

MEETING AGENDA

Meeting: Board of Trustees
Date: August 29-30, 2023
Time: 8:30 AM
Location: Trust Authority Building, 3745 Community Park Loop, Anchorage
Teleconference: (844) 740-1264 / Meeting Number: 2630 813 4834 # / Attendee No: #
<https://alaskamentalhealthtrust.org/>
Trustees: Anita Halterman (Chair), Rhonda Boyles, Kevin Fimon, Brent Fisher, Agnes Moran, John Morris, John Sturgeon

Tuesday, August 29, 2023

	<u>Page No.</u>	
8:30	Call to Order – Anita Halterman, Chair	
	Roll Call / Announcements / Approval of Agenda	
	Review of Guiding Principles	6
	Ethics Disclosure	
	Approval of Minutes	
	• May 24-25, 2023	13
	• June 22, 2023	52
	Current Bylaws	56
8:35	Mission Moment	
	Kinship Program / Volunteers of America	
	• Alex Eissler, Kinship Caregiver	
	• Desiree Scott, Kinship Program Manager	
	• Sara Clark, VP Program Operations	
8:55	Staff Report	
	CEO Update	
9:15	Memorandum of Agreement COMP Plan	63
9:30	Statutory Advisor Update	73
	• Patrick Reinhart, Executive Director, Governor’s Council on Disabilities and Special Education	
	• Jon Haghayeghi, Executive Director, Alaska Commission on Aging	
	• Stephanie Hopkins, Acting Executive Director, Alaska Mental Health Board / Advisory Board on Alcoholism and Drug Abuse	
10:45	Break	

Page No.

11:00	Resource Management Committee Report / Update <ul style="list-style-type: none">• Subdivision Development Program• Mineral Potential Evaluation Program• Salvation Army Less than Fair Market Value Lease	139
11:15	Finance Committee Report / Update <ul style="list-style-type: none">• Asset Management Policy Statement (AMPS)• FY24 Budget Ratification	158
11:30	Board Motion Tracking	199
11:45	Lunch	
12:15	Public Comment <ul style="list-style-type: none">• For Public Comment Guidelines click here	
12:45	FY25 Budget Deliberations	219
1:45	Statutory Advisor Update <ul style="list-style-type: none">• Heidi Hedberg, Commissioner Dept. of Health• Kim Kovol, Commissioner Dept. of Family & Community Services	
2:45	Break	
3:00	FY25 Budget Deliberations	219
5:00	Recess	

Wednesday, August 30, 2023

Page No.

8:30	Call to Order Announcements	
8:35	Personnel Update <i>Executive session – (if necessary) In accordance with the Open Meetings Act, AS 44.62.310(c).</i>	
9:05	Recess	
9:15	Site Visit Complex Care / Catholic Social Services 303 West Fireweed, Anchorage	
11:15	Trustee Training Open Meetings Act, Department of Law • Gene Hickey, Department of Law	222
12:15	Lunch	
1:00	Governance Discussion <i>Executive session – (if necessary) In accordance with the Open Meetings Act, AS 44.62.310(c).</i>	
3:00	Break	
3:15	Board Elections	
3:45	Trustee Comments	
4:00	Adjourn	
<u>Additional Documents</u>		
	• Staff Response to Trustee Questions – FY25 Budget Recommendations	251
	• Audit & Risk Committee Report	260
	• Executive Committee Report	261
	• Program & Planning Committee Report	262
	• FY25 Proposed Budget Spreadsheet	hand-out
	• FY25 Unallocated Funding Summary	hand-out

Future Meeting Dates

Full Board of Trustees / Program & Planning / Resource Management / Audit & Risk / Finance

(Updated – August 2023)

- | | | |
|--------------------------------|-----------------------------|------------------------|
| • Audit & Risk Committee | October 19, 2023 | (Thu) |
| • Finance Committee | October 19, 2023 | (Thu) |
| • Resource Mgt Committee | October 19, 2023 | (Thu) |
| • Program & Planning Committee | October 20, 2023 | (Fri) |
| • Full Board of Trustees | November 15-16, 2023 | (Wed, Thu) – Anchorage |
| | | |
| • Audit & Risk Committee | January 4, 2024 | (Thu) |
| • Finance Committee | January 4, 2024 | (Thu) |
| • Resource Mgt Committee | January 4, 2024 | (Thu) |
| • Program & Planning Committee | January 5, 2024 | (Fri) |
| • Full Board of Trustees | Jan 31 – Feb 1, 2024 | (Wed, Thu) – Juneau |
| | | |
| • Audit & Risk Committee | April 24, 2024 | (Wed) |
| • Finance Committee | April 24, 2024 | (Wed) |
| • Resource Mgt Committee | April 24, 2024 | (Wed) |
| • Program & Planning Committee | April 25, 2024 | (Thu) |
| • Full Board of Trustees | May 22-23, 2024 | (Wed, Thu) – TBD |
| | | |
| • Audit & Risk Committee | July 30, 2024 | (Tue) |
| • Finance Committee | July 30, 2024 | (Tue) |
| • Resource Mgt Committee | July 30, 2024 | (Tue) |
| • Program & Planning Committee | Jul 31 – Aug 1, 2024 | (Wed, Thu) |
| • Full Board of Trustees | August 28-29, 2024 | (Wed, Thu) – Anchorage |

Future Meeting Dates Statutory Advisory Boards (Updated – August 2023)

Alaska Commission on Aging

ACOA: <http://dhss.alaska.gov/acoa/Pages/default.aspx>

Executive Director: Jon Haghayeghi, (907) 465-4879, jon.haghayeghi@alaska.gov

- Quarterly Meeting: September 18-19, 2023 / TBD

Alaska Mental Health Board / Advisory Board on Alcoholism and Drug Abuse

AMHB: <http://dhss.alaska.gov/amhb/Pages/default.aspx>

ABADA: <http://dhss.alaska.gov/abada/Pages/default.aspx>

Acting Executive Director: Stephanie Hopkins, (907) 465-4667, stephanie.hopkins@alaska.gov

- Executive Committee – August 14 at 12:00 / Zoom
- Quarterly Meeting: October 3-5, 2023 / Valdez
- Statewide Suicide Prevention Council: October 26-27, 2023 / Anchorage

Governor’s Council on Disabilities and Special Education

GCDSE: <http://dhss.alaska.gov/gcdse/Pages/default.aspx>

Executive Director: Patrick Reinhart, (907)269-8990, patrick.reinhart@alaska.gov

- Quarterly Meeting: October 9-10, 2023 / Anchorage
- Disability and Aging Summit: October 11-12, 2023 / Anchorage
- Quarterly Meeting: February 13-15, 2024 / Juneau

**The Trust's
Guiding Principles /
Mission Statement /
Trust Budget
Process Flowcharts**

Trust Guiding Principles

To improve the lives of Trust beneficiaries, The Trust is committed to:

Education of the public and policymakers on beneficiary needs;

Collaboration with consumers and partner advocates;

Maximizing beneficiary input into programs;

Continually improving results for beneficiaries;

Prioritizing services for beneficiaries at risk of institutionalization or needing long-term, intensive care;

Useful and timely data for evaluating program results;

Inclusion of early intervention and prevention components in programs;

Provision of reasonably necessary beneficiary services based on ability to pay.

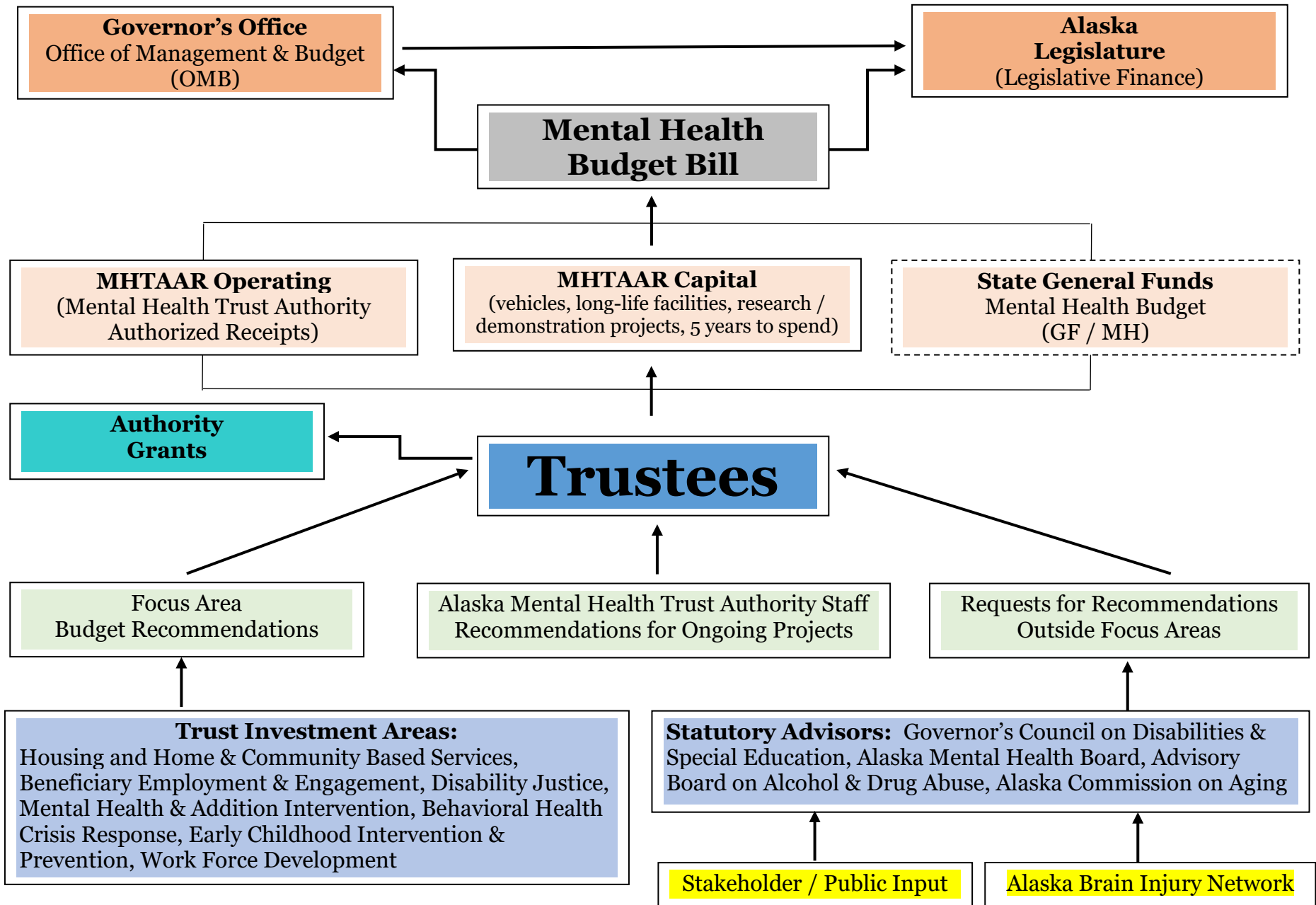
Approved 5-12-09, Board of Trustee meeting

Trust Mission Statement

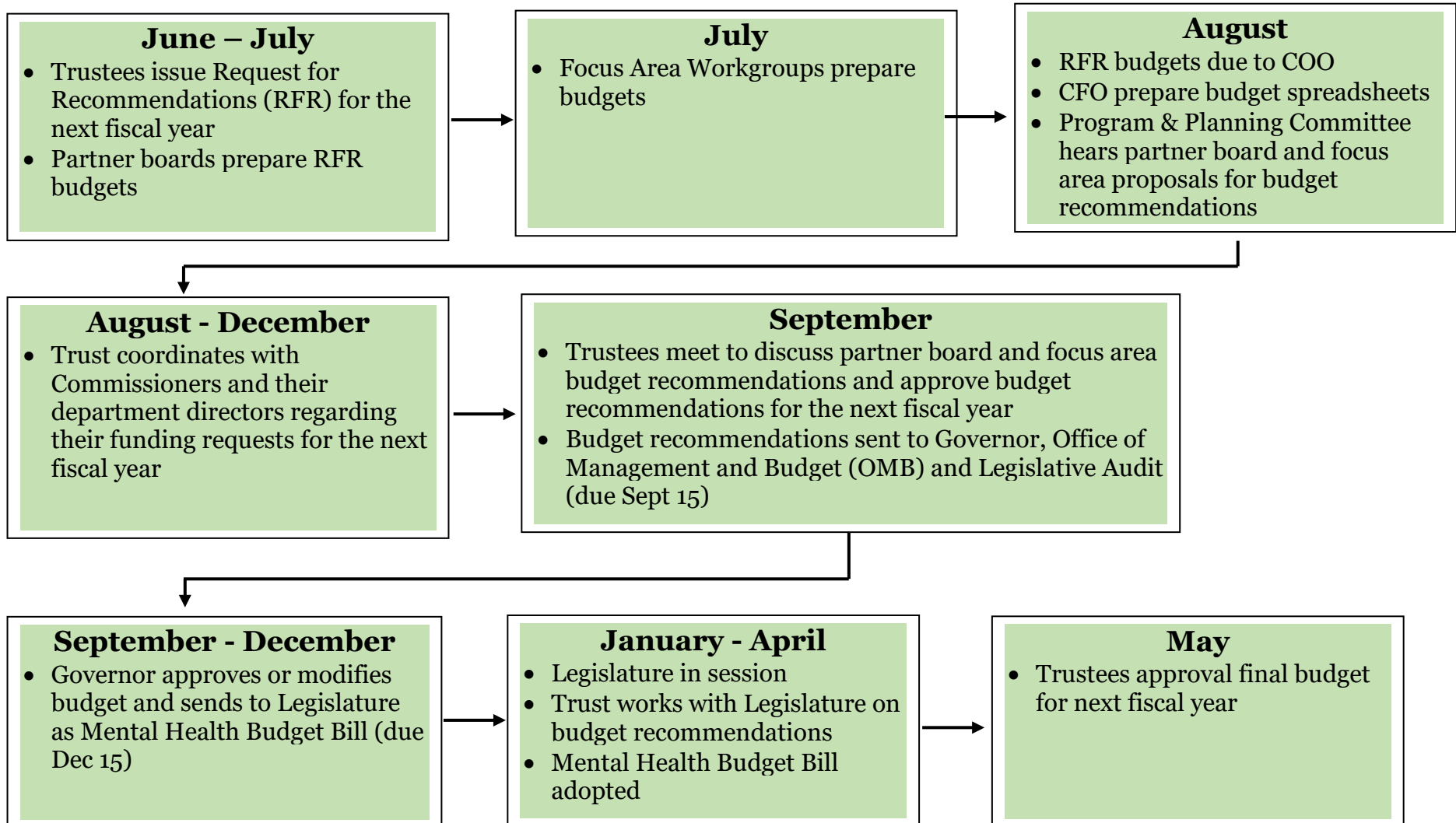
The Alaska Mental Health Trust Authority (The Trust) administers the Mental Health Trust to improve the lives of beneficiaries. Trustees have a fiduciary responsibility to protect and enhance trust assets in perpetuity for the beneficiaries. The Trust provides leadership in advocacy, planning, implementing and funding of the Comprehensive Integrated Mental Health Program; and acts as a catalyst for change.

Approved 5-12-09, Board of Trustee meeting

Alaska Mental Health Trust Authority Budget Process



Annual Mental Health Budget Bill Process

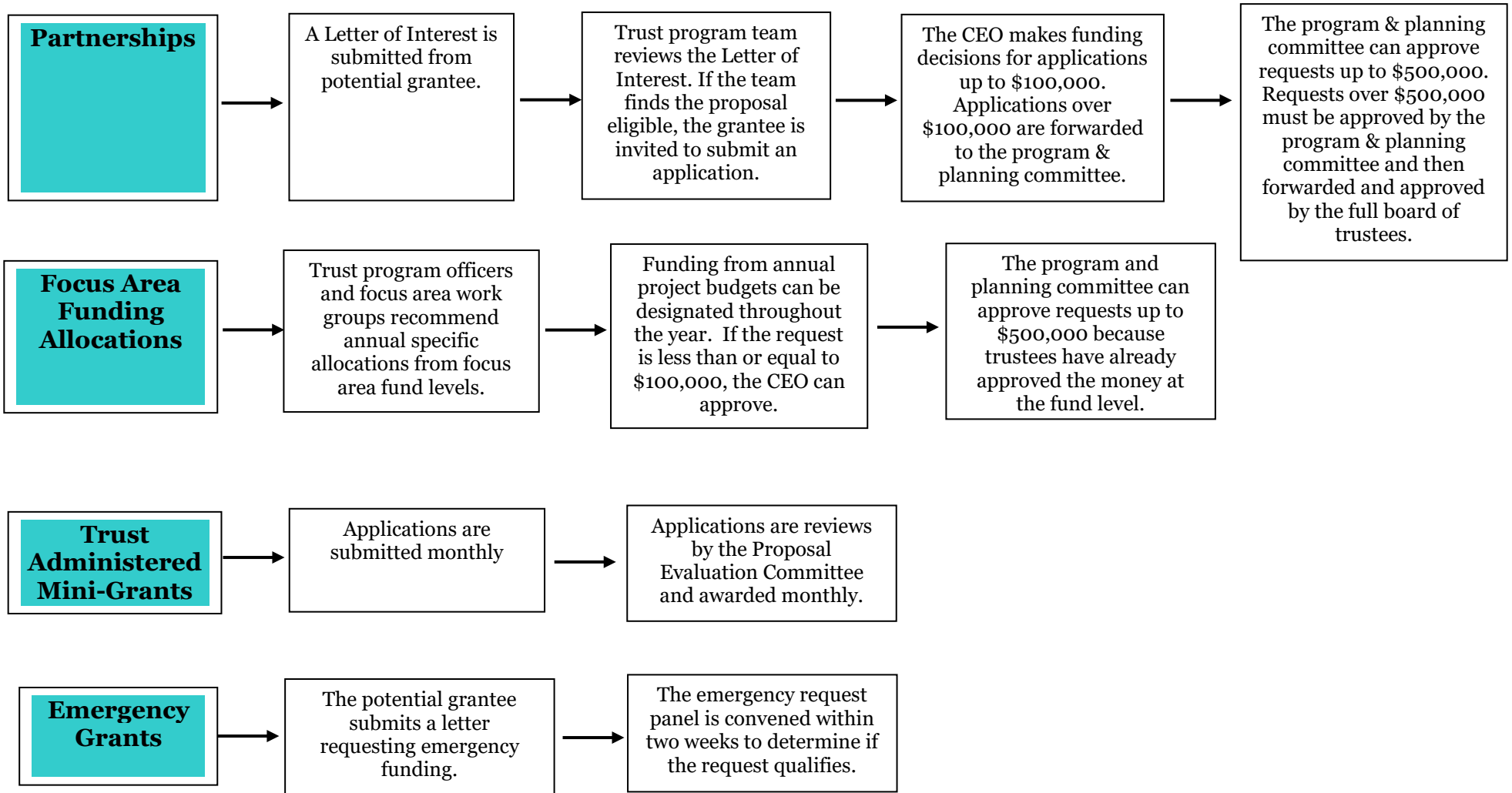


Note: timeline represents those items in the green boxes in the chart entitled “Alaska Mental Health Budget Process”

01/23/2019

Grant Approval Process for Authority Grant Funds

All annual budgets are approved by the full board of trustees at the September meeting



Note: this chart depicts those items included in the teal box labeled “Authority Grants” on the chart entitled “Alaska Mental Health Trust Authority Budget Process”

Revised: 01/23/2019

Alaska Mental Health Trust Annual Calendar

TRUSTEES	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Scheduled full board meeting & prep												
Scheduled committee meetings & prep												
APOC filing due 3/15												
Officer elections												
Board evaluations												
CEO evaluation												

LEGISLATURE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Budget finalization with departments												
Trust advocacy trainings												
House/Senate Finance budget presentation												
Legislative session												

PROGRAM	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Focus area budget updates, stakeholder mtg												
Request for recommendations (RFR) issued												
Statements of Intent / grant agreements												
Trust/DBH quarterly meetings												
Small projects												
Grant quarterly reports												
Rural Outreach (every 2yrs)												

LAND OFFICE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Resource field season												
Real estate BOV/appraisals												
Fall land sale												
Quarterly reports												
Ft. Knox audit (every 2yrs)												

ADMINISTRATION	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fiscal year end & re-appropriation												
External audit												
Operating budget due 9/15												
Trust annual report												
Contract renewals												
OMB measures												
Asset allocation annual review												

ADVISORY BOARDS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Statutory Advisory Board - ACoA												
Statutory Advisory Board - AMHB/ABADA												
Statutory Advisory Board - GCDSE												

**Minutes for the
May 24-25, 2023
Full Board of Trustees
Meeting**

**ALASKA MENTAL HEALTH TRUST AUTHORITY
FULL BOARD OF TRUSTEES MEETING**

**May 24, 2023
8:30 a.m.**

WebEx Videoconference/Teleconference

**Originating at:
Grand View Inn and Suites
2900 East Parks Highway
Wasilla, Alaska 99654**

Trustees Present:

Anita Halterman, Chair
John Sturgeon
Kevin Fimon
Agnes Moran (Virtual)

Brent Fisher
Rhonda Boyles
John Morris

Trust Staff Present:

Katie Baldwin-Johnson
Eric Boyer
Allison Biastock
Travis Welch
Jimael Johnson
Kelda Barstad
Carrie Predeger
Luke Lind
Mike Baldwin
Janie Ferguson
Autumn Vea
Kat Roach
Debbie DeLong
Mary David
Miri-Smith Coolidge

Trust Land Office Staff Present:

Jusdi Warner
Jeff Green
David MacDonald
Blain Alfonso
Marisol Miller

Also participating:

Stephanie Hopkins; Leah Van Kirk; Ty Tigner; Naomi Tigner; Tashelle Jackson; Emily Ricci; Clinton Lasley; Laura Russell; Rosa Avila; Abby Bingham; Barbara Monger; Cindy Yeager; Mark Gerry; John Rozzi; Michael Bailey; Steph King; Edra Moreledge; Lisa Cauble; Patrick Reinhart; Sandra Heffern; Graham Vert; Julie Coulumbe; Stephanie Wheeler; Barbara Schumann; Paten Corbin; Julia Luey.

PROCEEDINGS

CALL TO ORDER

CHAIR HALTERMAN called the meeting to order and called the roll. Trustee Moran was online and the new trustee, John Morris, was present after confirmations. She stated that Trustee Sturgeon had stepped out of the room, and that there was a quorum. She continued that she had a couple of announcements about some adjustments to the agenda. She stated that the Program & Planning report, Medicaid rate reimbursement contract approval was being removed from the agenda and replaced with a conversation from the Department that would talk about the rate-setting project as it would move forward. There were some adjustments because of the legislative appropriation for that particular project. That item would morph into more of a conversation as opposed to a request for funding. She stated that the other adjustment to the agenda was on Day 2 under Trust Governance Discussion to add the topic of personnel policies to the conversation over the governance work. She asked if there were any other amendments to make before the motion to approve the adjusted agenda.

APPROVAL OF AGENDA

MOTION: A motion to accept the agenda as amended, was made by TRUSTEE MORAN; seconded by TRUSTEE BOYLES.

CHAIR HALTERMAN noted John Sturgeon had re-entered the room, and did a roll-call vote.

After the roll-call vote, the MOTION was APPROVED. (Trustee Moran, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Morris, yes; Chair Halterman, yes.)

CHAIR HALTERMAN stated that there was a review of the Guiding Principles with the packets. She stated, for the new trustee, that the mission statement, Trust budget process, flowcharts and some foundational material was available for trustees' review. She asked for any questions or conversation with regard to those materials before moving on to updates and disclosures.

ETHICS DISCLOSURES

CHAIR HALTERMAN asked for any ethics disclosures. There being none, she moved to the minutes.

APPROVAL OF MINUTES

CHAIR HALTERMAN continued to the minutes of January 24-25, 2023, and noted a couple of things that needed correction. On page 18 under the Staff Update, Ms. Ferguson stated that, "today is say 6." That should be "Day 6." She asked for some clarification to some references to the contractor for the governance work spelled two different ways.

MS. BALDWIN-JOHNSON stated that the variation was communicated to Miri, who would make sure that got corrected.

CHAIR HALTERMAN moved to page 38 of the minutes under Trustee Comments where "Chair Halterman acknowledged Trustee Boerner" which went on to say, "She stated that Trustee Boerner was terming off the board and not reapplying to come on." That should read "continue

on.” She asked if there were any other corrections necessary. She asked for an approval of the amended/corrected minutes.

MOTION: A motion to approve the corrected minutes of January 24-25, 2023, was made by TRUSTEE FIMON; seconded by TRUSTEE FISHER.

After the roll-call vote, the MOTION was APPROVED. (Trustee Moran, yes; Trustee Morris, yes; Trustee Fimon, yes; Trustee Sturgeon, yes; Trustee Fisher, yes; Trustee Boyles, yes; Chair Halterman, yes.)

CHAIR HALTERMAN asked for a motion to approve the minutes for the March 2, 2023, meeting.

MOTION: A motion to approve the minutes of March 2, 2023, Board of Trustees meeting was made by TRUSTEE FIMON; seconded by TRUSTEE STURGEON.

After the roll-call vote, the MOTION was APPROVED. (Trustee Moran, yes; Trustee Morris, yes; Trustee Fimon, yes; Trustee Sturgeon, yes; Trustee Fisher, yes; Trustee Boyles, yes; Chair Halterman, yes.)

CHAIR HALTERMAN continued to the Mission Moment, and recognized Eric Boyer.

MISSION MOMENT

MR. BOYER stated that it was an honor and privilege to introduce a person that they had worked with in the past. They come from Presbyterian Hospitality House which is a community-based service organization for treating children, youth, transitional-age adults, and families. He added that they operated in Fairbanks and the Mat-Su, primarily, as well as other parts of the state. It was his privilege to introduce Ty Tigner, the CEO; and Naomi Tigner, a program director; and Tashelle Jackson, who was there to support them by providing some more information about the services provided.

MR. TIGNER stated good morning and thanked all for having them. He was starting his 36th year at Presbyterian Hospitality House. He began in Fairbanks while a student at university and was blessed to be working with amazing young people. He talked about the barbecue for the kids graduating high school, junior high, and promoting from grade school there. They went to Kenai to acknowledge a couple of kids there who graduated high school. He added that they would be in Fairbanks and also acknowledging all of their graduates. They were most proud about helping young people get through high school. He explained that it was a real struggle in Fairbanks, which had about 50 percent of kids that drop out. He stated that they were seeing their kids through high school and encouraged them to seek further education; whether in Job Corps, going to college, going into the trades. He added that it was exciting times for them, and all of those kids were completing. Tashelle’s brother was in the program in Fairbanks and graduated last week. It was a huge accomplishment for Eric to get through school. He stated that they serve kids from ages 3 to 23, and there were foster homes, group homes. Then they got an assisted-living type of environment for the folks over 18, and the staff do an amazing job with them. The other exciting thing they were working on was the hope to have a new riverfront village in Fairbanks. There would be a clinical staff able to meet with the kids and families to do individual, group, and family therapy. There would also be a gym for the kids which will give

them a place to go play basketball and volleyball, as well as a multipurpose area. There would also be a couple rooms for parents and families to be able to stay. He continued that it was challenging to find hotel rooms in Fairbanks, especially in the summertime. It was also difficult in the winter. The hope is to start construction next spring on this big project. He added that there was material on the back table to look at to check out what the project would look like.

MS. TIGNER thanked all for having them and stated that it was an honor and privilege to be able to be here. She especially wanted all to be able to hear Tashelle's story, because they are really proud of her and her family and working with her family over these years. She asked Tashelle Jackson to continue.

MS. JACKSON stated that it was a great program. It was her sister who came into the program first, and then her brother, and then her. She was glad to be given the opportunity especially during a hard time when she was seeking help and could not find it. They came in and changed her life around. It was uncomfortable because she was so used to chaos, and it was a good adjustment. She continued that she was able to be relaxed, feel safe and had supportive people around her. It was a blessing to be able to go through the program, have support and have them contribute to all her achievements in her life. She added that she made a lot of changes within herself and changed the bad habits that she did not know were bad, all with the support of the program. She stated that she was blessed and loves them as family for eternity and would always have a support system.

MR. TIGNER stated that she came from a program in Utah, and finished high school. That was hard. Her family came up from Katrina and that was still an issue for folks even though it was 20 years ago. It was still impactful. She was in the foster care system and then transitioned through the independence program. She wanted further training and education and completed beauty school. We all are very proud of her. She was board-certified and got through beauty school to be an esthetician. She wants more and is at Job Corps. She does not give up and continued to strive to do better and get more training and education. Tashelle is a rock star.

CHAIR HALTERMAN thanked Ms. Jackson for sharing her story. She asked Ms. Jackson what she was doing with Job Corps.

