20-29	9	4	20-29	7	1	20-29	9	4	20-29	7	1	20-29	7	1	20-29	7	1
30-39	14	2	30-39	23	4	30-39	20	4	30-39	13	0	30-39	20	4	30-39	13	0	30-39	13	0	30-39	13	0
40-49	5	2	40-49	8	8	40-49	9	10	40-49	4	7	40-49	9	10	40-49	4	7	40-49	4	7	40-49	4	7
50-59	12	4	50-59	10	2	50-59	21	2	50-59	23	3	50-59	21	2	50-59	23	3	50-59	23	3	50-59	23	3
60-69	14	5	60-69	1	3	60-69	7	4	60-69	10	1	60-69	7	4	60-69	10	1	60-69	10	1	60-69	10	1
70-79	8	6	70-79	5	4	70-79	3	5	70-79	1	6	70-79	3	5	70-79	1	6	70-79	1	6	70-79	1	6
80-89	0	0	80-89	1	1	80-89	2	0	80-89	0	0	80-89	2	0	80-89	0	0	80-89	0	0	80-89	0	0
90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0
	71	25		54	33		73	30		58	19		73	30		58	19		58	19		58	19

OTHER THAN KOTZEBUE July 6 - 10, 2020						OTHER THAN KOTZEBUE July 13 - 17, 2020						OTHER THAN KOTZEBUE July 20-24, 2020						OTHER THAN KOTZEBUE July 27 - 31, 2020					
AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE
0-19	2	0	0-19	1	2	0-19	3	4	0-19	1	1	0-19	3	4	0-19	1	1	0-19	1	1	0-19	1	1
20-29	7	1	20-29	4	7	20-29	2	0	20-29	1	0	20-29	2	0	20-29	1	0	20-29	1	0	20-29	1	0
30-39	2	3	30-39	0	5	30-39	3	3	30-39	4	1	30-39	3	3	30-39	4	1	30-39	4	1	30-39	4	1
40-49	4	2	40-49	3	8	40-49	1	0	40-49	0	0	40-49	1	0	40-49	0	0	40-49	0	0	40-49	0	0
50-59	4	3	50-59	3	7	50-59	1	1	50-59	1	0	50-59	1	1	50-59	1	0	50-59	1	0	50-59	1	0
60-69	8	3	60-69	0	0	60-69	0	0	60-69	0	0	60-69	0	0	60-69	0	0	60-69	0	0	60-69	0	0
70-79	5	1	70-79	1	5	70-79	0	1	70-79	0	0	70-79	0	1	70-79	0	0	70-79	0	0	70-79	0	0
80-89	0	2	80-89	0	1	80-89	0	0	80-89	0	0	80-89	0	0	80-89	0	0	80-89	0	0	80-89	0	0
90-99	0	2	90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0
	32	17		12	35		10	9		6	2		10	9		6	2		6	2		6	2

August 2020

August 2020 Meals Served

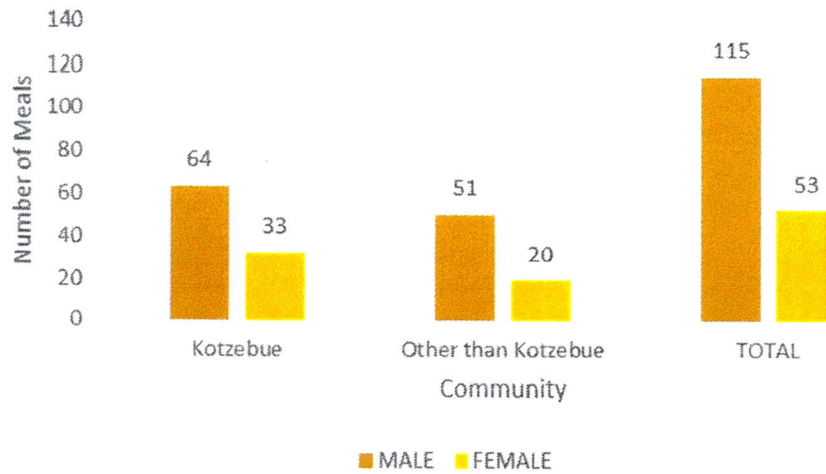


August 3-7, 2020 Kotzebue Only			August 10-14, 2020 Kotzebue Only			August 17-21, 2020 Kotzebue Only			August 24-28, 2020 Kotzebue Only		
AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE
0-19	1	0	0-19	0	0	0-19	3	1	0-19	0	1
20-29	1	0	20-29	16	1	20-29	2	3	20-29	4	1
30-39	11	1	30-39	15	1	30-39	10	2	30-39	3	2
40-49	0	6	40-49	7	7	40-49	1	16	40-49	0	0
50-59	9	0	50-59	17	2	50-59	29	1	50-59	2	0
60-69	1	1	60-69	4	4	60-69	5	4	60-69	0	0
70-79	0	0	70-79	3	3	70-79	5	2	70-79	0	0
80-89	0	0	80-89			80-89	0	0	80-89	0	0
90-99	0	0	90-99			90-99	0	0	90-99	0	0
	23	8		62	18		55	29		9	4

August 3-7, 2020 Other than Kotzebue			August 10-14, 2020 Other than Kotzebue			August 17-21, 2020 Other than Kotzebue			August 24-28, 2020 Other than Kotzebue		
AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE
0-19	0	0	0-19	0	0	0-19	0	0	0-19	2	0
20-29	0	0	20-29	5	1	20-29	8	0	20-29	2	3
30-39	1	1	30-39	3	4	30-39	3	1	30-39	6	0
40-49	0	1	40-49	1	1	40-49	1	2	40-49	2	11
50-59	0	0	50-59	1	0	50-59	1	0	50-59	19	0
60-69	0	0	60-69	0	0	60-69	0	0	60-69	5	2
70-79	0	0	70-79	0	0	70-79	0	0	70-79	2	1
80-89	0	0	80-89	0	0	80-89	0	0	80-89	0	0
90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0
	1	2		10	6		13	3		38	17

September 2020

September 2020 Meals Served



August 17-21, 2020 Kotzebue Only			August 17-21, 2020 Other than Kotzebue			August 24-28, 2020 Kotzebue Only			August 24-28, 2020 Other than Kotzebue		
AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE	AGE RANGE	MALE	FEMALE
0-19	3	1	0-19	0	0	0-19	0	1	0-19	2	0
20-29	2	3	20-29	8	0	20-29	4	1	20-29	2	3
30-39	10	2	30-39	3	1	30-39	3	2	30-39	6	0
40-49	1	16	40-49	1	2	40-49	0	0	40-49	2	11
50-59	29	1	50-59	1	0	50-59	2	0	50-59	19	0
60-69	5	4	60-69	0	0	60-69	0	0	60-69	5	2
70-79	5	2	70-79	0	0	70-79	0	0	70-79	2	1
80-89	0	0	80-89	0	0	80-89	0	0	80-89	0	0
90-99	0	0	90-99	0	0	90-99	0	0	90-99	0	0
	55	29		13	3		9	4		38	17

Project Title: Homeless Assistance Program - Capital	
Grantee: Alaska Housing Finance Corporation	
Fund: MHTAAR	
Geographic Area Served: Statewide	Project Category: Direct Service
Years Funded: FY00 to Present	
FY21 Grant Amount: \$950,000	
<p>High Level Project Summary: The Homeless Assistance Program (HAP) was established in 1993 and has been a core program for Alaska Housing Finance Corporation (AHFC) to support emergency shelter services, homelessness prevention and rapid re-housing efforts as well as capital needs for these grantees. The Trust contributes funding as a partner to ensure beneficiaries who are homeless are able to access shelter and housing. The Special Needs Housing Grant program is a long time housing program and services partnership between AHFC and the Trust to provide permanent supportive housing to Trust beneficiaries. In 2007, AHFC began a restructuring of the Homeless Assistance Program and the Special Needs Housing Program to better serve hundreds of homeless and/or near-homeless families to obtain or retain safe and sanitary shelter each year and to create sustainable supported housing over time. Demand for this program has steadily increased as federal and municipal sources have diminished.</p> <p>In FY21, AHFC awarded HAP funding to 35 organizations in 20 communities statewide to assist Alaskans experiencing homelessness or at-risk of homelessness. These organizations provide emergency shelter, reentry assistance for persons released from corrections, transitional housing, short-term rental assistance, and/or services to prevent homelessness. This project has substantially met or exceeded Trust expectations against the performance measures outlined in the project grant agreement. In SFY21 15,396 unduplicated individuals received services in HAP-funded programs (July 1, 2020 - June 30, 2021).</p> <p>Medicaid does not pay for housing and HUD funding allocations to Alaska do not meet the demand for affordable housing. Trust funding and GF/MH recommendations are critical to maintain the statewide network of safety net shelter and housing substantially serving Trust beneficiaries. Trust staff recommend continued funding for FY24 as a part of the Housing and Home and Community Based Services focus area. This investment paired with GF/MH and AHFC funding has a greater impact on the homeless services system than if the Trust were to issue individual grants.</p> <p>The Homeless Assistance Program supports Goal 3, Objective 3.1 of Strengthening the System: Alaska's Comprehensive Integrated Mental Health Program Plan.</p>	

Project Title: Homeless Assistance Program - Capital

Staff Project Analysis: Funding for the Homeless Assistance Program provides housing and services for the Alaska homeless population, which includes people from all beneficiary groups. Trust beneficiaries comprise a substantial portion of the homeless community, are more likely to experience homelessness and face more barriers to housing. Homeless Assistance Program funding comprises the largest program in the state that funds shelters, housing, and homeless services. This funding is necessary to develop housing for populations that would otherwise go unserved or underserved and to provide emergency shelter. This grant has met or exceeded its performance measures by providing services in 20 communities across the state and serving over 14,000 people. In addition to direct services, this funding provides key training and staffing to improve the coordination of housing and homeless services statewide.

This is a core homeless services grant program for the state. There are additional providers that qualify for HAP funds but are not able to be funded with the current budget. Medicaid does not pay for housing and HUD funding allocations to Alaska do not meet the demand for affordable housing. Trust funding and GF/MH recommendations are critical to maintain the statewide network of safety net shelter and housing. As long as this project demonstrates positive outcomes it is recommended that Trust's funding partnership with AHFC to support the Homeless Assistance Program continue in FY24 as a part of the Housing and Home and Community Based Services focus area. This investment paired with GF/MH and AHFC funding, has a greater impact on the homeless services system than if the Trust were to issue individual grants.

This project aligns with the Comp Plan Objective 3.1 Alaskans have stable, safe housing with appropriate, community-based social supports to maintain tenancy.

Project Description: The Homeless Assistance Program is one of AHFC's core funding programs. The Basic Homeless Assistance Program (BHAP) was established in 1993, and has been a core program for Alaska Housing Finance Corporation to support emergency shelter services, homelessness prevention and rapid re-housing efforts as well as capital needs for these grantees. The Special Needs Housing Grant program is a long time AHFC/DHSS/Trust housing program and services partnership to provide permanent supported housing to Trust beneficiaries. In 2007, AHFC began a restructuring of the Homeless Assistance Program and the Special Needs Housing Program to better serve hundreds of homeless and/or near-homeless families to obtain or retain safe and sanitary shelter each year and to create sustainable supported housing over time. Demand for this program has steadily increased as federal and municipal sources have diminished.

Grantee Response - FY21 Grant Report Executive Summary: The Homeless Assistance Program is comprised of two projects: the Basic Homeless Assistance Program (BHAP) and the Special Needs Housing Grant Program (SNHG). In SFY21, MHTAAR funding was leveraged with other capital funds to support these two programs.

AHFC awarded funding to 35 grantees in 20 communities. Services directly benefitting homeless, or at-risk of homelessness, Alaskans is prioritized over community or state level administrative programs. These organizations provide emergency shelter, re-entry assistance for persons released from corrections, transitional housing, short-term rental assistance, and/or services to prevent homelessness.

SNHG grants are awarded for three-year performance periods and provide a stable base of funding for permanent supportive housing projects, which often have higher operating costs due to staffing and other considerations. Twelve projects were renewed. Two projects, previously awarded through GOAL, completed construction and started housing persons in PSH units. Juneau Housing First opened Forget Me Not Manor, Phase 2, adding 32 PSH units in Juneau. Valley Residential Services opened Bridgeway, providing 24 PSH units in Mat-Su. Over \$8 million in SNHG funding was renewed for three years.

Basic Homeless Assistance Grantees applied for renewal funding in Spring 2021, pending the final state budget. AHFC was able to fund grantees at previous SFY19 levels. 24 grantees in 13 communities received renewal funds.

Some of the immediate actions that grantees were able to do because of AMHTA support of SNHG and BHAP include:

- Move high-risk individuals out of congregate shelters into the housing through Rapid Rehousing funding;
- Utilize the flexibility built into the BHAP and SNHG programs to bridge funding gaps between emergency COVID relief funds and emergent needs; and
- Continue to provide a network of emergency housing and homeless prevention services that function as safety nets for communities attempting to respond to the unexpected impacts of a global pandemic.

In SFY21 15,396 unduplicated individuals received services in HAP-funded programs. Emergency Shelter was the highest requested; 7,452 served across the state. Homeless Prevention services served 1312 households in the year. The total number of households served with prevention funding was impacted by continuing eviction moratoriums, the Alaska Housing Emergency Rental Assistance Program, and the Emergency Solutions Grant - COVID funding. Alaska saw the single largest rental assistance program in state history with nearly 30,000 households accessing over \$200 million in rental assistance. This rental assistance was administered through nonprofit partner agencies, many of whom are also receive BHAP and/or SNHG funds.

The SNHG program will continue to maintain operating and support service assistance for 19 supportive housing projects in nine communities. Collectively, these SNHG programs anticipate housing over 376 Alaskans per year.

Number of beneficiaries experiencing mental illness reported served by this project in FY21: 3,468

Number of beneficiaries experiencing substance misuse reported served by this project in FY21: 3,155

Number of beneficiaries experiencing a developmental disability reported served by this project in FY21: 1,171

Number of beneficiaries experiencing Alzheimer's Disease or a related dementia reported served by this project in FY21: 113

Number of beneficiaries experiencing a traumatic brain injury reported served by this project in FY21: 1,070

Number of individual trained as reported for this project in FY21: 0

Performance Measure 1: To provide the Trust with a copy of the report AHFC provides to Housing and Urban Development (HUD) each year for the Annual Homeless Assessment Report (AHAR).

Grantee Response to Performance Measure 1:

<p>The AHAR report is no longer produced by AKHMIS as the requirement has changed. Attached are the AHFC quarterly reports. Grantees provide demographic and service information quarterly. AKHMIS compiled all grantees into one 12 month report. This information is split between Balance of State and Anchorage to provide additional insight into rural vs. urban service delivery and demographics.</p>
<p>Performance Measure 2: To provide the Trust with a copy of the narrative and data sections of the annual report AHFC prepares on the outcomes from the Basic Homeless Assistance Program and SNHG.</p>
<p>Grantee Response to Performance Measure 2: See Attached.</p>
<p>Performance Measure 3: Assist grantees under this program to increase reporting of Trust beneficiary status through inclusion of Trust beneficiary categories and identification methods that meet federal information sharing requirements. This may be done through instruction during the application process; at the award training; at HMIS trainings; or through site visit and consultation with the grantees and may also involve Trust Program staff assistance or input.</p>
<p>Grantee Response to Performance Measure 3: AHFC continues to work directly with grantees to improve the data entry experience working towards better data collection and a better experience for beneficiaries and others who access emergency housing assistance programs. Data quality was emphasized during SFY22 as grantees were settling into post-COVID social distancing and safety protocols and adjusting to new temporary direct assistance programs.</p>
<p>Performance Measure 4: To provide the Trust with the reports, data and 10-year Action Plan work plans developed by the Alaska Council on the Homeless and to coordinate the Trust resources through the review and planning processes of the Council.</p>
<p>Grantee Response to Performance Measure 4: The Alaska Council on the Homeless did not meet during SFY22.</p>

2021 Point-in-Time Count AK-500 Anchorage CoC

Population: Sheltered and full unsheltered count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	15	35	0	50
Total Number of persons (Adults & Children)	76	186	0	262
Number of Persons (under age 18)	47	102	0	149
Number of Persons (18 - 24)	28	74	0	102
Number of Persons (over age 24)	1	10	0	11

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	50	104	0	154
Male	26	82	0	108
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	75	163	0	238
Hispanic/Latino	1	23	0	24

2021 Point-in-Time Count AK-500 Anchorage CoC

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	11	24	0	35
Black or African-American	0	21	0	21
Asian	3	0	0	3
American Indian or Alaska Native	14	79	0	93
Native Hawaiian or Other Pacific Islander	12	22	0	34
Multiple Races	36	40	0	76

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	2		0	2
Total number of persons	5		0	5

Population: Sheltered and full unsheltered count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	4	3	0	0	7
Total Number of children (under age 18)	4	3	0	0	7

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	3	3	0	0	6
Male	1	0	0	0	1
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	4	3	0	0	7
Hispanic/Latino	0	0	0	0	0

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional			
White	0	1	0	0	1
Black or African-American	1	0	0	0	1
Asian	0	0	0	0	0
American Indian or Alaska Native	3	2	0	0	5
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	0

2021 Point-in-Time Count AK-500 Anchorage CoC

Population: Sheltered and full unsheltered count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	846	37	0	152	1,035
Total Number of persons (Adults)	861	37	0	152	1,050
Number of Persons (18 - 24)	77	31	0	10	118
Number of Persons (over age 24)	784	6	0	142	932

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	189	15	0	50	254
Male	671	19	0	101	791
Transgender	1	3	0	1	5
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	825	30	0	143	998
Hispanic/Latino	36	7	0	9	52

2021 Point-in-Time Count AK-500 Anchorage CoC

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	248	8	0	25	281
Black or African-American	62	10	0	7	79
Asian	6	0	0	0	6
American Indian or Alaska Native	434	13	0	105	552
Native Hawaiian or Other Pacific Islander	18	1	0	3	22
Multiple Races	93	5	0	12	110

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	218		0	48	266

Date of PIT Count: 1/26/2021

Population: Sheltered and full unsheltered count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	865	75	0	152	1,092
Total Number of Persons	941	226	0	152	1,319
Number of Children (under age 18)	51	105	0	0	156
Number of Persons (18 to 24)	105	105	0	10	220
Number of Persons (over age 24)	785	16	0	142	943

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	242	122	0	50	414
Male	698	101	0	101	900
Transgender	1	3	0	1	5
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	904	196	0	143	1,243
Hispanic/Latino	37	30	0	9	76

Race

8/18/2021 7:00:24 PM

7

Point In Time Summary for AK-500 - Anchorage CoC

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	259	33	0	25	317
Black or African-American	63	31	0	7	101
Asian	9	0	0	0	9
American Indian or Alaska Native	451	94	0	105	650
Native Hawaiian or Other Pacific Islander	30	23	0	3	56
Multiple Races	129	45	0	12	186

Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	223		0	48	271

System Performance Overview

Total number of households and people served in the homeless system and performance overview for 07/01/2020 - 06/30/2021 for ANC SFY 21



5,748

HOUSEHOLDS



6,708

PEOPLE

73

Days Homeless

Average cumulative days homeless

[VIEW DETAILS](#)

6%

Exits

Exits to permanent destinations

[VIEW DETAILS](#)

7%

Returns

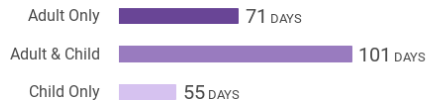
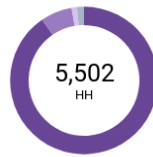
Returns after exits to permanent destinations

[VIEW DETAILS](#)

System Performance by Household Type

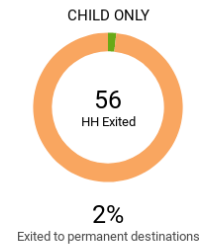
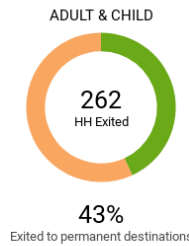
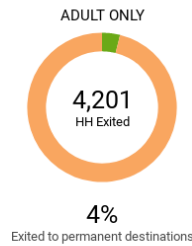
Households with Days Homeless and Days Homeless by Household Type

Households that had at least one day in ES, SH, TH, or RRH; or at least one day in PSH prior to move-in and the average cumulative, unduplicated number of days that households were served in ES, SH, or TH projects; and days in RRH or PSH prior to move-in.