MS. JACKSON replied that she is doing clinical medical assistant and then would go to advanced training for MRI. The timeframe is one year and some change for completing the clinical medical assistant program. Then she would go on to advanced training and would try to get into community college for MRI.

CHAIR HALTERMAN congratulated her for that path and wished her well. She asked the Board for any questions.

TRUSTEE BOYLES stated that Mr. Tigner had made a statement about the retention rate in Fairbanks high school at 50 percent. Without compromising professional information or ethics, she asked for an idea about what might or might not be happening up there.

MR. TIGNER replied that was a hard question, and that it was a combination of things. The cold, dark winters made it hard for young people to want to go to school. There is also the alcohol and drug issues that are true in Fairbanks. Teachers and administrators are doing their

best to get those numbers up, but it has been a problem for a while.

TRUSTEE BOYLES was proud to hear Tashelle Jackson's story. Mr. Tigner found a motivated person because anyone can be taught anything, but they cannot be taught motivation. Somewhere in her heart, Ms. Jackson is motivated to succeed, and she is doing it. She was touched by that.

TRUSTEE FIMON thanked all for the presentation and commended them for that 36-year commitment. That is incredible, and he thanked them for that. He told Ms. Jackson that she exuded a lot of positiveness and was a great example and inspiration.

MR. TIGNER thanked all for having them and stated appreciation for their time, energy, meeting, and learning about the program.

CHAIR HALTERMAN thanked them for their public service. She congratulated Ms. Jackson for finding a good home and place to grow, and looked forward to hearing from her in the future about the successes. She continued to the CEO update.

CEO UPDATE

MS. BALDWIN-JOHNSON stated that she was filling in for the CEO. She began with a few updates related to the legislative session and the budget. She highlighted a couple of bills that had passed and moved to some highlights at the Land Office. She continued that she was pleased to report that most of the General Fund/Mental Health recommendations were included in the budget. All of the MHTAAR funds were included, and all of the trustee recommendations made it into the final budget, which was excellent. She reported that Trust staff attended the City of Fairbanks' symposium on opioids, homelessness, reentry, and Crisis Now. It was hosted by the City and attended by beneficiaries, stakeholders, partners. Trustee Rhonda Boyles, along with Steve Williams, provided a keynote presentation to highlight a little bit about the Trust, which was very well received. There was a lot of support from the City and partners in Fairbanks focused on seeing the continuum of care enhanced in Fairbanks. She talked about the particular focus on establishing the No Wrong Door crisis stabilization program. With the support of Trustee Boyles and the City, there was a call to action and renewed interest in trying to come together and figure out some potential solutions to that, up to and including contracting with an expert organization that knows how to operate crisis stabilization. She noted that the Trust beneficiary related policy and regulations were being monitored as they were currently out for public comment. The regulation change packages relate to behavioral health and the SUD 1115 Medicaid waiver. Staff had been very engaged with the partners around review and discussion and understanding the impact of what was proposed. She continued that they had been working with the Alaska Behavioral Health Association and all those partners to understand the positives and opportunities to address and provide constructive feedback. They are particularly focused on the aspect of the regulation that relates to the crisis continuum of care. It is very important that those regulations support how those services are intended to be provided. She moved to the 2023 Message of Hope which was the Alaska Suicide Prevention Conference and stated that Eric Boyer was a facilitator. It was a wonderful event, and it shared the updated statewide suicide prevention plan. She stated that occasionally the Trust was able to provide opportunities for academic internships and shared a bit about Mary David who was wrapping up an internship that she has had since January of 2022. She continued that Mary David was the executive vice president of Kawerak, Inc. and began pursuit of a master's degree in social work

during COVID through remote learning at the University of Denver. A social work degree required an internship as part of the coursework, and Ms. David selected the Trust for her internship and was gladly accepted. Her work focused on the administrative components of social work, reducing stigma, and building awareness of mental health services and the Mental Health Trust in the Bering Straits region. As part of the work, Ms. David helped to coordinate Trust participation on a local podcast and provided information about the Trust and the grant programs and information to individuals in her community. She will be graduating in June this year. Ms. Baldwin-Johnson highlighted that work and expressed, on the record, how we greatly appreciated the exchange of knowledge and the work she had done on the Trust's behalf and on behalf of the beneficiaries in the community. She moved to the highlights from the Trust Land Office and talked about Mr. Sam Romey of Wolf Creek Boatworks, Inc., who applied to purchase 40 acres of Trust land that had recently been acquired in the United States Forest Service land exchange near Hollis. That area was slated to be utilized first for timber harvest, as that was the highest value. The Land Office considered his offer and subsequently denied his offer to purchase those 40 acres. They did provide a means for him to get landowner permission for improvements existing on the land. Once the best-interest decision was affirmed and issued, he applied to the TLO for reconsideration. The TLO accepted his request and deemed it timely. His request for reconsideration was subsequently denied based on principles employed by the Trust to ensure the Trust and its beneficiaries' best interest was upheld. She continued that his next step would be filing in Superior Court, and Ms. Warner will have a more in-depth update during the July Resource Management Committee meeting. She moved through the Icy Cape Field season. She confirmed that Carol Howarth had left the Trust, and that she would be missed. We enjoyed working with her. She promised to stay connected and in touch. She also stated appreciation for Ms. Roch and her support as acting CFO during the transition time. She mentioned that Heather Carpenter, policy advisor at the Department of Health was transitioning to the Department of Insurance. The Trust would continue to maintain a relationship with her. She asked for any questions.

CHAIR HALTERMAN stated her concerns about the lack of GF funding for the ADRCs and asked about the impact of not having that funding on those MPTs.

MS. BALDWIN-JOHNSON stated that her understanding was that the additional GF was for expansion. The impact would be they would not be expanding, but will still maintain the existing ADRCs in the State.

CHAIR HALTERMAN asked where the planned expansion would be.

MS. BARSTAD replied that one difficulty the Department had in identifying an expansion site was inconsistent GF/MH funding. The pairing between MHTAAR and GF/MH on a consistent basis is necessary in order to solicit a grantee for the multiple years necessary to support a future community. She continued, that solicitation would be for a community or region that does not have a current aging and disability resource center, which would likely be in Western or Northern Alaska.

TRUSTEE FIMON commented on Mary David from Nome and stated that it was a great program that allowed the Trust to get some of the knowledge of the Trust out into the rural area. She was a great selection. It sounded like it worked out well, and was a good internship.

CHAIR HALTERMAN also thanked Mary David for her internship and suspected that it would add value to the region that she represented. She hoped to, at some point, hear from her. She congratulated her and was honored to have had her as part of the team. She also wished Carol Howarth good luck with her venture and was sorry to see her go. She asked for any further comments or questions. There being nothing further, she moved to the Resource Management Committee report and asked Ms. Warner to introduce the topics.

RESOURCE MANAGEMENT COMMITTEE REPORT/UPDATE

MS. WARNER asked that the motion be read for Consultation A.

MOTION: The Resource Management Committee recommends that the Alaska Mental Health Trust Authority Board of Trustees concur with the Executive Director of the Trust Land (TLO) decision to lease parcels SM-1162-01 and SM-1162-04, two negotiated term leases. The motion was made by TRUSTEE STURGEON; seconded by TRUSTEE FIMON.

MS. WARNER stated that there was an extensive explanation in the committee meeting and gave a short overview as a reminder. She continued that Renewable Independent Power Producers was the applicant, and they develop and construct utility-scale solar farms in Alaska. The structure of the negotiation was a phased approach for a larger parcel down near Nikiski. The project anticipated developing 28.5 megawatts for the Kenai Peninsula solar farm. The model used an escalating royalty percentage with an option for a second phase of development. Two parcels of Trust land, about 680 acres, would be leased over the two phases. She added that, over the initial 30-year operations term, about a \$3.33 million return to the Trust was expected, with no allowable deductions in that lease. Phase 2 would look pretty similar to Phase 1, with an increased feasibility time. Insurance and the appropriate performance guarantees, bonding, would all be in place for the life of the project to ensure performance, and the property decommissioning would occur once the projects were completed.

TRUSTEE BOYLES asked if there were a lot of projects that could be used for comparative analysis on this project.

MS. WARNER replied that there were two other projects that this company had in the state of Alaska, and we also compared projects in the Lower 48. The property was also appraised and compared to subdivision and some residential land sales. It was determined that feasibility was the best route to go at this time.

CHAIR HALTERMAN stated that Trustee Moran would be leaving the meeting shortly and would rejoin after her conflicting meeting was completed.

TRUSTEE MORAN stated that this was consistent with what was presented at the committee meeting, and she was good with it.

CHAIR HALTERMAN asked for a roll-call vote.

After the roll-call vote, the MOTION was APPROVED. (Trustee Moran, yes; Trustee Morris, yes; Trustee Fimon, yes; Trustee Sturgeon, yes; Trustee Fisher, yes; Trustee Boyles, yes; Chair Halterman, yes.)

TRUSTEE STURGEON moved to Consultation B, Motion 1.

MOTION: The Alaska Mental Health Trust Authority Board of Trustees concurs with the Executive Director of the Trust Land Office's decision to dispose all or a portion of the Trust parcels FM-1551-01, FM-1514, FM-1515, FM-1516, FM-1517, FM-1520, FM-1521, and FM-1522 for a negotiated term lease. The motion was made by TRUSTEE STURGEON; seconded by TRUSTEE FIMON.

MS. WARNER noted that FM stands for Fairbanks Meridian and was a way to determine or designate a geographic area, and it is important. She stated that there were two wind projects: this motion regarding a lease to Alaska Renewables, a renewable energy company based out of Fairbanks. She continued that both wind projects would begin with the feasibility study phase and would be a large area. Once the projects get to a construction phase, that area would significantly shrink. There will be a five-year initial negotiated authorization for the feasibility and data collection. She added that the projects would also need to be approved by the Regulatory Commission of Alaska.

TRUSTEE BOYLES stated that this was an interesting project and asked for an update and report on this project in 12 months. She added that the concern was financing, and the finances of the group.

MS. WARNER agreed, and added that she could give an update at her executive director report each time at the Resource Committee.

CHAIR HALTERMAN called a roll-call vote.

After the roll-call vote, the MOTION was APPROVED. (Trustee Moran, yes; Trustee Morris, yes; Trustee Fimon, yes; Trustee Sturgeon, yes; Trustee Fisher, yes; Trustee Boyles, yes; Chair Halterman, yes.)

TRUSTEE STURGEON moved to the consultation Item D, Motion No. 2.

MOTION: The Alaska Mental Health Trust Authority Board of Trustees concurs with the Executive Director of the Trust Land Office's decision to dispose all or a portion of trust parcel FM-1551-01, FM 1514, FM-1515, FM-1516, FM-1517, FM-1520, FM-1521, and FM-1522 through negotiated term easement support in the support of Mental Health Trust 9400761. The motion made by TRUSTEE STURGEON; seconded by TRUSTEE FIMON.

MS. WARNER stated that those were the easements associated with the projects and would coincide with the 30-year term.

CHAIR HALTERMAN asked for any questions. There being none, she called the roll.

After the roll-call vote, the MOTION was APPROVED. (Trustee Moran, excused; Trustee Morris, yes; Trustee Fimon, yes; Trustee Sturgeon, yes; Trustee Fisher, yes; Trustee Boyles, yes; Chair Halterman, yes.)

CHAIR HALTERMAN moved to the consultation on Item C, Motion 1.

MOTION: The Alaska Mental Health Trust Authority Board of Trustees concurs with the Executive Director of the Trust Land Office's decision to dispose of all or a portion of Trust parcels SM-1507, SM-1508, SM-1509, SM-1510, SM-1506-01, SM-1506-A01, SM-1530-D01, and S70437 through a negotiated term lease. The motion was made by TRUSTEE STURGEON; seconded by TRUSTEE FIMON.

MS. WARNER stated that everything she said before applied to this motion, as well. She continued that SM was the Seward Meridian, in Southcentral Alaska. This was 800 acres, up to 90 turbines, and would produce 100 to 172 megawatts of power. It would generate \$50 to \$85 million as a return to the Trust.

CHAIR HALTERMAN asked for any questions.

TRUSTEE MORRIS stated that he sensed that the wind projects would not be successful, and there was a chance they would achieve some degree of construction and then not continue on. He asked if there were provisions for them to disassemble things constructed in these leases at their expense, and how that would work for the Trust.

MS. WARNER replied that it would be done through bonding and insurance. She explained that at the beginning of the lease when that contract was signed, the Trust was named as an additionally insured party, and we also hold their bond. That is sufficient to cover.

TRUSTEE BOYLES commented that it was a lot of land and a lot of turbines. All the wonderful people coming through Alaska would be able to see how advanced the state of Alaska was with alternative energy projects.

CHAIR HALTERMAN commented that she looked forward to seeing the return on investment on these particular projects over time, and looked forward to hearing about their success. She moved to the roll-call vote.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Trustee Moran, excused; Chair Halterman, yes.)

TRUSTEE STURGEON moved to Consultation Item C, Motion 2.

MOTION: The Alaska Mental Health Trust Authority Board of Trustees concurs with the Executive Director of the Trust Land Office's decisions to dispose of all or a portion of Trust parcels SM-1507; SM-1508, SM-1509, SM-1510, SM-1506-01, SM-1506-A01, SM-1530-D01, S70437 through negotiated term easements in support of MHT9200838. The motion was made by TRUSTEE STURGEON; seconded by TRUSTEE FIMON.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Chair Halterman, yes.)

TRUSTEE STURGEON moved to Consultation Item D.

MOTION: The Resource Management Committee recommends that the Alaska Mental Health Trust Authority Board of Trustees concurs with the Executive Director of the Trust Land Office's (TLO) decision to dispose of Trust parcel CRM-0923 through negotiated sale for subsequent disposal. The motion was made by TRUSTEE STURGEON; seconded by TRUSTEE FIMON.

MS. WARNER stated that this was a potential negotiated sale to Glacial Property Development, LLC. It is a local business and he applied to purchase this 386-acre parcel for \$3.9 million, which is 44 percent above the appraised fair market value of \$2.7 million. During the committee, the challenges with developing the parcel for the TLO, including very steep topography and zoning for any development was discussed. For residential land sales, it is challenging and not very cost effective. She added that Chandler Long did the negotiation on this land sale. She also recognized Jeff Green in this land sale, as well. He holds a pretty high standard for these negotiated sales.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Chair Halterman, yes.)

CHAIR HALTERMAN thanked Ms. Warner and Trustee Sturgeon for their work on the committee. She called a five-minute break.

(Break.)

PROGRAM & PLANNING REPORT/UPDATE

CHAIR HALTERMAN called the meeting back to order and continued to the Medicaid rate rebasement. She noted that some members from the Department were online, and asked Katie Baldwin-Johnson to introduce the panelists and the conversation.

MS. BALDWIN-JOHNSON pointed out that the Program & Planning Committee summary report was in the packet, and it summarized the last Program & Planning meeting. Also in the packet was the proposed approval for the Alaska Medicaid rate-setting methodology for the contract funding which had been withdrawn. She introduced Deputy Commissioner Emily Ricci to speak about the increment in the budget and some thoughts about how the Department and Division would move forward.

DEPUTY COMMISSIONER RICCI thanked the Trust and the trustees for considering the ask. She talked about the rescinding of the funding associated with a rate RFP for contracts specific to reviewing the rate setting. Not just the methodology, but also the tools needed to make sure that the rates aligned with the system outcomes they want to achieve and the knowledge that supported that. She continued that they remain highly focused on some behavioral-health rates, as well as home- and community-based waiver services rates because of the acute needs there. The intent is to move forward with the same timeline and same collaboration with the Trust that had been envisioned when initially asking for financial support for this project. She talked about the recent opportunity of looking at all of the rates within the Medicaid program which was

associated with about \$5 million in funding. With that budget increment, they want to make sure they are very thoughtful about asking for additional funding and support. She added that the \$5 million was sufficient to cover the initial financial need, which is why the request was rescinded.

CHAIR HALTERMAN stated that she had looked at the motion before it was withdrawn and shared some concerns and observations with Ms. Baldwin-Johnson before the meeting. She continued that she did a quick search on the Kaiser Family Foundation site and discovered that there were only five states that remain fee-for-service for their Medicaid reimbursement. She wanted to make sure that there was a need to think outside the box with regard to the rate-setting analysis projects and to look for contractors that may have some exposure to some case management or a hybrid kind of managed care for certain populations. She continued that the concern in looking for someone that had fee-for-service experience with this kind of contract was limiting prospective contractors that could think outside the box about some different methodologies that could be explored that might lead to more meaningful reform. She talked about some concerns in looking at rate changes that need to be thought about. There is also a need to understand the history of where the rate-setting is, what failures may have been experienced in the past, so they are not repeated.

DEPUTY COMMISSIONER RICCI stated that they envisioned continuing to move forward on an initial contract focused on behavioral health and home- and community-based waiver rates. To move forward with the same kind of process and scope tweaked based on really good recommendations and feedback. She added that part of what they are seeking is getting ideas about how to do things differently and better and more efficiently than right now.

CHAIR HALTERMAN appreciated the fact that it was going to be potentially multiple contracts and would be more meaningful. She looked forward to hearing more about where the project goes in the future.

TRUSTEE MORRIS thanked Deputy Commissioner Ricci for taking the time to present that, even though the funding request was withdrawn. As a physician, he stated that he is very conscious of Medicaid rates and felt that was the primary driver of healthcare in Alaska, particularly for the most vulnerable folks. It is a very powerful lever. He was heartened to hear that there was funding and interest in making that a broad, encompassing research of the topic. He asked if the Department of Health had a perspective on having enough of any healthcare provider types in Alaska.

DEPUTY COMMISSIONER RICCI stated that was a good question. We need to take that and come back with a more educated response. She added that all of their focus was on propensity of the problems and the gap areas.

TRUSTEE MORRIS stated that he did not require any follow-up since they were leading the effort of revisiting Medicaid rates, to think about the powerful lever to affect how many people were working in each of the different fields, and to be conscious of being able to set the census for the entire spectrum of healthcare in Alaska.

DEPUTY COMMISSIONER RICCI stated that the recognition that the system is made up of multiple care streams, and that when making a change to one that it is important to make sure that the other care streams are aligned and appropriate.

CHAIR HALTERMAN stated appreciation for the insight and looked forward to hearing more on how the project progresses over time. It will impact the populations and the beneficiaries, as well. She thanked the deputy commissioner, and called a break.

(Break.)

CHAIR HALTERMAN called the meeting back to order and moved to the COMP Plan update, Scorecard conversation.

MS. BALDWIN-JOHNSON turned the meeting over to Autumn Vea to provide the introduction.

COMP PLAN UPDATE/SCORECARD

MS. VEA introduced Laura Russell with the Department of Health. She is a policy advisor for the Office of the Commissioner and was also the acting deputy division director for the Division of Behavioral Health. She continued that on the line was Rosa Avila, the acting section chief of health and analytics, who would be co-presenting.

MS. RUSSELL introduced the COMP Plan. Strengthening the System represents years of collaboration between the Trust, DHSS, now the Department of Family and Community Services and the Department of Health, as well as input and collaboration with stakeholders and advisory boards. It came from a statutory directive to cooperatively plan for integrated, comprehensive mental health programs in conjunction with the Trust. The duty, as defined in statute, is between the Department of Family and Consumer Services and the Department of Health to prepare this plan, with the support and collaboration of the Trust. She continued that the COMP Plan intentionally was trying to avoid siloing services; having a division according to where it was placed in the government. It was more interested in how these intersect with the beneficiaries. It has a list of services that have to be included according to statute: 24-hour emergency services; screening and evaluation for involuntary commitment; inpatient care; crisis stabilization; treatment services; case management; daily structure and support; residential services; vocational services; outpatient screening diagnosis and treatment; prevention and education; and administrative services. The plan that you see was coordinated and informed by intensive stakeholder outreach. It took into account incorporating many existing State and Tribal planning efforts. She emphasized the iterative and complicated process that resulted in the current plan, with over 300 versions of the COMP Plan before the final version. The goals were developed with the understanding that there is also a statutory requirement to leverage federal funds when possible. She stated appreciation for the work that the Trust put into ensuring the continued viability, relevance, and importance of the COMP Plan. We work very hard to ensure that it reflects the current landscape as it changes.

MS. VEA moved on to the Alaska Scorecard. She explained that the Alaska scorecard is the measurement tool that has been used since 2008 by policymakers, advocates, grant writers, Trust staff to measure the outcomes of the COMP Plan. This data measurement tool examines population health, outcomes of Alaskans receiving care and services as described in Strengthening the System's version of the COMP Plan. She stated that the Scorecard was developed by a multidisciplinary team of folks from Public Health, epidemiology, the commissioner's office staff, as well as representatives from Trust advisory boards and Trust staff. She pointed out that the Scorecard has 30 indicators that align with the goals and

objectives in the COMP Plan. The indicators were selected because they did the best job at demonstrating the population health results, which are the conditions of well-being for children, adults, and families. She passed it to Rosa Avila to talk a little bit on baseline data.

MS. AVILA explained that three years of baseline data was collected looking at trends and utilizing a year zero. That was the latest data available in 2020 when the Scorecard came out. The COMP Plan was released in July 2020. Once that was released the Scorecard estimates for all of the indicators that were identified were put together. She continued that there were a lot of indicators to choose from, but some of the potential data sources looked at in the inventory process were just too narrow in scope and focus. Some of them quantified and provided quality measures for specific programs of clinical aspects of specific systems.

MS. VEA continued that the current slide helped to indicate how the COMP Plan goals and objectives were measured by the Alaska scorecard indicators, and then line up with the story behind the baseline and What Works section.

MS. RUSSELL highlighted that the Alaska Legislature passed SB58, approved by the Governor, which extended Medicaid coverage for new mothers from two months to one year. That includes new mothers with a live birth, and also a pregnancy that ended without a live birth. She continued that it was more technically correct to say that it extended postpartum coverage for women eligible for and receiving pregnant women category Medicaid coverage. The importance of that coverage is very high. One in three pregnancy-related deaths occur between one week and one year after childbirth. 34 states had extended this postpartum coverage, and Alaska will be joining them. They look forward to seeing how this change impacts the measures over the coming years.

MS. AVILA highlighted some data on the Scorecard that looked at a percentage of population without health insurance and stated that it was important to see the trends and if they continue or were just a fluctuation of the impact of the pandemic.

MS. RUSSELL stated that the trends are very useful to view. The information about health insurance is useful and used as a rough proxy for access to care. It is also important to note that it is not exhaustive. All the factors need to be analyzed and are important for measuring access to care. The trend of health insurance is a very useful indicator. She moved on to the utilization of the home- and community-based services, HCBS waivers, that allow the State to offer those services to certain members and groups of enrollees as an alternative to institutional care. The level of service provided is intended to correspond to the level of need.

MS. AVILA moved to the percentage of all Juvenile Justice referrals that were diverted from criminal court action. The data is from the Alaska Division of Juvenile Justice.

MS. RUSSELL stated that the increase is a positive trend and encompassed juvenile referrals to the Division of Juvenile Justice. She moved to the COMP Plan coordinator position located in the Division of Public Health; the Trust shares in the funding for this position. She continued that it is absolutely essential for this work. The position works collaboratively with the Trust staff to build capacity within the two departments, DOH and DFCS, to facilitate, manage, and coordinate resources needed to ensure the ongoing implementation, evaluation, and monitoring of the COMP Plan. She introduced Steph Kings, the new COMP Plan coordinator, who will start

on June 1st.

MS. VEA stated that revising the COMP Plan will begin this year and will be rolled out in July of 2024, which is fiscal year '25. The Trust, along with the Department of Health and the Department of Family Services, are meeting and continuing to look at lessons learned from the last COMP planning process, and will begin to form workgroups of stakeholders and subject-matter experts to move forward on revising the new COMP Plan, and to continue making it a viable and useful document for both Departments and the Trust moving forward. She added that the process will also have a public-comment period likely to occur sometime in the winter. She thanked Laura Russell and Rosa Avila for their participation.

TRUSTEE STURGEON asked about the percentage of Alaskans that have healthcare, and if the western Native community having healthcare is assumed.

MS. RUSSELL replied that it accounts for Alaska Natives who have insurance, including Medicaid, but does not include services received through IHS.

TRUSTEE FISHER stated that, in looking at the Scorecard and the information, it does not give information about what “without health insurance” means. IHS is a staff model HMO, and people disagree about whether that counts as health insurance or not. He continued that a definition would be helpful in understanding what the stats actually mean. He encouraged having, in future documents, definitions to help understand.

CHAIR HALTERMAN agreed that it would be helpful if they had the federal definition of what health insurance is, because Tribal systems are not health insurance. That clarity coming from federal law would be helpful for the board to understand the difference between the two.

TRUSTEE FIMON asked about the alarming increase in the suicide prevention category and asked if it was fair to just see what could be done.

MR. BOYER explained that part of the issue as a state and as a nation is that the data is lagging about a year to a year and a half. Over the last 20 years, nationally there has been a 30 percent increase in the rate of suicide. Not only in Alaska, but nationwide. He added that they are partnering with early intervention with school districts, realizing the need for early intervention, screening, assessment, working with families.

CHAIR HALTERMAN asked for any other questions or comments. She thanked Rosa, Laura, and Autumn for the informative presentation. She stated that next on the agenda was the fiscal year '24 budget amendment.

FY24 BUDGET AMENDMENT

MS. BALDWIN-JOHNSON began with a bit of background for the new trustee on the budget approval process and how it worked.

CHAIR HALTERMAN asked for a trustee to read the motion.

MOTION: The Board of Trustees approves amending the Fiscal Year '24 budget to update the following budget areas: No. 1, Non-Focus Area Allocations: Allocate the

Fiscal Year '24 Behavioral Health and Developmental Disabilities Mini-Grant Funds to Information Insights and the Fiscal Year '24 Alzheimer's Disease and Related Dementias Mini-Grant Funds to the Alzheimer's Resource of Alaska; No. 2, Housing and Home- and Community-Based Services: Increase the Youth Brain Injury Program Coordinator project by \$85,000 using funds from the Disability Justice Focus Area; No. 3, Other Priority Areas: Workforce Development. Update the fund source for the Alaska Psychology Internship Consortium to move from MHTAAR to Authority Grants. The Fiscal Year '24 total MHTAAR budget will decrease by \$22,500 to \$19,446,600. The Fiscal Year '24 total Authority Grant budget will increase by \$22,500 to \$19,746,000. No. 4, Modify the project title for the Children's Mental Health Conference's budget line. These modifications do not alter the total amount of the Fiscal Year '24 budget. The motion was made by TRUSTEE FIMON; seconded by TRUSTEE STURGEON.

MS. BALDWIN-JOHNSON stated that the memo with the requested motion outlined the three categories of the technical changes. The majority of the changes were technical in nature, with two minor budget adjustments that do not have an impact on the overall total of the FY24 budget. The first technical change was designating the recipient as Alzheimer's Resource Agency and administer the grants for ADRD. The second adjustment designated Information Insights as the contractor that manages the mini-grants, the Mental Health mini-grants, as well as the developmental disability mini-grants. This was designated because the contract was awarded, and we were able to identify them in the budget. She added that the amendment reflects a decrease which is the true cost of the awarded contract. The administrative portion of that was decreased by \$6,000. The next adjustment was a reduction to the Disability Justice support funding line of \$85,000. That reduction was moved to the housing and home- and community-based services focus area. The Authority Grant would increase in the amount of \$85,000; bringing the total to \$255,000.

MS. JOHNSON explained that they were proposing to move funds launched this current year, FY23, and it had been embraced and was showing great results. The project is a youth brain injury program coordinator and is a partnership with the Division of Public Health. There was technical assistance through the University of Oregon that has a special center for brain injury. The work involves supporting students with brain injuries that were also involved with the Division of Juvenile Justice and helping them transition back into their home communities and into education services. The first year of the project has been really successful, and the goal would be to expand it starting in FY24.

MR. WELCH explained the disability justice reduction which was there to support initiatives for those individuals who were Trust beneficiaries and were in custody. This budget line was identified as being the most appropriate place to take that funding from and move it over to support the project described by Ms. Johnson.

MS. BALDWIN-JOHNSON continued explaining the rest of the changes.

CHAIR HALTERMAN asked for any questions. There being none, she called the question.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Trustee Moran, excused; Chair Halterman, yes.)

CHAIR HALTERMAN thanked the staff for the update, and called a break for lunch.

(Lunch.)

CHAIR HALTERMAN called the meeting back to order and stated that this was the time set aside for public comment.

PUBLIC COMMENT

CHAIR HALTERMAN stated that the public comment period allows for individuals to inform and advise the Board of Trustees about issues, problems, or concerns. It is not a hearing. Individuals who would like to give public comment were invited to speak for up to three minutes. She continued with the rules and stated that she had a list of individuals interested in public comment. For the record, she stated that Trustee Moran had rejoined the meeting and was online. She added that there was a quorum. She recognized Barbara Monger from Valley Charities, Inc.