Exits by Household Type

Percent of households that exited to permanent destinations.



■ Permanent Destinations ■ Temporary + Unknown Destinations

Returns by Household Type

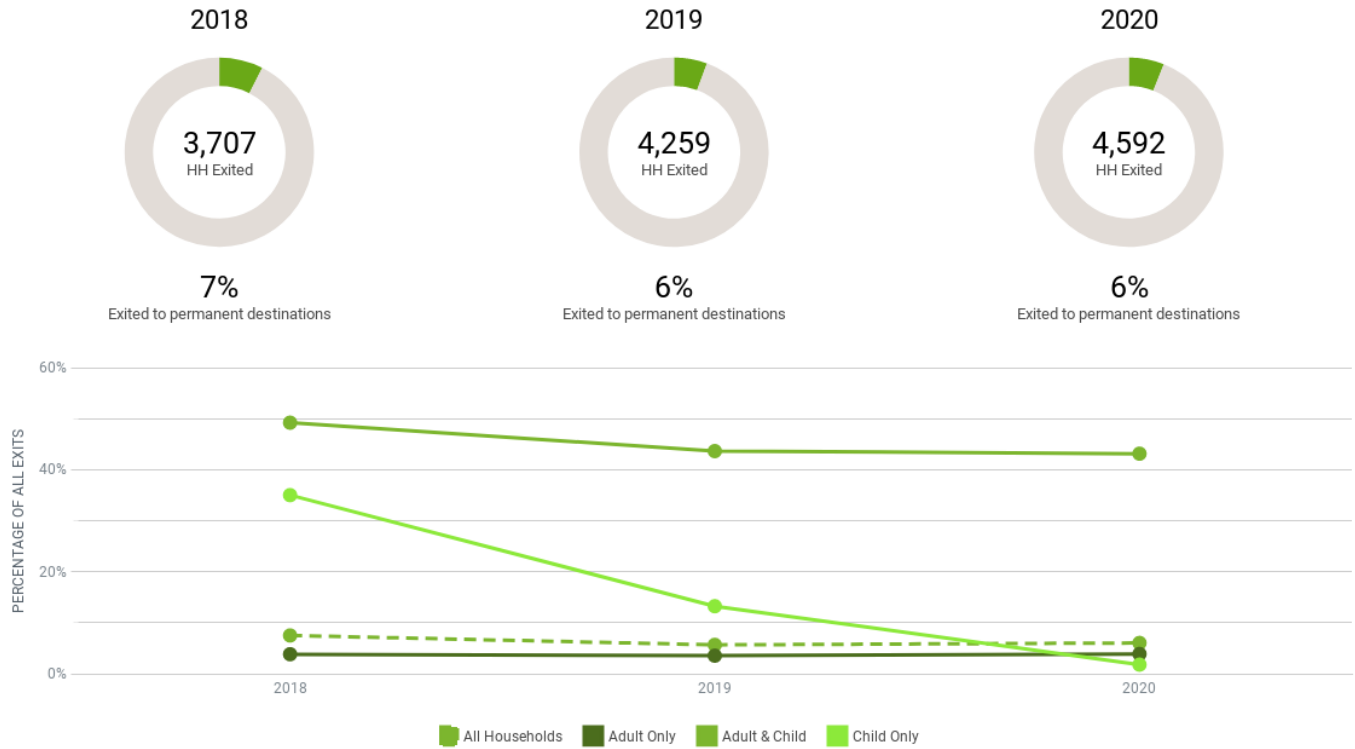
Percent of households that returned to the homeless system within six months of exiting to permanent destinations. The universe for the chart is households that exited within the first six months of the report period.



■ Permanent Destinations ■ Returns

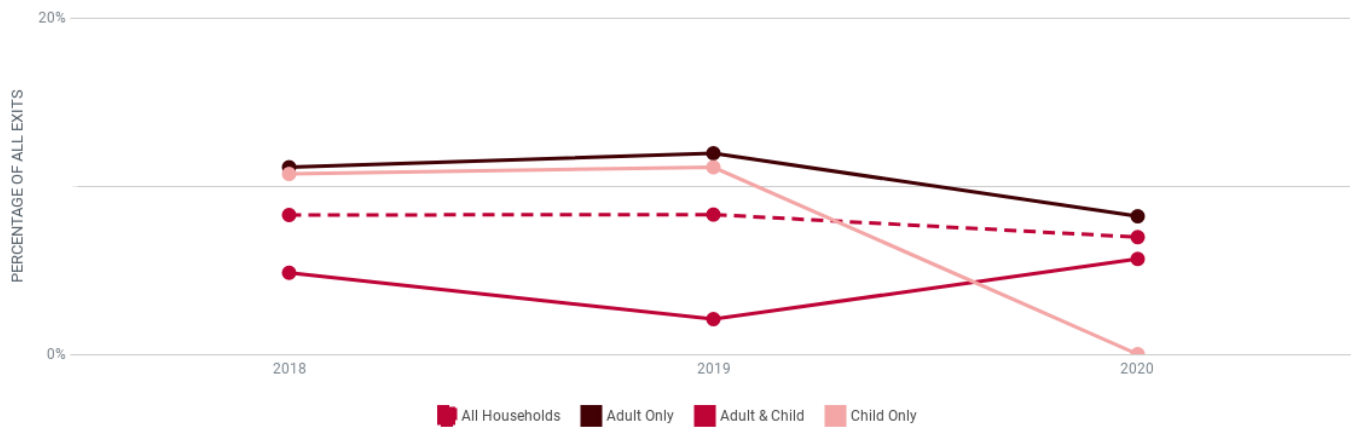
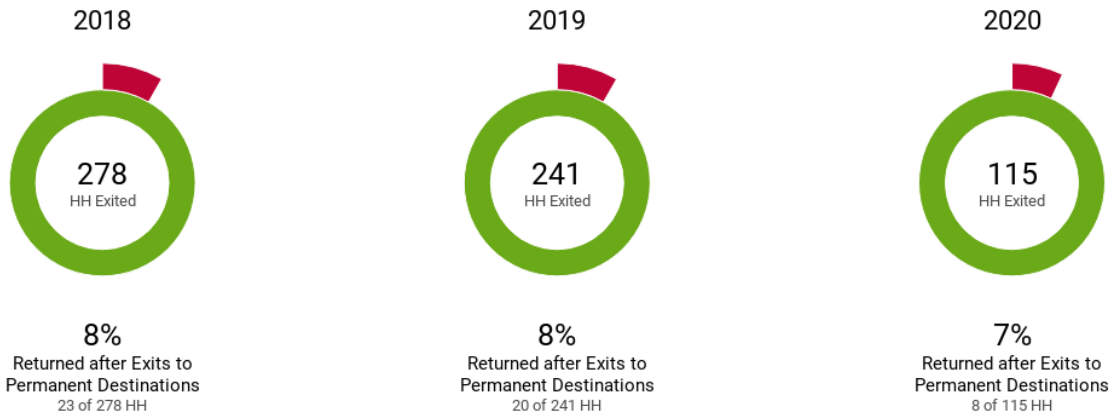
Exits to Permanent Destinations Trend

Number of households that exited from the homeless system and percent that exited to permanent destinations within each of the past three years.



Returns to the Homeless System Trend

Percent of households that returned to the homeless system within six months of exiting to a permanent destination within each of the past three years. For the current report period, the universe for the chart is households that exited within the first six months of the report period.



System Performance Map

Households use different combinations of project types during the time they are served in the homeless system. These project type combinations are referred to as pathways. Each pathway has different average cumulative days homeless, exits to permanent housing and returns to the homeless system. The system map shows performance for the main project types in the homeless system and can be filtered to show performance for the main pathways.

All Households

All Pathways

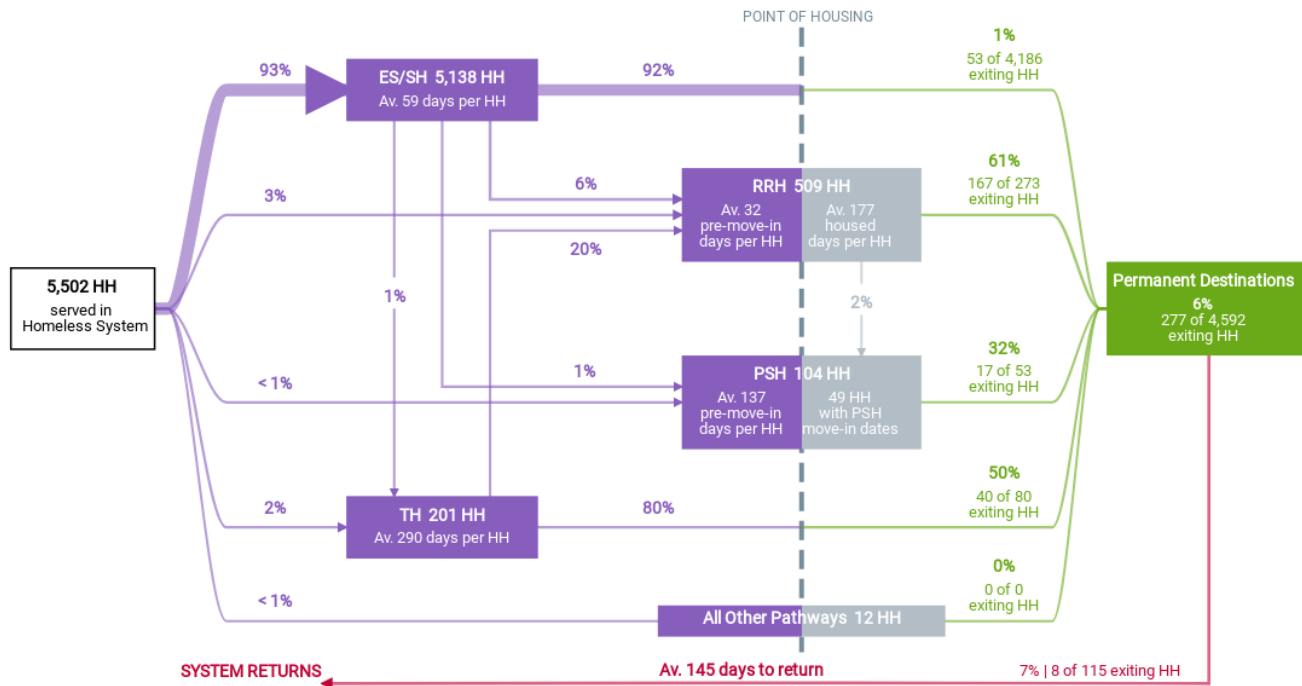
Emergency Shelter/Safe Haven (ES/SH),
Transitional Housing (TH)
RRH/PSH Prior to Housing move-in

Rapid Re-Housing (RRH),
Permanent Supportive Housing (PSH)

Exits to
Permanent Destinations

Returns

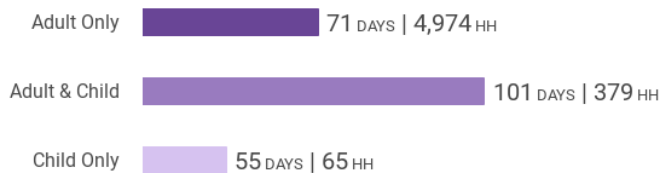
73 Days Homeless



Average Days Homeless

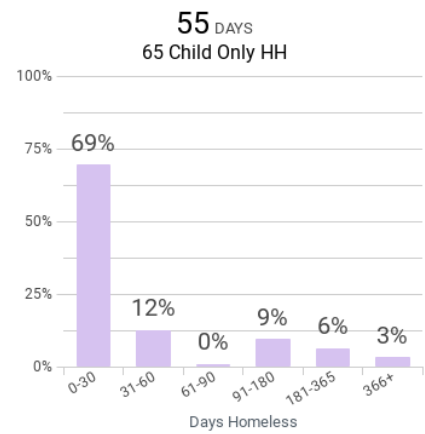
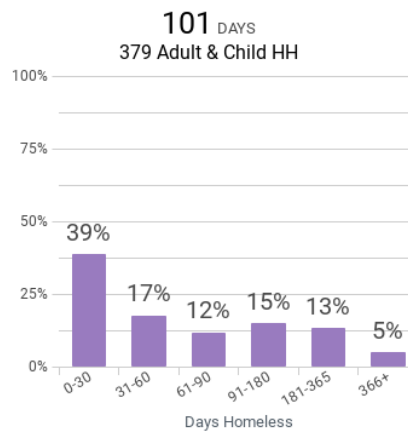
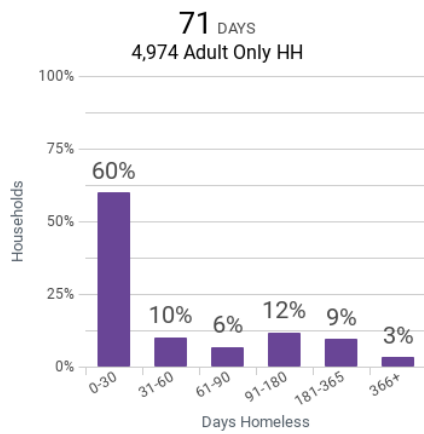
The average cumulative, unduplicated number of days that households were served in ES, SH, or TH projects; and days in RRH or PSH prior to move-in.

73
DAYS Homeless
5,502 HH



Time Distribution of Days Homeless

Average cumulative days homeless and distribution by defined time intervals for each household type.



Days Homeless by Pathway

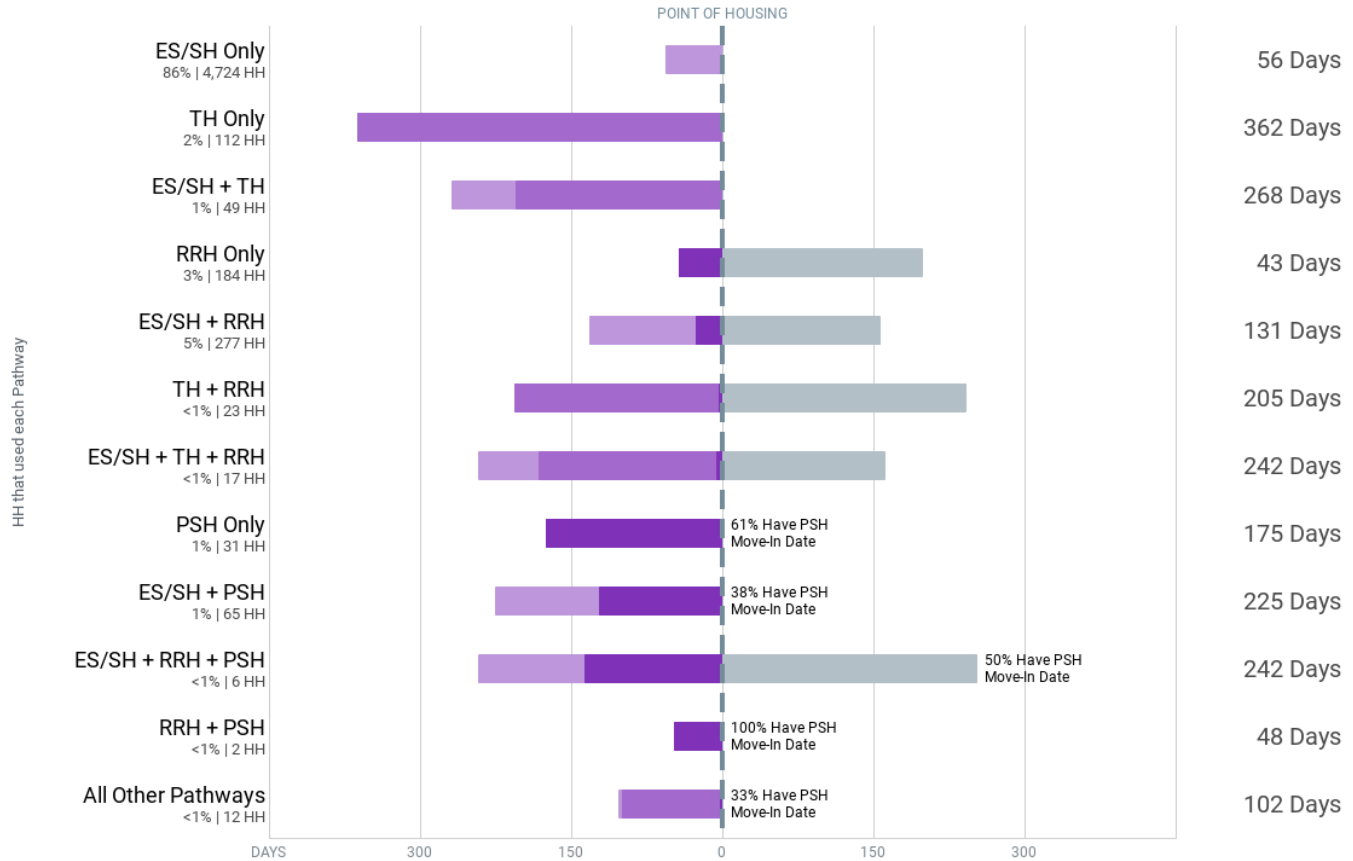
Percent and number of households that used each pathway and average cumulative days that households in each pathway group were homeless.

All Households

All Households in System (5,502)

73 Days Homeless

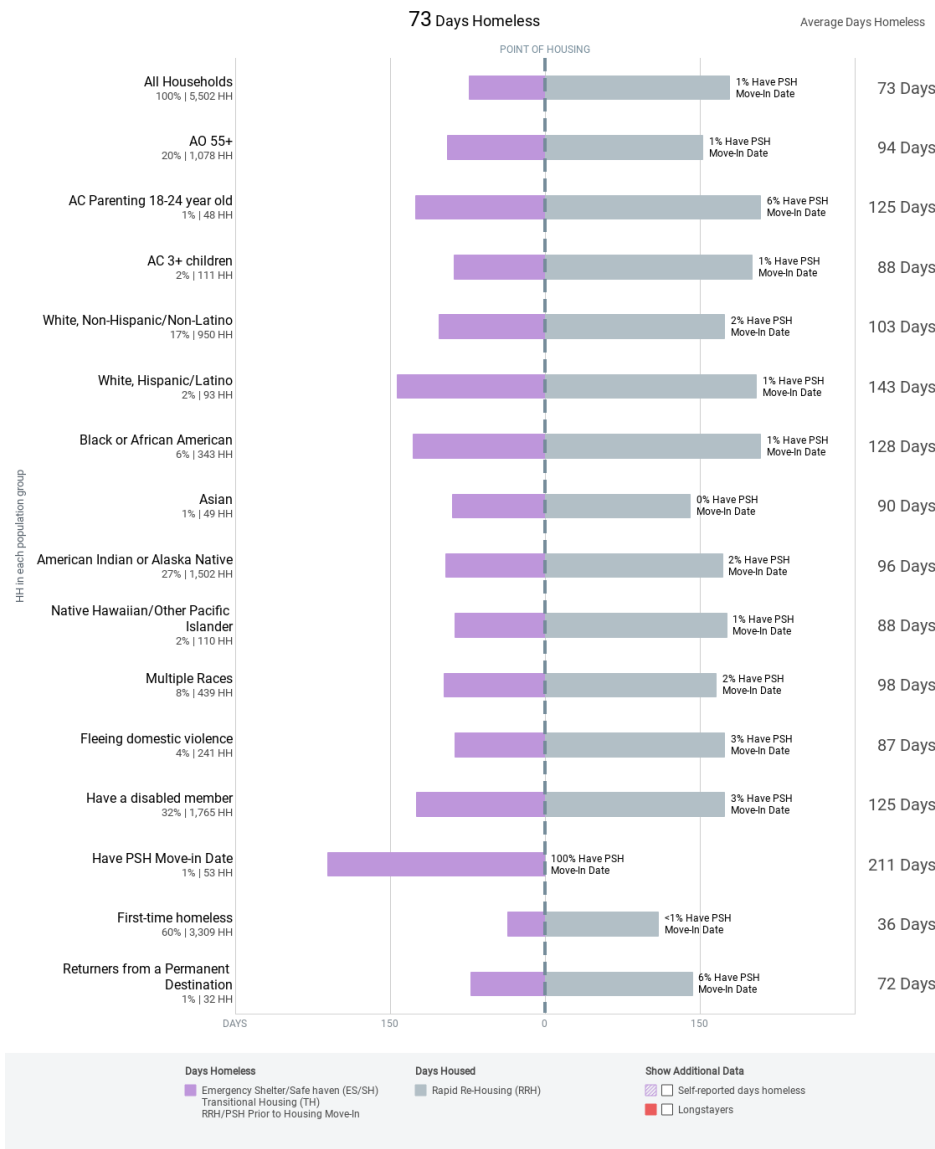
Average Days Homeless

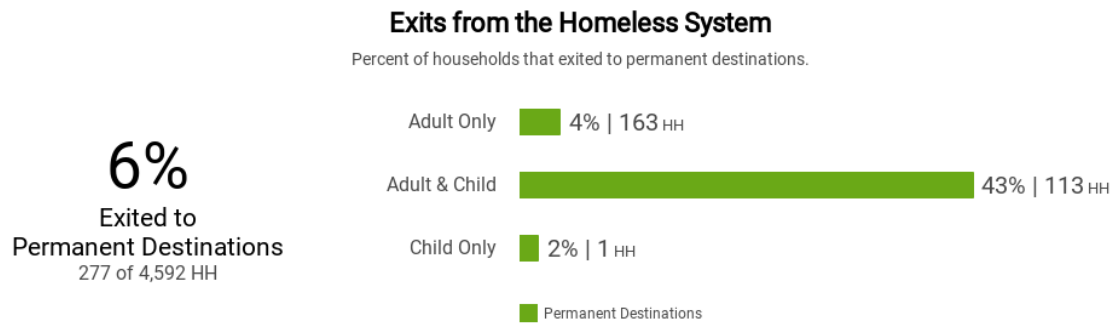


Days Homeless by Population Group

Percent and number of households in each population group and average cumulative days homeless for each population group.

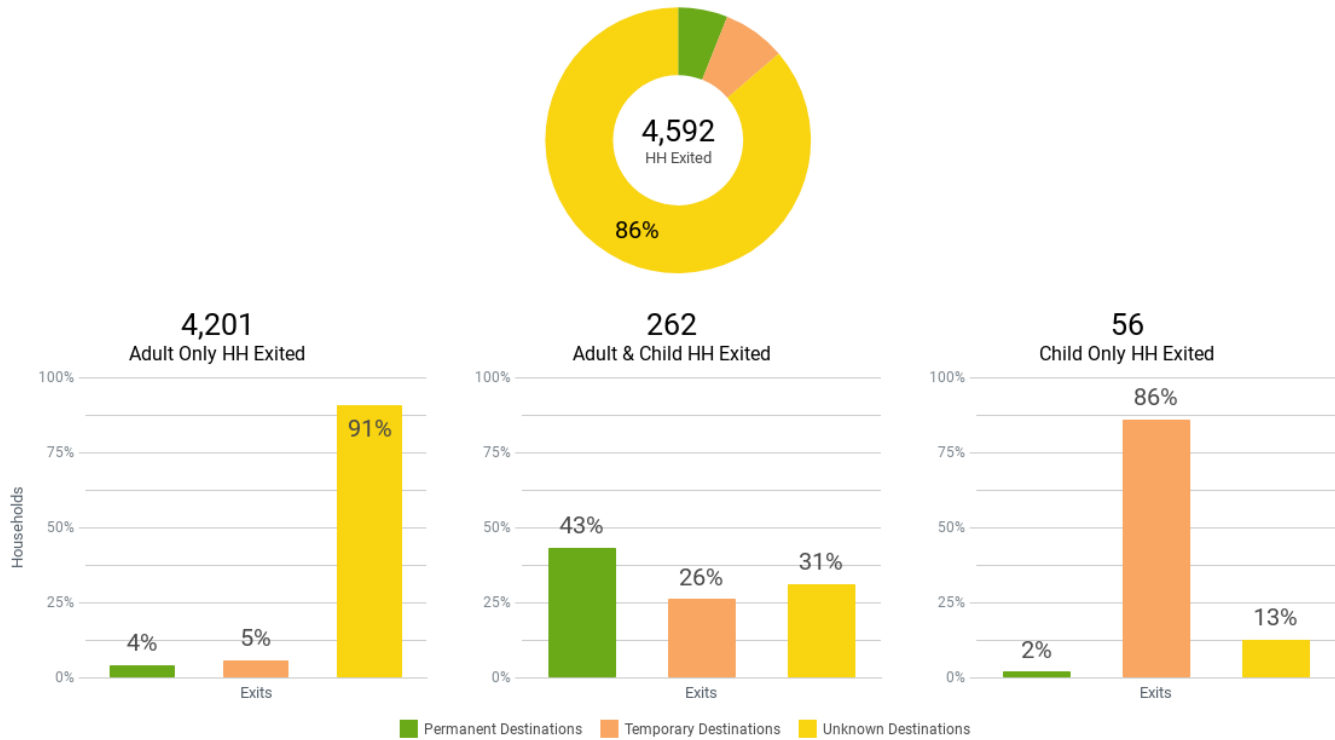
All Households





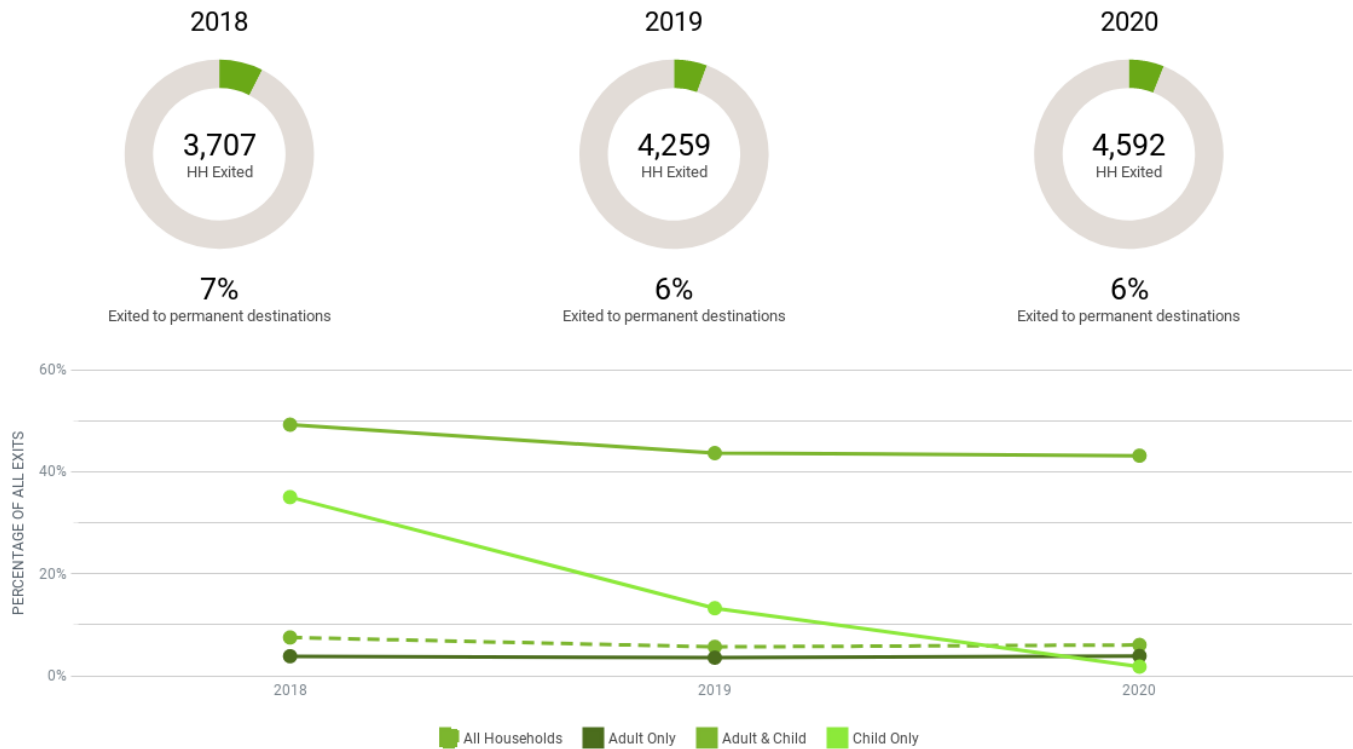
Exits by Destination Type

Percent of households that exited to permanent, temporary, and unknown destinations by household type.



Exits to Permanent Destinations Trend

Number of households that exited from the homeless system and percent that exited to permanent destinations within each of the past three years.



Exits by Pathway

Percent and number of households that used each pathway, and percent and number of households in each pathway group that exited to permanent, temporary and unknown destinations.

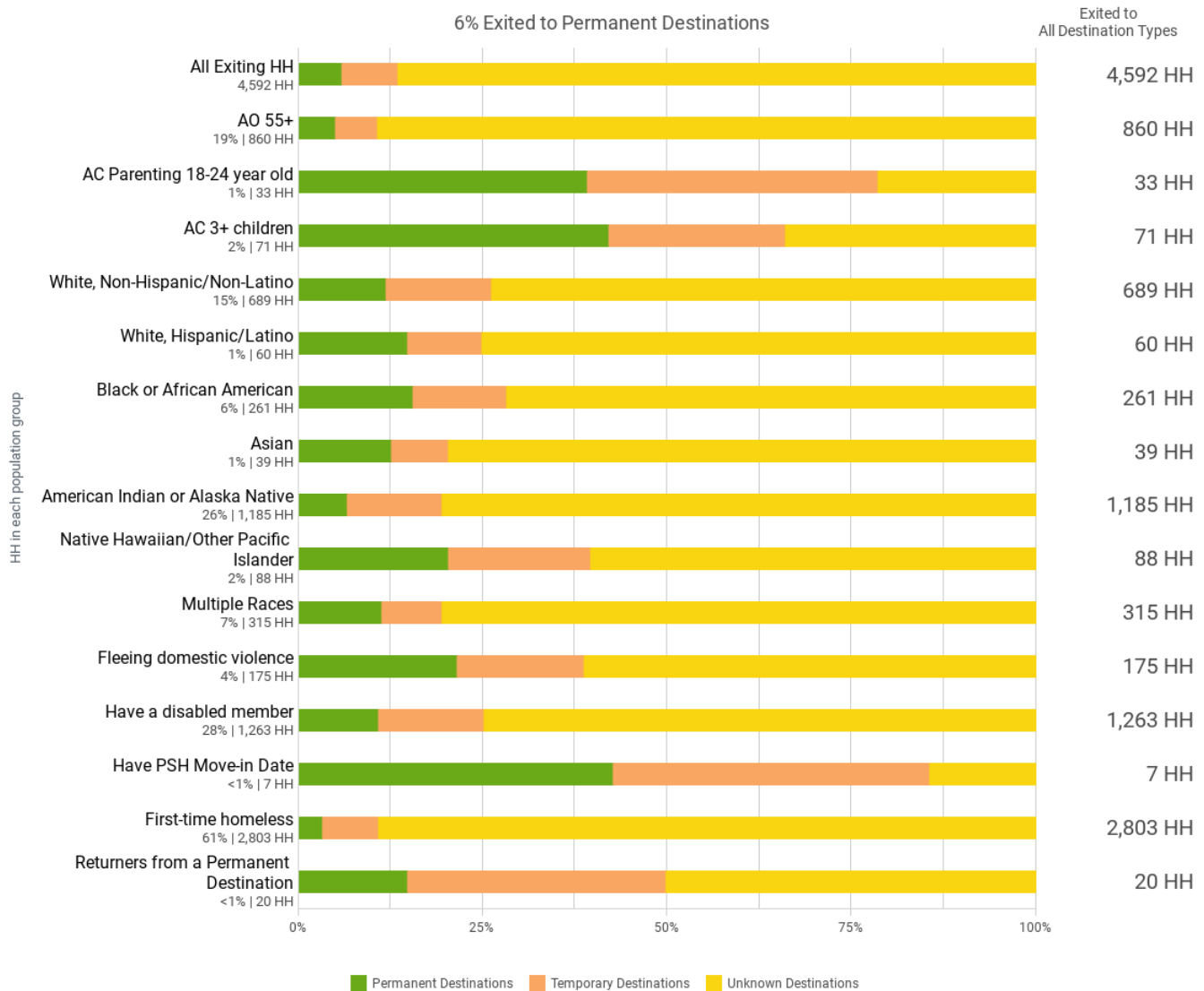


Exits by Population Group

Percent and number of households in each population group, and percent and number of households in each population group that exited to permanent, temporary and unknown destinations.

All Households

All Destination Types

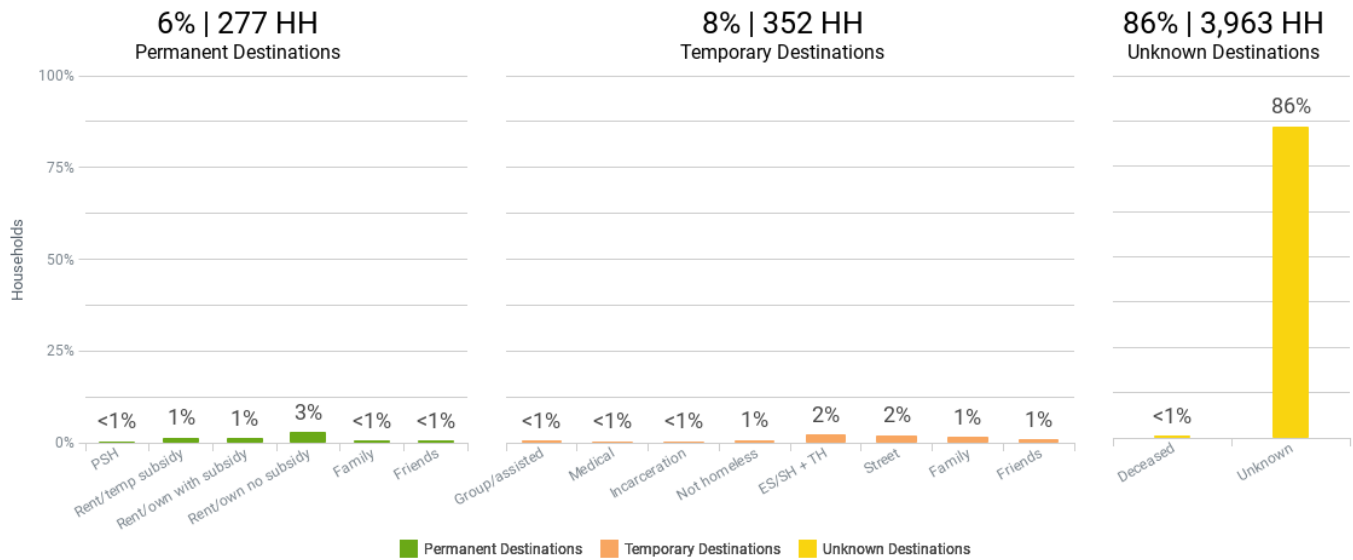


Exits by Destination

Percent of households that exited to each destination within the permanent, temporary, and unknown destination types.

All Households

All Population Groups

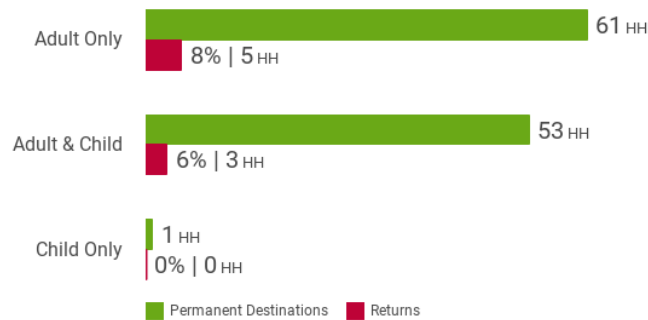


Returns to the Homeless System

Percent of households that returned to the homeless system within six months of exiting to a permanent destination. Results are shown for the exit cohort selected in the dropdown.

HH that Exited in the first 6 mo of the Current Report Period

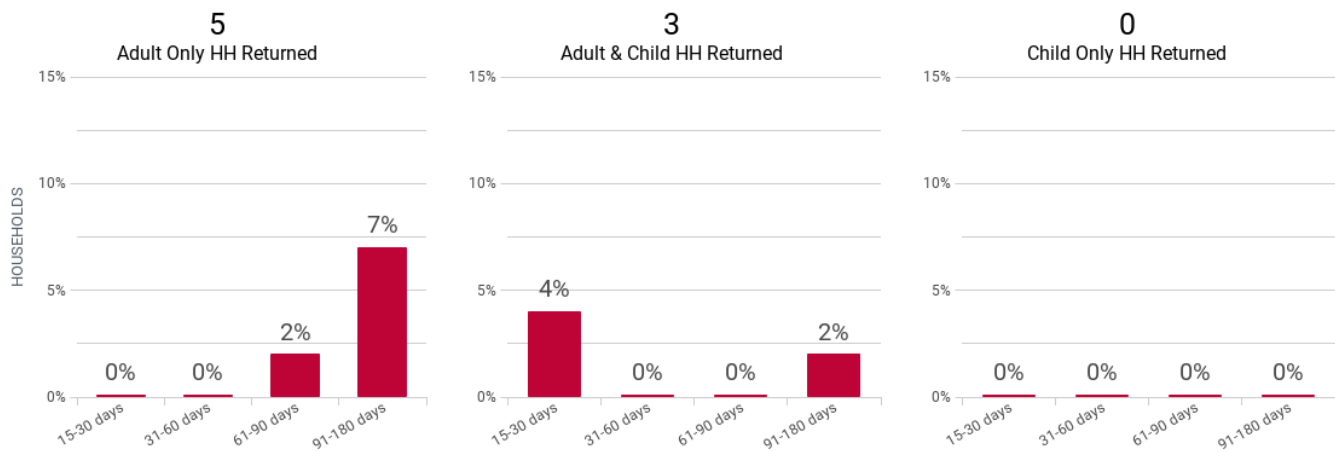
7%
RETURNS
8 of 115 HH



Time Distribution of Returns

Number of households that returned to the homeless system after exiting to a permanent destination and the percent of households who returned within each of the defined time intervals. Results are shown for the exit cohort selected in the dropdown. Return rates are cumulative for the timeframes available for each cohort; only the oldest cohort has return rates for the full three-year period.

HH that Exited in the first 6 mo of the Current Report Period



Returns to the Homeless System Trend

Percent of households that returned to the homeless system within 6, 12, and 24 months after exiting to a permanent destination. Returns are shown for all three cohorts in the dataset.