MS. MONGER stated that she is the coordinator for the Mat-Su Reentry Coalition. She continued that the program she would like to discuss was the Mat-Su Reentry Housing Program which they were able to provide with funding received from the Alaska Mental Health Trust Authority. The program is used to offer housing assistance to Trust beneficiaries that had been released from incarceration within the past three years. She added that one of the biggest barriers for individuals that had been involved in the justice system was obtaining safe and affordable housing. She went through the numbers of individuals that were assisted through the program, and the average cost of funds spent on each person. She also talked about some of the other activities that the Mat-Su Reentry Coalition conducts to help awareness of the importance of reentry service being available. She thanked the Alaska Mental Health Trust Authority for supporting the Mat-Su Reentry Coalition and the different programs and events they provide.

CHAIR HALTERMAN asked what the statewide recidivism number was.

MS. MONGER replied that it was about 59 percent. It had gone down in the last four or five years.

TRUSTEE MORRIS thanked Ms. Monger for her presentation, and appreciated the good work she did. He asked where else they got their funding.

MS. MONGER replied that they go to the Mat-Su Health Foundation for funding.

CHAIR HALTERMAN thanked Ms. Monger, and recognized Cindy Yeager from Valley Charities.

MS. YEAGER stated that she is the program coordinator for the Mat-Su Reentry Program. She brought two testimonials for individuals that were in the Mat-Su Coalition Housing Program to give an idea of the impact. The first one was from an individual named Christopher Sherk, and he stated: "Hi. My name is Christopher Sherk, and I'm a grateful recovering addict. When I was getting out of long-term treatment, I had a lot of hope but, unfortunately, no money to be able to afford sober living. I reached out to the reentry program, and they were able to help me with the

first few months of rent. Honestly, without their assistance I would have had a much higher mountain to climb to regain my independence. Life is hard out here. And starting with nothing, looking at a monthly bill of \$400 to remain in a safe environment, is defeating. I was not prepared for the amount of responsibility of becoming a functioning adult one day out of a year-long treatment. Reentry gave me room to breathe, to prepare, to focus. I had time to find a job that wasn't going to bring me down or put my recovery in jeopardy instead of running to the first thing I could find. They even offered to help supply me with essential tools I needed for said job. Unfortunately, they can only do so much. But they had helped me as much as the State could or would let them, and it was enough for me. I'm now a counselor technician at the treatment program I graduated from. But without that room to breathe and the rental assistance from them, I may have failed; I may have ran; I may be homeless. But they gave me the comfort in knowing, if even for a moment, I had a safe place to remain while I put in the footwork to ensure a better future. This program is important, and, in my opinion, should be bigger and more utilized. Sincerely, Christopher Sherk.” She stated that she had a second one from an individual named Amy Sprouse. She says, “Dear Trustees, Members, Staff, and Attendees. First, I would like to thank you-all for helping myself and countless others who reached out their hand in times of need. I am unable to be here today due to the help I received. Right now, I am at work, earning a livable wage. In about two months, it will have been a year since I was incarcerated. Without the help of the reentry program, especially the housing funds, I could easily be homeless, unemployed, and possibly relapsed. This program is essential in aiding its participants in becoming healthy, happy, and productive members of society again. The housing program is the biggest help. And as a human being, we have several primal needs, and one is shelter. This program helped shelter my children and I, which took many stressors off the table, aiding me to become fully independent shortly after incarceration. My only concern is the inflation in the housing market and hope that all of the housing programs in the state change their limits with the housing cost trends. Thank you for helping my family and I. We are forever grateful. Respectfully, Amy Sprouse.”

CHAIR HALTERMAN thanked Ms. Yeager for sharing those testimonials, and recognized Mark Gerry, a community member.

MR. GERRY stated that he is a recovering addict. He continued that he has had two years clean. He spent the better part of 20 years in active addiction. Without this program, when he got out of jail, he would not have had any place to go. He added that he had full custody of his children. They live at home and are doing well. He stated that he was into his second year of college, studying to become a substance counselor. He added that this program really helped him to succeed and be on the right side of the law.

CHAIR HALTERMAN thanked Mr. Gerry for his public comments, and recognized John Rozzi, Valley Charities.

MR. ROZZI stated that he is the executive director for Valley Charities. He handed out a packet, the medical equipment lending program they had going on in the Valley. He continued that the significance about that is, for the past 60 years, this has been done out of the thrift store in Wasilla. Recently, they received a huge grant from the Mat-Su Health Foundation to do it in a standalone location. They have been in the new location since February, and the amount of donation and the amount of traffic has been amazing. He added that they started collecting data on Trust beneficiaries in March and April. They were gifted with \$15,500 from the Trust to

collect data. Because of that data, they were able to get a major grant from the Mat-Su Health Foundation for an 18-month trial program. The program is not self-sustaining, and it needs to be funded. He added that the medical equipment is loaned free for the folks in the Valley.

CHAIR HALTERMAN stated that the Legislature passed a durable medical equipment bill that allowed for the resale of durable medical equipment. She asked if he found that legislation made it difficult to fund donations.

MR. ROZZI replied that, in the last two months, they received \$10,000 of medical equipment donated to the program. He stated that it has been extremely successful.

TRUSTEE FIMON thanked him for his presentation and for the information provided. He asked if he was aware of Alaska Medical Missions in Anchorage. They also collect a lot of medical equipment and supplies that were donated. He asked if there was any way of trading or getting things that they may be short on.

MR. ROZZI replied that he was not aware of that organization, but did have a relationship with Access Alaska.

CHAIR HALTERMAN thanked Mr. Rozzi and recognized Michael Bailey.

MR. BAILEY stated that he works as the deputy executive director for Hope Community Resources, and also served on the board of the Alaska Association on Developmental Disabilities for over a decade. He continued that he was there to give the Mental Health Trust a heartfelt thank you for the support throughout the years for the home- and community-based services to people in community-based settings. The Trust has been a tremendous champion of getting the message to help people live meaningful lives in their communities with professional staff. He was also grateful for the Trust's support in the professionalization of the workforce. He thanked them for all the support given to those trying to work out on the front lines to make the Trust mission and their mission to support the beneficiaries become real.

CHAIR HALTERMAN thanked Mr. Bailey, and recognized Abby Bingham.

MS. BINGHAM stated that she is the owner and operator of Alpenglow Care Coordination. She echoed Mr. Bailey's sentiments. She continued that she works with people who experience disabilities through the home- and community-based waiver system. In the past few years, the Trust funded some things that streamlined her workflow. The care coordination study really helped find where all the care coordinators went. It helped the State of Alaska see what needed to be put into place to keep care coordinators and to train new ones. It also helped get a liaison with Senior and Disability Services, a contact person for answers to questions. That simple position funded by the Trust has made it so her clients and Trust beneficiaries can get their services faster and more efficiently.

CHAIR HALTERMAN thanked Ms. Bingham, and recognized Barbara Schumann, online.

MS. SCHUMANN stated that she lived in Fairbanks, Alaska, and was a retired attorney. She thanked them for their service and stated appreciation for the public service donated by people like you. She talked about another important duty and responsibility that the trustees have -- to

protect the corpus of the Mental Health Trust and invest wisely, be good stewards of the lands entrusted to you, and develop them wisely. She urged them to take a hard look at the Fort Knox gold mine north of Fairbanks. It has a current plan to bring acid-generated ore to the Fairbanks watershed, process it there, and dump the tailings. If they start developing acid drainage, that could go on perpetually. It would mean that the Trust could be jointly and severally liable for a Superfund kind of cleanup at some point in the future. Her research into acid generation was that it goes on forever. She urged them to protect the Trust from liabilities that could exist in the future.

TRUSTEE BOYLES complimented Ms. Schumann for the public service she was doing on this project. She suspected that the lands division would come back with some information on this. She asked when this started and how far into it are they.

MS. SCHUMANN replied that it started as long as two years ago. Kinross was trying to use existing infrastructure and the permits it already had. It is a concern and a problem.

CHAIR HALTERMAN thanked Ms. Schumann, and recognized Julia Luey.

MS. LUEY stated that she is the president and CEO of VOA Alaska. She continued that they are a behavioral health organization with over 40 years' experience, specializing in therapeutic services for supports for young Alaskans and their families. They exist to end the suffering of young people, especially that which was exacerbated by substance abuse and mental health challenges. The Mental Health Trust Authority has been a vital partner in their efforts, and thanks to the incredible support, they had implemented new home-based services. They expanded critical community-based substance abuse and mental health services, and had the opportunity to be at the table as part of critical discussions about solutions to the needs of youth in Alaska. She talked about the data and findings and the three critical areas she implored the Trust to prioritize for future investment: No. 1, continuum of care expansion for behavioral health providers serving young Alaskans and their families; No. 2, school-based services promoting integration as community behavioral health providers in school districts throughout the state to create one place of support to go directly where kids are in schools; No. 3, community-based services connecting the rural/urban gap for innovative strategies to support transition navigation from existing behavioral health and tribal partners. She appreciated all and thanked them for the opportunity to provide testimony.

CHAIR HALTERMAN thanked Ms. Luey, and asked for anyone interested in giving public comment. She recognized Sandra Heffern.

MS. HEFFERN stated that she is with Effective Health Design. She has a Ph.D. in healthcare administration, and over 30 years of experience in health and human services in Alaska. Last year she worked with the Alaska Association on Developmental Disabilities to assess the rate-setting methodology that is currently in place. The work focused on the review of the methodology; regulatory changes since the methodology was implemented in 2011; what other states had done around rate setting; the impacts on providers and recommendations. What she found was that the current methodology in place is not followed. One of the recommendations was to update the rate-setting methodology to include components that could take the service delivery system into the future. She strongly feels that the methodology update is critical for the continued health of the service delivery system. She applauded the awareness and financial

support that the Trust was willing to provide. She encouraged the trustees to consider, when looking at funding or just additional advocacy support, the need for some type of structure in place for ongoing monitoring. She thanked all and appreciated the ability to provide comment.

CHAIR HALTERMAN thanked Ms. Heffern, and asked for anyone in the room or online to give public testimony. She noted that written comments are always welcome, and could be submitted to the trustees at any time. She gave the email and mailing addresses, and concluded the public comment period. She moved to the Finance Committee report.

FINANCE COMMITTEE REPORT

CHAIR HALTERMAN asked for the motion.

MOTION: The Board of Trustees approves the following asset allocation for budget reserves managed by the State of Alaska Department of Revenue, effective July 1, 2023: The asset allocation of Broad U.S. Equity for target holding percentage is 39, and the target range is plus or minus 5 percent of that; asset allocation for international equity, target holding of 28 percent, with a target range of plus or minus 5 percent from that percentage; core U.S. fixed income asset allocation, target holding of 32 percent, with a target range plus or minus 5 percent of that percentage; cash equivalents as an asset allocation, target holding 1 percent, with the target range on that being anywhere from minus 1 percent to plus 2 percent. The motion was made by TRUSTEE FIMON; seconded by TRUSTEE FISHER.

MS. BALDWIN-JOHNSON stated that at the Finance Committee meeting there was the recommendation approved by the committee to the Full Board to approve the Department of Revenue Treasury Division's recommended 2024 asset allocation for Department of Revenue managed budget reserves. She continued that the action the Full Board would take was approval of the motion.

CHAIR HALTERMAN stated that there was a more detailed conversation at the last meeting, and it is an item that had been in front of the board before. Action had not been taken because it needed to move forward to the Full Board. She called the roll-call vote.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Trustee Moran, yes; Chair Halterman, yes.)

TRUSTEE FISHER asked to make a statement because of a change with the CFO. He had some discussions with the CEO and the CFO at the time over the last few months about preparation of the budgets. He wanted to make sure that it was clear and recorded that he had given them instruction that as the budgets were prepared, that there was the need to have more transparency in the line items. He continued that those line items should not just have a dollar amount on how much was to be approved for the budget, but that there was a need to understand that line item was committed funds. It was already projects identified, organizations identified to which that money would be going to, and also the need to understand how much of that money was uncommitted, not designated for a specific general purpose or a specific organization to use. He added, that created a lot more clarity for the trustees to understand what was being approved, committed versus uncommitted funds.

MS. BALDWIN-JOHNSON asked for clarification on the list of organizations that were committed in the budget and if that would be separate from the budget spreadsheet.

TRUSTEE FISHER replied yes, just so it was easily available to trustees if they want to look at more detail.

COMMUNICATIONS UPDATE

CHAIR HALTERMAN moved to the communication update, and recognized Allison Biastock.

MS. BIASTOCK stated that she appreciated the opportunity to update the communications work and to talk about some updates on the program, and what was forecasted on the horizon. She acknowledged her colleagues, the great team at the Trust Authority and the Land Office, who help give the Trust very meaningful things to communicate about. She also thanked Valette Keller who supported much of the work they would hear about. She went through the communication goals, and added that, in addition to the beneficiary-related goals, they consistently work on increasing understanding of the unique organization, the assets and how those resources are earned, managed and deployed. She moved to the communication tools and tactics and stated that a lot of tools were used to communicate the work of the Trust and the priorities. Most of them cross-pollinate one another and worked collectively to increase visibility, positively promote the Trust brand, and help the stakeholders understand who we are and what we do. She talked about their unique position in supporting beneficiary-serving organizations, and how we use resources and staff expertise to advance policy and systems change. She covered the primary standing tools, earned media, website and social media, and the two media campaigns. She also stated that the webpages received around 30,000 visitors in the last year. Trustee Fisher had asked about the ratio of positive to negative media coverage. “Negative” were stories related to the diversity of opinions that could accompany some of the land resource development projects. Press about Trust-support work and Trust Land was significantly more frequent than press about Trust activities that had generated interest in communities. That trend of those positive mentions currently continued. She talked about the media monitoring service from Meltwater which shows mentions of the Trust in the media and is a good visual tool. She added that the trustees get a Meltwater report every weekday in their inbox. She moved to social media and stated that that is a low-cost way to message in a space with a known audience.

TRUSTEE FISHER asked about how many messages come through Facebook and who answers them. He was also interested in knowing the statistics on it.

MS. BIASTOCK replied that she gets the comments and monitors the emails. She stated that if someone says something that is in violation of the State social media policy, she will remove it. She added that there were different ways to interact with a post. She also liked cross-posting content from the Trust Authority and Trust Land Office pages to help the respective audiences understand both where the funds come from and where they go. The Trust Land Office land sale Facebook page is really used when marketing the fall land sale or over-the-counter land sale parcels. There is a big uptick in activity when that is done. She added that she also manages the Trust Land Office Facebook page in collaboration with the TLO.

TRUSTEE FISHER asked about the positive/negative comments on the TLO side.

MS. BIASTOCK replied that she would see what additional information she could find and would provide that. She moved to the media campaigns and started with the stigma campaign. The campaign intended to increase the understanding of challenges faced by the beneficiaries and positively change attitudes and behaviors towards them. The target audience is the public at large, and this campaign is focused on connecting the audience to the beneficiaries as individuals, and to increase awareness of the negative impacts of stigma. She explained what a digital programmatic ad is and played a campaign video. She continued that the audience for that campaign is also the general public. The ad buy is currently underway and focused on social media, programmatic ads, and YouTube. The budget for the ad buy is around \$110,000. Since the campaign is still underway, there are no complete analytics to share. She planned to share more information next time once all the analytics were in, and we have had a chance to review them. She also addressed Trustee Moran's comment about creating campaign materials in additional languages. It was discussed internally; and while targeting specific audiences with content in specific languages was incredibly important, Trust materials like this were not essential in the way that messaging related to something like Medicaid or a public health measure would be, and we opted not to pursue additional languages at this time. She appreciated the question and the dialogue they had.

TRUSTEE MORAN stated that she thought they were being a bit short-sighted and believes there is a significant percentage of the population that would benefit, especially in the rural areas where they speak languages other than English.

MS. BIASTOCK appreciated the comment and planned to follow up. She shared a few highlights of recent activities and some of the great mentions from partners on social media. She stated that the Trust team had an opportunity to record episodes of a few different local podcasts which could be a great way to share information with the community. More time could be spent on topics. She talked about some of the podcasts staff had done. She thanked Mary David, the intern from Nome, for helping organize participation in this program; and all the Trust folks did a great job. Last year the Trust awarded a grant to the Concussion Legacy Foundation for a patient services project which included a public awareness component and developed two PSAs for Alaska about concussion, brain injury and available resources. The first PSA featured Musher DeeDee Jonrowe, and she showed that spot. She highlighted the Trust and partner advisory boards' joint advocacy network. The purpose of the network is to help ensure the beneficiaries and organizations that serve them are aware of bills and budget items that could impact them and they have the information needed to participate in the public process, if they choose to do so. She stated that the final highlight was from the TLO which participated in spring outdoor shows to promote Trust land sales and other revenue-generating activities. She acknowledged Brit Williams with the Land Office who led this effort, and all of the TLO staff that participated in the various sports shows this spring. She added that they are planning on starting an e-newsletter and are currently developing a template for launching this summer. She continued that they would be working closely with the TLO in doing a marketing push for the upcoming fall land sale in September.

CHAIR HALTERMAN asked if they used Public Radio as an outlet in Rural Alaska for any of the outreach or communication.

MS. BIASTOCK replied that, in the past, they had done paid radio placement through Public

Radio. She stated that, currently, they were not doing radio in any of the current campaigns; but are emphasizing digital.

CHAIR HALTERMAN thanked Ms. Biastock, and recognized Carrie Predeger and Luke Lind for the performance summary.

FY22 MHTAAR PERFORMANCE SUMMARY

MS. PREDEGER stated that she would be reviewing the FY23 MHTAAR performance summary. She explained that the Trust Authority issues grants from two different fund sources: the Authority Grants, which go to the community organizations around Alaska; and the Mental Health Trust Authority Authorized Receipts, MHTAAR funds, which go to State agencies and for specific operating and capital projects. The grants department currently is managing 225 active grants; 173 are Authority Grants, and 52 are FY23 MHTAAR projects. She added that they would be looking at FY22, which is a summary that provides an overview of all the MHTAAR projects that began July 1, 2021, and ended June 30, 2022. This is a project rollup with performance summaries provided to the trustees annually. She went through a lot of numbers beginning with the total of \$8,134,500 awarded in FY22 for 53 MHTAAR awarded grants. She noted that the Department of Health and Social Services received the greatest amount of funding, and was the entity with the most grant projects this year. When grantees complete their annual MHTAAR status reports, we provide the number of unduplicated individuals in each of the four categories. Those categories were primary beneficiaries, secondary beneficiaries, the number of people served, and the professionals trained as a result of the project.

TRUSTEE FISHER asked what primary and secondary beneficiaries are.

MS. PREDEGER replied that a primary beneficiary is a Trust beneficiary; and a secondary beneficiary was a caregiver or a family member. She continued through project impact, compliance and also project performance. She included the descriptions of all the ratings and the performance-related scores, and then moved to project impacts and reports of direct beneficiary improvements in quality of life. She stated that the one project that did not report quality of life improvements was the Department of Health and Social Services mental health professional offsite evals. The project did produce positive impacts as it funded 96 beneficiaries to be evaluated, all of which had a Title 47 ex parte order from the Department of Corrections. Due to the nature of the project, the data demonstrating that was not collected. That was the only one that did not have specific information about quality-of-life improvements. She thanked all of the grantees and the Trust staff for their dedication to the beneficiaries during a somewhat challenging but better year.

CHAIR HALTERMAN stated that COVID hit midstream in the middle of capturing information. She asked if they have the ability to pivot the goals when there was a change in circumstances midstream. Was it something with the need to rededicate resources to another area, and were all resources expired for the beneficiary population and we could not reach new people.

MS. PREDEGER replied that they were able to change a performance measure, if needed. In relation to the pandemic, that happened in March, and that was too late to change performance measures. They were usually able to adjust performance measures up until the midyear mark.

She asked Ms. Barstad to address the housing initiative.

MS. BARSTAD stated that there were two rural housing positions identified in the budget. One was implemented in Kotzebue, and the second was not able to be implemented for a couple of years. She explained that local governments received a large amount of funds for both COVID and for ARPA. Despite the best sale pitches, they were not able to get a second community implemented until very recently. That position remained vacant, which is why it was not reported in the outcomes quotient.

CHAIR HALTERMAN stated that there was not enough data in the performance summary for trustees to have known that. It appeared to be a colossal failure.

MS. BARSTAD stated that there were some pretty substantial narrative reports that went along with the spreadsheet, and she was not sure when those were distributed to the trustees. She continued that she recalled completing write-ups for each of the projects, and she knows that they exist as part of the documentation process.

CHAIR HALTERMAN asked for help in connecting the dots for the trustees to see the commentary that went along with the grant report for a better understanding. It almost looked like some resources were wasted and, without that narrative, we are missing part of the information.

MS. BALDWIN-JOHNSON stated appreciation for the feedback and noted that there was a comment section of the spreadsheet. They could look at incorporating additional information in there. She continued that staff would respond and provide explanations to any projects with questions.

CHAIR HALTERMAN stated that a little more detail on the reports in the future would make them more meaningful.

MS. BALDWIN-JOHNSON commented that they also complete a fairly comprehensive staff analysis of the projects. That information was compiled and included in the budget development section of the website. In the discussions about FY25 budget, information would be provided on the projects with more detail about the project and how it performed or did not perform and why.

CHAIR HALTERMAN thanked Ms. Baldwin-Johnson and asked for any questions or comments from the trustees about the presentation.

TRUSTEE MORAN was interested in knowing the percentage of rural versus urban.

TRUSTEE MORRIS pointed out that there were only three grants out of 53 that scored as 1s or 2s, which was a pretty low percentage. He asked about the ramifications of suboptimal scores.

MS. PREDEGER replied that, typically, Trust staff assigned to that project would work with them with the midyear report in March. If something was amiss in the performance measure, they would be worked with earlier. She explained that seven Trust staff scores all of the projects, and everyone does a good job of following the framework for the three scoring categories. She added that they would work with the Trust staff assigned to the project.

TRUSTEE FIMON asked if there was any mechanism in place to go back and note that on the year that program improved or scored higher.

MS. BALDWIN-JOHNSON replied that, in terms of the spreadsheet, there was no real way to come back into it. When the comprehensive analysis of the projects was done, they work right up to the most current information. The analysis that staff provides is a summary of that entire perspective, and a recommendation would be included. She added that they would be able to look back and compare the projects to the summaries staff does for each project.

TRUSTEE MORRIS stated that the Scorecard is abysmal on suicide. He asked what steps could be taken to get some metrics on moving the needle on the suicide Scorecard.

MR. BOYER stated that the Zero Suicide is a best-practice framework for looking at a system of care to try to bring a coherent continuum together. He added that Leah Van Kirk oversees that program and will speak to that tomorrow. He stated that the Division and the Department have a long-range plan in working with the data analytics.

CHAIR HALTERMAN stated appreciation for the presentation and thanked them for the opportunity to learn more about the grants. She recessed the meeting.

(Alaska Mental Health Trust Authority Full Board meeting recessed at 2:30 p.m.)

**ALASKA MENTAL HEALTH TRUST AUTHORITY
FULL BOARD OF TRUSTEES MEETING**

**May 25, 2023
8:30 a.m.**

WebEx Videoconference/Teleconference

**Originating at:
Grand View Inn and Suites
2900 East Parks Highway
Wasilla, Alaska 99654**

Trustees Present:

Anita Halterman, Chair
John Sturgeon
Kevin Fimon
Agnes Moran (Virtual)

Brent Fisher
Rhonda Boyles
John Morris

Trust Staff Present:

Steve Williams
Katie Baldwin-Johnson
Eric Boyer
Allison Biastock
Travis Welch
Carrie Predeger
Janie Ferguson
Autumn Vea
Luke Lind
Jimael Johnson
Debbie DeLong
Mary David
Miri-Smith Coolidge

Trust Land Office Staff Present:

Jusdi Warner
Jeff Green
Katie Vachris
Blain Alfonso
Marisol Miller

Also participating:

Elizabeth Ripley; Robin Minard; Jim Beck; Robert Tasso; Patrick Reinhardt; Stephanie Hopkins; Leah Van Kirk; Paten Corbin; Jenny Weissaupt; Mary David; Stephanie Wheeler; Brenda Moore; Lisa Cauble; Julie Coulombe; Genia Demetriades; Erin O'Boyle; Catherine Woods; Jon Haghayeghi; Gene Hickey.

PROCEEDINGS

CALL TO ORDER

CHAIR HALTERMAN called the meeting to order and did a roll call. She stated that they had a quorum. She asked for any announcements. There being none, she moved into the statutory advisory update.

CEO WILLIAMS asked to make a couple of announcements. He apologized for not being there yesterday and understood that the day went smoothly. He stated appreciation for Ms. Baldwin-Johnson and all the staff for stepping up and making sure the meeting ran smoothly. He continued that Ms. Baldwin-Johnson had a family medical issue that required her to be focused in that space. He would let all know when she joins online or showed up in the room. He gave a brief synopsis of the outline of the meeting and turned it back to Chair Halterman.

CHAIR HALTERMAN moved to the statutory advisory update, noting that Mr. Haghayeghi is the executive director for the Alaska Commission on Aging; Leah Van Kirk, the acting executive director for the Alaska Mental Health Board and Advisory Board on Alcoholism and Drug Abuse; and Patrick Reinhart, the executive director of Governor's Council on Disabilities and Special Education.

STATUTORY ADVISORY UPDATE

MR. HAGHAYEGHI began by thanking the Trust. They had gone over the budget, and most of the spending that they have the ability to do is because of the Trust. He stated that he had two main topic areas: One was a general overview of the last quarter; and then, the State of the State Plan, which was out for public comment. He continued that the last quarter had been very productive and very difficult, as well. They have one permanent position, and it has been vacant. He announced that, after six months of work, that position has been reclassified into a program coordinator position. It is important because that position had not been reviewed in 20 years, and we wanted something that would provide follow-up to the State plan, which is a really important component of the Commission's responsibility. There is the need to have someone with the capability and skills to tackle statewide initiatives, whether they be educational or to enhance communication. He continued that they get great ideas from the Trust; one of which was a podcast, which they would use to distribute via radio across the state with the hope of reaching some rural elders or seniors in remote places that may only be tuned in to analog radio. He added that once the audit and the State plan were both completed, then they would see what could be done as a Commission to gather information so that gaps are identified, and specific insights are gathered. He moved to the updated statistics, which just demonstrates the severity of the growing senior population. From 2010 to 2022, there was a 97 percent growth in the statewide senior population above 70 years old. He continued that in order to fulfill the Older Americans Act, a State Plan for Senior Services was produced. The grantee was SDS, and they distributed the funds. He talked about the collaborative process and walked through the plan. He stated that the Commissioners were working with Senator Murkowski and Representative Peltola, and they made a formal request to restore the State's funding from .5 percent to a full 1 percent. He continued, if that occurs, the amount of funding would drastically change, and SDS will have funds available to fund the programs across the state for senior services. He added that the current draft of the State Plan is available on their home page and could be downloaded. He continued that by June 5th, the advisory committee will be meeting to discuss the public

comments. Then all necessary changes will be incorporated and organized so they could be presented at the back appendix of the State Plan. He asked for any questions.

CHAIR HALTERMAN thanked Mr. Haghayeghi, and stated appreciation for the update. She recognized Ms. Van Kirk.

MS. VAN KIRK stated that she was Leah Van Kirk, currently the acting executive director for the Alaska Mental Health Board and the Advisory Board on Alcoholism and Drug Abuse, and the Statewide Suicide Prevention Council. She also focused on statewide suicide prevention in her current role with the State and Division of Behavioral Health. She continued that she had been in the acting role for about three months, and there has been a lot happening within those three months. At their last meeting in March, she shared a very tragic loss of their board chair about a week before the meeting. That really impacted the boards, and there was a lot of work done in order to come together. She thanked the Trust staff for providing support during that time, which was very unexpected and a very hard loss. She added that the current chairs are Brenda Moore for the Alaska Mental Health Board, and Anthony Cravalho is the acting ABADA chair. There were two vacant seats on the Alaska Mental Health Board, and also two vacant seats on the Advisory Board on Alcoholism and Drug Abuse. She shared some pictures of staff and staff sidekicks. The boards are in the process of hiring for an executive director. Stephanie Hopkins is the advocacy coordinator. She shared that Charity Mei just accepted a vacant position and would start on June 12th. She then shared some of the highlights of the work done over the past several months. She added that their Statewide Suicide Prevention Plan was published and released this year. The challenge about suicide prevention is that suicide is so complex, and many strategies need to be implemented in order to make a difference. She stated that the public information team at the Division of Behavioral Health did a beautiful job of putting it together and integrating messages of hope throughout the entire plan. The plan went out for public comment. She talked about the Statewide Suicide Prevention Conference that was hosted and funded by the Statewide Suicide Prevention Council, the Alaska Mental Health Trust Authority, and Division of Behavioral Health. There were over 250 registrants; very well attended, and with a lot of excellent presenters. They also really focused on youth engagement with data telling that youth have the highest rate of suicide in the state and in the nation. She then transitioned into the implementation nationwide as of July 16, 2022. States were responsible for funding that system. Throughout this work, SAMHSA had reorganized because of the focus on 988 and behavioral health crisis systems. She added that SAMHSA recognized 988 as part of the crisis continuum. It needed to be recognized and funded that way. Nationally, there had been a significant increase in funding for crisis call center services, as well as other crisis services in that continuum. She talked about presenting at the National Indian Health Board Conference and stated that the tribes do amazing work and were the knowledge bearers of how to integrate suicide prevention and crisis services in their tribal and rural communities. She continued through her presentation, explaining as she went along. She thanked the Trust for amplifying 988 through paid opportunities, which helped coordinate it with the crisis system and Crisis Now. She outlined the importance of engaging youth, and making sure that the youth know about the service.

CEO WILLIAMS stated that the posters in school and the message of hope adds to making sure that kids know how to access services when needed. The real thing he underscored was that it was also a way of destigmatizing and normalizing that mental health is health, and it is okay to reach out and ask for help.

MS. VAN KIRK then highlighted some of the social media toolkit which was developed on the 988@alaska.gov website to make sure stakeholders had something tangible to use immediately. All of these pages can be seen on that website. She also went into detail about a youth art contest. The Youth Alliance for a Healthier Alaska was involved in developing the rubric for judging the art contest and the entries. She shared a three-minute video of Max Blust and his song, one of the award winners.

(A video was played for the record.)

MS. VAN KIRK thanked all and handed it over to Stephanie Hopkins, advocacy coordinator.

MS. HOPKINS stated that she is the advocacy coordinator for the Alaska Mental Health Board, Advisory Board on Alcoholism and Drug Abuse, and the Trust Joint Advocacy Effort. She spent the last few years working on this program through the 1215 advocate calls and advocacy trainings under the now-retired Terry Tibbett, and is the planner of the board. She explained that this year started a brand-new Legislature following the 2020 census and subsequent redistricting. As part of that process, all but one of the 60 seats had to redo their elections or undergo another election. There was a record number of new legislators, and we are in Year 1 of the 33rd Legislature. While the budget is an annual release, all the bills she went over are still in play for 2024. She stated that the AMHB and ABADA have a Legislative Advocacy Committee that was set by election of the boards with an equal number of members from each board. She went through bills that the committee took action on or were about to take action on, and explained about them as she continued her presentation.

TRUSTEE FIMON asked if there was a sense of openness in the Legislature.

MS. HOPKINS replied, yes, there were a lot of folks coming from different areas, different life perspectives and not yet established legislators. She stated that everybody is more than welcome to join the 12:15 p.m. calls.

CHAIR HALTERMAN highly recommended that trustees participate in those advocacy calls because they go through the legislations piece by piece. Participation is worthwhile.

TRUSTEE BOYLES asked about the nursing multistate licensure compact.

MR. BOYER replied that there is broad support for that bill and some of the partners are strong advocates for that. He added that he thought it would resurface in the second year of this two-year session.

TRUSTEE MORRIS asked if the Trust is supportive of the bill for direct access to healthcare, the one with the analogy to a gym membership.

MS. HOPKINS replied that bill was identified as something that would impact Trust beneficiaries. The Trust joint advocacy effort does not take a stand on bills other than just notifying about them. She moved to the items identified through the trustee recommendations for the budget. They were compiled through the joint advocacy effort to an action alert. She continued that they would be publishing a joint advocacy report later this summer that will go up

on the Trust website. It will be a synopsis in writing of what took place and what could be done over the summer. It will also identify locations for community advocacy trainings.

CHAIR HALTERMAN asked about House Bill 167, minors in facilities outside of Alaska. She asked for a bit of background on that piece of legislation.

CEO WILLIAMS replied that it was introduced late in the session by Representative Zack Fields and attempts to prevent youth from being sent out of state to for-profit psychiatric residential treatment facilities. The intent was that this could start a conversation on what Alaska needs to build up in its infrastructure to minimize youth requiring out-of-state placement.

CHAIR HALTERMAN added that it is fair to assess that they are trying to enforce infrastructure needed to keep these kids in the state. She stated appreciation for the clarity.

TRUSTEE BOYLES stated that the work they are doing is impressive.

CHAIR HALTERMAN recognized Allison Biastock.

MS. BIASTOCK stated appreciation for all the wonderful work of the partner boards and gave a special acknowledgement to Stephanie Hopkins. She continued that it was her first session serving as the joint advocacy coordinator and filled the shoes of Terry Tibbett who had the position for many years. Ms. Hopkins stepped in and did a tremendous job and showed wonderful leadership with advocates, with the internal team that worked on these issues. She was there every Friday leading the call with advocates. She acknowledged the great work and the leadership. It was a successful process this year.

CHAIR HALTERMAN recognized Patrick Reinhart.

MR. REINHART stated that he is the executive director of the Governor's Council. He also introduced Robert Tasso, the newest planner for the Council.

MR. TASSO stated that he came to the Governor's Council about two months ago. Prior to that, he worked as a health program manager in a few different units at SDS. He was happy to be there.

MR. REINHART stated that, as of this Friday, they would be fully staffed for the first time in a long time. He continued that his presentation would be an overview of the Governor's Council. He began with a recap of their history, Council updates, meetings and projects, the legislative issues. The Council is a 26-member board appointed by the Governor, and we currently have eight vacancies, which is a lot. The understanding is that the Governor's Office is currently going through some interviews to try to fill some of those vacancies. 60 percent of the people on the Council must be someone with an intellectual and/or developmental disability, or family member thereof. He recognized that their chair, Heidi Lieb-Williams, was honored in the Governor's State of the State address in January as a champion for advocacy. The vice chair, Jena Crafton, will soon be the chair. There is a two-year chairmanship rotation. Ms. Crafton was honored at the "40 Under 40" award a few months ago, and is a great advocate. The Council was established in 1978, and was all about moving people out of Harbor View and other institutional-like settings into community-based services. They had been there every step of the

way, helping develop policy with the State, and working on programs and services that help members, their beneficiary groups live in the community in the life they choose. He continued that the Council has been involved in some major pieces of legislation over the years and in major policy efforts with the state. He asked Mr. Tasso to continue.

MR. TASSO began with the defined statutory role for responsibilities of the Governor's Council on Developmental Disabilities and Special Education. They are the state ED council under the DD Act and the Special Education Advisory Panel, the Department of Education and Early Development, DEED, and IDEA. They are the ICC, interagency coordinating council, for the Department of Health, SES, also IDEA. They have oversight with special education service agencies, state law, and are a beneficiary advisory board to the Trust. He read the DE shared vision that was solidified in statute, and it guides everything the Council does.

MR. REINHART continued that it is important to recognize the work of the special education workforce who are experiencing not enough people working in the field. The lack of special education aides is a big issue, and the Council is very much involved with that.

MR. TASSO talked about Senate Bill 57, which passed and was waiting for the Governor's signature. It is about adult home care. Smaller, non-business homes could provide care for one to three individuals. This gets to the DSB workforce crisis and incorporated Senator Giessel's extension of COVID flexibilities that allow legally responsible individuals to provide care and get paid for it.

MR. REINHART shared their contact information and stated that the next Council meeting was June 1st and 2nd at the State Office Building in Anchorage at the Atwood Building. He welcomed any trustee that may want to participate in person or online. He thanked all for their time and for having them today.

CHAIR HALTERMAN thanked them both and requested for next time to do more detail on waitlists at the next presentation for some of the newer trustees. She called a break.

(Break.)

CHAIR HALTERMAN called the meeting back to order and moved to the approvals. She asked for a motion to go into Executive Session.

MOTION: Per Alaska Statute 44.62.310(c) (1), (2), and (3), we move that the Full Board of Trustees move into Executive Session to receive legal counsel regarding the commercial real estate net proceeds and conflict of interest. No action will be taken in the Executive Session, except for the giving of directions to and from counsel. The motion was made by TRUSTEE FIMON; seconded by TRUSTEE MORAN.

After the roll-call vote, the MOTION was APPROVED. (Trustee Moran, yes; Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Chair Halterman, yes.)

(Executive Session from 10:42 a.m. until 11:47 a.m.)

CHAIR HALTERMAN asked Kevin Fimon to read a motion.

TRUSTEE FIMON stated, for the record, that himself and his fellow trustees returned to the Full Board of Trustee meeting from the Executive Session. No decisions were made during Executive Session.

CHAIR HALTERMAN moved to the portion of the agenda at 11:45, and welcomed Elizabeth Ripley and Mat-Su Health Foundation to give a partnership introduction. Then, they would circle back to the commercial real estate discussion.

MAT-SU HEALTH FOUNDATION – PARTNER INTRODUCTION

CEO WILLIAMS introduced Elizabeth Ripley, Robin Minard, chief communications officer, and Jim Beck, interim vice president of programs for the Mat-Su Health Foundation . He took the opportunity, since the meeting was in Wasilla, the home of the Mat-Su Health Foundation, a longstanding partner with the Trust, to talk about the good work they do in the Valley and what they focus on. Also, the good work done collectively in partnership to help forward and improve the lives of Trust beneficiaries.

MS. RIPLEY thanked him for the kind introduction and stated appreciation in working with the Trust. She welcomed all to Mat-Su and thanked them for taking time to come out to their beloved community. She appreciated the chance to share a dialogue with them. She began by acknowledging that they live, work, play, and pray on the traditional lands of the Dena'ina and Ahtna peoples here in Mat-Su. She continued that they had been privileged to learn a great deal from the local tribal leaders, both of the local tribes, and that the Chickaloon and Knik tribes are represented on their board of directors. She explained that they were actually the original Valley Hospital Association that ran Valley Memorial Hospital in Palmer. They wanted to build a new hospital and did not have the capital to do it. They entered into an LLC partnership with an investor and company to bring in the capital to build Mat-Su Regional Medical Center. They co-own and co-govern Mat-Su Regional Medical Center, and that is their main job. The nonprofit status, as a public charity, dated back to 1948, and we are actually a membership association. Their share of the profits are taken and reinvested into the community through grants and scholarships, and also systems improvement work. It is a very unique arrangement, and there are other joint ventures like them out in the world. She stated that people wonder where the money comes from. It actually comes from the hospital profits. She continued that they are a self-appointing governing board and we make sure that the board members represent the community; representatives of populations; a balance of men and women; and we strive for very specific expertise to help to steward those dollars and assets in a thoughtful manner. As a public charity, they do a lot in terms of advocacy, and the only thing they cannot do is endorse a candidate. She stated that they are very regional-focused and Robin Minard, chief communications officer, leads the advocacy space. She moved to the goals and stated that their goal was to produce the healthcare workforce that the rapidly growing and aging population needs. They fall under the Affordable Care Act and legally have to produce a community health needs assessment every three years, and 2022 was their year. She continued through her presentation, explaining as she went through the different slides and different activities. She concluded by thanking the Trust for helping to fund the community health needs assessment, and that they really appreciated that. She added that it has been an extraordinary journey, and done all in partnership with the folks sitting at this table.

CHAIR HALTERMAN thanked Ms. Ripley for leading the charge to change the system in Mat-Su. She encouraged the trustees to read one of the behavioral health assessments from the Mat-Su Health Foundation. A lot of the material posted by Mat-Su Health Foundation is very informative, and is some of the best written material from an organization trying to improve the system, and called a lunch break.

(Lunch break.)

CHAIR HALTERMAN asked Trustee Fimon for a new motion.

MOTION: The Board of Trustees entered into Executive Session earlier today to discuss the commercial real estate net proceeds and conflict of interest as entitled by Alaska Statute 44.62.32(c) (1), (2), and (3). The trustees did not complete that Executive Session at that time. He moved that the trustees resume that Executive Session and complete it. And after that discussion is complete, the trustees remain in Executive Session, pursuant to Alaska Statute 44.62.310(c) (2) and (3) to receive legal counsel regarding the board's governance documents. No action will be taken during the Executive Session except to give direction to our counsel. The motion was made by TRUSTEE FIMON; seconded by TRUSTEE STURGEON.

After the roll-call vote, the MOTION was APPROVED. (Trustee Moran, yes; Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Chair Halterman, yes.)

(Executive Session from 1:06 p.m. until 3:29 p.m.)

CHAIR HALTERMAN stated that they were coming back from an Executive Session.

TRUSTEE FIMON stated, for the record, that himself, his fellow trustees, and members of the Trust Authority and Trust Land Office, are returning to the Full Board of Trustees meeting from the Executive Session. There were no actions taken or decisions made during the Executive Session.

CHAIR HALTERMAN stated that they were back from Executive Session and had combined some of the discussion, and were back at the commercial real estate discussion and the approvals that were slated for 10:15 on the agenda. We had been discussing them in Executive Session, along with some Trust governance discussion, and no decisions were made. She noted, for the record, that Trustee Moran had left the room and had an excused absence for the rest of the meeting. She asked for the motion.

MOTION: The Alaska Mental Health Trust Authority Board of Trustees approves increasing the Fiscal Year '23 incremental building expenditure for the REMP properties \$1,246,230 to facilitate capital improvements necessary for a long-term lease at Amber Oaks. This will be paid for from the Central Facilities Fund 3322. The motion was made by TRUSTEE STURGEON; seconded by TRUSTEE BOYLES.

MS. WARNER stated that Marisol Miller was not able to join in person. Her eldest daughter was graduating from high school, but she was online. She continued that this was for tenant

improvements for a leasing obligation at Amber Oaks. Once completed, it would attribute to a \$10 million increase in the building value. The building would be at 93 percent occupancy and would generate about a \$10.6 million return to the Trust.

MS. MILLER stated that she is the commercial real estate asset manager at the Land Trust Office. The background behind this was the Amber Oaks building in Austin, Texas, had a significant amount of leasing activity over the last year and a half. That comprised 79 percent of space within the project. This particular asset was detrimentally affected by the COVID pandemic. To date, all of the leasing commissions and tenant improvements had been paid at Amber Oaks, with the exception of this ask, which totals \$1,246,230. This was a requirement to pay tenant improvements for a large square-foot tenant that is a longer-term lease. It is anticipated to return \$4 million to the Trust over the life of this lease alone. At the time, the Central Facilities Fund balance was insufficient to fund the whole request. To create a sufficient balance, the CEO directed the CFO to transfer \$893,437 from fiscal year '23 commercial real estate distributions to the Central Facilities Fund. This will impact the TLO's fiscal year '23 income revenue, projected to be \$1.6 million in April of 2022. The distributions of income will be from the commercial real estate properties and the noninvestment program-related properties to the Trust of approximately \$1.39 million of available income. The Trust Land Office is recommending that it is in the best interest of the Trust to approve the proposed expenditure to be funded through the Central Facilities Fund. The Central Facilities Fund was created to meet the needs of assets that have shortfalls due to cash compression or unexpected needs when an asset could not meet its obligations with its own cashflows.

TRUSTEE BOYLES called for the question.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Fimon, yes; Trustee Sturgeon, yes; Trustee Morris, yes; Chair Halterman, yes.)

MOTION: The Alaska Mental Health Trust Authority Board of Trustees approve the incremental building expenditures totaling \$11,527,071 budgeted for the Fiscal Year 2024 to be paid by the property manager from rents, cash reserves, other income collected from properties, and the Central Facilities Fund. The motion was made by TRUSTEE BOYLES; seconded by TRUSTEE FIMON.

MS. WARNER recommended that everyone bring the paper that she printed out and noted that was the entire budget and is the best projection for allowing the TLO to do this commercial real estate work in FY24.

MS. MILLER stated that every year the TLO presents the budget to continue managing both the commercial real estate and the program-related real estate properties. The budgets are based on the anticipated and planned operating and capital for each asset in fiscal '24. She talked about one Texas property, North Park, located in San Antonio, which has had significant vacancy since the onset of the pandemic. It had been sitting at roughly a 48 percent vacancy rate during the entire duration of the pandemic. She added that North Park had a new deal opportunity which will bring the occupancy up to 91 percent.

MS. WARNER mentioned that this was the best that they could do for the forecast right now. She did know that there was a lease coming up in the Washington Parks building in Tumwater. That building was mainly leased by Washington State Parks. They will be entering into lease negotiations and will be looking at what the tenant improvements will look like. It could be a very broad range. They would likely come back in FY24 with an amended budget for the building because it does not cashflow a whole lot.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Chair Halterman, yes.)

MS. WARNER stated that Ms. Miller had briefly covered this in her discussion for the last motion. This was still in negotiations, but had been negotiated and was final. Not too much had been put on the record previously because we would lose our position in those negotiations.

MOTION: Proposed Motion No. 2: The Trust Authority Board of Trustees approve funding and instruct the CFO to transfer up to \$83,936 to the third-party property manager, as requested by the TLO, for operating expenses and capital expense to the noninvestment program-related real estate and rent real estate properties from the Central Facilities Fund for the Fiscal Year 2024. These funds do not lapse. The motion was made by TRUSTEE BOYLES; seconded by TRUSTEE STURGEON.

MS. MILLER stated that from time to time the Trust Land Office comes to the board and makes a request from the Central Facilities Fund for buildings that do not cashflow or were unable to meet the needs of their occupancy. The Trust Authority Building is a program-related noninvestment building and often does not have the ability to meet its operating needs. Staff anticipated a shortfall this fiscal year in operating funds, \$10,874. The request was for those funds from the Central Facilities Fund to keep operations running at the Trust Authority Building. The second part of this is that the North Park Building in San Antonio is in current negotiations as a 19,000-square-foot lease. The shortfall is anticipated to be \$820,112 to fill this current vacancy with this potential candidate. The funds will be used 100 percent for paying leasing commissions and tenant improvements, which are material improvements to the building for occupancy. That would leave a remaining vacancy in this building of 8,500 square feet. She noted that the Motion 2 subtotal is \$830,986.

TRUSTEE FIMON asked who the third-party property manager is.

MS. MILLER replied that the on-the-ground property manager is Transwestern Property Management Services; and for North Park, Colliers International, for the Trust Authority Building.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, abstain; Chair Halterman, yes.)

MOTION: The Board of Trustees approves fiscal year 2024 budget for third-party commercial real estate advisor services in the amount up to \$265,000 to be drawn from

the Central Facilities Fund. The motion was made by TRUSTEE STURGEON; seconded by TRUSTEE BOYLES.

CEO WILLIAMS stated that this request had two parts to it. If approved, the \$265,000 of FY24 CFF funds would be used for two purposes: one, to provide funding to complete the current contract with the third-party advisor, Harvest Capital, for the remainder of their contract period, July 1 through October 31, 2023. That total was \$86,333. The second part, or the balance of \$265,000, would be used to procure a new third-party advisor, up to that amount, and the contract period would begin November 1 and run through June 30, 2024. The intent, if approved, would be that the Trust Authority Office would be working for the Trust Land Office to start reviewing what a scope of work would look like to put out a new RFP to meet the needs of the trustees, the TAO and the TLO.

TRUSTEE FIMON asked if there was a stipulation in the contract, or if we were locked in through October 31st.

MR. HICKEY had a copy of the contract and read, under Termination, “The project director, by written notice, may terminate this contract in whole or in part when it’s in the best interest of the State. The State is liable only for payment in accordance with the payment provision of this contract for services rendered before the effective date of termination.” He did not see any amendments to that particular language through all the different extensions and options that were exercised.

MS. O’BOYLE stated that she believed that either party could terminate the contract with 30 days’ notice. She answered off the cuff, and apologized.

CHAIR HALTERMAN stated that part of the problem that the trustees were having with the motion in front of them was the source of where the funds would come from given the motions that were made back in 2018. She stated appreciation for the value of the Harvest contract and the purpose it had served to date. But because of the way that motion was drafted, she was leaning towards a “no” vote on this particular motion. She added that they were ready for the question.

After the roll-call vote, the MOTION FAILED. (Trustee Boyles, no; Trustee Fisher, no; Trustee Sturgeon, no; Trustee Fimon, no; Trustee Morris, no; Chair Halterman, no.)

MR. HICKEY stated that in looking at the current contract, it is in effect through October 31st, 2023. What was done was simply denying funding for that. The contract requires a “best interest of the State” determination. He continued that the trustees should speak on the record as to why this was going to terminate in the interest of the State, and enter a motion to approve that best-interest analysis so the record was clear. Then the notice can go out to Harvest Capital to let them know that the contract had not been extended beyond June 30th, because it is currently funded in place through June 30th. He asked if it was the intent of the board to terminate prior to the end of this fiscal year.

CHAIR HALTERMAN asked the will of the Board.

TRUSTEE STURGEON stated that it negates the work the TLO is doing right now. He continued that it cost the TLO, according to their estimates, roughly about \$180,000 in staff time and support to Harvest. The original problem, the reason for it, had been solved, and it was a political reaction. He added that the TLO, without question, has the expertise in place, as far as real estate. If additional expertise is needed, they can even hire Harvest on a case-by-case basis. The other thing was that the funding source was not adequate and did not affect the actual contract.

TRUSTEE FIMON stated that he was a fiduciary and was trying to look out for the best interests of the beneficiaries, and he may have a different opinion. He would probably vote for that if it was from different funding. He continued that he was uncomfortable with the fund source until he did more homework.

CHAIR HALTERMAN stated that it was important to note that the motion in 2018 allowed the Central Facilities Fund to be used for program or tenant improvements, and this request was outside the scope of the Central Facilities Fund's intent. She added that the motion in 2018 did not allow latitude to hire the contractor using Central Facilities Funds, but that is what happened.

TRUSTEE BOYLES stated in the best interest of the State, and in the best interest of the beneficiaries, in the best interest of the day to day, and the TLO office, and as trustees and the Trust Authority, that maybe the philosophy of our third-party contractor presently does not match the philosophy of the TLO. It is the responsibility of the board to extend what we believe to be management philosophy over any investment to the TLO. She looked forward to hearing the pros and cons of a third-party contractor, any third-party contractor. She added that she had no issue with what Harvest had done, and thought they may have a different philosophy than the TLO. It is incumbent, as trustees, to let the CEO, the TLO, and the board as a whole articulate the philosophy relative to those commercial properties. That was her reason for not supporting it.

TRUSTEE STURGEON added what he thought was important, is the idea of having the Trust Land Office second-guessed. Either they were doing a good job or not. They do timber sales; they do mining operations; wind power and solar power projects that were just approved. They do a lot of projects. Second-guessing staff is a big problem, and that was what this kind of did. It sends a bad signal to the staff as far as the confidence in their ability.

MS. O'BOYLE stated appreciation for the Trust leadership, their vision, and their support of the beneficiaries. She continued that the services provided were not duplicatory to the TLO. They provide a higher-level visionary, forward-looking service. With that, they enjoyed servicing the Trust towards enhanced returns towards the benefit of the beneficiaries.

CHAIR HALTERMAN thanked Ms. O'Boyle for her service to the Trust and the work she had done. She stated appreciation for the value added during the time she served in that role. She added that this was not meant to be a negative approach or a negative view of the contract. It was just a matter of a formality about the funding source and some questions about duplication of services between the two. She moved to Trustee Fimon.

MOTION: A motion that the Alaska Mental Health Trust Authority terminates the contract with Harvest Capital, effective June 30, 2023, as it is in the best interest of the

State for the reasons that we have just stated in the record. The motion was made by TRUSTEE FIMON; seconded by TRUSTEE STURGEON.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Chair Halterman, yes.)

CHAIR HALTERMAN stated that the governance work was covered in Executive Session. There is additional work to do, so she tabled the conversation about the governance review for another date in the absence of additional time today.

MOTION: A motion was made that the CEO, the Trust Land Office executive director provide each Board of Trust member copies of the invoices, associated reports, and all the backup detail for the Amber Oaks property. The motion was made by TRUSTEE MORRIS; seconded by TRUSTEE BOYLES.

CEO WILLIAMS asked for some clarity in the request and what they were looking for, to get trustees the information that was needed.

TRUSTEE FIMON replied that there was a bill due that there is an intent to pay, and he voted to pay, and to get a list of what the amount breaks out to and the part of the contract that was specifically to that motion.

MS. WARNER asked if it was for the invoices for the work at Amber Oaks.

TRUSTEE FIMON replied, yes, the bill that they voted to pay.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Fimon, yes; Trustee Morris, yes; Chair Halterman, yes.)

MOTION: A motion to adjourn the meeting was made by TRUSTEE STURGEON; seconded by TRUSTEE FISHER.

After the roll-call vote, the MOTION was APPROVED. (Trustee Morris, yes; Trustee Fimon, yes; Trustee Sturgeon, yes; Trustee Fisher, yes; Trustee Boyles, yes; Chair Halterman, yes.)

(Alaska Mental Health Trust Authority Full Board meeting adjourned at 4:37 p.m.)

**Minutes for the
June 22, 2023
Full Board of Trustees
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY
SPECIAL FULL BOARD COMMITTEE MEETING
June 22, 2023
2:40 p.m.

Hybrid Meeting
Originating at:
Alaska Mental Health Trust Authority
3745 Community Park Loop, Suite 120
Anchorage, Alaska 99508

Trustees Present:

Anita Halterman, Chair
Brent Fisher
Kevin Fimon
Agnes Moran
John Sturgeon
John Morris
Rhonda Boyles

Trust Staff Present:

Steve Williams
Katie Baldwin-Johnson
Kat Roch
Miri Smith-Coolidge
Michael Baldwin
Eric Boyer
Allison Biastock
Kelda Barstad
Carrie Predeger
Autumn Vea

Trust Land Office staff present:

Jusdi Warner
Blain Alfonso

Also participating:

Rep. Julie Coulombe; Steph Hopkins; John Springsteen; Barbara Haney; Diane Fielden; Justin Ruffridge.

PROCEEDINGS

CALL TO ORDER

CHAIR HALTERMAN called the Special Full Board meeting to order and began with the roll call. She stated that there was a quorum, and asked for any announcements. There being none, she asked for a motion to approve the agenda.

APPROVAL OF AGENDA

MOTION: A motion to approve the agenda was made by TRUSTEE MORRIS; seconded by TRUSTEE BOYLES.

After the roll-vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Moran, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Trustee Morris, yes.)

ETHICS DISCLOSURES

CHAIR HALTERMAN asked for any ethics disclosures. There being none, she asked for a motion.

MOTION: The Board of Trustees approves the Finance Committee's recommendation to authorize the transfer of \$2,020,851 in unspent Fiscal Year '21 Authority Grant Funds into unobligated funds for Fiscal Year '24. The motion was made by TRUSTEE FISHER; seconded by TRUSTEE STURGEON.

CEO WILLIAMS stated that the Trust Finance Committee, which is a committee of the whole, just heard a thorough overview and had a robust discussion about the recommendation that the Board was now considering from the Finance Committee. He stated appreciation for the conversation during the Finance Committee. He continued that the recommendation the Board was considering was to insure that the new fiscal year, FY24, which begins July 1, would have a budget that met the approved and planned beneficiary programmatic activities, as well as the activities of the Trust Land Office and the Trust Authority Office. He continued that it allowed for there to be room for unobligated funds in the FY24 budget should there be some unanticipated need that would be brought to the trustees for approval. It allowed insuring that the Central Facilities Fund could be maintained, or transfers could be made to reach the goal of \$2 million, as outlined in that particular policy, which was included in the Finance Committee packet. If this action is taken by the Board, there would be no adverse impacts on any existing programmatic projects or Trust Land Office or Trust Authority Office activities, and would have no negative impact on future beneficiaries. He added that it was a great discussion, and many questions were answered. He asked for any follow-up questions from trustees.

CHAIR HALTERMAN stated that there had been three options presented, and she had asked about a fourth option which was: Why did we not draw down just what was needed to replenish those funds? She thought it would be beneficial for the other trustees to hear some dialogue as to why all those funds were being moved as opposed to just what was needed.

CEO WILLIAMS stated that, in referencing the motion, the memo had a couple of different options for staff to consider when making the determination of what the final recommendation would be to the Board. The reason staff came forward with the recommendation for the use of

the FY21 unspent Authority Grant Funds was discussed at length in the Finance Committee. Staff wanted to make sure that there was a budget that would allow for unobligated funds, and to cover the shortfall.

CHAIR HALTERMAN stressed that by transferring those funds, it allowed those resources to be deployed more quickly. She asked if the trustees had any questions. Hearing none, she called the question and called the roll.

After the roll-call vote, the MOTION was APPROVED. (Trustee Moran, no; Trustee Boyles, yes; Trustee Morris, yes; Trustee Fimon, yes; Trustee Sturgeon, yes; Trustee Fisher, yes; Chair Halterman, yes.)

CHAIR HALTERMAN entertained a motion to adjourn.