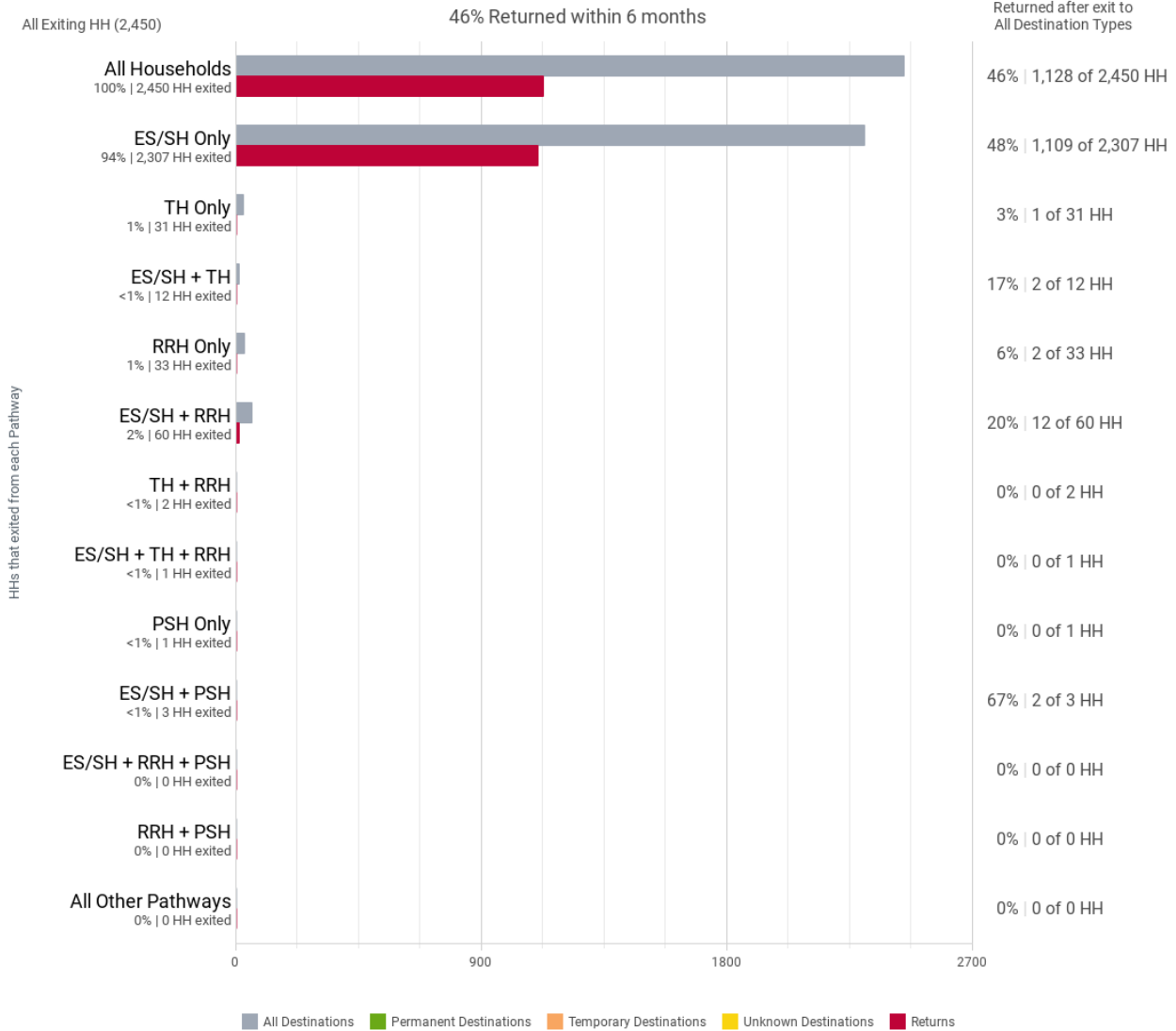
Returns by Pathway

Percent and number of households that returned to the homeless system within six months after exiting from each pathway, and the percent and number of households in each pathway group that returned. Results are shown for the exit cohort selected in the dropdown.

HH that Exited in the first 6 mo of the Current Report Period

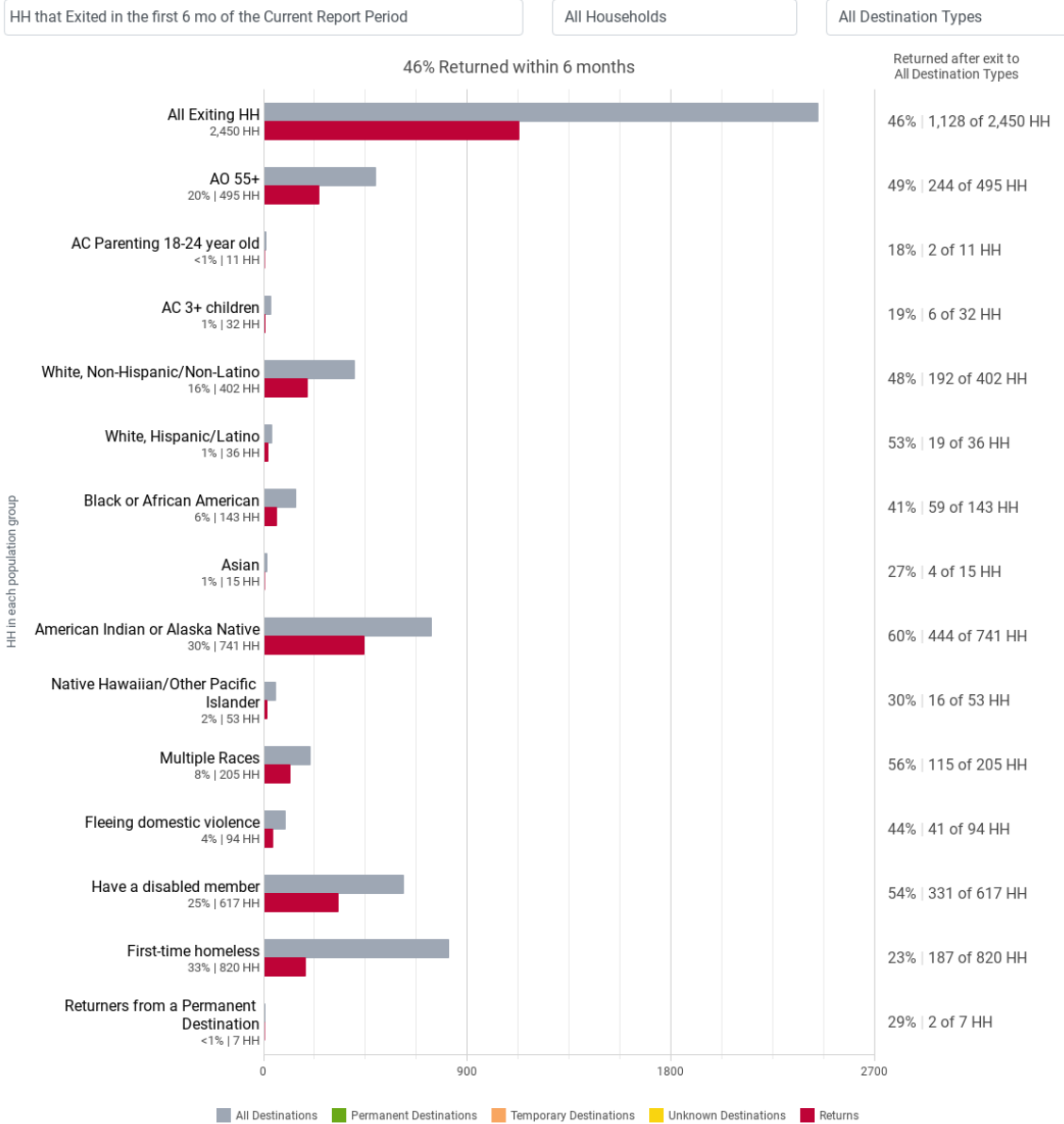
All Households

All Destination Types



Returns by Population Group

Percent and number of households in each population group that exited the homeless system, and percent and number of exiting households who returned within six months. Results are shown for the exit cohort selected in the dropdown.



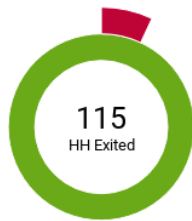
Returns by Destination Type

The percent of households that returned within six months of exiting the homeless system to permanent, temporary, or unknown destinations. Results are shown for the exit cohort selected in the dropdown.

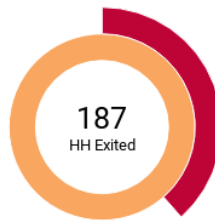
HH that Exited in the first 6 mo of the Current Report Period

All Households

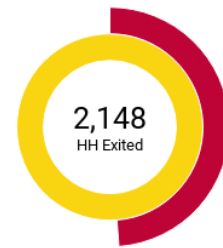
All Population Groups



7%
Returned after Exits to
Permanent Destinations
8 of 115 HH



39%
Returned after Exits to
Temporary Destinations
72 of 187 HH



49%
Returned after Exits to
Unknown Destinations
1,048 of 2,148 HH

■ Permanent Destinations ■ Temporary Destinations ■ Unknown Destinations ■ Returns

Demographics Overview: Sheltered Homelessness

Demographic characteristics of households and people served in the homeless system including those only served in PSH during the report period.

All Households

Served in shelters & transitional housing

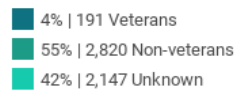
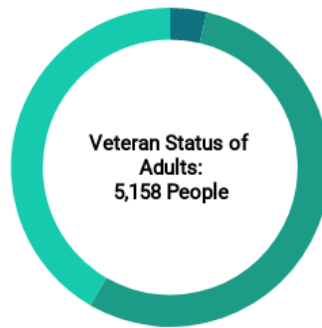
<div> 5,216</div> <div>Households (HH)</div>	<div> 5,294</div> <div>Heads of Household (HoH) and Adults</div>	<div> 5,919</div> <div>People</div>
-------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------

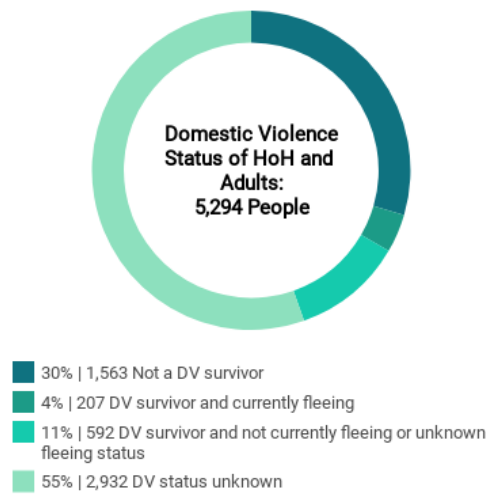
Gender of HoH and Adults: 5,294 People

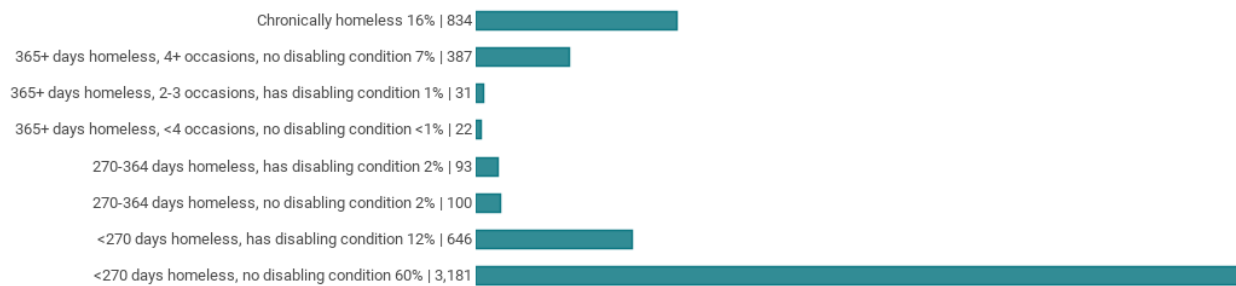
Age of All Persons in Household: 5,919 People

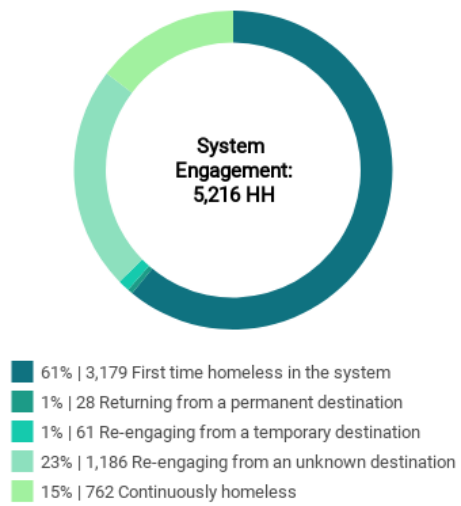
Race and Ethnicity of HoH and Adults: 5,294 People

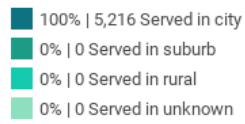
Household Composition: 5,216 HH





Chronic Homelessness and Disabling Condition of HoH and Adults: 5,294 People





Prior Living Situation for Households: 5,216 HH

Demographics Comparison

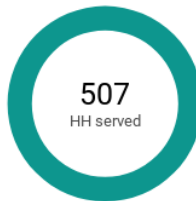
Comparison of demographic characteristics of households, heads of households, and adults served in Shelters & Transitional Housing, Rapid Re-Housing, and Permanent Supportive Housing.

All Households

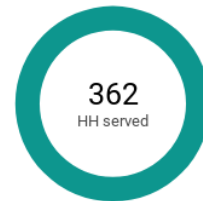
Households Served by Project Type



Emergency Shelter/Safe Haven & Transitional Housing

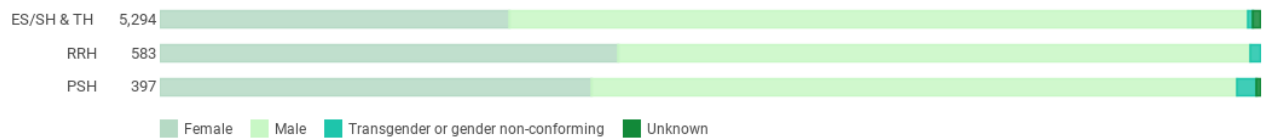


Rapid Re-Housing

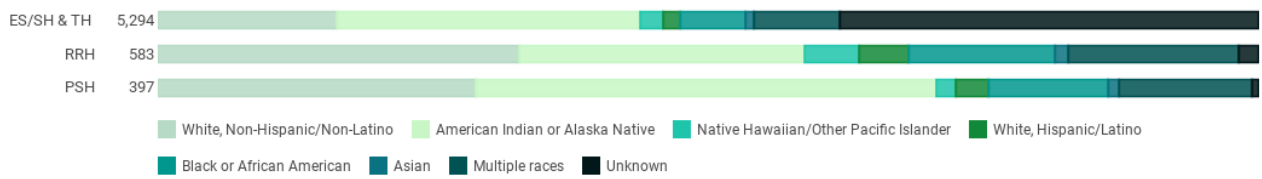


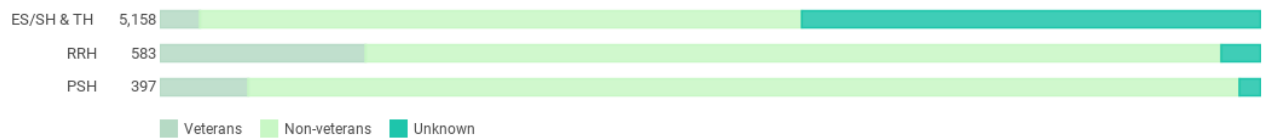
Permanent Supportive Housing

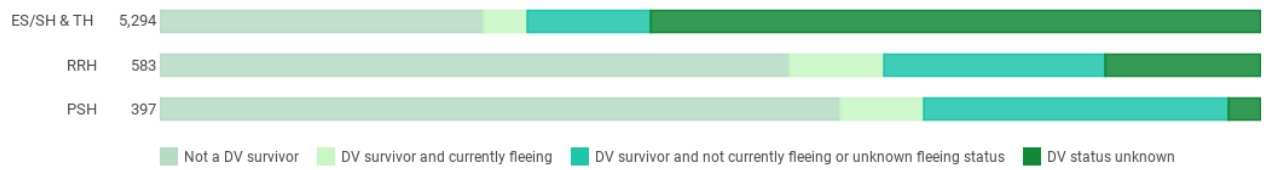
Gender of HoH and Adults



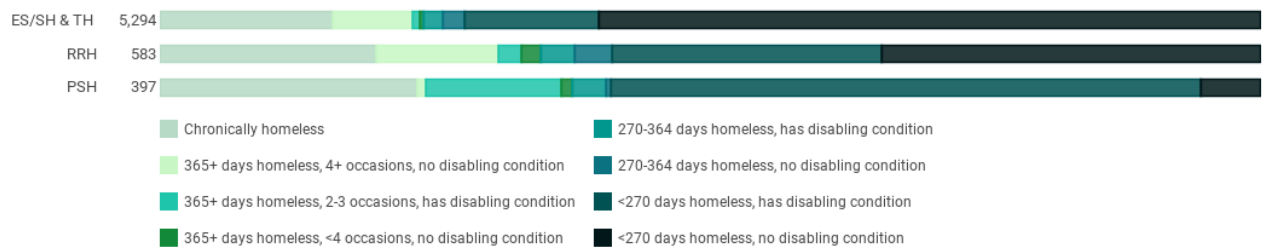
Race and Ethnicity of HoH and Adults



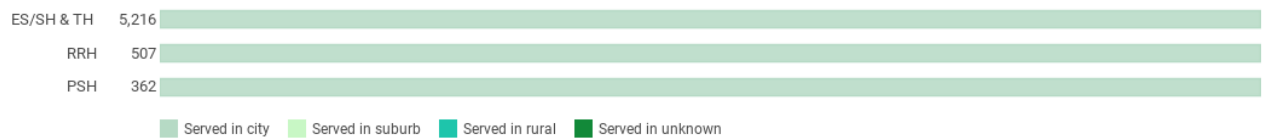
Veteran Status of Adults

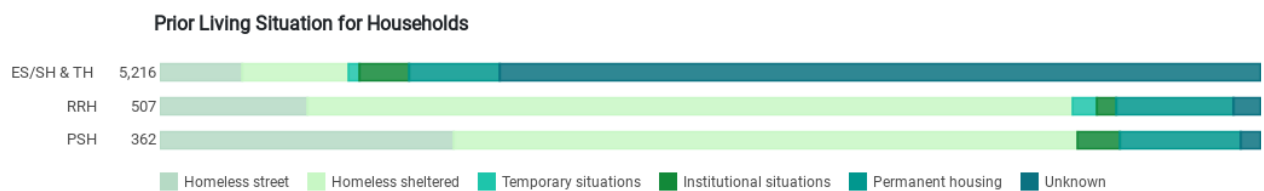
Domestic Violence Status of HoH and Adults

Chronic Homelessness and Disabling Condition of HoH and Adults



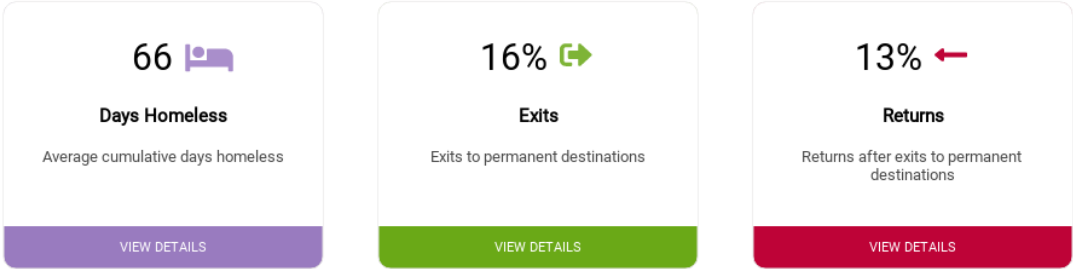
Geography Where Household Was Served





System Performance Overview

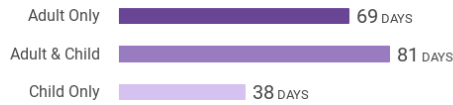
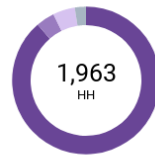
Total number of households and people served in the homeless system and performance overview for 07/01/2020 - 06/30/2021 for BoS SFY



System Performance by Household Type

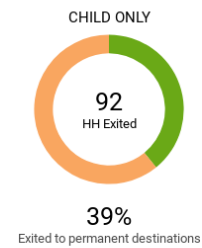
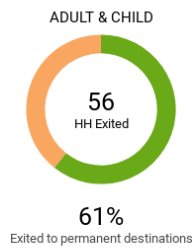
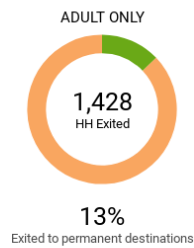
Households with Days Homeless and Days Homeless by Household Type

Households that had at least one day in ES, SH, TH, or RRH; or at least one day in PSH prior to move-in and the average cumulative, unduplicated number of days that households were served in ES, SH, or TH projects; and days in RRH or PSH prior to move-in.



Exits by Household Type

Percent of households that exited to permanent destinations.



■ Permanent Destinations ■ Temporary + Unknown Destinations

Returns by Household Type

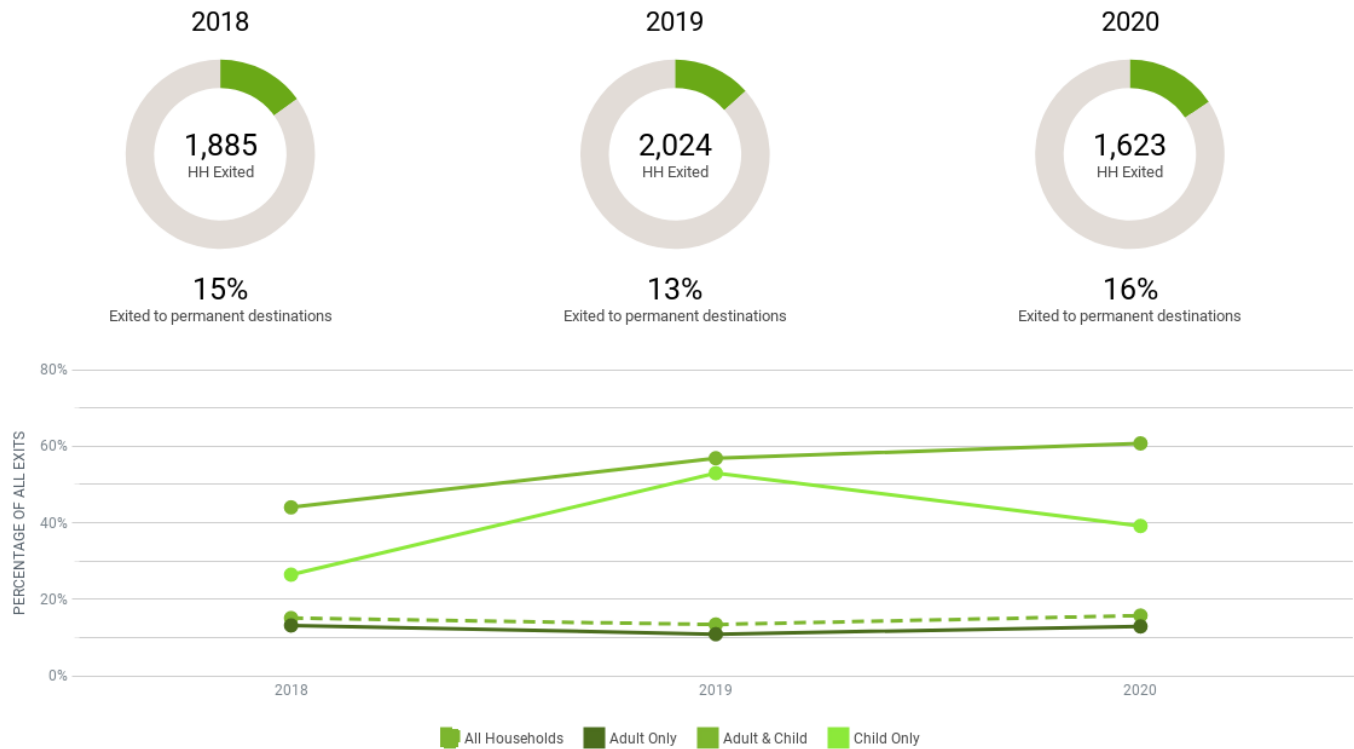
Percent of households that returned to the homeless system within six months of exiting to permanent destinations. The universe for the chart is households that exited within the first six months of the report period.



■ Permanent Destinations ■ Returns

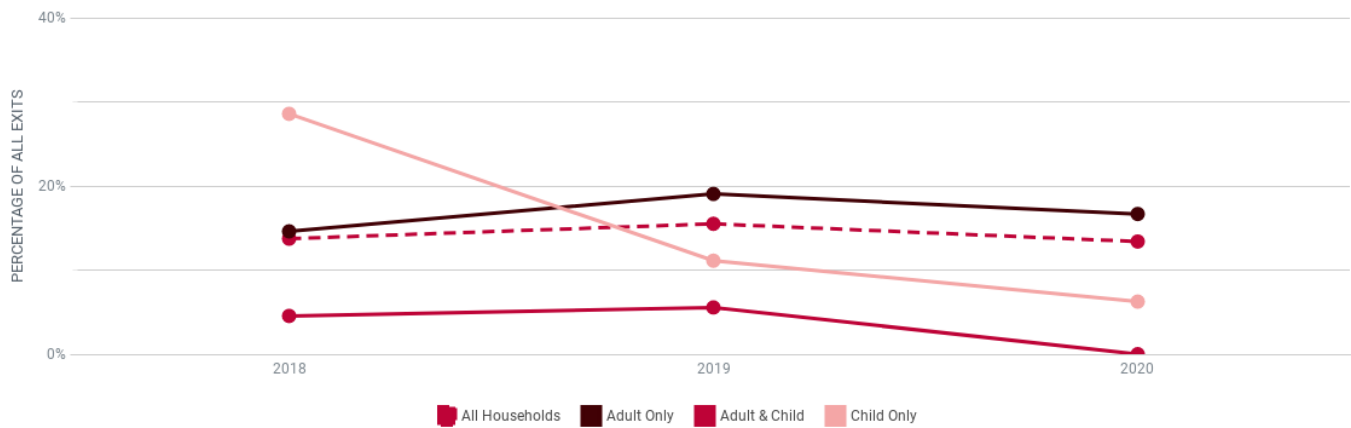
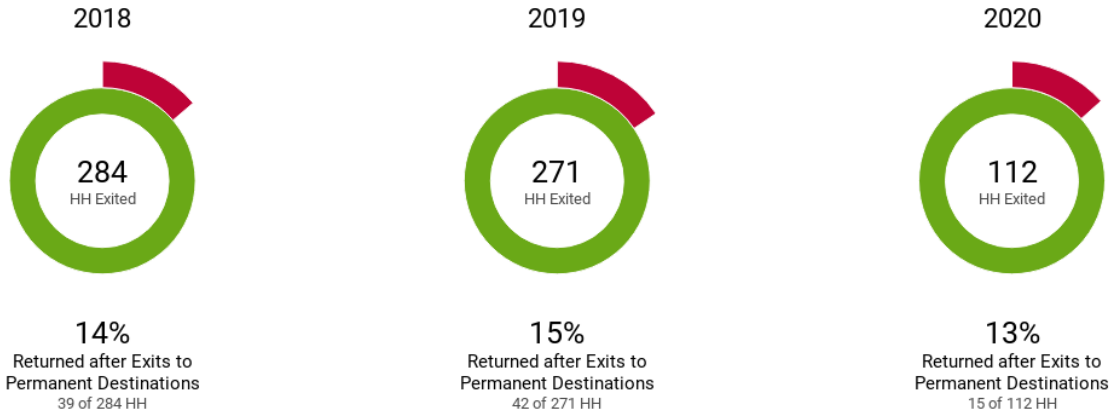
Exits to Permanent Destinations Trend

Number of households that exited from the homeless system and percent that exited to permanent destinations within each of the past three years.



Returns to the Homeless System Trend

Percent of households that returned to the homeless system within six months of exiting to a permanent destination within each of the past three years. For the current report period, the universe for the chart is households that exited within the first six months of the report period.



System Performance Map

Households use different combinations of project types during the time they are served in the homeless system. These project type combinations are referred to as pathways. Each pathway has different average cumulative days homeless, exits to permanent housing and returns to the homeless system. The system map shows performance for the main project types in the homeless system and can be filtered to show performance for the main pathways.

All Households

All Pathways

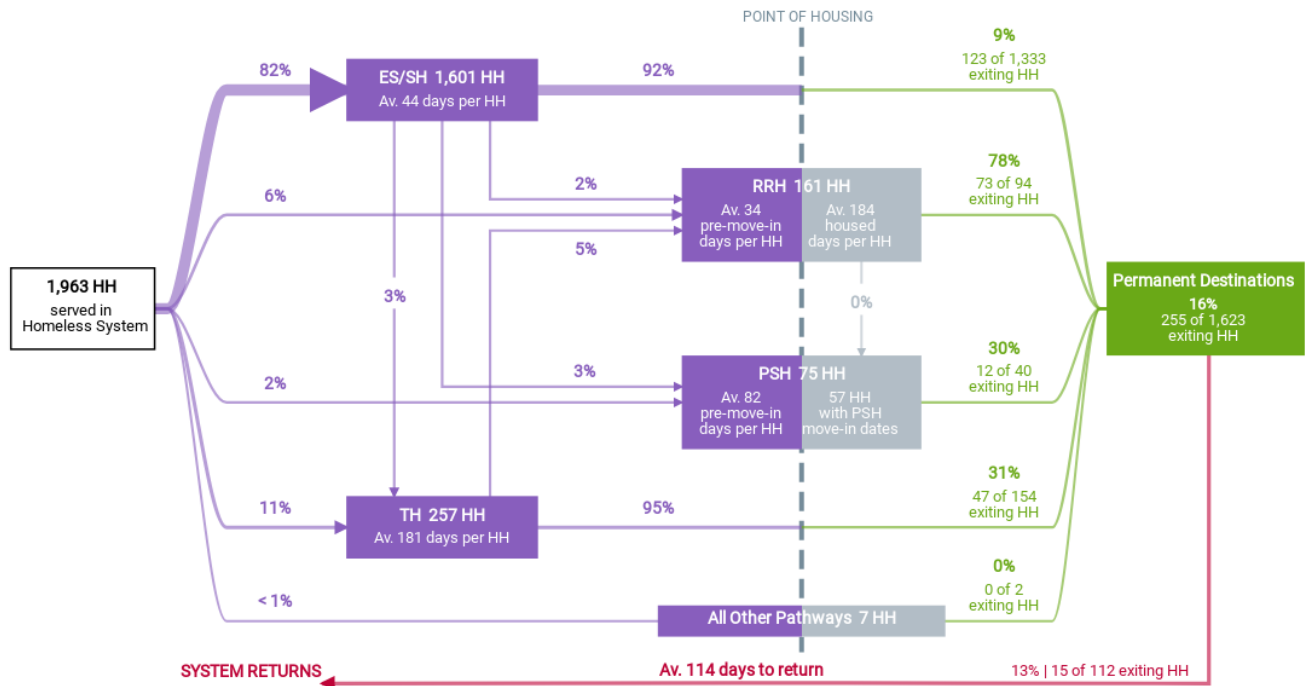
Emergency Shelter/Safe Haven (ES/SH),
Transitional Housing (TH)
RRH/PSH Prior to Housing move-in

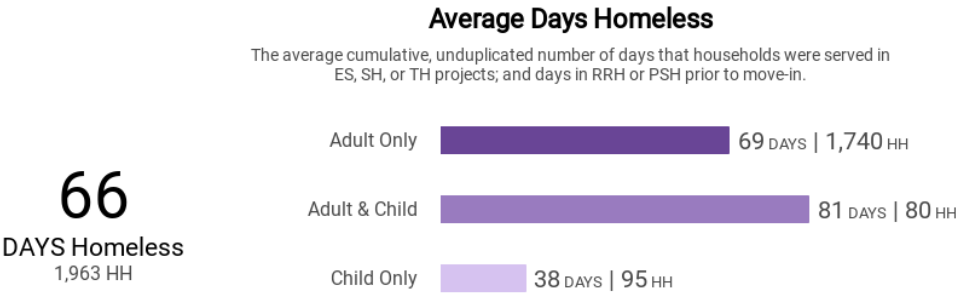
Rapid Re-Housing (RRH),
Permanent Supportive Housing (PSH)

Exits to
Permanent Destinations

Returns

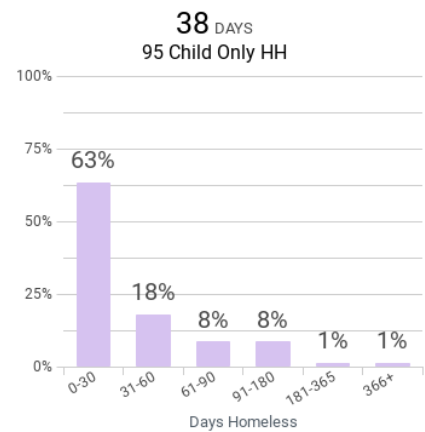
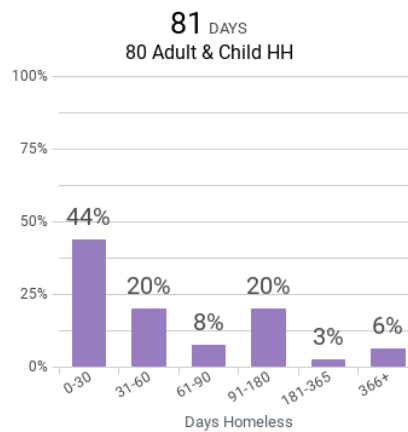
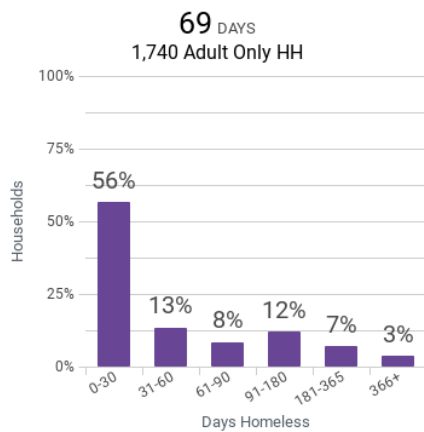
66 Days Homeless





Time Distribution of Days Homeless

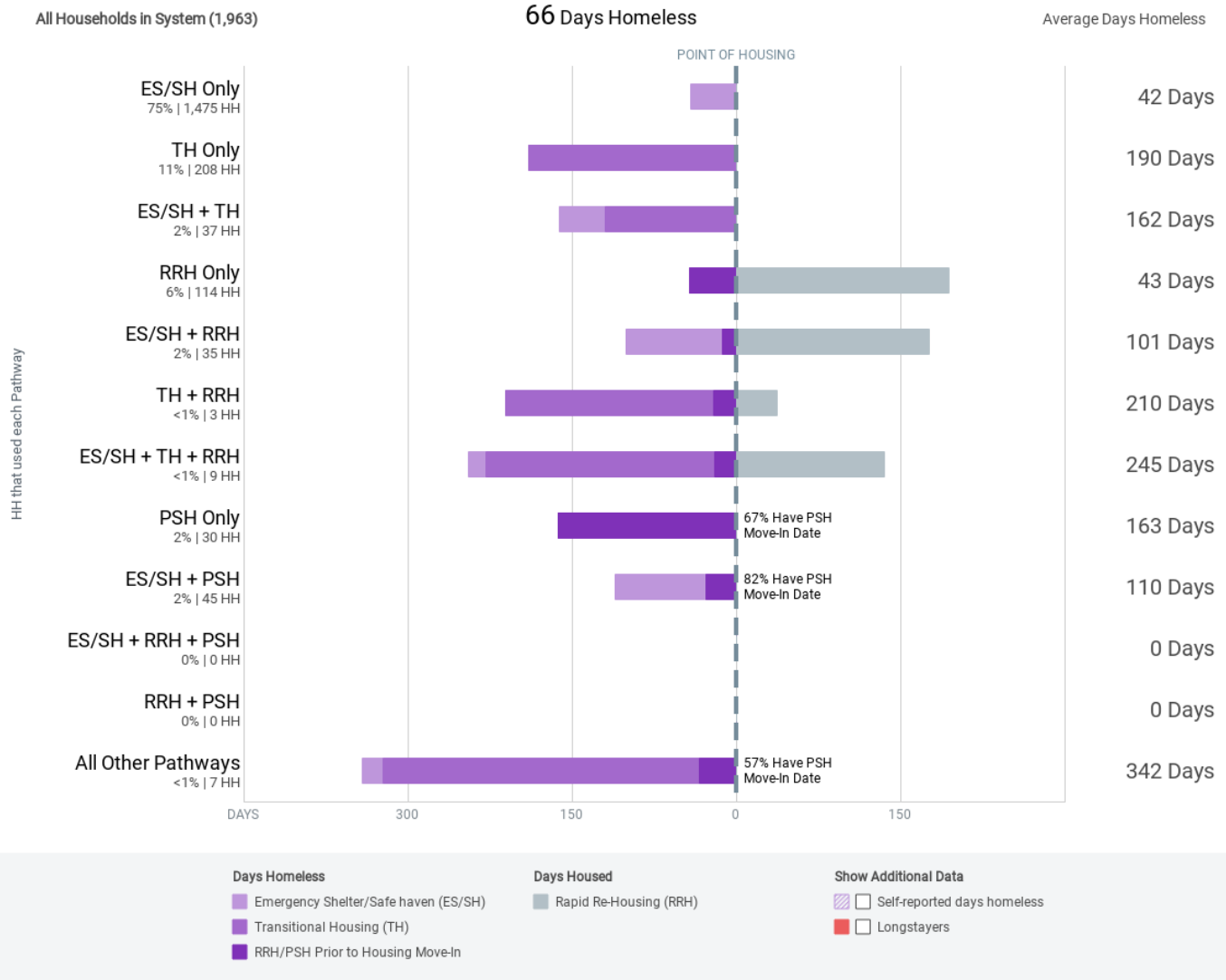
Average cumulative days homeless and distribution by defined time intervals for each household type.



Days Homeless by Pathway

Percent and number of households that used each pathway and average cumulative days that households in each pathway group were homeless.