MOTION: A motion to adjourn the Special Full Board Meeting was made by TRUSTEE FISHER; seconded by TRUSTEE STURGEON.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Moran, yes; Trustee Morris, yes; Trustee Fimon, yes; Trustee Sturgeon, yes; Trustee Fisher, yes; Chair Halterman, yes.)

CHAIR HALTERMAN thanked everyone for their time, attention and their availability.

CEO WILLIAMS thanked the trustees.

(Special Full Board meeting adjourned at 2:52 p.m.)

Current Trust Bylaws

1
2
3 ALASKA MENTAL HEALTH TRUST AUTHORITY
4 BYLAWS

5
6
7 ARTICLE I
8 NAME
9

10 The name of this organization is the Alaska Mental Health Trust Authority.
11

12
13 ARTICLE II
14 PURPOSE OF THE AUTHORITY
15

16 The Alaska Mental Health Trust Authority acts in the best interest of the beneficiaries
17 of the trust. It is accountable to:

- 18 (a) Provide for sound governance, fiduciary oversight and direction in achieving the
19 mission of the Trust Authority;
20 (b) Ensure an integrated, comprehensive mental health program for the State of Alaska
21 in partnership with Department of Health and Social Services (DHSS); and
22 (c) Preserve, protect, and grow the trust corpus and administer trust assets.
23
24

25 ARTICLE III
26 BOARD OF TRUSTEE MEMBERSHIP AND TERMS OF OFFICE
27

28 Section 1. Trust Authority board of trustees composition:

- 29 (a) The Trust Authority shall be governed by its board of trustees.
30 (b) The Trust Authority board of trustees, hereafter referred to as the board, consists of
31 seven members appointed by the governor in accordance with AS 47.30.016 and
32 confirmed by the legislature.
33

34 Section 2. Term of office, vacancies, and removal:

- 35 (a) The members of the board serve staggered five-year terms. A member shall continue
36 to serve until the member's successor is appointed and confirmed by the legislature.
37 (b) A vacancy occurring in the membership of the board shall be filled within 60 days by
38 appointment of the governor for the unexpired portion of the vacated term.
39 (c) The governor may remove a member of the board only for cause per AS 47.30.021.
40 (d) Except for a trustee who has served two consecutive five-year terms, a member of
41 the board may be reappointed. A member of the board who has served two
42 consecutive five-year terms is not eligible for reappointment to the board until one
43 year has intervened as per AS 47.30.021(d).
44
45

ARTICLE IV
BOARD OF TRUSTEE DUTIES

Section 1: The role of the board is to:

- (a) Set the vision for the organization;
- (b) Set policies for the organization, including adoption of regulations as appropriate under AS 47.30.031;
- (c) Adopt charters that define the role, authority, operating procedures, duties, and responsibilities of the board and standing committees; and
- (d) Approve contractual agreements with advisors as defined in statute and the settlement agreement, specifically Alaska Permanent Fund Corporation (APFC), Department of Natural Resources (DNR), and Statutory Advisory Boards.
- (e) Fulfill the duties listed in AS 37.14.007(b)(1)-(12).

Section 2: The board will conduct business in accordance with AS 47.30.036.

ARTICLE V
OFFICERS AND DUTIES

Section 1. The board, by a majority vote of its membership, shall annually elect a Chair, Vice Chair, and Secretary from its membership.

Section 2. The officers will be elected by a majority vote at the annual budget approval meeting, and officers' terms of office commence upon adjournment of that meeting. Officers' terms of office end effective at adjournment of the meeting in which new officers are elected.

Section 3. Officers may be re-elected to the office in which they serve by vote of the membership of the board as above. The board's intention is to allow board members the opportunity to serve in officer roles in support of ongoing board development. To that end, no member may serve more than 2 consecutive terms in the same office except as provided for by affirmative vote of 5 board members.

Section 4. If the office of the Chair becomes vacant, the Vice Chair succeeds to the office of the Chair and serves until an election held at the next board meeting. The newly elected Chair will serve until the next annual election.

Section 5. Except for the office of Chair, if an office of the board becomes vacant, an election shall be held to fill the vacancy at the next regular meeting following the vacancy. The officer will serve until the next annual election.

Section 6. The duties of the officers shall be as follows:

- (a) Chair
 - 1. Call all meetings. Preside at all meetings.
 - 2. Appoint chairs of committees and committee members.

- 1 3. Serve as ex-officio (voting) member of all committees, but may not
- 2 concurrently serve as board Chair and chair of any standing committee, with
- 3 the exception of the Executive Committee.
- 4 4. Act as primary spokesperson for the board.
- 5 5. Act as one of the official spokespersons for the Trust Authority, together with
- 6 the Chief Executive Officer (CEO), when requested by the Chief
- 7 Communications Officer.

8
9 (b) Vice Chair

- 10 1. Assist the Chair in the discharge of his/her duties.
- 11 2. Perform the duties of the Chair in the absence or incapacity of the Chair.
- 12 3. Perform other duties as assigned by the board.

13
14 (c) Secretary

- 15 1. Assume duties of the Chair when Chair and Vice Chair are unavailable.
- 16 2. Perform other duties as assigned by the board.
- 17 3. Assure that the records of board proceedings are maintained in accordance
- 18 with these bylaws and in accordance with AS 37.14.007(b)(2) and the Records
- 19 Management Act (AS 40.21).

20
21
22 ARTICLE VI

23 MEETINGS

24
25 Section 1. The board will hold four regular meetings each fiscal year. Committees will meet

26 as necessary to accomplish their responsibilities.

27
28 Section 2. Special or emergency meetings of the board may be held at such time and place

29 as the Chair may order; or upon the written request to the Chair of any four

30 trustees.

31
32 Section 3. Reasonable public notice of board and committee meetings shall be provided in

33 accordance with AS 44.62.310. Meetings of the board and its committees are

34 subject to the Open Meetings Act, AS 44.62.310 and 44.62.312.

35
36 Section 4. A quorum at all board meetings shall consist of four board members. A quorum at

37 committee meetings is a majority of the committee's members.

38
39 Section 5. No member of the board may designate a proxy.

40
41 Section 6. The board will schedule at least one period for public comment during each

42 regularly scheduled board meeting.

43
44 Section 7. Formal actions by the board are accomplished through adoption of

45 motions.

ARTICLE VII
COMMITTEES OF THE BOARD

There will be five standing committees of the board. Standing committee chairs and members will be appointed by the Chair after polling the board regarding individual trustee's interest and ability to serve. A member may serve as chair of only one standing committee at any time except as a stand-in until the next regularly scheduled board meeting. Standing committees will have a minimum of 3 committee members. The board chair may designate ad hoc committees to accomplish special purposes. Persons other than board members may serve on the board's ad hoc committees; however, such persons may not be voting members of such committees, only appointed board members may vote on committee actions. Committee recommendations will be reported to the board for action at the next regular board meeting.

Section 1. The Executive Committee of the board is composed of three board officers, the Chair, the Vice Chair, and the Secretary. The Executive Committee will:

- (a) Ensure development of policies for governing the Trust Authority for approval by the board.
- (b) Oversee implementation of governance policies at the direction of and on behalf of the board in accordance with law and the committee charter adopted by the board.
- (c) The Executive Committee will meet only as needed.

Section 2. The Resource Management Committee will, in consultation with the CEO and Executive Director (ED) of the TLO:

- (a) Ensure development of policies for protecting, enhancing, and managing the trust's non-cash resources in the best interests of the beneficiaries for approval by the board.
- (b) Oversee implementation of plans at the direction of and on behalf of the board in accordance with law and the committee charter adopted by the board.

Section 3. The Program and Planning Committee will, in consultation with the CEO and Executive Director (ED) of Mental Health Policy and Programs.:

- (a) Ensure development of policies to meet needs and improve the circumstances of beneficiaries; and recommends to the board for approval.
- (b) Oversee implementation of plans at the direction of and on behalf of the board in accordance with Trust Authority statutes and regulations and the committee charter adopted by the board.

Section 4. The Finance Committee will, in consultation with the CEO and Chief Financial Officer (CFO):

- (a) Ensure development of policies for investment and fiscal management for approval by the board.
- (b) Oversee implementation of approved investment and fiscal management policies on behalf of the board in accordance with Trust Authority statutes and regulations and the committee charter adopted by the board.

- 1 Section 5. The Audit and Risk Committee will, in consultation with the CEO and CFO:
2 (a) Ensure development of policies for managing the annual audit process and
3 identifying and addressing organizational risk for approval by the board.
4 (b) Oversee implementation of approved audit and risk management policies on behalf
5 of the board in accordance with Trust Authority statutes and regulations and the
6 committee charter adopted by the board.

7
8
9 ARTICLE VIII
10 CHIEF EXECUTIVE OFFICER

11
12 Section 1. The board shall select and employ a Chief Executive Officer as provided by law.

13
14 Section 2. The Chief Executive Officer is responsible for day-to-day operations of the Trust
15 Authority including planning, organizing, coordinating, and directing all activities
16 necessary to enable the Trust Authority to exercise its powers and duties, and
17 fulfill the purpose of the Trust Authority. The CEO will operate and conduct the
18 business and affairs of the Trust Authority according to the statutes, regulations,
19 bylaws, policies, and charters adopted by the board. The CEO duties and
20 responsibilities shall be set forth in a CEO Job description to be adopted by the
21 board.

22
23 Section 3. The Chief Executive Officer shall oversee administration of the contract with the
24 Trust Land Office on behalf of the Trust Authority to ensure compliance with
25 AS 37.14.009(a)(2).

26
27
28 Section 4. The board will evaluate the Chief Executive Officer's performance annually in
29 writing. The board will define the process for conducting annual reviews and
30 include it in the Board Operations Manual.

31
32 Section 5. Termination of employment of the Chief Executive Officer is by majority vote of
33 the board.

34
35
36 ARTICLE IX
37 PARLIAMENTARY AUTHORITY

38
39 Unless otherwise provided by law or these bylaws, the board's procedures shall be
40 governed by Robert's Rules of Order Newly Revised. The Chair may appoint an appropriate
41 person to serve as parliamentarian.

42
43
44 ARTICLE X
45 ETHICS

46
47 Board members are required to comply with the Alaska Executive Branch Ethics Act
48 (AS 39.52) and AS 47.30.016(c)(2).

1
2
3 ARTICLE XI
4 AMENDMENT OF BYLAWS
5

6 These bylaws may be amended at any meeting of the board. Amendment of these
7 bylaws requires 5 affirmative votes of board members provided that written notice and
8 copies of the proposed amendment have been submitted to the members 30 days prior to
9 the meeting, or by unanimous vote without notice.
10

11
12 ARTICLE XII
13 DEFINITIONS
14

15 In these bylaws,
16

17 **The Alaska Mental Health Trust** means the sum of all assets owned by the Alaska
18 Mental Health Trust as established by the Alaska Mental Health Trust Enabling Act, P.L. 84-
19 830, 70 Stat. 709 (1956) and the Mental Health Settlement Agreement (June 10, 1994),
20 including cash and non-cash assets.
21

22 **The Alaska Mental Health Trust Authority (the Trust Authority)** means the entity
23 charged with administering the trust, as trustee, is governed by a seven-member board. (AS
24 37.14.007, AS 47.30.011, AS 47.30.016)
25

26 **The Trust Land Office (TLO)** means the unit of the Alaska Department of Natural
27 Resources that is charged with managing the trust's natural resources, land, and other fixed
28 assets. (AS 44.37.050)
29

30 **Regular Meeting** means a board meeting that is scheduled at the annual budget
31 meeting to occur during the succeeding year, provided that a regular meeting that is
32 rescheduled on reasonable notice to the public is still a regular board meeting.
33

34 **Special Meeting** means any board meeting other than a regular meeting, including
35 an emergency meeting.
36

37 **Emergency Meeting** means any board meeting conducted for the purpose of
38 addressing time sensitive matters that may not be capable of resolution within the statutory
39 or delegated authority of the Executive Committee or the CEO. If an emergency meeting is
40 conducted on less than the customary public notice, public notice shall be published as
41 soon as practicable. If the agenda of an emergency meeting is not available in advance, the
42 agenda will be published as soon as practicable after the emergency meeting.

Mary Jane Michael, Chair

Laraine Derr, Secretary

Memorandum of Agreement COMP Plan

MEMO

To: Anita Halterman, Chair, Board of Trustees
From: Steve Williams, Chief Executive Officer
Date: August 22, 2023
Re: Memorandum of Agreement – Comprehensive Integrated Program Plan

REQUESTED MOTION:

The Board of Trustees approves the attached Memorandum of Agreement (MOA) between the Trust, the Department of Health, the Department of Family and Community Services, the Alaska Mental Health Board, the Advisory Board on Alcoholism and Drug Abuse, the Governor’s Council on Disabilities and Special Education, and the Alaska Commission on Aging, to formalize a collaborative structure for reviewing, updating and monitoring the State’s Comprehensive Integrated Mental Health Plan (Comp Plan). And affirms the CEO’s authorization to sign on behalf of the Trust.

Background

The Comprehensive Integrated Mental Health Plan (Comp Plan):

The Comp Plan is a strategic framework jointly managed by the Department of Health (DOH Department of Family and Community Services (DFCS) and, with collaboration from the Alaska Mental Health Trust Authority (Trust). The Comp Plan's scope is established under Alaska Statutes 47.30.660(a)(1) and 44.25.290(i), encompassing a comprehensive mental health program. While the Trust shares collaborative responsibilities, the stewardship of the Comp Plan remains with DFCS and DOH. This collaborative effort aims to provide a seamless, integrated mental health program catering to a diverse range of individuals and needs.

Memorandum of Agreement (MOA)

The attached MOA serves as a formal structure, guiding the fulfillment of statutory obligations vested in DFCS and DOH to create, revise, and amend an integrated comprehensive mental health program plan. The MOA further involves the Advisory Board on Alcoholism and Drug Abuse (ABADA), the Alaska Mental Health Board (AMHB), the Governor’s Council on Disabilities and Special Education (GCDSE), and the Alaska Commission on Aging (ACOA), aligning with Alaska Statute requirements. The MOA outlines a governance structure and decision-making process, providing a collaborative and cohesive program planning and implementation approach.

The MOA's significance lies in its role as a foundation for collaboration, ensuring collective expertise and resources are harnessed. The MOA encapsulates a framework guided by eight essential goals that guide collective efforts, ranging from comprehensive

plan development to stakeholder engagement and data-driven outcome assessment. An annual MOA addendum will record progress and barriers and make course corrections as necessary.

The utilization of a MOA is a familiar practice, it was used to develop the current Comprehensive Integrated Mental Health Plan: Strengthening the System 2020-2024.

In conclusion, the Comp Plan and MOA represent the Trust's commitment to supporting DOH and DFCS with the development, implementation and monitoring of a comprehensive integrated mental health program. The Trustee's support in endorsing these initiatives is instrumental in advancing services and supports for Trust beneficiaries.

**Memorandum of Agreement (MOA)
Combined Planning Initiative for the
Comprehensive Integrated Mental Health Program**

BETWEEN

Department of Family and Community Services;
Department of Health;
Alaska Mental Health Trust Authority;
Alaska Mental Health Board and Advisory Board on Alcoholism and Drug Abuse;
Alaska Commission on Aging; and
Governor’s Council on Disabilities and Special Education

NOW, THEREFORE, the Parties hereby agree as follows:

I. PURPOSE

This Memorandum of Agreement (MOA) provides a formal structure within which the Department of Family and Community Services (DFCS) and the Department of Health (DOH) will fulfill their statutory obligation to prepare and periodically revise and amend a plan for an integrated comprehensive mental health program (Program) in conjunction with the Alaska Mental Health Trust Authority (Trust).¹

This MOA also provides a formal structure for The Advisory Board on Alcoholism and Drug Abuse (ABADA), the Alaska Mental Health Board (AMHB), the Governor’s Council on Disabilities and Special Education (GCDSE), and the Alaska Commission on Aging (ACOA); herein (the Advisory Boards) to provide recommendations according to the Statute concerning the integrated comprehensive mental health program. ²

Department of Family and Community Services, Department of Health; Alaska Mental Health Trust Authority, Alaska Mental Health Board and Advisory Board on Alcoholism and Drug Abuse, Alaska Commission on Aging; and Governor’s Council on Disabilities and Special Education (collectively referred to as "the Parties") each have specific expertise and resources that, when combined, will contribute to the successful implementation of an integrated comprehensive mental health program and corresponding plan.

The undersigned parties desire to collaborate and coordinate their efforts to enhance planning initiatives and improve service delivery for the benefit of each individual.

¹ AS 47.30.660(a)(1).

² AS 44.29.140(a)(2); AS 44.29.850; AS 44.29.660; AS 44.29.790.

II. BACKGROUND

The Comprehensive Integrated Mental Health Plan (Comp Plan) is designed to assist DFCS, DOH, The Trust, and the Advisory Boards with resource allocation, logistics, and long-term structuring necessary to ensure an integrated comprehensive mental health program which, by law, includes programs and services *regardless of the administrative unit directly responsible for the delivery of the service.*³ This comprehensive mental health program encompasses public health programs and services for the mentally ill, community behavioral health services, services for the developmentally disabled, substance use disorder services, and services for children, youth, adults, and seniors with mental disorders.⁴

The Comp Plan represents the shared vision of an integrated service system that meets the needs of each individual and where providers and state agencies have the resources necessary to work together to provide seamless care for the best outcome possible for each person.

III. COOPERATION

The Parties shall engage in active cooperation, information sharing, and joint decision-making to achieve the Framework outlined in this MOA. Each Party agrees to contribute their respective expertise, resources, and personnel as necessary to support the planning initiatives.

The collaborative efforts outlined in this MOA will also extend beyond the Parties. The development of the Comp Plan must be coordinated with federal, state, regional, local, and private entities involved in the prevention, early intervention, and programmatic services for individuals who are at risk of experiencing or experience conditions such as behavioral health, intellectual and development disabilities, traumatic brain injuries, Alzheimer's disease, and related dementias. Active engagement with these stakeholders will promote a comprehensive and unified approach to service delivery. The coordinated efforts may be supported using Appendix B- Memorandums of Understanding (MOU). However, it is recognized that many partners supporting the Comp Plan efforts will not have an MOU but are recognized as key stakeholders who support the vision of having an integrated service system to meet the needs of each individual.

³ AS 44.25.290(i)(1).

⁴ AS 44.25.290(i).

❖ Leadership Team

The Leadership team comprises the DFCS Commissioner or designee, DOH Commissioner or designee, and the Trust Chief Executive Officer or designee. The Leadership team shall guide the Framework and ensure adequate staff resources.

The Leadership team will utilize a consensus-based decision-making process, working together to find mutually acceptable solutions and courses of action to address issues, always striving to work in the best interest of individuals supported by the integrated comprehensive mental health program. The Leadership team will make final decisions regarding the plan for an integrated comprehensive mental health program.

❖ Advisory Boards

The Advisory Board Executive Directors or designees will coordinate and make recommendations to the Leadership Team concerning the integrated comprehensive mental health program.

III. THE FRAMEWORK

The following Framework provides eight goals representing common objectives shared by the Parties as an essential component of this MOA. *Related documents*, incorporated herein by reference, may be revised from time to time by agreement of the Parties, but changes to *related documents* will not change the *goals*, terms, and commitments within the MOA itself.

1. *Goal*: Complete the development of a detailed, comprehensive plan for the integrated comprehensive mental health program within a five-year cycle.
 - *Measure*: Assess the plan's completion based on the inclusion of all services and components mandated by the statutory obligations. Establish a timeline and process for periodic plan reviews and amendments, track the frequency of plan revisions, and document the outcomes and improvements resulting from the evaluation and revision process.
 - *Related documents*:
 - Appendix A- Statutory References
 - Appendix C- The Comp Plan Planning Timeline
 - Appendix G- Statutory Crosswalk
 - Appendix F- Maintenance of Effort
 - Appendix D- The Alaska Scorecard
2. *Goal*: Establish effective coordination and collaboration with federal, tribal, state, regional, local, and private entities involved in the prevention, early intervention, and programmatic services for individuals who are at risk of experiencing or experience conditions such as behavioral health, intellectual and development disabilities, traumatic brain injuries, Alzheimer's disease, and related dementias.

- *Measure:* Document engagement and collaboration efforts with stakeholders, including meetings, partnerships, and information sharing. Streamline planning efforts by integrating the Comp Plan with interconnected plans and initiatives, reducing redundancy, and promoting efficiency.
 - *Related documents:*
 - Appendix B- Memorandum of Understanding
 - Appendix H- Planning Effort Crosswalk
 - Appendix I- Plan Inventory
3. *Goal:* Identify and leverage funding sources to support the program’s implementation, including but not limited to federal and state appropriations, grants, Trust funding, tribal funding opportunities, and support from foundations and private funding partners.
- *Measure:* The Comp Plan will be used as a budgeting tool to prioritize spending.
 - *Related documents:*
 - None: The State of Alaska’s and the Trust’s budgeting cycle.
4. *Goal:* Establish a governance structure that facilitates decision-making and oversight of the comprehensive integrated mental health program.
- *Measure:* Develop and implement a decision-making Framework through a Memorandum of Agreement that’s purpose outlines roles, responsibilities, and processes for decision-making, including the involvement of the Advisory Boards.
 - *Related documents:*
 - None: This MOA serves to meet this measure.
5. *Goal:* Develop and implement a data-driven approach to measure program outcomes and effectiveness.
- *Measure:* Define key population health indicators related to the Comp Plan’s areas of focus, establish a data collection process, and regularly evaluate and report on progress.
 - *Related documents:*
 - Appendix D- The Alaska Scorecard
6. *Goal:* Review, understand, and adhere to the requirements and definitions outlined in the statutory obligations related to the comprehensive integrated mental health program.
- *Measure:* Conduct regular reviews and assessments to ensure compliance with the statutory obligations, including periodic reviews and amendments of the Comp Plan.
 - *Related documents:*
 - Appendix A- Statutory References

- Appendix G- Statutory Crosswalk
- 7. *Goal:* Actively engage stakeholders, individuals, their families, advocacy groups, and community organizations to gather input and incorporate their perspectives into the planning and implementation of the comprehensive integrated mental health program.
 - *Measure:* Document stakeholder engagement activities, track the incorporation of stakeholder input into the program plan, and demonstrate ongoing efforts to involve stakeholders in decision-making processes.
 - *Related documents:*
 - Appendix E- Online Public Notice and Comment Response Tracking Form
- 8. *Goal:* Actively work to implement the strategies to achieve the objectives identified within the Comp Plan.
 - *Measure:* Designate entities responsible for specific objectives, monitor implementation activities, and demonstrate ongoing efforts to involve stakeholders.
 - *Related documents:*
 - Appendix J- Action & Implementation Plan

IV. RESPONSIBILITIES

The DFCS Commissioner or designee and DOH Commissioner or designee shall designate division staff, specific planner(s), research analyst(s), and technical support to ensure a balanced and collaborative group capable of conducting detailed planning and executing the implementation steps identified within the Framework.

❖ Project management

The DOH Comp Plan Coordinator will provide day-to-day coordination, implementation, and project management related to this agreement in collaboration with the DOH Commissioner or designee, the DFCS Commissioner or designee, and the Trust’s Chief Executive Officer or designee. The DOH Comp Plan Coordinator will support and facilitate work supporting the Framework. The DOH Comp Plan Coordinator will arrange meetings for the Parties and support and facilitate collaborative efforts beyond the Parties, such as stakeholder work sessions to ensure communication and collaboration between all participants and partners.

The Trust’s Chief Executive Officer or designee will provide ongoing guidance and technical and logistical support to aid with planning and executing the implementation, and maintenance of effort steps identified within the Framework.

The Advisory Boards will provide research and planning staff to support the *goals* of this MOA.

V. ANNUAL REVIEW OF THE AGREEMENT

The Parties will evaluate this agreement annually by the end of each calendar year. Appendix K- Addendum to the MOA will document this annual review.

VI. DURATION OF THE AGREEMENT

This agreement shall remain in effect from the date of signature below through the designated five-year cycle unless terminated by all Parties.

VII. TERMINATION OF THE AGREEMENT

Parties to this agreement may request a modification with 30 days' written notice to all signatories. Any modification to the MOA requires agreement by every signatory.

Any party may withdraw from this agreement by providing written notice to all the signatories at least 30 days prior to the date of withdrawal. Withdrawal by a single party shall not terminate the agreement among the remaining parties.

VIII. APPENDICES

This MOA incorporates by reference the following Appendix templates. Each Appendix has distinct timelines, resources, and support and may be modified by agreement of the Parties. References within this MOA to any Appendix shall be construed to refer to the most current version of that Appendix.

The Appendix list may be updated and added/ subtracted during the Review of the Agreement annual meeting.

- A. Statutory References
- B. Memorandum of Understanding
- C. The Comp Plan Planning Timeline
- D. The Alaska Scorecard
- E. Online Public Notice and Comment Response Tracking Form
- F. Maintenance of Effort
- G. Statutory Crosswalk
- H. Planning Effort Crosswalk
- I. Plan Inventory
- J. Action & Implementation Plan
- K. Addendum to the MOA

IN WITNESS WHEREOF, the Parties have executed this agreement on the dates indicated below. This MOA is an agreement between the signatory entities and agencies and is binding on the successors and designees of each signatory.

Alaska Department of Family and Community Services:

By: _____
Kim Kovol, Commissioner Date

Alaska Department of Health:

By: _____
Heidi Hedberg, Commissioner Date

Alaska Mental Health Trust Authority:

By: _____
Steve Williams, Chief Executive Officer Date

Alaska Mental Health Board and Advisory Board on Alcoholism and Drug Abuse:

By: _____
Stephanie Hopkins, Acting Executive Director Date

Alaska Commission on Aging:

By: _____
Jon Haghayeghi, Executive Director Date

Governor’s Council on Disabilities and Special Education:

By: _____
Patrick Reinhart, Executive Director Date

Statutory Advisor Update

- **Governor's Council on Disabilities and Special Education**
- **Alaska Commission on Aging**
- **Alaska Mental Health Board /
Advisory Board on Alcoholism &
Drug Abuse**

Council Report

Patrick Reinhart,
Executive Director
Jena Crafton, Chair

August 2023



**GOVERNOR'S COUNCIL ON
DISABILITIES AND SPECIAL EDUCATION**

Council News!

New Council Chair & Vice Chair

- Jena Crafton, Chair
- Sabrina Richmond, Vice Chair

New Council Members

- Cristine Bohan, Parent
- Chelsea Burke, Parent
- Demii Van Dusen, Parent
- Rep. Stanley Wright, Legislator
- CB Brady, Non-profit Provider Rep



Upcoming Events

September

- **Sept. 5:** Alternatives to Guardianship Workgroup
- **Sept. 8:** FASD Film, Bear Tooth Theater at 2:30pm
- **Sept. 24 – 27:** National Transportation in Indian Country Conference, Anchorage

October – National Disability Employment Awareness Month

- **Oct. 13:** BEST Employment Symposium, Fairview Recreation Center
- **Oct. 11 – 12:** Aging & Disability Summit, Anchorage
- **October – AADD Meeting:** Face to Face with Direct Service Professional

Nov. 30 – Dec. 1: Reducing Recidivism Conference

9TH ANNUAL ALASKA DISABILITY & AGING SUMMIT OCTOBER 11-12, 2023

Join us in person at the Special Olympics Alaska
Jim Balamaci Training Center or Virtually on Zoom!



Registration Coming Soon!

TOPICS INCLUDE:

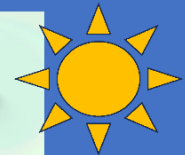
- Housing for Seniors in Alaska
- Assistive Technologies
- Waiver Process and Update
- Elder Panel, Legislative Panel and more!



**COFFEE AND BREAKFAST EACH MORNING,
NETWORKING AND VENDOR TABLES, AND
FOOD TRUCKS!**

- Join us early Wednesday and Thursday (in person and on Zoom) and connect with other self advocates and professionals in the field.
- Food trucks will be available on site for in person attendees during lunch hours!

**PRESENTED BY:
THE ALASKA DISABILITY AND AGING COALITION**



**Friday, September 8
2:30pm**

**Film Premiere
Q&A with Cast Members**

This documentary film, *8 Keys for Adults with FASD*, produced by the Alaska Center for FASD and filmmaker Dan Redfield, features the stories, challenges, and successes of seven adults with fetal alcohol spectrum disorders (FASD).

With generous support from the State of Alaska Department of Health, FASD Program and the Alaska Mental Health Trust Authority.