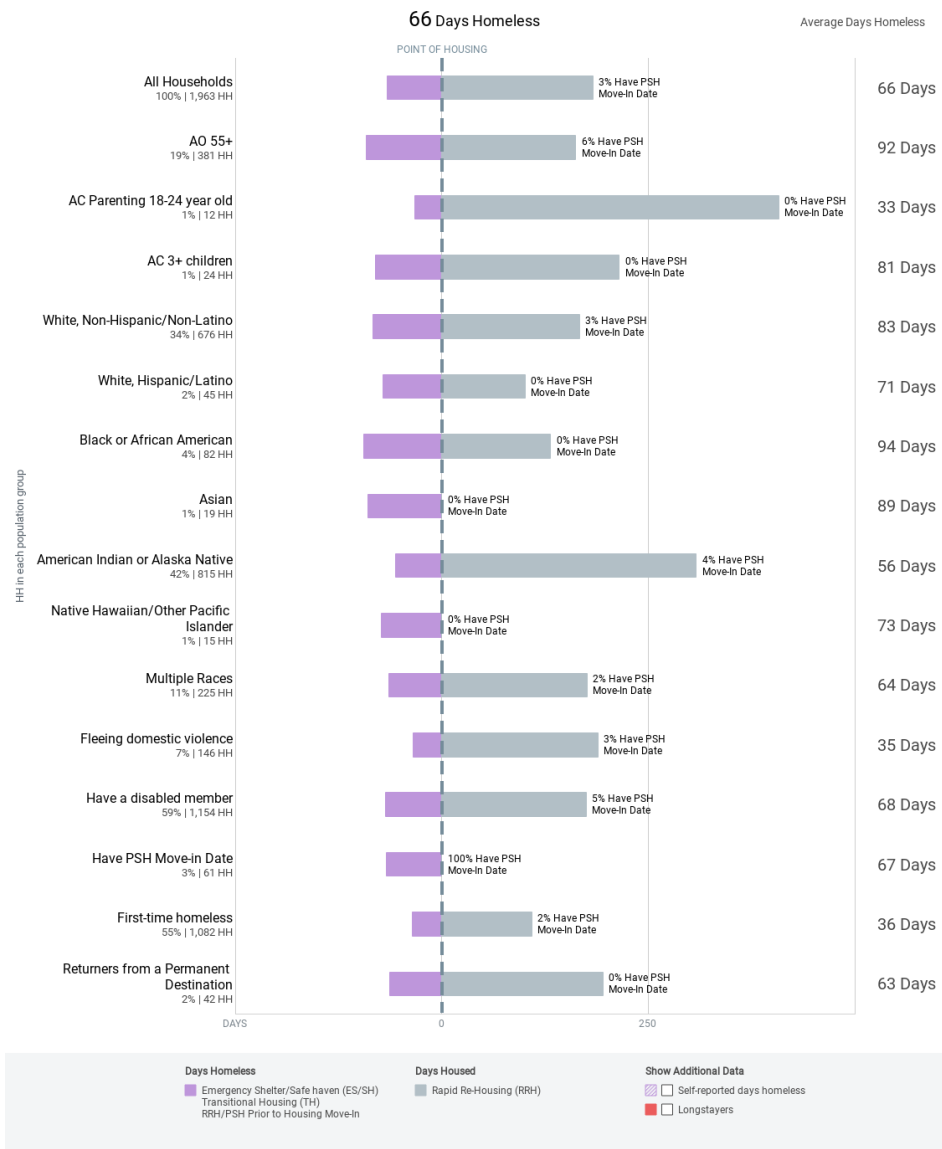
All Households

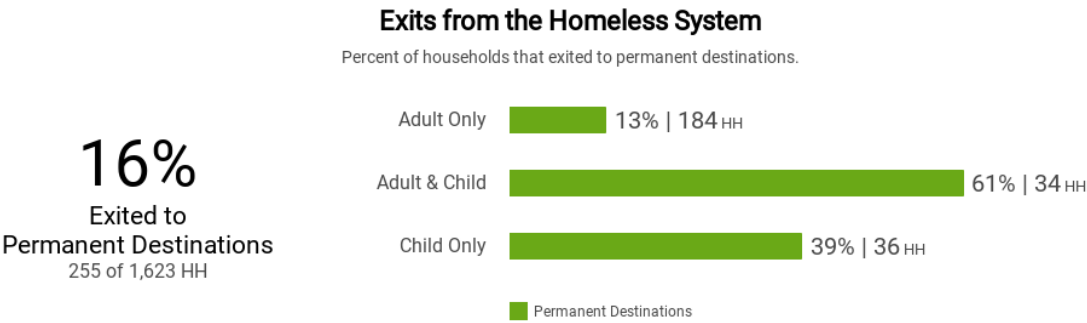


Days Homeless by Population Group

Percent and number of households in each population group and average cumulative days homeless for each population group.

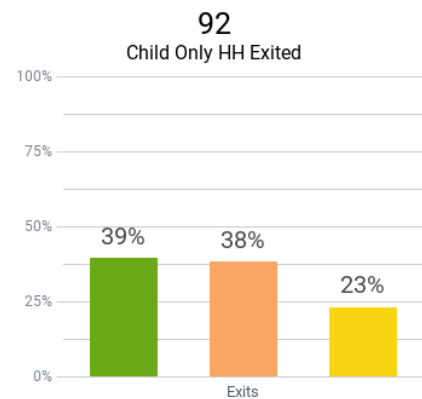
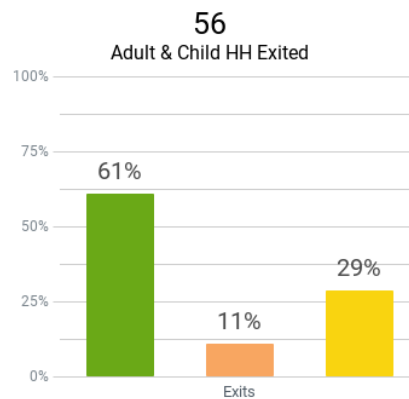
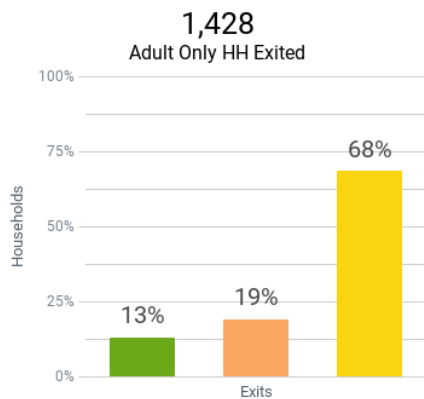
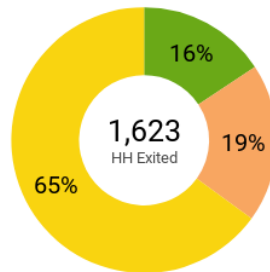
All Households





Exits by Destination Type

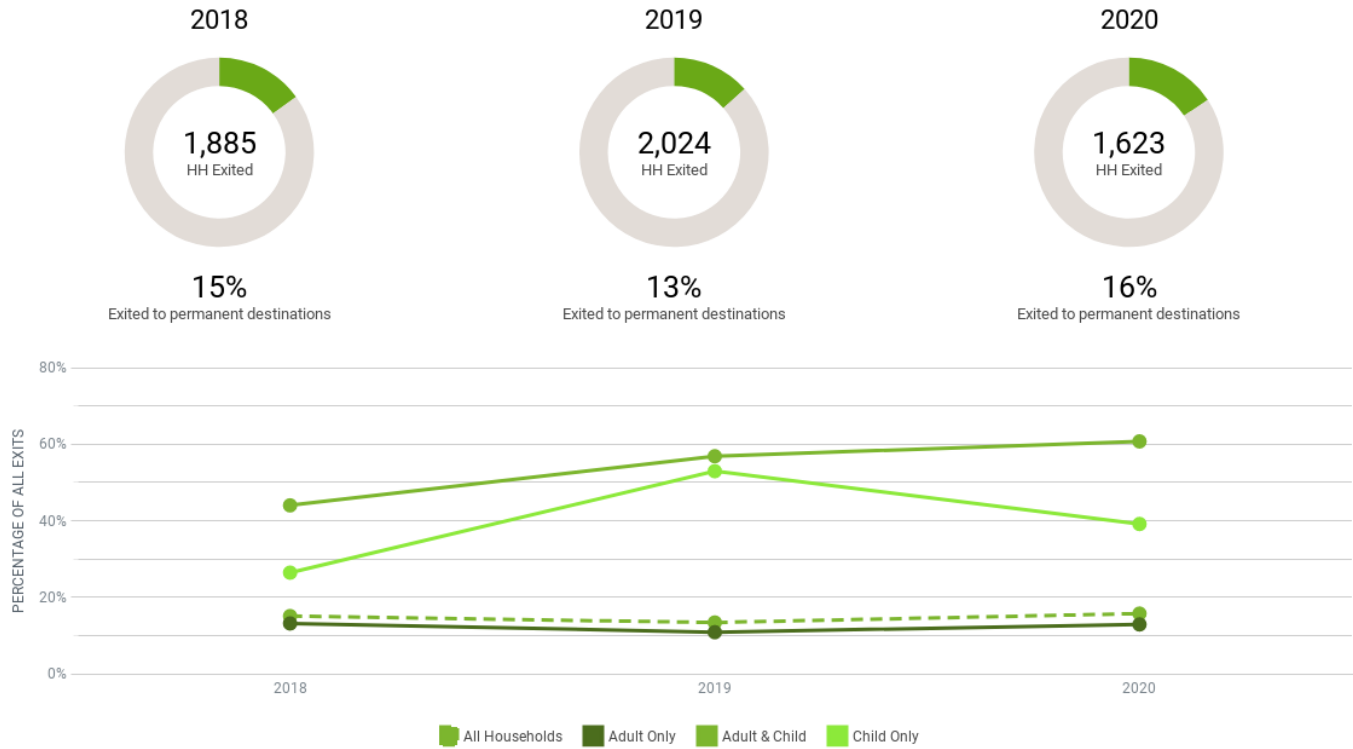
Percent of households that exited to permanent, temporary, and unknown destinations by household type.



■ Permanent Destinations ■ Temporary Destinations ■ Unknown Destinations

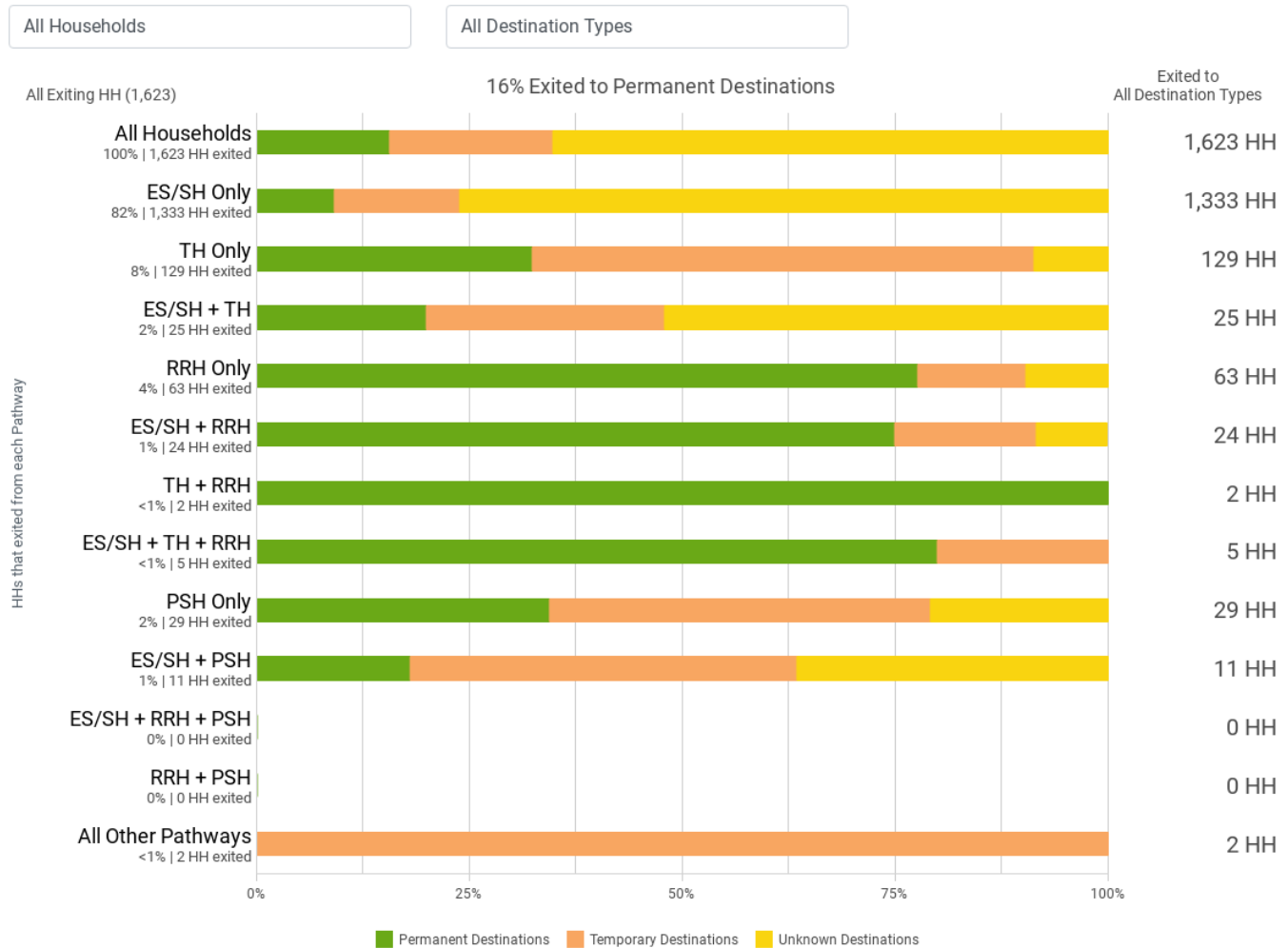
Exits to Permanent Destinations Trend

Number of households that exited from the homeless system and percent that exited to permanent destinations within each of the past three years.



Exits by Pathway

Percent and number of households that used each pathway, and percent and number of households in each pathway group that exited to permanent, temporary and unknown destinations.

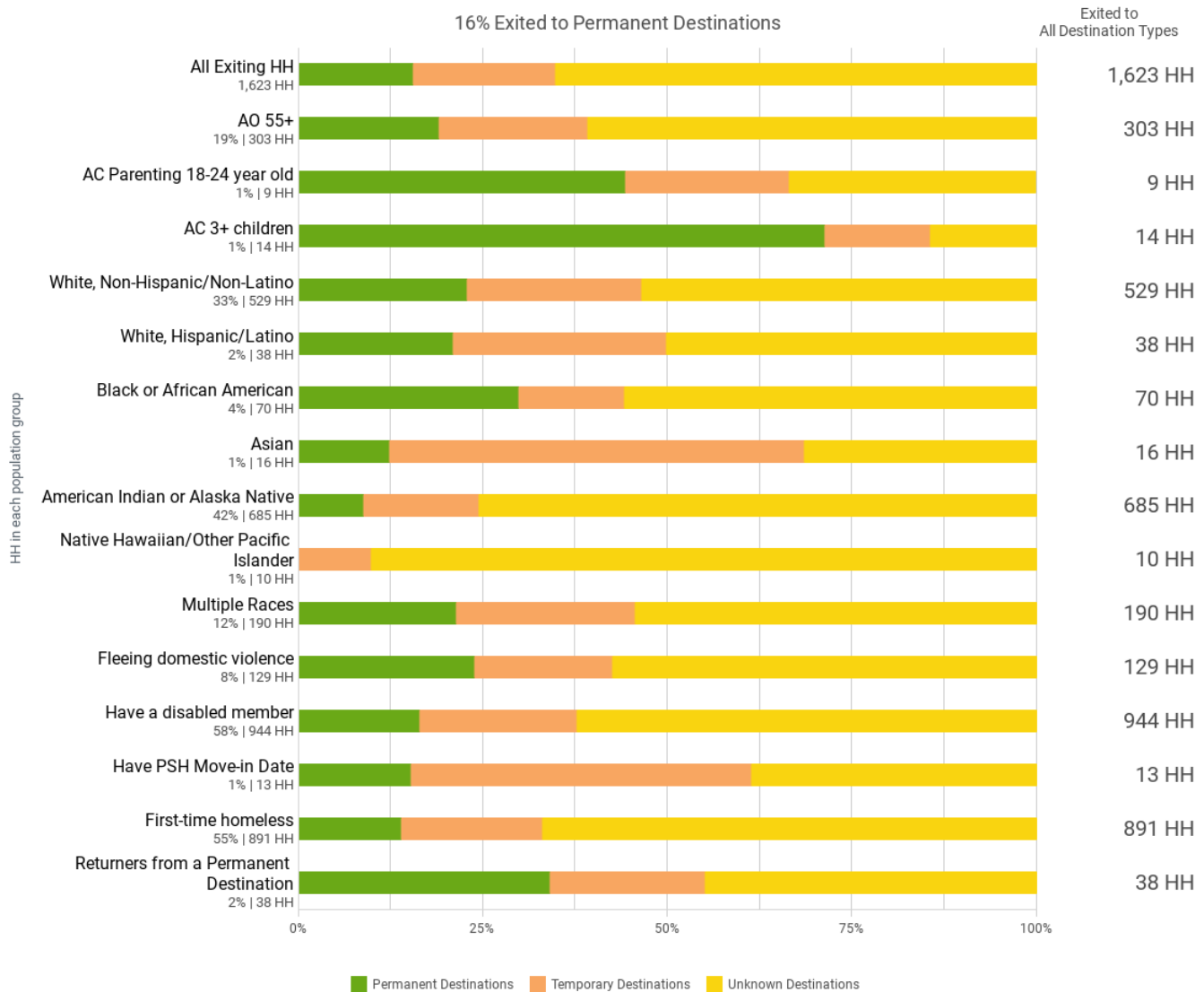


Exits by Population Group

Percent and number of households in each population group, and percent and number of households in each population group that exited to permanent, temporary and unknown destinations.

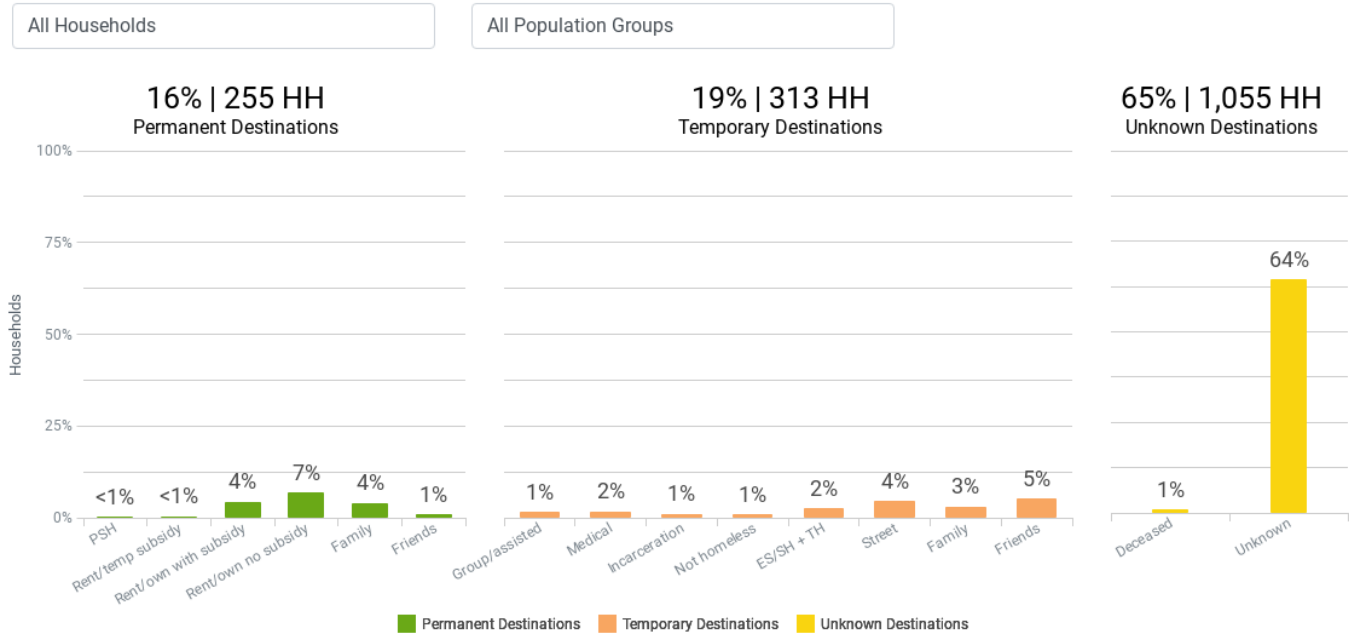
All Households

All Destination Types



Exits by Destination

Percent of households that exited to each destination within the permanent, temporary, and unknown destination types.