**BEAR TOOTH
THEATRE PUB**

1230 W. 27th Avenue - Anchorage, AK 99503
\$10 Suggested Donation (at the door)

For information, call 907-957-9571 or email info@alaskacenterforfasd.org

Upcoming Council Meetings

Fall Council Meeting

- **Date:** October 9 – 10
- **Location:** Atwood Building in Anchorage, Alaska

Winter Council Meeting – Coordinated with the Statewide Independent Living Center (SILC)

- **Date:** Feb 13 – 15, 2024
- **Location:** Centennial Hall in Juneau, Alaska

Spring Council Meeting

- **Date:** May 2024: TBD
- **Location:** Atwood Building in Anchorage, Alaska



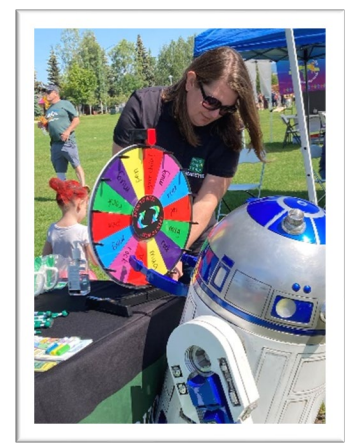
GOVERNOR'S COUNCIL ON
DISABILITIES AND SPECIAL EDUCATION



Disability Pride Celebration

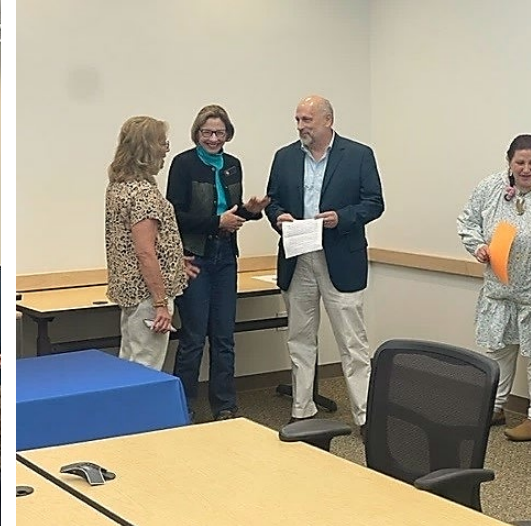
Events in:

- Soldotna
- Anchorage
- Juneau
- Homer



SB 57 Bill Signing

July 29th
2023





Council Committee Updates: Employment

- **Project SEARCH support**
- **Disability Benefits 101 Website:** CHD now taken project and Beta site is being tested.
- **WMTF Presentations:** State and National level
- **2023 BEST Job Fair / Symposium:** Oct 13th, 2023, at Fairview Rec Center in Anchorage



Council Committee Updates: Employment – cont.

- **Alaska Traditional Transitions Skills Curriculum:** Implementation Fall 2023, schools in Buckland, Hoonah, and Grayling.
- **Grant Application:** Applied for U.S. Dept. of Education’s Rehabilitation Services Administration Grant—Thank You Trust Grantwriting Contractor!
- **Reviewed Activities for Year 3 of 5-Year Plan:** Voted on Activities in July 2023 meeting
- **Publication Updates:** Empowerment Through Employment and Alaska Transition Handbook Updates

Microenterprise Grants

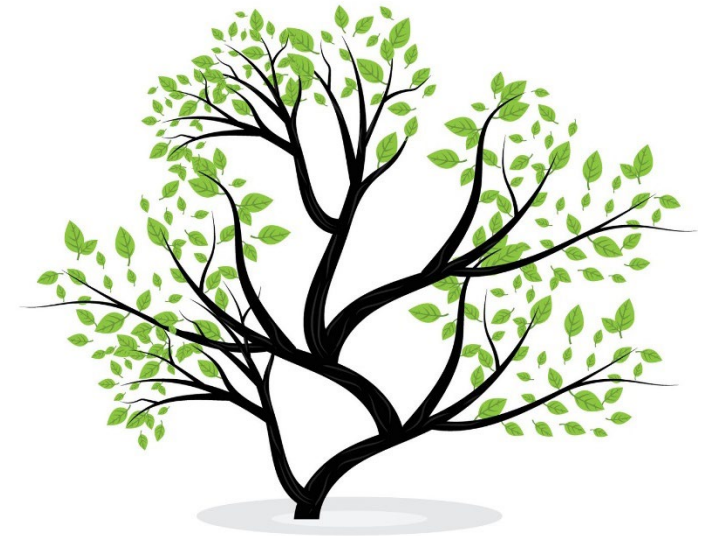
Microenterprise Grant Committee

Support self-employment for Alaskans with Developmental Disabilities by serving on our committee!


- Review, input, and provide recommendations on Microenterprise Grant Applications.

Grant Applications are processed 2x per year

- **Current application deadline is August 30, 2023**
- Previous fiscal year awarded self-employment funds to 2 applicants with DD




****Goal is to increase the number of DD grant awardees****



Community Inclusion Supports and Services (CISS)

- **ACL Living Well:** CISS Committee Chair, Council self-advocates, two Council staff attended NACDD Conference, gave "I Have Rights" presentation, facilitated two other presentations.
- Hosted partner agency guests, facilitated discussions, and submitted comments to CMS on proposed federal "**Access Rule**" in July. No updates from CMS.
- Patrick Reinhart working with Senator Gray-Jackson, Rep. Josephson, and the Alaska Housing Finance Corporation (AHFC) to advocate for Section 8 **housing vouchers** to be used toward home ownership.
- **New Council members** given orientation, offered selection of committee assignments.
- Letter of support written/sent to Senator Murkowski's office for her participation in reintroducing the **Fetal Alcohol Spectrum Disorders (FASD) Respect Act of 2023**, legislation which reauthorizes programs and funding to aid individuals/families impacted by FASD.



Community Inclusion Supports and Services (CISS) - cont. 1

- Tracking allocation of **\$15M added to budget** to support Medicaid HCBS, the approx. **\$650K additional IDD waitlist targeted funds**, and SDS's operationalizing of funding.
 - Committee continues to support rate rebasing and other initiatives aimed at improving the **DSP workforce crisis**.
 - Committee updated activities in 5-year plan to include **development of a housing survey and a PSA** to discover needs and raise awareness about housing challenges.
 - Governor Dunleavy Proclamation - **FASD Awareness Day**, Sept. 9, 2023
-
- **IDD Registry Only:** 300 individuals, 269 on or offered ISW
 - **IDD & ISW Registries:** 112 individuals
 - **ISW Registry Only:** 12 individuals
 - **Enrolled with the different waivers:** 2,104 on or offered IDD waiver, 572 on or offered ISW waiver
 - **IDD draws:** 6 people for the IDD waiver, and 10 people for the ISW.



Alternatives to Guardianship Townhall

- Concerns about Protecting the most vulnerable adults and protecting adults' right to choose and act on their own behalf (including dignity of risk).
 - Individualized and flexible tools for supporting autonomy and protecting the most vulnerable adults.
- There should be fluidity among decision-making strategies to meet people's changing lives.
- Need for increased education for stakeholders, the public, and professionals (government or private, particularly financial institutions).
 - Transition points into adulthood, residential environments, decline or improvement of health conditions affecting decision-making.



Alternatives to Guardianship Townhall – cont. 1

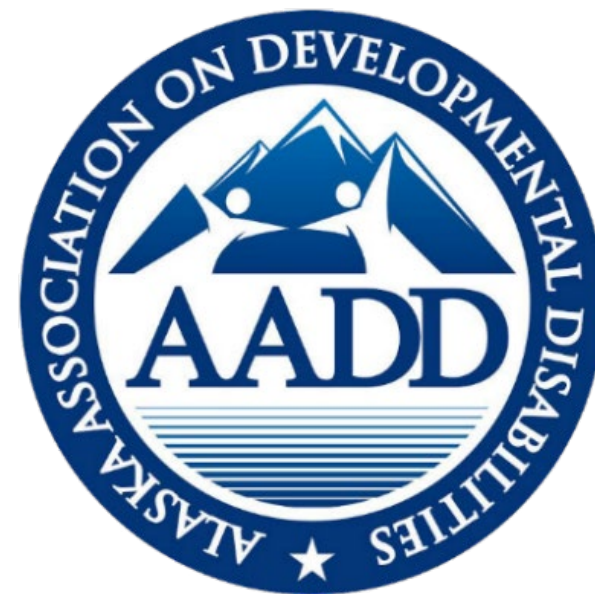
- Cohorts of helping people are needed, volunteer or paid.
 - Untapped human resources for this: vetted, trained, monitored volunteers (faith-based groups), private professionals (paid guardians or supporters), provider agency staff, and recruited/trained family members.
- Any organization/agency/state effort to create, lead, or implement change must include people who have lived experience with disabilities themselves or experience as a family member. This includes all states of the project, program, or new policy.

Alternatives to Guardianship Workgroup Meeting

September 5th 11:00am - 12:30pm (Zoom)

Alaska Association on Developmental Disabilities

- **AADSP Summit** Oct. 18 (supported by the GCDSE and Living Well grant funding)
- **AADD Fall Meeting** Oct. 19 -20
- **New Care Coordination Resource** in the works.
- **DSP Standard Occupational Code Bill** (SB 1332) – federal legislation will address the direct support professionals (DSP) workforce crisis through creation of standard occupational classification for DSPs.
- **Employment Services** – waiver service needs improvement





Alaska Association on Developmental Disabilities – cont. 1

- **National Core Indicators (NCI) study** on IDD services and stabilizing DSP workforce.
- **National DSP Week** September 10-16.
- **ADA 33rd Anniversary** celebrated July 26, 2023.
- **MapHabit Pilot** - a visual schedule app, potential Medicaid waiver service.
- **HCBS National Conference** (August 27-31 in Baltimore)
- **DOH Behavioral Health Roadmap Steering Committee**



Self-Advocacy and Leadership (SAL)

- Reviewed 5-Year Plan committee activities, voted on activities for years 3 and 4 (Spring 2023).
- NACDD Self Advocacy and Leadership Discussion Series webinar opportunities provided for committee members to attend.
- 2nd Public Service Announcement (PSA) video was released as part of the Living Well grant (Spring 2023).

“Alaskans with Disabilities Have Rights”

<https://youtu.be/W4YEQcxAJwE>

Alaskans with Disabilities Have Rights PSA






Self-Advocacy and Leadership (SAL) – cont. 1

April/May 2023 Peer Power Summit

- GCDSE Sponsored 66 rooms for individuals with disabilities and their supports to attend Peer Power Summit
- GCDSE provided survey.

Full Lives Conference April 2023

- Sponsored 3 Council members and 2 Staff, 1 staff on planning committee, 1 stationed at booth.



Self-Advocacy and Leadership (SAL) – cont. 3

Empower Hour

- Every 4th Thursday of the month, 7pm.

I Have Rights presentation

- Full Lives Conference (April 2023)
- NACDD in Florida (2 staff, 7 council members attending).

Disability Pride Celebration

- July 15th, Kenai.
- July 22nd Anchorage Park Strip

SA&L Committee

- Break for summer, resumes August 30th, 2023.

Interagency Coordinating Council for Infants and Toddlers with Disabilities (ICC)

Expansion of ILP Services across the State

- Lower eligibility so more kids qualify
 - Lead to fewer children needing Part B and other services later in life
- Create new Medicaid billing codes to increase funding
- Working with Trust contractor (Thank you!)
 - What other states are doing
 - Help create path forward
- Next meeting September 12, 2023 – 9:00am – 10:30am



Special Education Advisory Panel (SEAP)



Positive Behavioral Intervention and Supports (PBIS)

- Council Chair priority
- Work with DEED staff and local districts on implementation, advocacy, legislation if needed
- Begin discussing plan at next meeting
- Next meeting August 29, 2023 – 10:00am – 11:30am

SESA

- Traditional Transitional Skills curriculum completed and on website
- Pilot project in 3-4 rural communities this fall (funding pending)

Council Legislative Committee

2023 Legislative Visit

Council advocated its 4 position papers to 57 legislators during Winter Council meeting in February 2023.

- Deaf and Hard of Hearing Bill of Rights – Next session
- Adult Host Home Care Bill – SB 57 Signed into law July 2023
- Centralized Accommodation Fund – Vetoed by Governor
- HCBS Efficiencies – ongoing

2024 Legislation

Legislation on Hold

- HB 111 Deaf and Hard of Hearing Bill of Rights
- SB 104/ HB 161 Civil Legal Services Fund

Legislation to Revisit

- Centralized Accommodation Fund—Budget
- Funding for SDS for 1st phase of DD Waitlist Elimination Plan
- More Self-Directed Services via HCBS Waivers



APRIL 18, 2023

FACT SHEET: Biden-Harris Administration Announces Most Sweeping Set of Executive Actions to Improve Care in History



BRIEFING ROOM

STATEMENTS AND RELEASES

Today, President Biden will announce the most comprehensive set of executive actions any President has ever taken to improve care for hard-working families while supporting care workers and family caregivers. Joined by people with disabilities, family caregivers, long-term care workers, early educators, veterans, and aging advocates, the President will sign an Executive Order that

Federal Legislative Update

President Biden—Executive Order (April 2023):

Expands Access to Community Living Services, Supports Family Caregivers.

The FASD Respect Act (06/2021):

Expands Access to Community Living Services, Supports Family Caregivers.

Trust FY 25 Budget Issues to Emphasize

\$184,500 GCDSE Joint Staffing

\$438,000 for I/DD mini grants – Trust

\$50,000 Autism Resource Center – Special Education Service Agency (SESA)

\$985,000 (\$200,000 GFMH) for Trust Training Cooperative – CHD/UAA

\$400,000 Direct Support Training – DOH/SDS

\$80,000 Develop Targeted Outcome Data – DOH/SDS

\$55,300 Care Coordination Liaison – DOH/SDS

\$460,000 Intensive Outreach and Early Intervention Services – DFCS/OCS

\$130,000 Trauma Aged Schools (PBIS) – DEED

\$ 550,000 (\$250,000 GFMH) for Aging and Disability Resource Centers (ADRC's)

Trust FY 25 Budget Issues to Emphasize – cont.

\$50,000 Beneficiary Engagement and Employment Conference

\$50,000 Work Matters Task Force Follow up and Support

\$100,000 (GF/MH) Centralized Accommodation Fund (CAF)

\$100,000 Supported Employment Workforce Issues – CHD/UAA

\$200,000 Evidence Based Employment Practices – Contractor

\$200,000 Grant writing Technical Assistance TA– Contractor

\$500,000 Beneficiary Group TA– Contractor

\$1,250,000 (\$1,000,000 GF/MH) for Coordinated Transportation grants – DOTP&F

\$500,000 (\$250,000 GF/MH) for Essential Program Equipment grants – DOH



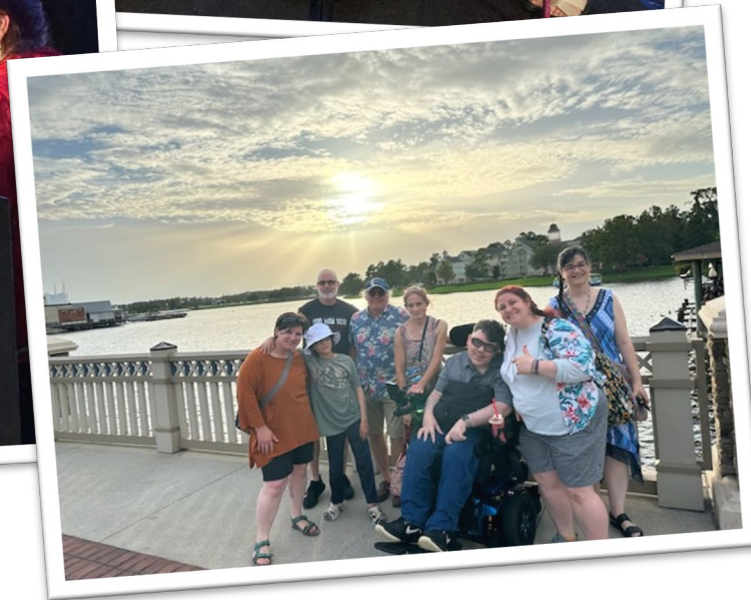
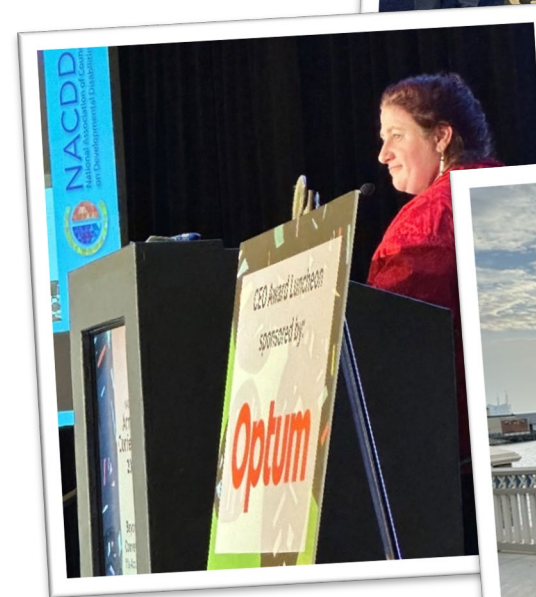
Other Projects or Activities

NACDD Annual Conference

July 26-28, 2023 Orlando, Florida

Five self-advocates and two staff attended and presented at the three-day conference with the group participating in two presentations:

**CEO Awards Lunch by Optum
'I Have Rights' Presentation**



Questions?

Patrick Reinhart

Executive Director

Governor's Council on Disabilities & Special Education

550 W 7th Ave. Suite 1220

Anchorage, Alaska 99501

907-269-8990

Patrick.Reinhart@alaska.gov



Alaska Commission on Aging

Alaska Mental Health Trust

August 29, 2023



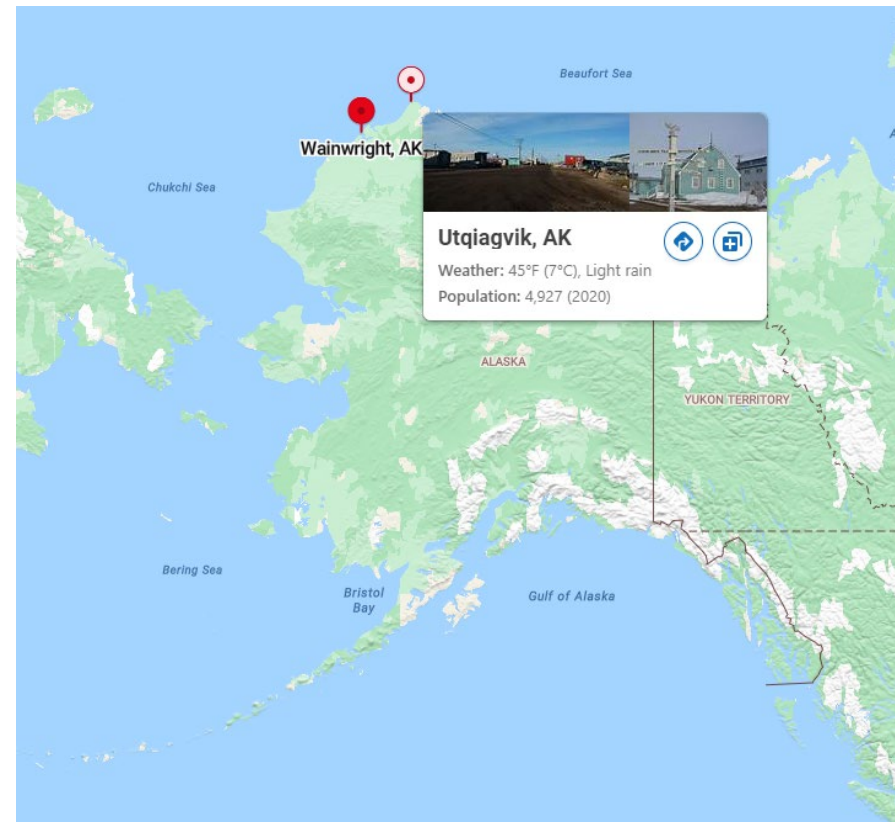
Recent Projects and the Road Ahead



- State Plan for Senior Services: FFY2024-FFY2027 Submitted
- Tracking State Plan Measurables
- Evaluation Rubric to Begin Standardized Evaluations of Accessibility to Services
- ACOA Quarterly Teleconferences
- Senior Employment Initiative
- Staff Promotion and PCN Reclassification
- Emphasis on Gathering Data from Rural/Remote Communities
- Visits Planned to Kotzebue, Unalaska, Bethel, Dillingham
- Podcast/Radio Programs Covering Senior-Related Topics of Interest

Alaska Commission on Aging: Outreach Report

Utqiagvik & Wainwright – July 2023





105

Trip Overview

Understanding Rural & Remote Community Life

The Importance of Hub Communities

Senior Center Insights

Understanding Rural/Remote Community Life



Understanding Rural/Remote Community Life



Understanding Rural/Remote Community Life



The Importance of Hub Communities

Gateway

Age in Place

Familiar Environment

Traditional Foods

Family/Friends

Services



Senior Center Insights

New Administrator – Bonnie Huddell

- Transition from "functional chaos" to progress
- Staffing Issues
- Background Check Issues
- Maintenance Challenges
- Aging Facility
- Resource Scarcity
- Transportation Challenges
- Service Gaps

Key Takeaways

- NSB takes care of their elders/seniors
- Technology is a challenge for elders/seniors
- Overextended staff
- Make plans but be flexible
- Build relationships



Thank you!

Statutory Advisor Update

August 2023



AMHB/ABADA MISSION

- The Alaska Mental Health Board (AMHB) and the Advisory Board on Alcoholism and Drug Abuse (ABADA) are charged with planning and coordinating behavioral health services funded by the State of Alaska.
- The joint mission of AMHB/ABADA is to advocate for programs and services that promote healthy, independent, productive Alaskans.



Brenda Moore, AMHB Chair
Anthony Cravino, ABADA Chair

BOARD STAFF UPDATE

- Executive Director
 - Stephanie Hopkins, Acting
 - Hiring Committee in progress
- Advocacy Coordinator
 - Stephanie Hopkins
- Health & Social Services Planner (2)
 - Jenny Weisshaupt
 - Charity Lee
- Administrative Assistant
 - Kevin Holian
- Statistical Technician
 - Vacant

BOARD MEMBERSHIP



- Anthony Cravalho, Chair
- Vacant Seats:
 - Beneficiary (2)
 - Physician



- Brenda Moore, Chair
- Vacant Seats:
 - Attorney
 - Consumer (2)

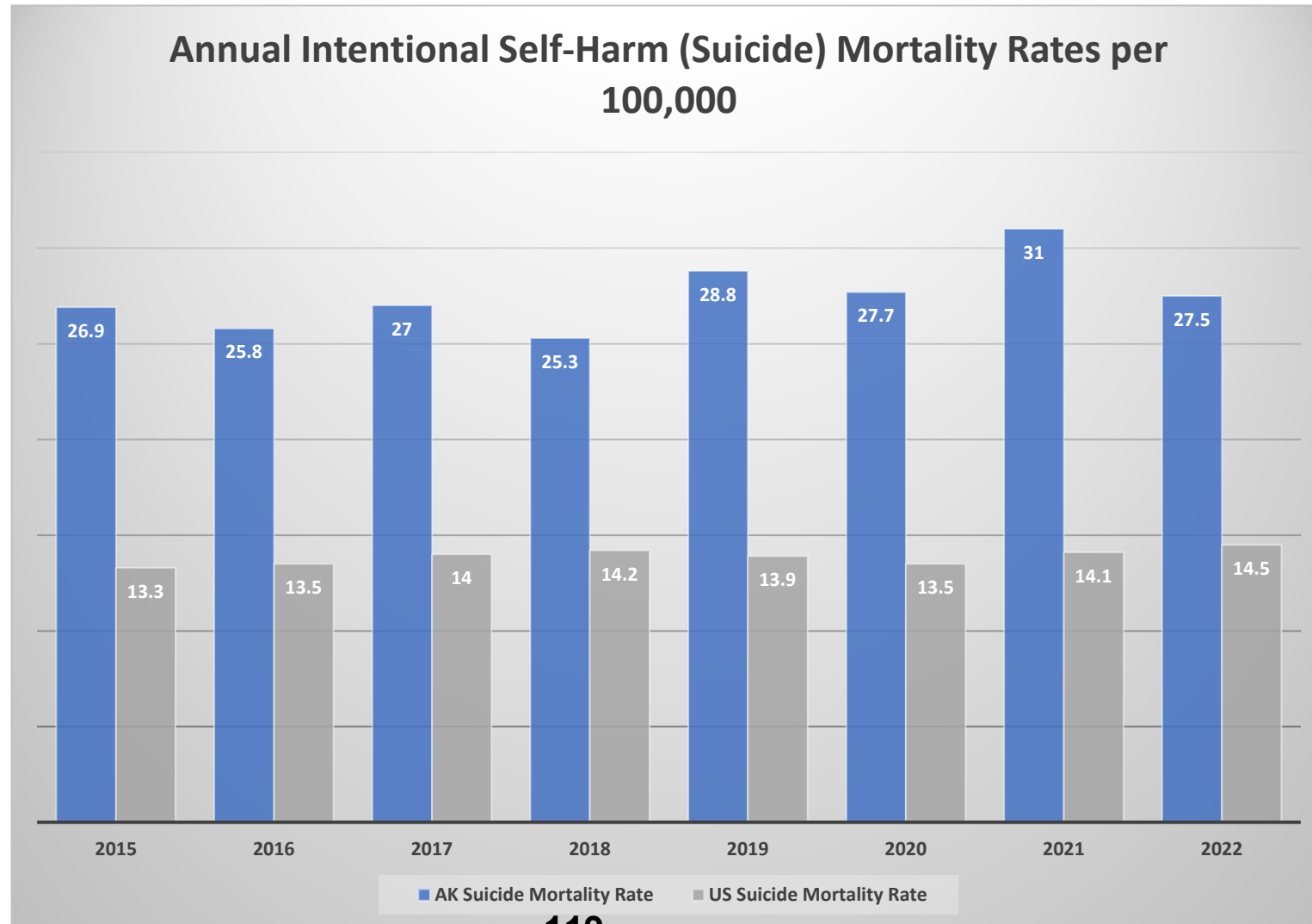
- Membership representing:
- Eagle River
- Kotzebue
- Fairbanks
- Soldotna
- Palmer
- Anchorage
- Ketchikan
- Ninilchik
- Nenana
- Juneau
- Wasilla

TRUSTEE UPDATES

- Suicide data update
- Statutory Advisory Comments on FY25 Budget
- AMHB/ABADA Updates



2022 Newly Released Suicide Data

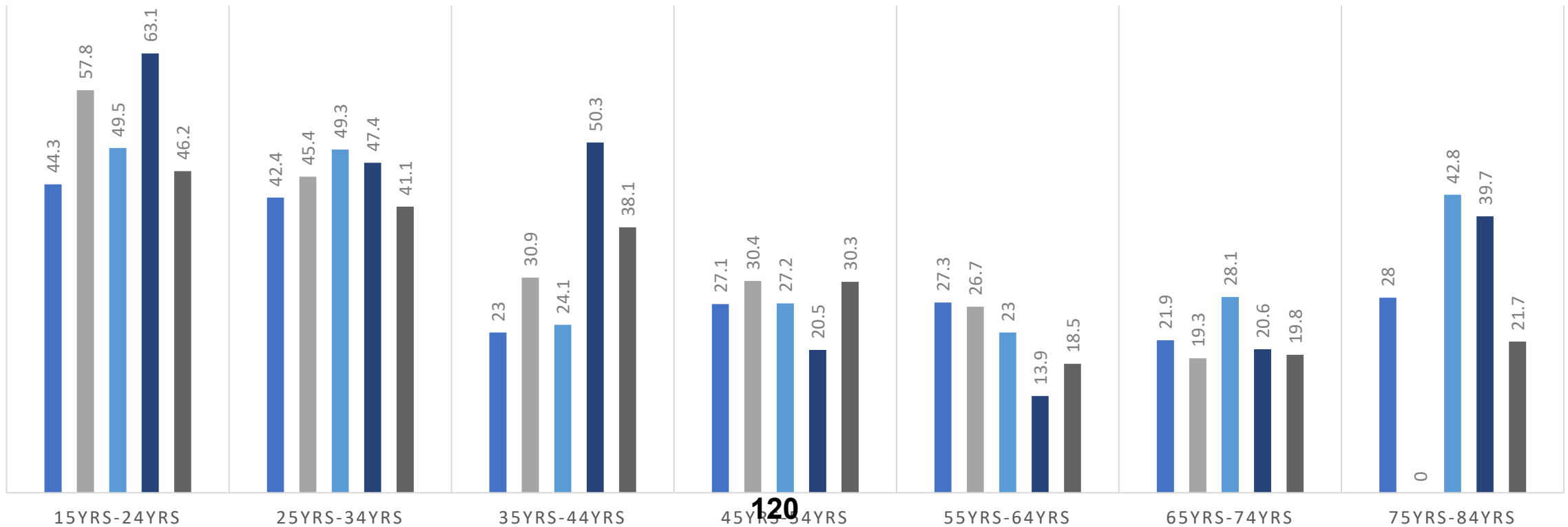


Suicide Mortality Age Variations

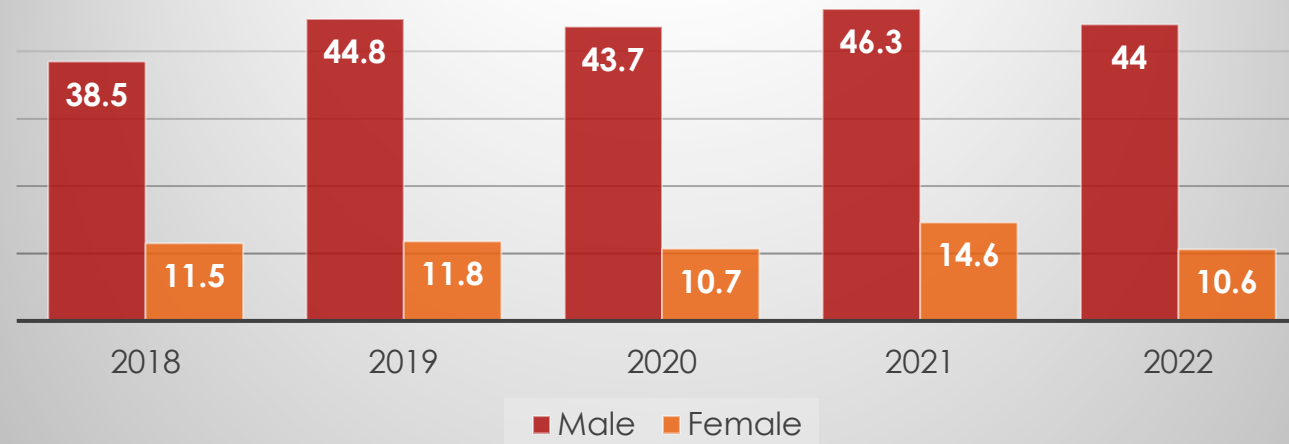
Source: Alaska Public Health, Health Analytics and Vital Records Section