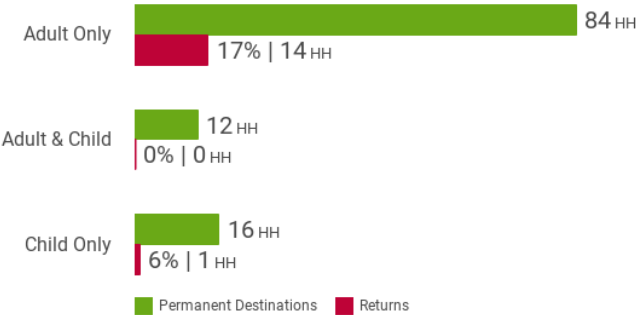


Returns to the Homeless System

Percent of households that returned to the homeless system within six months of exiting to a permanent destination. Results are shown for the exit cohort selected in the dropdown.

HH that Exited in the first 6 mo of the Current Report Period

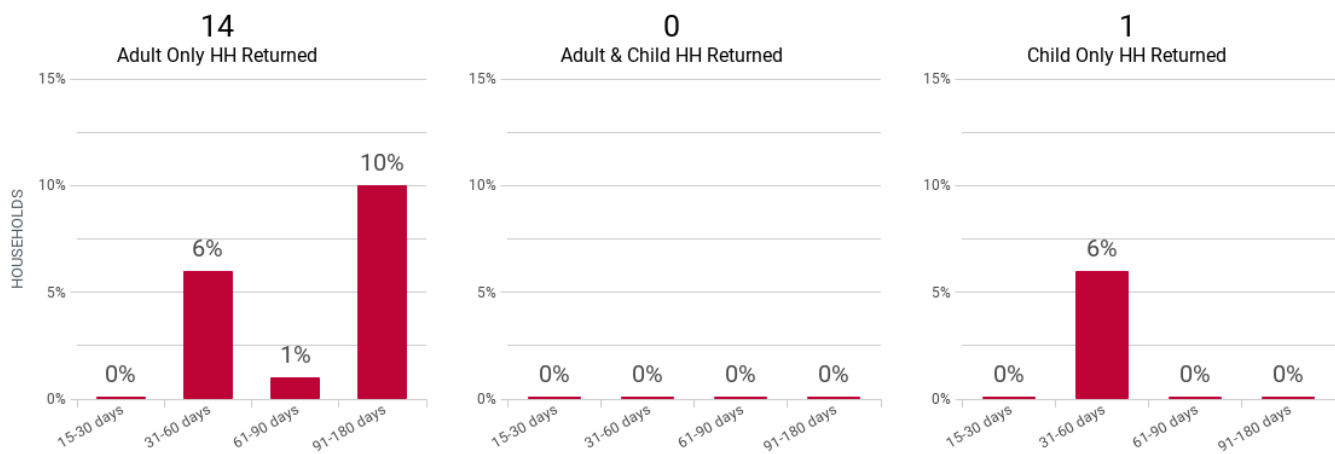
13%
RETURNS
15 of 112 HH



Time Distribution of Returns

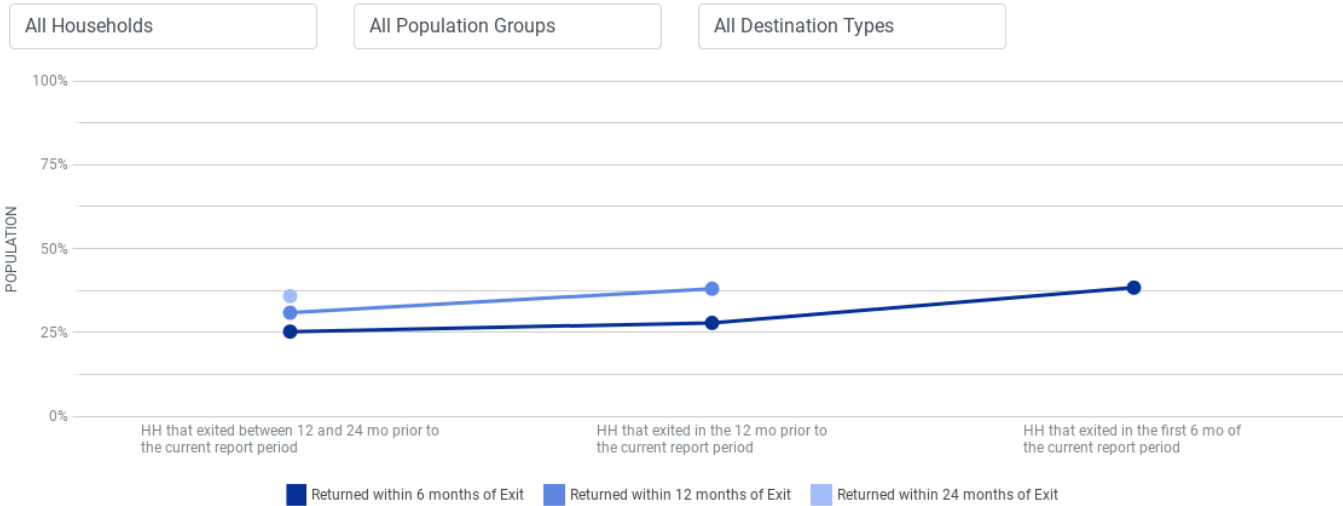
Number of households that returned to the homeless system after exiting to a permanent destination and the percent of households who returned within each of the defined time intervals. Results are shown for the exit cohort selected in the dropdown. Return rates are cumulative for the timeframes available for each cohort; only the oldest cohort has return rates for the full three-year period.

HH that Exited in the first 6 mo of the Current Report Period



Returns to the Homeless System Trend

Percent of households that returned to the homeless system within 6, 12, and 24 months after exiting to a permanent destination. Returns are shown for all three cohorts in the dataset.



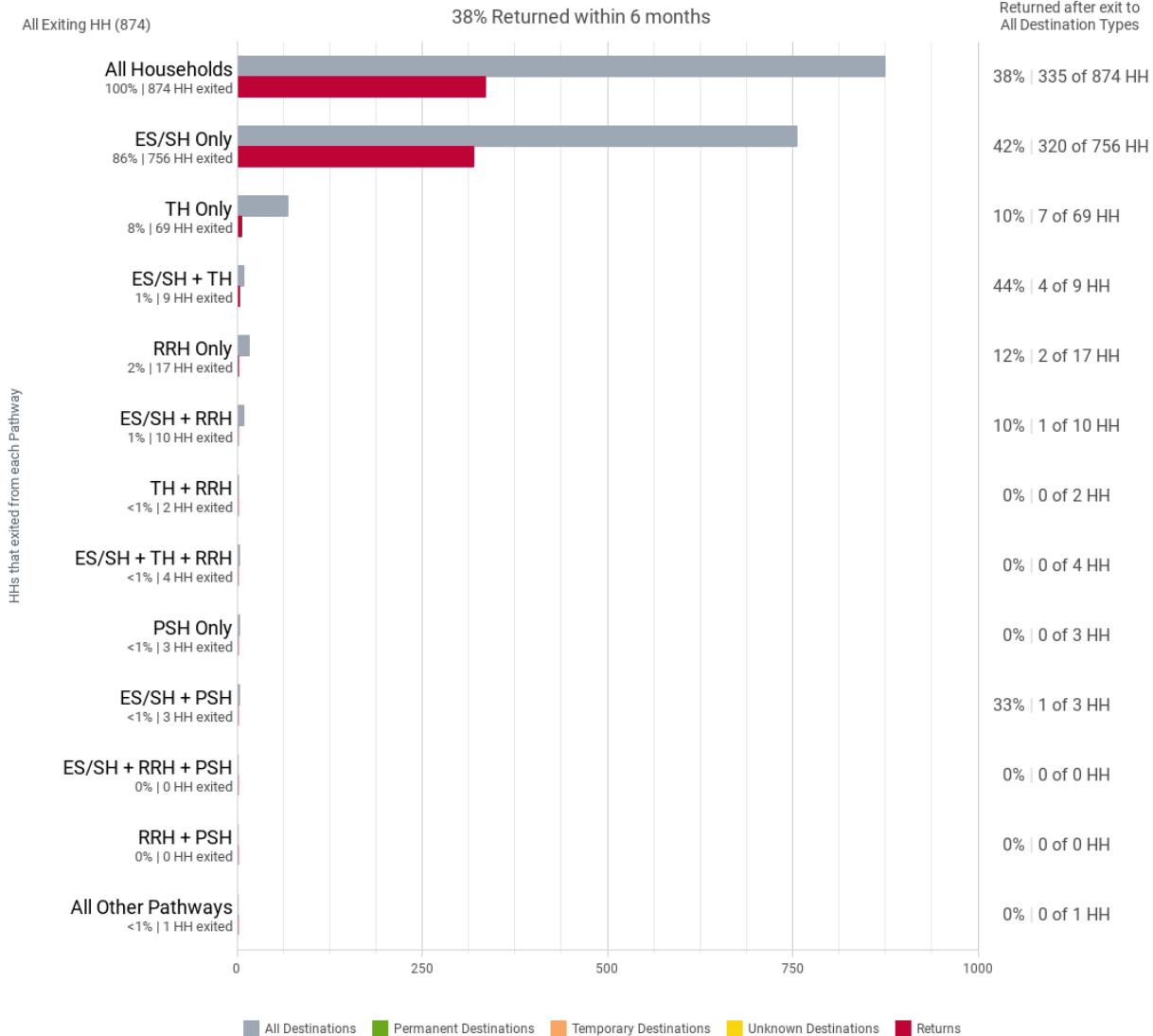
Returns by Pathway

Percent and number of households that returned to the homeless system within six months after exiting from each pathway, and the percent and number of households in each pathway group that returned. Results are shown for the exit cohort selected in the dropdown.

HH that Exited in the first 6 mo of the Current Report Period

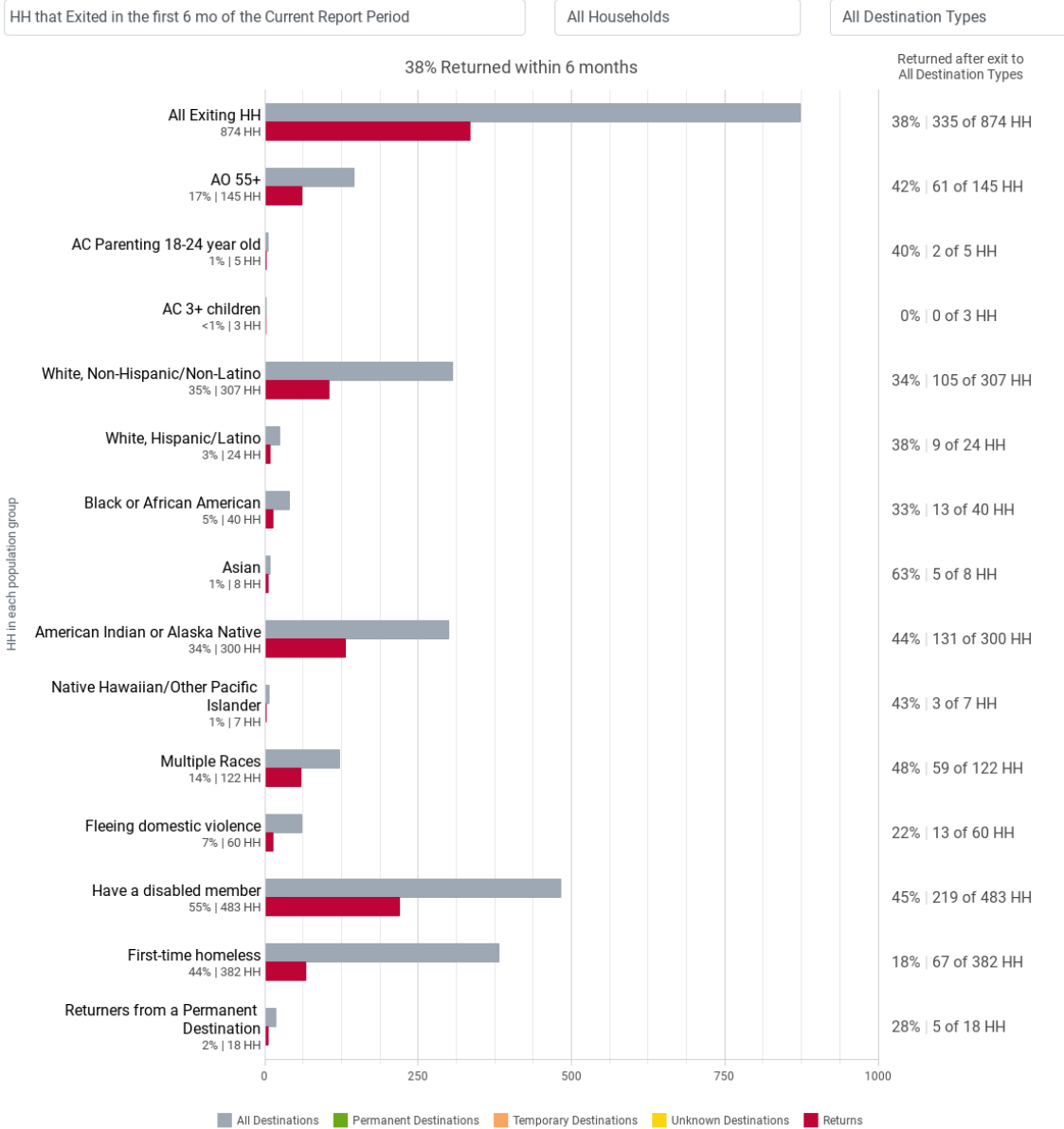
All Households

All Destination Types



Returns by Population Group

Percent and number of households in each population group that exited the homeless system, and percent and number of exiting households who returned within six months. Results are shown for the exit cohort selected in the dropdown.



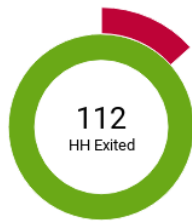
Returns by Destination Type

The percent of households that returned within six months of exiting the homeless system to permanent, temporary, or unknown destinations. Results are shown for the exit cohort selected in the dropdown.

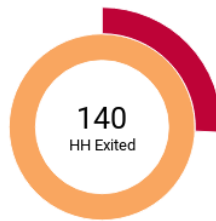
HH that Exited in the first 6 mo of the Current Report Period

All Households

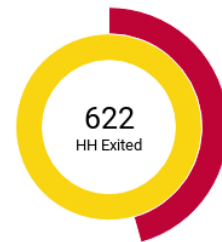
All Population Groups



13%
Returned after Exits to
Permanent Destinations
15 of 112 HH



26%
Returned after Exits to
Temporary Destinations
36 of 140 HH






46%
Returned after Exits to
Unknown Destinations
284 of 622 HH

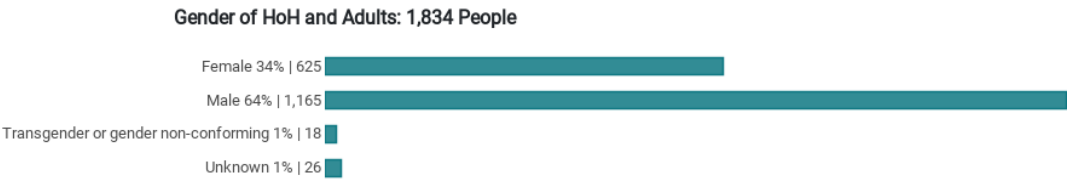
■ Permanent Destinations ■ Temporary Destinations ■ Unknown Destinations ■ Returns

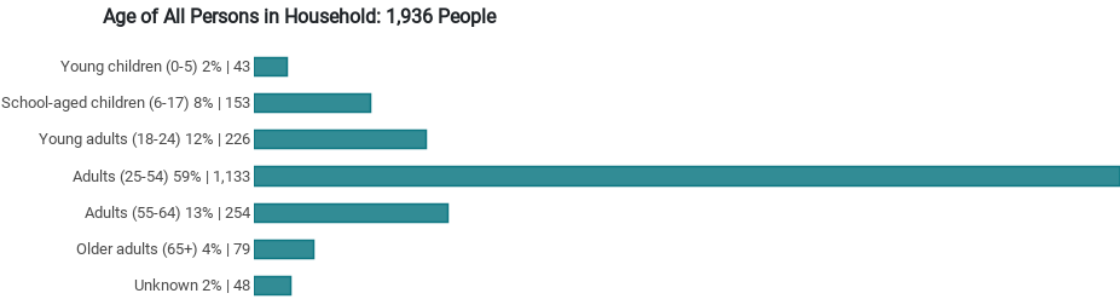
Demographics Overview: Sheltered Homelessness

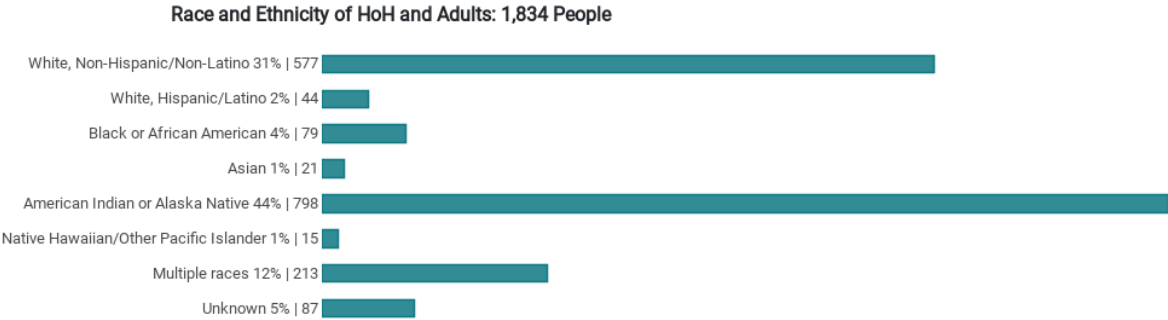
Demographic characteristics of households and people served in the homeless system including those only served in PSH during the report period.