SUICIDE RATE BY AGE

■ 2018 ** ■ 2019 ** ■ 2020 5.7 ■ 2021 ** ■ 2022 **

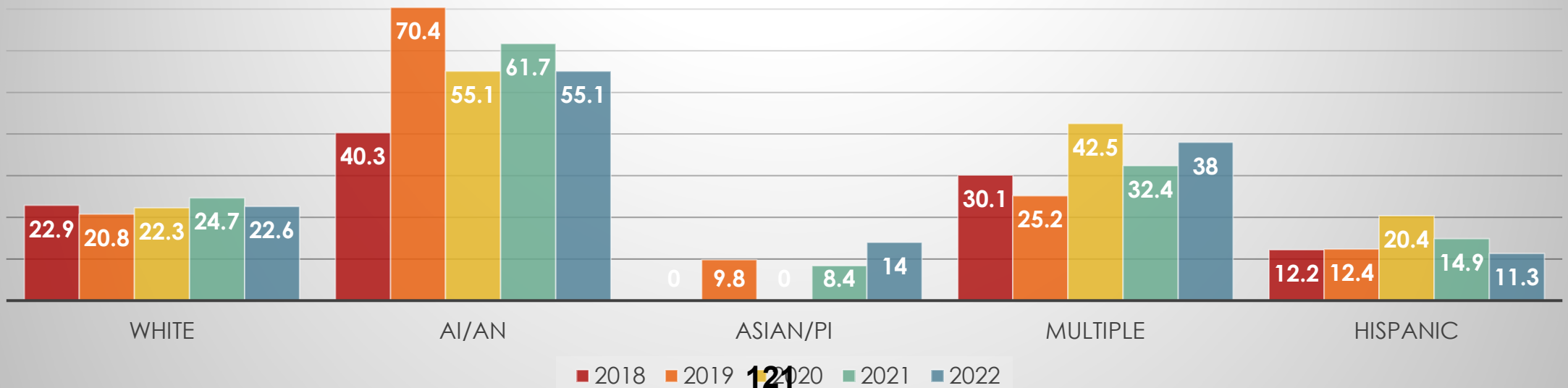


Age Adjusted Suicide Rate by Sex

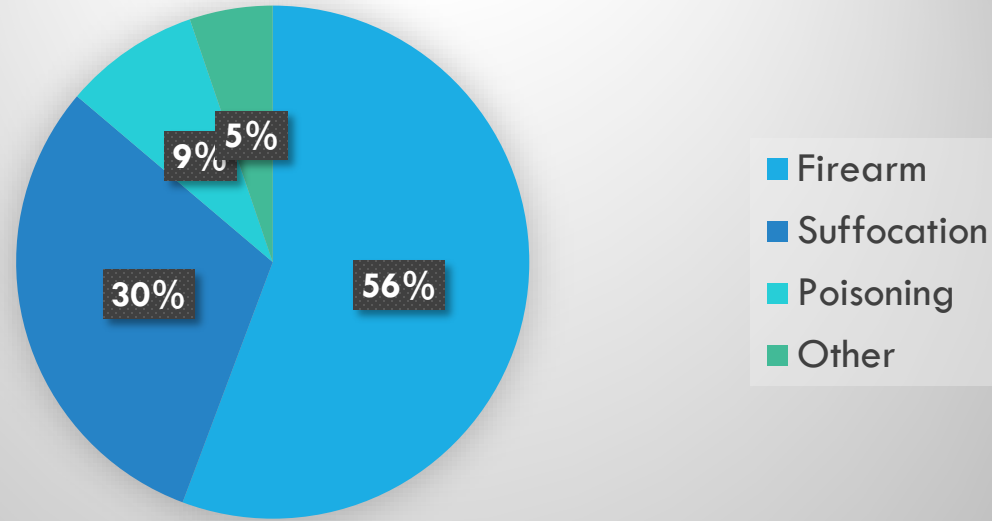


Source: Alaska Public Health, Health Analytics and Vital Records Section

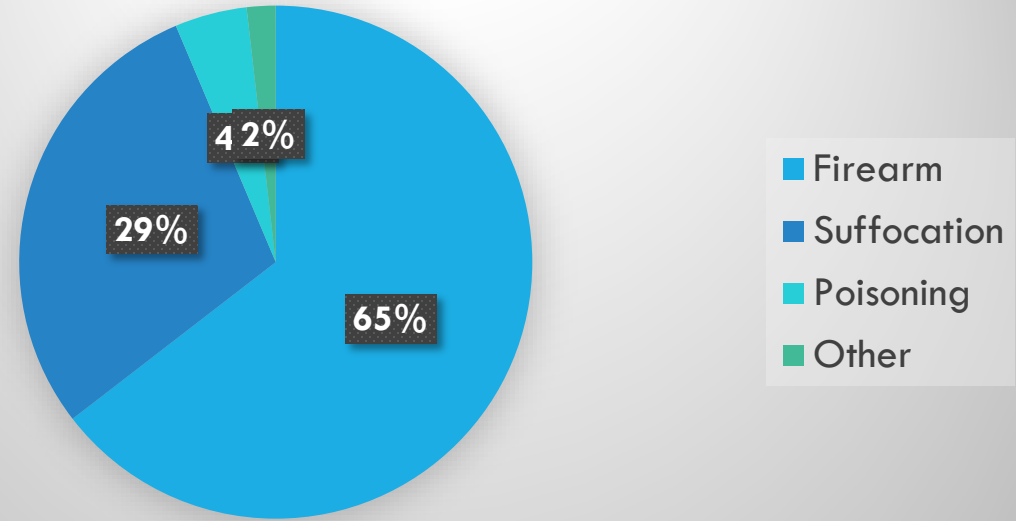
Age Adjusted Suicide Rate by Race/Ethnicity



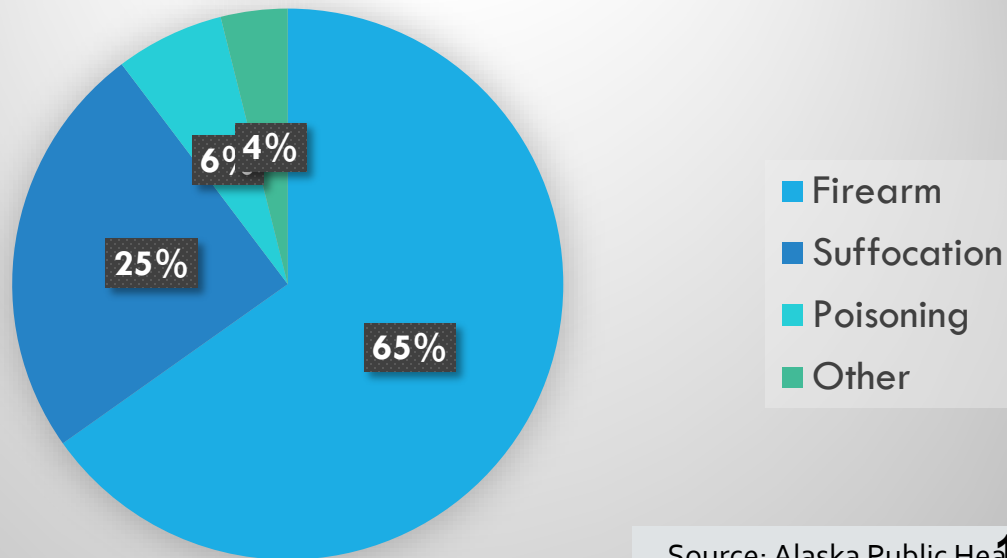
2019 Suicide Mortality by Means



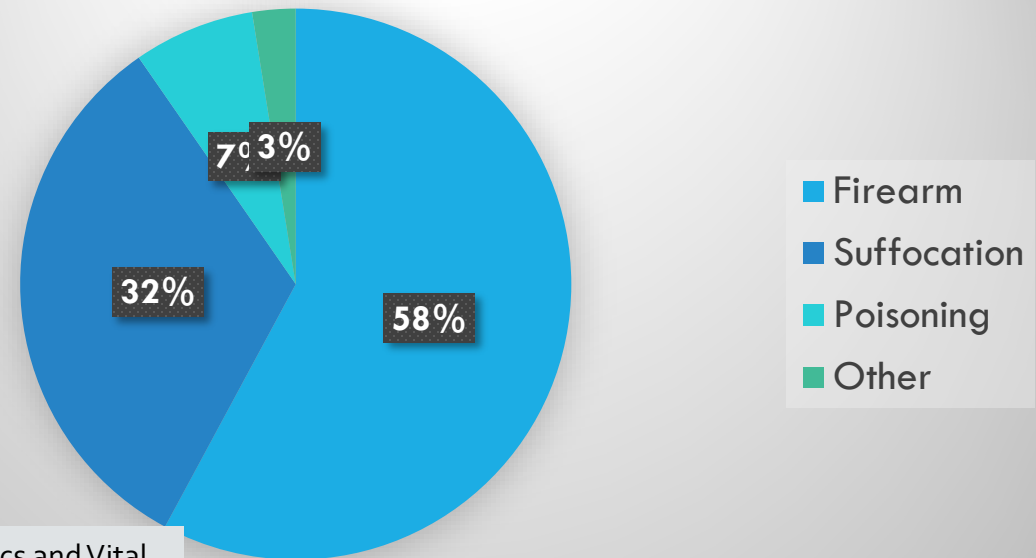
2021 Suicide Mortality by Means



2020 Suicide Mortality by Means



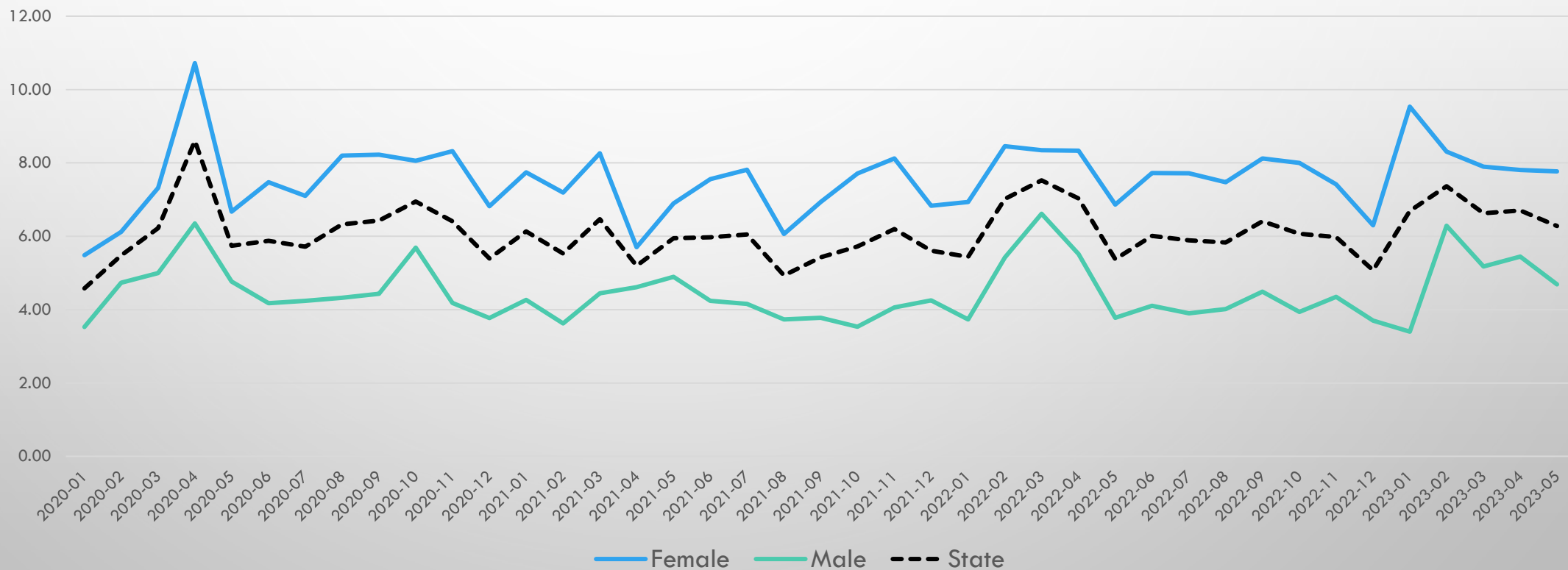
2022 Suicide Mortality by Means



SUICIDE ATTEMPTS HAVE NOT SEEN THE SAME DECREASE

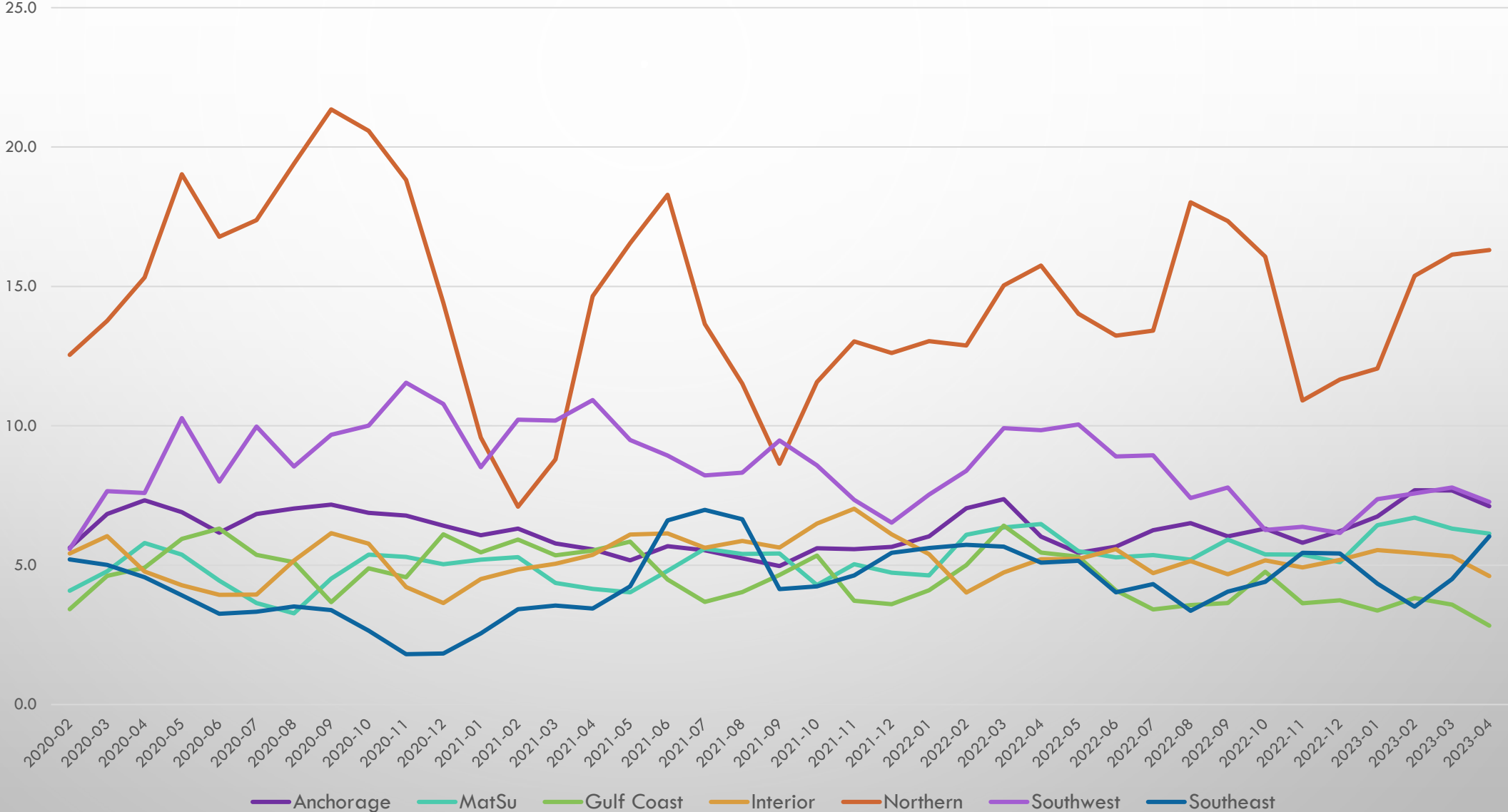
Alaska Public Health, Epidemiology Section

Suicide attempt rates per 1,000 ED visits by Sex and Month, Alaska, 2020-May 2023

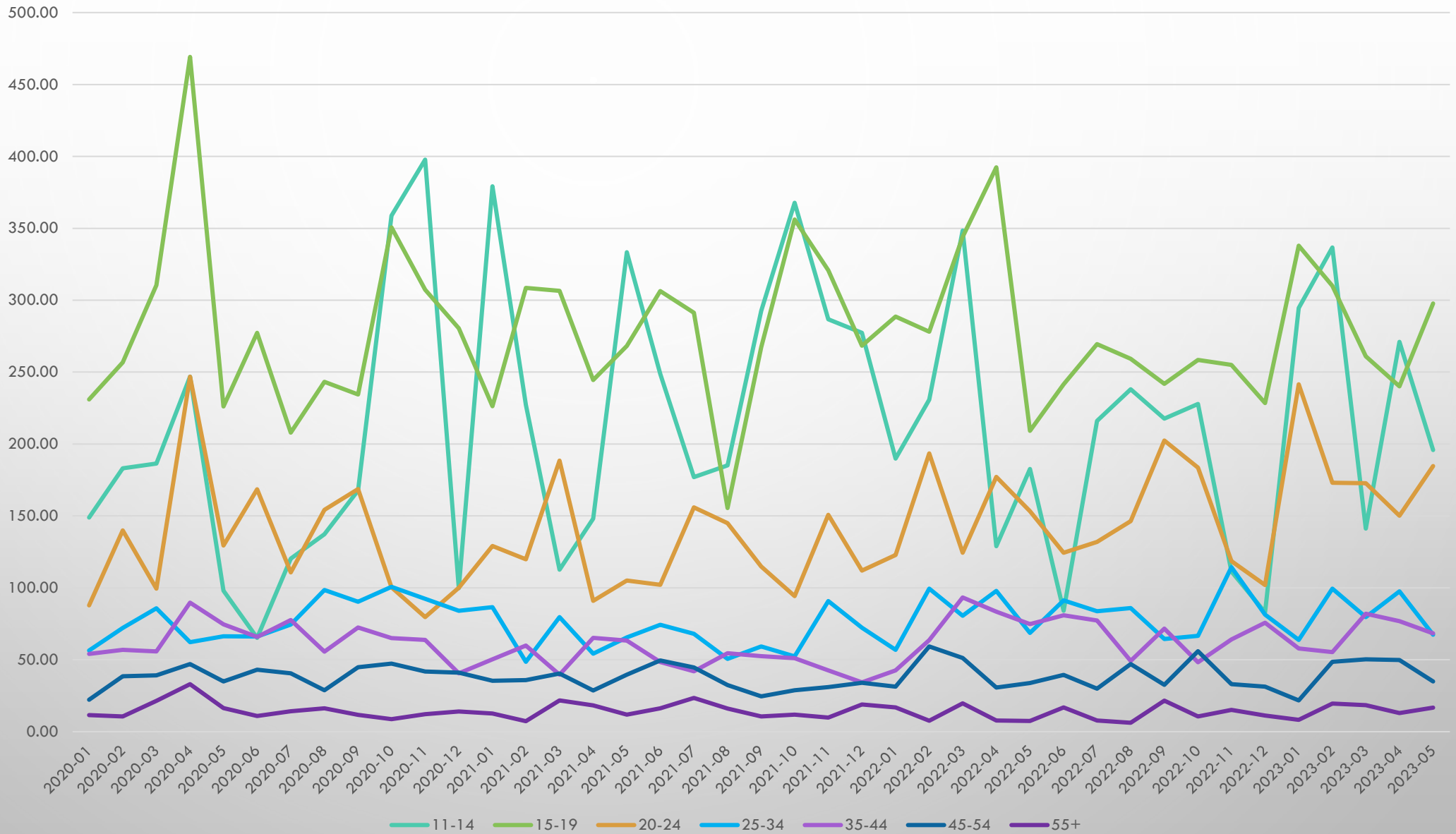


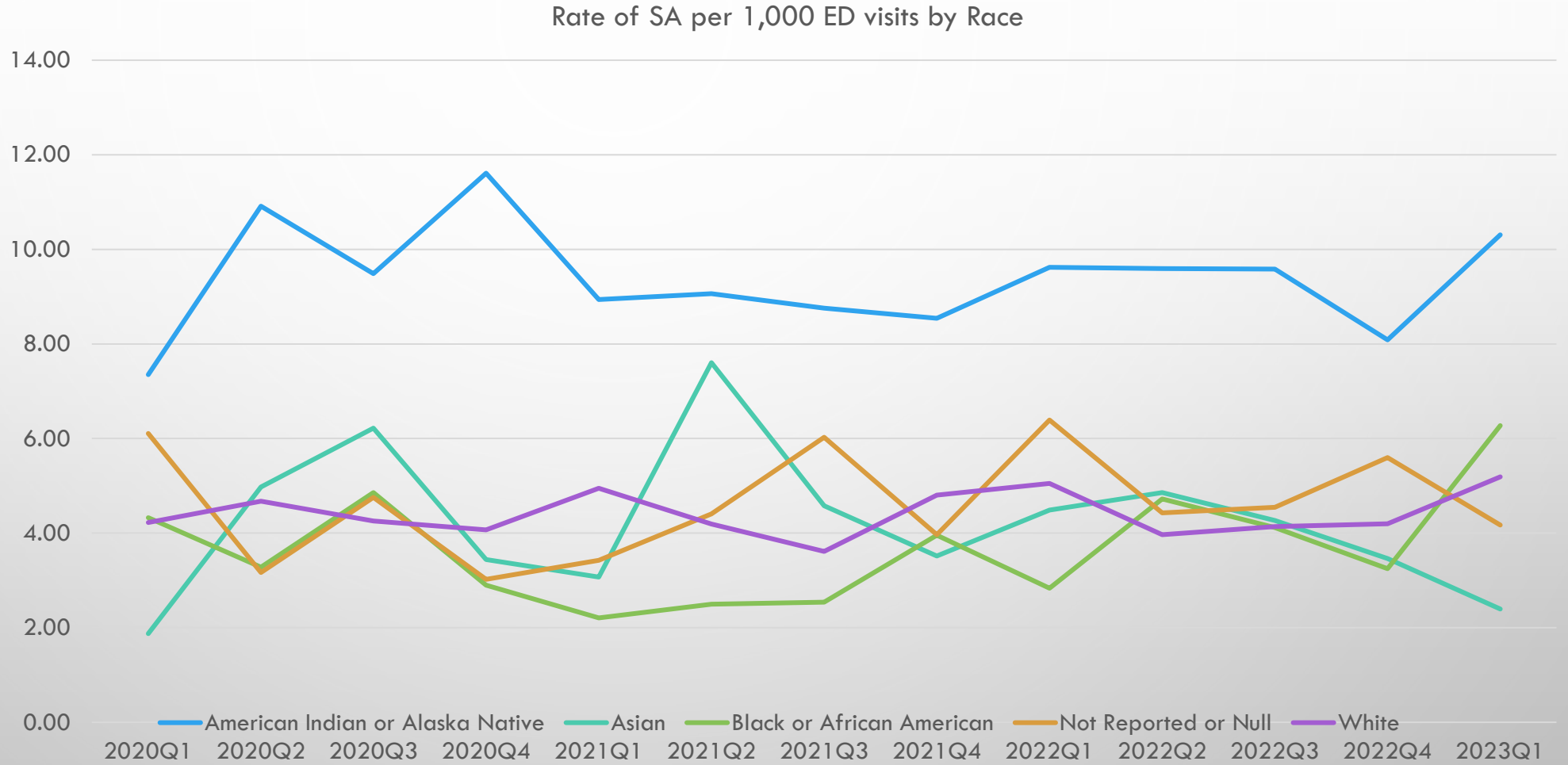


Rate of SA per 1,000 ED visits by Region



Suicide attempt rate per 10,000 ED visits by age strata and month, Alaska, 2020-May 2023





Comments on FY25 Proposed Budget

IDA

127



AMHB

Alaska Mental Health Board

FY25 Proposed Budget: Zero Suicide

- The Trust began funding the ZS Coordinator position in FY22
 - New position of Zero Suicide Program Coordinator created and filled
 - Established Zero Suicide Stakeholder group and Zero Suicide Community of Learning
 - Environmental Scan of Suicide Care Practices within Alaska's Hospitals
 - Trainings for providers: Collaborative Assessment and Management of Suicidality, Connect Suicide Prevention in Primary Healthcare, Connect Suicide Prevention for Mental Health Providers
 - Promoting Initiative



Important Findings from Environmental Scan

The need for suicide care infrastructure to support between systems coordination

- Supported transitions
- Data collection to support CQI
- Establish formal relationships between hospitals and outpatient providers

Within systems areas of need

- Risk Assessments
- Lethal Means Safety
- Post Discharge Contact (caring contacts)
- Suicide Specific Therapeutic Intervention

Garrett Lee Smith Tribal/State Youth Suicide Prevention Grant: Zero Suicide Focused Work

- Zero Suicide pilot sites
 - Two acute care sites FY24-FY27. Also includes:
 - Telephonic transition services for youth and families
 - Includes tablet based therapeutic interventions for youth admitted to the emergency departments of the acute care sites
 - Two outpatient behavioral health sites FY25-27
 - Two primary care sites, FY27
- Trainings for Behavioral Health and Primary Health providers
 - Connect suicide prevention, CAMS for Teens
- Post-discharge contacts for youth discharging from all emergency departments and all youth who contact 988



Other Activities

- Established Multi-State Zero Suicide workgroup
 - Currently participating: AK, NV, KS, CO, ID, OR
- Advocated for required CEs in Suicide for Licensed Social Workers
 - Board of Social Work Examiners adopted the change June 11th
- First in-person Alaska Suicide Prevention Conference (202 attendees)
 - Partially Trust funded through SSPC
- Important Infrastructure work
 - Completed the 2023 State and Territory Needs Assessment
 - Work to develop a state suicide prevention coalition
 - Regional suicide prevention chairs established through CBHPEI grants
 - DBH/SSPC/and local coalition leads are working with the Suicide Prevention Resource Center to develop an implementation plan
 - DBH, DPH, and SSPC are developing a suicide spike and cluster identification and response plan

Current Work

- Education and Development Center-Zero Suicide Institute services
 - Zero Suicide Workshop
 - Zero Suicide 9-month Community of Practice
 - Acute Care Pilot Site support
 - Consultation and implementation support for the Division of Behavioral Health
- Continued trainings for providers
 - CAMS, AMSR, Connect, CBT-SP
 - Direct outreach with university clinical graduate programs