- All Households
- Served in shelters & transitional housing

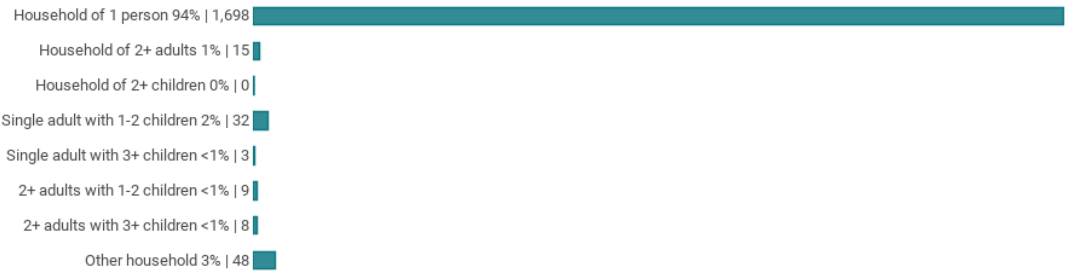
<div> 1,813</div> <div>Households (HH)</div>	<div> 1,834</div> <div>Heads of Household (HoH) and Adults</div>	<div> 1,936</div> <div>People</div>
-------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------

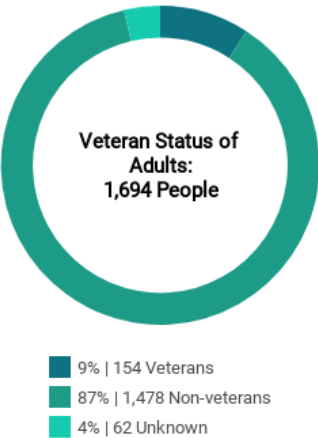


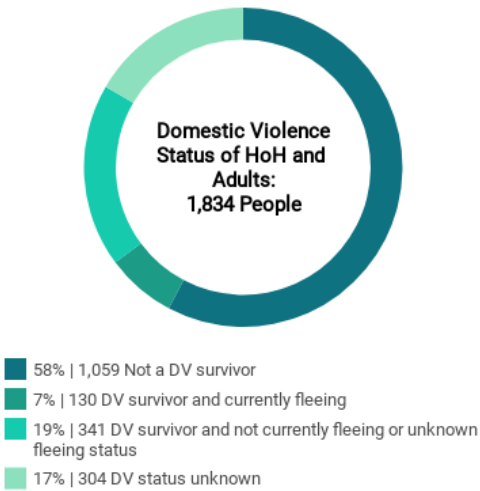




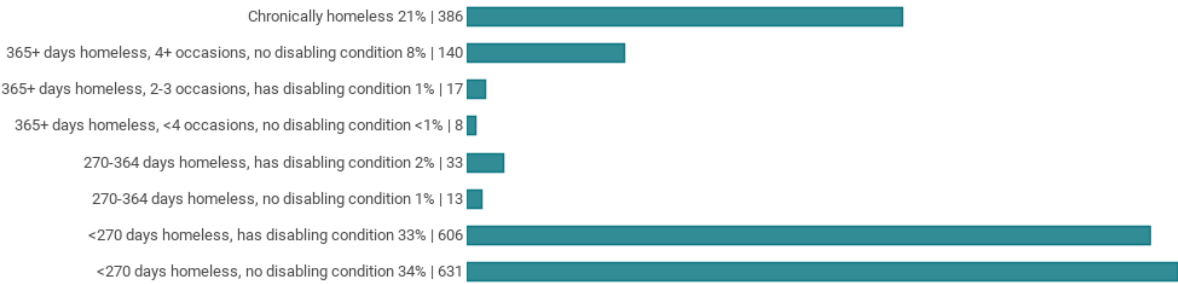
Household Composition: 1,813 HH

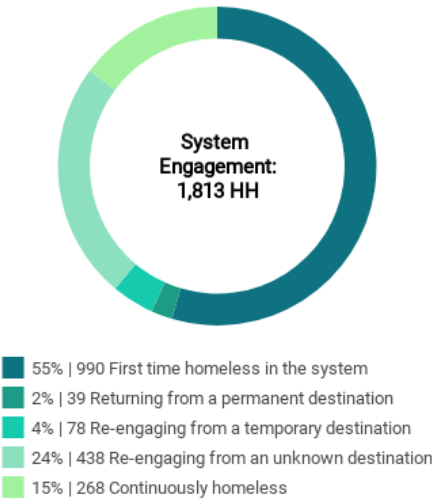






Chronic Homelessness and Disabling Condition of HoH and Adults: 1,834 People







- 36% | 648 Served in city
- 0% | 0 Served in suburb
- 64% | 1,165 Served in rural
- 0% | 0 Served in unknown

Prior Living Situation for Households: 1,813 HH

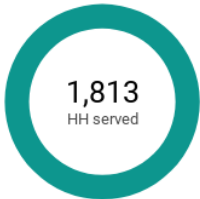


Demographics Comparison

Comparison of demographic characteristics of households, heads of households, and adults served in Shelters & Transitional Housing, Rapid Re-Housing, and Permanent Supportive Housing.

All Households

Households Served by Project Type



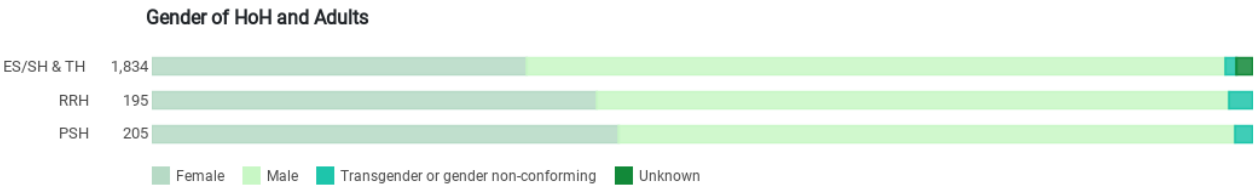
Emergency Shelter/Safe Haven & Transitional Housing

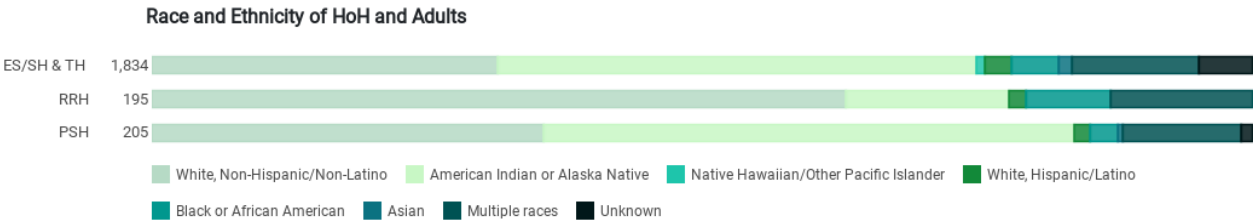


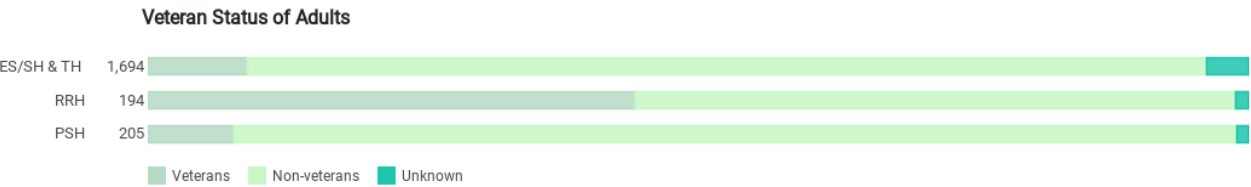
Rapid Re-Housing

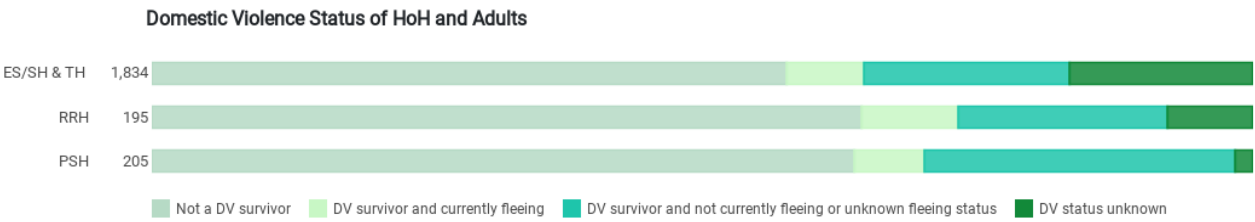


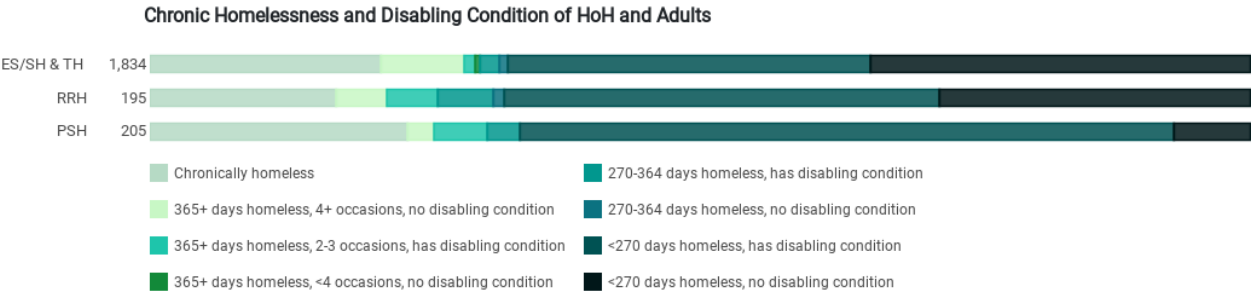
Permanent Supportive Housing

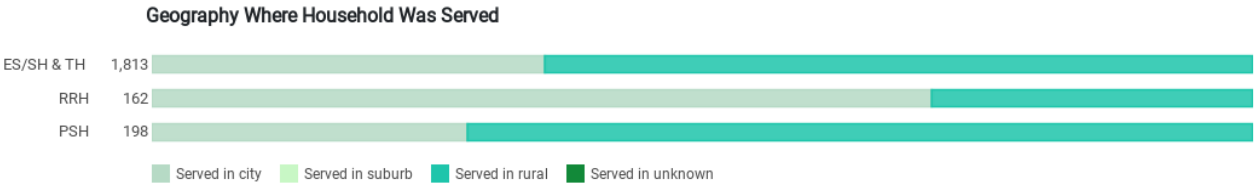


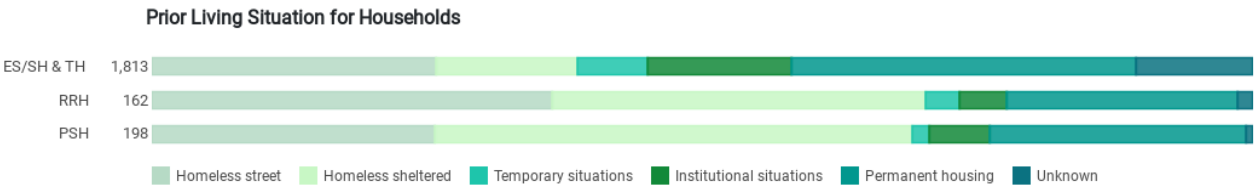












2021 Point-in-Time Count AK-501 Alaska Balance of State CoC

Population: Sheltered-Only Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	47	19		66
Total Number of persons (Adults & Children)	134	106	0	240
Number of Persons (under age 18)	87	49		136
Number of Persons (18 - 24)	7	8		15
Number of Persons (over age 24)	40	49		89

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	97	61		158
Male	37	45		82
Transgender	0	0		0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0		0

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	126	96		222
Hispanic/Latino	8	10		18

2021 Point-in-Time Count AK-501 Alaska Balance of State CoC

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	33	47		80
Black or African-American	15	0		15
Asian	4	0		4
American Indian or Alaska Native	69	40		109
Native Hawaiian or Other Pacific Islander	0	0		0
Multiple Races	13	19		32

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	13			
Total number of persons	26			

Population: Sheltered-Only Count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	7	3	0		10
Total Number of children (under age 18)	7	3	0		10

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	3	1	0		4
Male	4	2	0		6
Transgender	0	0	0		0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0		0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	7	3	0		10
Hispanic/Latino	0	0	0		0

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional			
White	4	3	0		7
Black or African-American	2	0	0		2
Asian	0	0	0		0
American Indian or Alaska Native	0	0	0		0
Native Hawaiian or Other Pacific Islander	0	0	0		0
Multiple Races	1	0	0		1

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	1		0		

2021 Point-in-Time Count AK-501 Alaska Balance of State CoC

Population: Sheltered-Only Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	202	102	0		304
Total Number of persons (Adults)	278	102	0	0	380
Number of Persons (18 - 24)	39	31	0		70
Number of Persons (over age 24)	239	71	0		310

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	63	33	0		96
Male	215	69	0		284
Transgender	0	0	0		0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0		0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	265	101	0		366
Hispanic/Latino	13	1	0		14

2021 Point-in-Time Count AK-501 Alaska Balance of State CoC

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	139	56	0		195
Black or African-American	17	6	0		23
Asian	14	0	0		14
American Indian or Alaska Native	67	30	0		97
Native Hawaiian or Other Pacific Islander	5	0	0		5
Multiple Races	36	10	0		46

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	84		0		

Date of PIT Count: 1/26/2021
Population: Sheltered-Only Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	256	124	0	0	380
Total Number of Persons	419	211	0	0	630
Number of Children (under age 18)	94	52	0	0	146
Number of Persons (18 to 24)	46	39	0	0	85
Number of Persons (over age 24)	279	120	0	0	399

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	163	95	0	0	258
Male	256	116	0	0	372
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	398	200	0	0	598
Hispanic/Latino	21	11	0	0	32

Race

8/18/2021 7:01:21 PM

7

Point In Time Summary for AK-501 - Alaska Balance of State CoC

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	176	106	0	0	282
Black or African-American	34	6	0	0	40
Asian	18	0	0	0	18
American Indian or Alaska Native	136	70	0	0	206
Native Hawaiian or Other Pacific Islander	5	0	0	0	5
Multiple Races	50	29	0	0	79

Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	111		0	0	111

Introduction

Since June 2015, the Institute for Community Alliances (ICA) has served as the HMIS Lead / System Administrator for the Alaska Homeless Management Information System (AKHMIS). In its role, ICA is responsible for the administration and management of AKHMIS in conjunction with the statewide AKHMIS Advisory Board and the two HUD-defined Continuums of Care (Anchorage, AK-500 and the Alaska Balance of State, AK-501). The Anchorage Continuum of Care is overseen by the Anchorage Coalition to End Homelessness (ACEH), while the Alaska Balance of State Continuum of Care is overseen by the Alaska Coalition on Housing and Homelessness (AKCH2).

Summary of Work

The following provides a summary of the work and support provided by ICA from July 1, 2020 – June 30, 2021.

Users

ICA continued to provide intensive training and technical assistance to HMIS users and organizations across the State of Alaska. During the grant period, the following number of new users were trained and received access to AKHMIS. This count is comprised of those who received a new user license during the grant period and users who were trained and received access to AKHMIS during the grant period and no longer have access to AKHMIS because they have left the HMIS participating organization or switched roles within the organization.

Continuum of Care	Number of New Users
Statewide	1
Anchorage (AK-500)	106
Alaska Balance of State (AK-501)	17
Total	124

Additionally, ICA supported the following number of unique users who accessed AKHMIS at some point during the grant period. This count includes new users in the grant period, as well as users who received a user license prior to the start of the grant period.

Continuum of Care	Number of Users Accessing AKHMIS
Statewide	1
Anchorage (AK-500)	250
Alaska Balance of State (AK-501)	87
Total	338

AKHMIS users continue to vary in the level of support needed to ensure efficient and effective data entry in the system. ICA continues to provide new user training via a 1:1 virtual platform and, while this allows for customized and tailored support, it is time-consuming and intensive. ICA is working on a Learning Management System that will make the user training process more streamlined and implement automated components to better serve the user.

Providers

ICA provided support and technical assistance to the following number of organizations new to using AKHMIS in the grant period.

Continuum of Care	Number of New Organizations
Statewide	0
Anchorage (AK-500)	2
Alaska Balance of State (AK-501)	2
Total	4

Additionally, ICA provided continued support and technical assistance to the following number of organizations using AKHMIS in the grant period. The counts below include both new organizations and organizations that began entering data into AKHMIS prior to the start of the grant period.

Continuum of Care	Number of Organizations
Statewide	2
Anchorage (AK-500)	21
Alaska Balance of State (AK-501)	35
Total	58

While the above counts the number of organizations entering data into AKHMIS, the following looks at the number of new projects created in AKHMIS during the grant period. Projects in AKHMIS are used to capture information about clients served by the organizations with different services, including Street Outreach, Emergency Shelter, Transitional Housing, Rapid Rehousing, Permanent Supportive Housing, Other Permanent Housing, Coordinated Entry, Supportive Services, Homelessness Prevention, and other project types.

Continuum of Care	Number of New Projects
Statewide	74
Anchorage (AK-500)	40
Alaska Balance of State (AK-501)	34

Additionally, the following counts include all projects entering client-level data into AKHMIS during the grant period. The counts below include both new projects created in AKHMIS during the grant period and projects that entered data into AKHMIS prior to the start of the grant period.

Continuum of Care	Number of Projects
Statewide	0
Anchorage (AK-500)	107
Alaska Balance of State (AK-501)	119
Total	226

Reports

ICA created several complicated and detailed reports during the grant period. Our Report Team works closely with both CoC's and funders to develop reports to meet their needs.

The following are a few of the reports that were provided throughout the reporting period:

- The Demographic Dashboard is a filterable demographics dashboard of clients served statewide.
- Data Completeness/Timeliness Dashboard is a systemwide dashboard of data completeness and timeliness for the Data Quality Monitoring Plan (DQMP)
- The Anchorage Built for Zero report revamp includes measures such as inflow, outflow, inactivity, and persons housed, as well as the ability to report on these numbers by sub-populations such as veterans, single individuals, families with children, and youth.

The above are examples of the types of reports ICA has worked on during the grant period. Additionally, ICA has edited and updated several reports that are used at the individual user level, the project level, the organization level, the CoC level, and the statewide level

- The Reporting Team updated several reports over the grant period including, but not limited to, the Data Quality Reports, Coordinated Entry, and Project Management.

As more stakeholders are interested in AKHMIS, report requests increase significantly.

Meetings / Stakeholder Engagement

ICA continued to participate in various meetings and stakeholder engagements during the grant period.

Here is a list of regular meetings that ICA staff attended during the grant period:

- YHDP initiative as needed to be available for questions about data related to YHDP.
- ACEH and AKCH2 CoC Board Meetings and presented data and materials when requested.
- ICA worked closely with the AKHMIS Advisory Board chair, ACEH, and AKCH2. ICA staff serves in the secretary position to build out agenda items and help discuss meeting content.
- ACEH Data Committee to review data needs for the CoC.
- Weekly Strategic Planning check-ins with both CoCs to review the Strategic Plan and follow up on critical issues that had developed through the week.
- ICA offered regularly scheduled monthly meetings with all HMIS-participating organizations across the state of Alaska. Through these scheduled meetings, ICA has learned about ways to improve training, reports that are needed by various organizations, and follow-up action steps to take with users who had recently been trained.

ICA Team / AKHMIS Strategic Plan

In April 2019, ICF, a national HUD technical assistance provider, completed and provided to ACEH, AKCH2, and the AKHMIS Advisory Board an AKHMIS Strategic Assessment that reviewed the current state of AKHMIS and recommendations for moving AKHMIS forward. A part of the AKHMIS Strategic Assessment recommended increased capacity for the ICA team to continue supporting AKHMIS.

ICA Team Changes/Capacity Increase:

- System Administrators:
 - In September 2019, ICA hired Pam Wicks as a System Administrator. This position focuses on data quality and provides support to organizations and users in their data entry efforts. Pam has rolled out a comprehensive Data Quality Monitoring Plan. The plan works with agencies to help them understand the importance of data quality and how to improve data quality for each agency.
 - In March of 2021, ICA hired Cesar Ramirez as a System Administrator. This position focuses on building training capacity. This position will focus on One-on-One training, as other team members work on the Learning Management System (LMS).
 - In April of 2021, ICA received a 3-year contract to hire Brenda McFarlane as a System Administrator. This position will focus on entering all Vac Track data into HMIS for the BoS CoC.
 - Holly Blood has been with ICA for a little over 3 years. Holly is on the System Administrator team and is working on building the LMS to more effectively train HMIS users in Alaska. Holly serves as the secretary of the AKHMIS Advisory Board.
- Reporting Team:
 - In October 2019, ICA hired Emily Rebehn as a Report Specialist. This position focuses on helping with the significant increase in the number of report requests ICA receives. Emily is our go to for building out dashboards using Tableau.
 - In December 2020, Kim Seitz was promoted to an HMIS Manager. Kim was previously a Report Specialist in Alaska and has worked for ICA for 5 years. Kim's strengths include Data Analysis and Project Management.
- Management Team:
 - In September of 2020, ICA promoted Hayden Nevill to HMIS Manager. Hayden supervises the System Administrator team and works closely with both CoCs' leadership, funders, and agencies.
 - In September of 2020, ICA promoted Grace Gallagher to HMIS Manager. Grace manages the Strategic Plan, works with Stakeholders, works closely with the AKHMIS Advisory Board, CoC Leadership, Funders, and Agencies.
 - In November 2020, ICA promoted Jayna Gray to HMIS Director. Jayna has worked for ICA for 4 years. The last 3 years she has been an HMIS Manager over several CoCs in Missouri. She works alongside the Management Team to build relationships within the AKHMIS network and beyond.
 - As seen above Kim Seitz is also part of the Management Team as well as the Reporting Team.

The AKHMIS Advisory Board is chaired by Colin Haughey, co-chaired by Susan Lukowski, with Holly Blood of ICA serving as Secretary. The Board meets monthly to work through items outlined in the Strategic Plan Timeline. Currently, members of the Advisory Board and additional members from the Homeless Network are serving on a Software Review Committee. This committee has been tasked with reviewing the current AKHMIS software and other potential software. This is a priority outlined in the Strategic Plan.