Zero Suicide Outputs

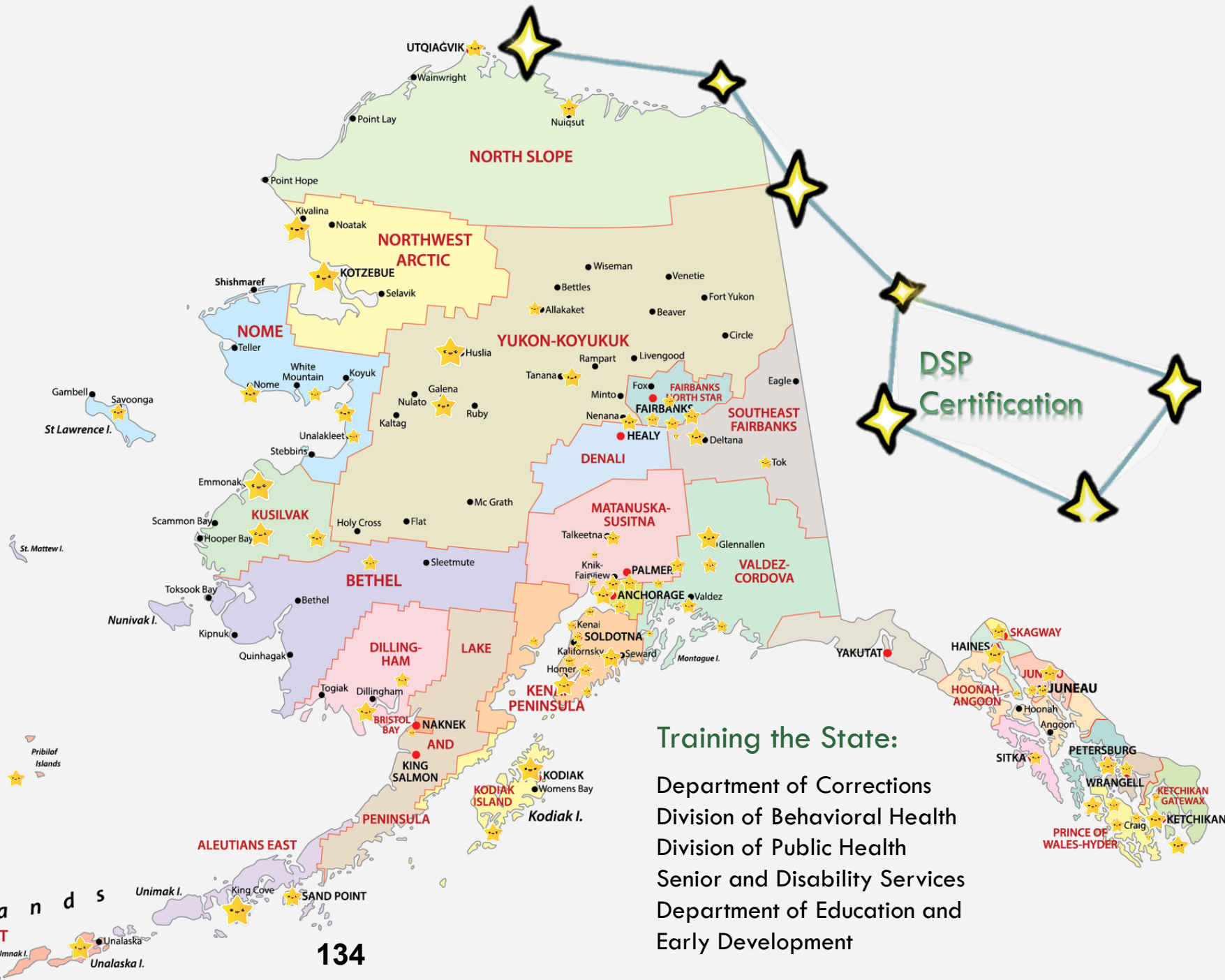
- 215 unduplicated behavioral health professionals trained in the Collaborative Assessment and Management of Suicide (CAMS) or CAMS for Teens
- Baseline data gathered on suicide care practices amongst 13 hospitals
- Over 27 presentations on ZS
 - Including 7 conference sessions
- Alaska Suicide Prevention Needs Assessment through SPRC
- Board of Social Work Examiners adopted Required CEs in Suicide
- 202 attendees for Messages of Hope: Alaska Suicide Prevention Conference



FY 25 BUDGET: ALASKA TRAINING COOPERATIVE

Training the state:

- | | | | |
|----------------|-----------------|-----------------|------------|
| Akiak | Fairbanks | Kodiak | Talkeetna |
| Allakaket | Fort Richardson | Kotzebue | Tanana |
| Anchor Point | Fort Wainwright | Meadow Lakes | Thorne Bay |
| Anchorage | Fritz Creek | Metlakatla | Tok |
| Aniak | Galena | Naukati Bay | Two Rivers |
| Auke Bay | Girdwood | Nenana | Unalakleet |
| Bethel | Glennallen | New | Utqiagvik |
| Big Lake | Golovin | Stuyahok | Valdez |
| Chevak | Gustavus | Nikiski | Vancouver |
| Chickaloon | Haines | Nikolaevsk | Ward Cove |
| Chugiak | Homer | Ninilchik | Wasilla |
| Copper Center | Huslia | Nome | Whittier |
| Cordova | Hydaburg | North Pole | Willow |
| Craig | Iliamna | Nuiqsut | Wrangell |
| Delta Junction | JBER | Palmer | Yakutat |
| Dillingham | Juneau | Petersburg | |
| Douglas | Kasilof | | |
| Dutch Harbor | Kenai | Pilot Station | |
| Eagle River | Ketchikan | Saint Paul | |
| Eielson AFB | King Cove | Salcha | |
| | Kivalina | Sand Point | |
| | Klawock | Santa Fe | |
| | | Savoonga | |
| | | Seward | |
| | | Sitka | |
| | | Skagway | |
| | | Soldotna | |
| | | South Naknek | |
| | | St. Paul Island | |
| | | Sterling | |
| | | | |
| | | | |



Training the State:

- Department of Corrections
- Division of Behavioral Health
- Division of Public Health
- Senior and Disability Services
- Department of Education and Early Development

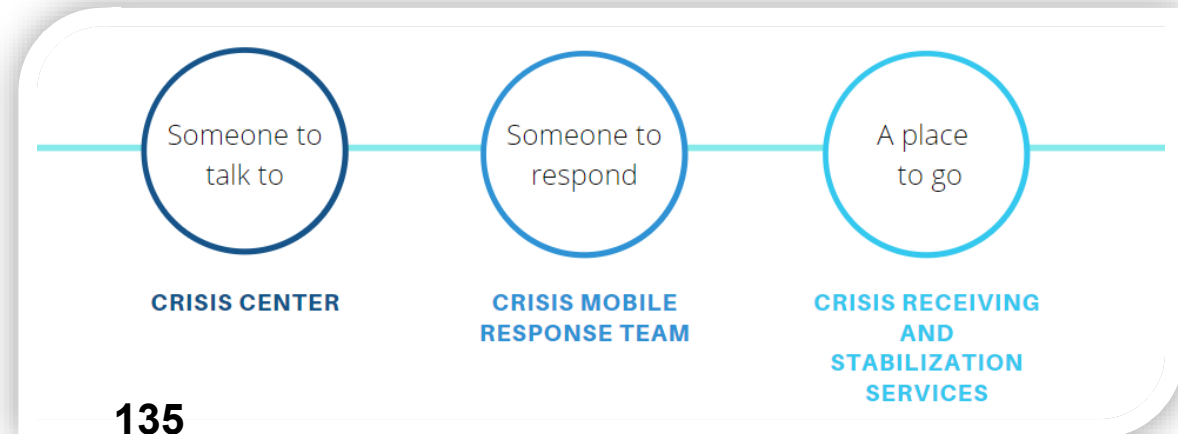
FY25 PROPOSED BUDGET: CHILD & YOUTH CRISIS RESPONSE SYSTEM OF CARE AND TECHNICAL ASSISTANCE

Demonstrated need

- Child and Adolescent Behavioral Healthcare Improvement Project
- United States Department of Justice: Investigation of the State of Alaska's Behavioral Health System for Children
- Environmental Scan of Suicide Care Practices in Alaska's Hospitals

Youth crisis services are not expanding in conjunction with adult services

- TA services are needed



AMHB/ABADA UPDATES

**WE ARE
HIRING AN
EXECUTIVE
DIRECTOR!**

Click [here](#) for more information and to apply.



Making It Work

Behavioral Health in Alaska

Advisory Board on Alcoholism
And Drug Abuse
Alaska Mental Health Board
Shared Plan 2007-2011



OCTOBER 3-5, 2023



Photo credit: 2022 Valdez Travel Guide



Photo credit: JannyMUI, flickr



See Valdez Town Map on page 24

Photo Credit: 2022 Valdez Travel Guide

QUESTIONS?

Stephanie Hopkins

Acting Executive Director

907-465-4667

Stephanie.Hopkins@alaska.gov

Charity Lee

Health Planner II

907-465-6271

Charity.Lee@alaska.gov

Resource Management Committee Report / Update

Memorandum



To: Anita Halterman, Chair of the Board of Trustees
Through: Steve Williams, Chief Executive Officer
From: Jusdi Warner, Executive Director
Date: July 27, 2023
Subject: July 25, 2023 – Resource Management Committee Meeting Summary

The Resource Management Committee met on July 25, 2023, received an extensive update of key TLO activities from the Executive Director Report, current updates on the Icy Cape Project, and an FY23 Commercial Real Estate Performance Review. Additionally, the committee received three (3) Approval requests. Two presented by TLO and one jointly presented by TLO and TA staff. The RMC approved and recommended to the full board of trustees the proposed action to fund the statewide Subdivision Development Program from the Trust Land Office Development Account (TLODA) with \$3M, fund the Mineral Potential Evaluation Program from the TLODA with \$1.5M, and approve the annual lease rent at less than fair market value for the Salvation Army.

All three (3) approvals/recommendations require full board approval and move to the board of trustees for concurrence.

Board Action Required: *The following proposed actions requiring full board of trustees’ approval were recommended to the full board of trustees at the July 25th RMC Meeting:*

Meeting Summary:

1. Approval – Subdivision Development Program

MOTION: *“The Alaska Mental Health Trust Authority Board of Trustees approves the proposed action to fund the statewide Subdivision Development Program from the Trust Land Office Development Account (TLODA) with \$3M. These funds do not lapse.”*

Anticipated Revenues/Benefits: This proposal allows the Trust Land Office to pursue greater returns than would be feasible simply by waiting for an interested party to purchase large tracts of raw land. By improving the land consistent with its highest and best use, TLO will be able to realize greater returns for years to come.

Projects A-T are anticipated to provide \$30M in return to the Trust though this may fluctuate based on further refinement of the subdivision projects through due diligence work and other market factors. The TLO will prepare these sites for disposal; however, it should be noted this return is expected to start to be realized post subdivision completion (as early as 2026) and it is anticipated that most all revenues will be collected by 2031.

2. Approval – Mineral Potential Evaluation Program

MOTION: *“The Alaska Mental Health Trust Authority Board of Trustees approves the proposed action to fund the Mineral Potential Evaluation Program from the Trust Land Office Development Account (TLODA) with \$1.5M. These funds do not lapse.”*

Anticipated Revenues/Benefits: Without proper knowledge of mineral potential, marketing and finding a suitable developer/partner is almost impossible. The Trust needs a clear understanding of the mineral potential on its land. This proposal allows the Trust Land Office to pursue greater returns than would be feasible simply by waiting for an interested party to invest in Trust land. This program supports accelerated development of a mineral project by doing the reconnaissance work ourselves. Mineral development is key for future revenue generation and in line with the Resource Management Strategy.

Potential and future lessees would be required to compensate the Trust for the reconnaissance sampling work through this program as part of the lease.

3. Approval – The Salvation Army Less than Fair Market Value Lease

MOTION: *“The Alaska Mental Health Trust Authority Board of Trustees approves the annual lease rent of \$15,701.48, with a 10% rent increase every 5 years, for a 25-year ground lease of Tract 1-A, according to the plat of Tracts 1-A and 4-A, Community Park Alaska Subdivision / Trust Parcel SM-1520, in Anchorage, Alaska to The Salvation Army.”*

Anticipated Revenues/Benefits: The Salvation Army Alaska seeks to continue operations at Community Park Loop through a below fair market lease agreement for the property on East 20th (ADL 34810/MH Parcel SM-1520) to support the behavioral health community-based services located on this parcel. The target service population will be adult beneficiaries, ages 18 and over, experiencing drug/alcohol addiction, mental health issues, and older adults with cognitive disabilities.

cc: Board of Trustees
Steve Williams, CEO Alaska Mental Health Trust Authority



To: John Sturgeon, Chair
Resource Management Committee
From: Katie Vachris, DBA
Date: 7/25/2023
Re: Subdivision Development Program
Fiscal Year: 2024-2028

Approval

Proposed RMC Motion:

“The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees approve the proposed action to fund the statewide Subdivision Development Program from the Trust Land Office Development Account (TLODA) with \$3M. These funds do not lapse.”

Background:

Transaction/Resource: This request is presented with the primary objective to maximize the return for the Trust. The Trust Land Office Subdivision Development Program is a broad portfolio of TLO initiated activities which may include commercial, mixed-use, and residential real estate projects including subdivision coordination, design, and disposal on statewide Trust lands.

The initial start-up expense is \$3 million for the first five years (FY24-28) with that cost being recovered through the cost recovery process under 20 AAC 40.610.

Property Description: Statewide Trust lands in table below (Project A-T).

Project	Parcel Number
A	SM-0050-b
B	S20565, S20562, S34011, S20564, S20561, S20558, S20557, S20559, S20556, S20560, S20554, S20553, S20555
C	C32033
D	C20446, C20456.002, C20424.001, C20447, C32026
E	C20550.001
F	S20565, S20562, S34011, S20564, S20561, S20558, S20557, S20559, S20556, S20560, S20554, S20553, S20555
G	C32033

H	C20446, C20456.002, C20424.001, C20447, C32026
I	SM-2110
J	S20057, S20054, S20055, S20056, S20058, S20059, S20060
K	S20549
L	C20550.001
M	CRM-7061
N	C20446, C20456.002, C20424.001, C20447, C32026
O	CRM-2402
P	C20550.001
Q	S20558, S20557, S20559, S20556, S20560, S20554, S20553, S20555
R	CRM-7061
S	CRM-2402
T	S20525

General Background:

The TLO Land Sale programs have been disposing of property as a significant percentage of the revenue return since 1994. In this time, the TLO has generated over \$152 million in land sales revenues while disposing of less than 3% of the Trust’s one million acres of lands. The history of the TLO Land Sale program centered on land tracts which were subdivided prior to Trust management. Through time, the TLO has disposed of most of the smaller subdivided land tracts and the Trust land portfolio is now primarily comprised of large tracts of land statewide.

Strategically, the TLO is identifying new and creative ways to diversify the revenue stream. The Subdivision Development Program is designed is to identify parcels with strategic value for residential, commercial, or mixed-use purposes. The program will master plan and market these parcels to ensure Trust lands are developed to their highest and best use to maximize the return on these assets. A master plan for a particular site is a dynamic long term planning document providing a conceptual layout to guide future growth and development. These are used in both large-scale community planning as well as smaller scale residential and/or commercial developments to help direct strategic decision making over a period of time. Determining an appropriate marketing strategy will enable the Trust to ensure we are able to gain maximum exposure for these projects and attract customers who are able to provide a maximum return for the Trust.

The TLO has identified two areas of focus as part of the statewide Subdivision Development Program:

- 1) Residential
- 2) Commercial/Mixed-Use

While the target clients differ within these categories, generally the process for achieving results and maximizing revenue remains similar.

TLO staff evaluate parcels with consideration of factors such as the absorption rate, current and forecasted market conditions, and economic outlook of communities, regions, and Alaska as a whole. When a project is identified as potentially feasible, it is evaluated in light of the risk of failure and impact to the program as well as the upside in increased revenue return to the Trust and its beneficiaries.

Alaska, and indeed the nation, faces a housing crisis dating back multiple decades. Statewide, communities are experiencing a critical shortage in housing at all price points. Builders and municipalities struggle to find available land on which to fill that gap. The Trust is in a unique and optimal situation with its vast land holdings within and adjacent to many of these communities. This is especially true in the Mat-Su Valley which is the only area in Alaska with a positive net migration this year. Healthy economies are marked by development and new housing starts, and the Trust holds prime land within many communities making it a key supplier for economic development across the state.

Similarly, these land holdings are not only prime for residential housing developments, but also more broadly for commercial use. Many of the Trust's large parcels situated in or adjacent to communities provide potential for businesses to place roots, create economic transactions, and grow the state's GDP.

The Subdivision Development Program is intended to be a long-term program and function more as a capital budget. Historically subdivision work was funded through the TLO administrative budget and those costs have not been recoverable to date. With the money in this request, TLO staff will be able to begin pursuing projects in FY24. Depending upon the size and nature of a project, revenue returns may take anywhere from 18-48+ months to begin to be realized, at which point a cost recovery would engage and revenue would be appropriately distributed between Income and Principal.

Common expenses in a subdivision development project may include pre-feasibility analysis and reports, feasibility studies (usually involving fieldwork), appraisals, survey, platting, marketing, infrastructure improvement, construction, and other site-specific expenses project dependent.

In accordance with statutes and regulations for Trust land management (AS 37.14.009(a)(2)(c), 11 AAC 99.030(3)), the TLO shall consult with the Trust on all disposal actions. The delegation of consultation is as follows: a CEO consultation for disposals less than \$250,000; an RMC consultation for disposals between \$250,000 and \$1,000,000; and a Full Board of Trustees consultation for all disposals anticipated to return over \$1,000,000. The Subdivision Development Program parcels will follow the required consultation prior to disposal, as well as, the Best Interest Decision process.

Any discussion of funding requires an acknowledgement of risks for failure. Projects identified as candidates for this program will be thoroughly vetted by TLO subject matter experts. TLO staff work with local survey and engineering contractors to conduct prefeasibility studies on any potential project.

These studies consider conditions on the ground such as elevation, wetlands, and community and platting authority requirements to identify what minimum investment might be required to bring a project to fruition. Staff consider market and economic conditions to determine the likely revenue generated from a project. With the prefeasibility reports along with the market condition detail, TLO staff can make informed decisions prior to encumbering a significant amount of money. TLO staff systematically move forward one step at a time, and each phase of development provides an opportunity to consider the proforma to determine whether to proceed to the next step of development, dispose of the land, or put the project on hold entirely.

The following Subdivision Development Program five-year program is recommended:

- Year 1 (FY2024): Projects A-E located statewide. A budget of up to \$1M should be sufficient. Anticipated expenses may include pre-feasibility analysis and reports, feasibility studies (usually involving fieldwork), appraisals, marketing, infrastructure improvement, construction, trespass abatement and mitigation, and other site-specific expenses project dependent.
- Year 2 (FY2025): Projects F-L located statewide. A budget of up to \$1.1M should be sufficient. Anticipated expenses may include pre-feasibility analysis and reports, feasibility studies (usually involving fieldwork), appraisals, marketing, infrastructure improvement, construction, trespass abatement and mitigation, and other site-specific expenses project dependent.
- Year 3 (FY2026): Projects M-P located statewide. A budget of up to \$200,000 should be sufficient. Anticipated expenses may include pre-feasibility analysis and reports, feasibility studies (usually involving fieldwork), appraisals, marketing, infrastructure improvement, construction, trespass abatement and mitigation, and other site-specific expenses project dependent.
- Year 4 (FY2027): Projects Q-S located statewide. A budget of up to \$650,000 should be sufficient. Anticipated expenses may include pre-feasibility analysis and reports, feasibility studies (usually involving fieldwork), appraisals, marketing, infrastructure improvement, construction, trespass abatement and mitigation, and other site-specific expenses project dependent.
- Year 5 (FY2028): Project T located in the Mat-Su Valley. A budget of up to \$50,000 should be sufficient. Anticipated expenses may include pre-feasibility analysis and reports, feasibility studies (usually involving fieldwork), appraisals, marketing, infrastructure improvement, construction, trespass abatement and mitigation, and other site-specific expenses project dependent.

These projects may be subject to change as more information is identified through the development process and annual updates will be provided to Trustees in the RMC.

These projects are anticipated to increase the value of the existing land holdings upon disposal of the property after development. All expenditures associated with the projects will be tracked using a project specific tracking sheet and reconciled annually for audit and tracking purposes.

Cost Recovery Plan

20 AAC 40.610 allows the Trust to approve a plan to recover development costs from resource transactions when those costs are used to enhance the value or marketability of the land. Per 20 AAC 40.610 this is a cost recovery plan for investment options in the Subdivision Development Program. Financing will be provided by the Trust Land Office Development Account (TLODA) and upon recovery will be paid back to income and principal as appropriate. This provides the Trust the opportunity for additional spendable income in future years that has not previously been available.

The TLO estimates \$3 million to be spent over the next five years to complete priority identified development projects. This Program is intended to continue in the long term past this five-year plan when new opportunities arise for subdivision development.

Anticipated Revenues/Benefits: This proposal allows the Trust Land Office to pursue greater returns than would be feasible simply by waiting for an interested party to purchase large tracts of raw land. By improving the land consistent with its highest and best use, TLO will be able to realize greater returns for years to come.

Projects A-T are anticipated to provide \$30M amount of return to the Trust though this may fluctuate based on further refinement of the subdivision projects through due diligence work and other market factors. The TLO will prepare these sites for disposal; however, it should be noted this return is expected to start to be realized post subdivision completion (as early as 2026) and it is anticipated that the most all revenues will be collected by 2031.

Anticipated Risks/Concerns: Expenditures for development activities are investments for the Trust. While this type of investment involves risk, the potential returns could be greater than if these lands were not improved. The TLO will mitigate risk by continually evaluating a project's potential return before moving to the next phase of development.

The primary risks to the Trust are whether it will recover the amount initially invested in the Project and whether the Trust will receive the maximum returns possible by developing these land holdings. The TLO manages risk for the Trust on both fronts and has been doing so over the life of the TLO. These costs have been historically in the placed in the administrative budget – however this specific work is more of a capital expense and was anticipated by the approval of the Cost Recovery Regulations that subdivision work was a prime project for cost recovery.

There is a high likelihood that not investing in the development of Trust land holdings may prohibit obtaining the highest return on the asset. There is risk in not funding this Subdivision Development Program as proposed as the Trust may not receive maximum returns for the land holdings for future generations. When disposing of a large unimproved parcel, the appraised value is less than that of an improved parcel. Additionally, this shifts the risk of the project to the purchaser who will seek to purchase for a lower value to accept that risk. Because the Trust holds these lands at a \$0 basis, pursuing some level of improvement allows the Trust to charge a premium for the improved land and a buyer will be more likely to pay that premium knowing their risk is reduced at time of purchase.

Project Costs: \$3 million for the Subdivision Development Program over the course of the next 5 years. Staff time will be paid out of the TLO administrative budget.

Other Considerations: This project expands and diversifies how the TLO enhances Trust land holdings, making parcels more marketable for individuals, corporations, and communities to promote economic development statewide to generate maximum revenue returns to the Trust's beneficiaries statewide.

Due Diligence: TLO staff are familiar with the development potential of Trust surface estates in multiple communities. They have researched and inspected multiple parcels to-date and have identified priority parcels as well as future priority parcels which may become worth pursuing. Before any project is initiated, staff are evaluating market conditions, economic conditions, community needs and wants, and potential customers. Parcels are inspected to determine general suitability and a contractor is hired to conduct a prefeasibility study as mentioned previously. Staff work with local appraisers to determine the value of the land prior to improvements to gain a baseline understanding of the initial value. Additionally, staff maintain a proforma to identify financial feasibility of project pursuit and continue to refine that proforma throughout the project.

Projects A-T have been identified as land that will become more valuable once subdivided. They are in areas of high demand and the estimated sale price of the parcels once subdivided will exceed the current value. These projects have not been realized to date due to lack of funding and staff dedicated time to specific subdivision projects. TLO land sales are at an all time high. The land sale program relies on and is successful by providing parcels in markets that are in a higher demand with a higher price point. The TLO expects to put parcels on the market as early as 18 months and anticipates seeing returns immediately once the subdivision is complete and the parcels make it to market. Though not all lots will likely sell in all scenarios in an effort to not flood the market and lower the price point for each.

Alternatives: The alternatives include continuing to manage parcels as previously managed, placing these large parcels in the competitive land sale program. It is unlikely the Trust would receive interest in purchasing these raw parcels, and certainly would not maximize the revenue potential by pursuing this alternative.

Additionally, the smaller parcels which remain are finite, and without replenishing these small parcels,

the Land Sale program will be unable to continue generating significant returns into the future as there will be no inventory to sell to individual customers.

Consistency with the Resource Management Strategy: The proposal is consistent with the “Resource Management Strategy for Trust Land” (RMS), which was adopted October 2021 in consultation with the Trust and provides for the TLO to maximize return at prudent levels of risk, prevent liabilities, and convert nonperforming assets into performing assets.

Trust Land Office Recommendation: The Trust Land Office recommends that it is in the Trust’s best interest to provide funds from the TLODA to launch the Subdivision Development Program utilizing Cost Recovery regulations once disposed of.

Applicable Authority: Alaska Statutes AS 37.14.009(a), AS 38.05.801, 11 AAC 20 40.610; 11 AAC 99; Resource Management Strategy.

Trust Authority Consultation: This briefing document fulfills the consultation requirements that are applicable to the transaction. In the event that significant changes to the transaction are made the Trust Authority will be consulted regarding the changes.

Committee took Action 07/25/23



To: John Sturgeon, Chair
Resource Management Committee
From: Jusdi Warner
Date: 7/25/2023
Re: Mineral Potential Evaluation Program
Fiscal Year: 2024-2028

Approval

Proposed RMC Motion:

“The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees approve the proposed action to fund the Mineral Potential Evaluation Program from the Trust Land Office Development Account (TLODA) with \$1.5M. These funds do not lapse.”

Background:

Transaction/Resource: It is critical for the TLO to bring mineral projects online and accelerate development by doing the necessary reconnaissance work and initial data collection. Mineral development is key for future revenue generation. This request is presented with the primary objective to maximize the return for the Trust. The Trust Land Office Mineral Potential Evaluation Program is a five-year reconnaissance program that will be on “brownfields” Trust parcels. That means reconnaissance sampling on Trust land not currently leased in close vicinity to known prospects or producing mines, in other words the Fairbanks Mining District as well as the Healy area (Liberty Bell). “Greenfields” (remote areas) reconnaissance sampling is of lesser priority.

The initial start-up expense is \$1.5 million for the first five years (FY24-28) with the costs being recovered through the cost recovery process under 20 AAC 40.610.

Property Description: Statewide Trust lands.

General Background: The TLO manages one million acres of land, but for the vast majority no credible geological, geochemical, and geophysical data or geoscientific information is available that allows for a determination and evaluation of mineral potential and occurrence of mineral deposit types. Without proper knowledge of mineral potential, valuing the land/resource, marketing, selecting suitable partners for mineral resource development, and negotiating a lease maximizing returns is almost impossible. The TLO’s mandate is to generate revenue through mineral development, therefore, the TLO needs a clear understanding of the mineral potential of Trust land to make the best possible business decisions. Reconnaissance sampling and prospecting on selected Trust parcels is recommended.

Reconnaissance is the preliminary examination of the general geological features and characteristics of an area. Systematic investigation in the reconnaissance stage comprises of geological mapping, outcrop sampling, geochemical sampling, and preliminary geophysical surveys. Remotely sensed data, conventional and digital mapping, and digital elevation models provide a wealth of information on geological and structural details that aid in the identification of areas likely to host economic mineralization.

The plan outlines strategic areas of interest for reconnaissance sampling, meaning rock chip, soil and stream sediment sampling, and geological bedrock mapping. Reconnaissance sampling along with geological bedrock mapping will delineate areas of anomalous mineralization, whether gold, silver or base metals occur and will also lead to the discovery of mineral occurrences. These can either be further investigated by TLO or by suitable industry partners. The ability to demonstrate mineral potential will significantly increase the marketability of Trust land which will lead to further mineral exploration, drilling, and ultimately to deposit development.

A budget of \$1.5M spent over five years will be sufficient for reconnaissance sampling of strategic areas. The reconnaissance programs will be designed by the TLO's Chief Geologist and approved by the TLO's Executive Director. Execution of the field work programs will be conducted by an exploration contractor under the supervision of the Chief Geologist and according to NI43-101 guidelines.

A five-year contract with an exploration contractor on an "as-needed basis" is recommended as this allows for most flexibility, not only geographically, but also timely. There are at least five mineral exploration contract companies in the State of Alaska that have the required experience and personnel needed to execute the programs. The sooner we go out with an RFP to select a suitable contractor, the sooner we can get on their schedule and secure their availability for the field seasons.

The following five-year Mineral Potential Evaluation Program plan is recommended:

- **Year 1 (2024):** Reconnaissance geochemical sampling and geologic mapping on the parcels in the Ester area (Fairbanks), possibly also on some parcels to the south. This first phase program is aimed at delineating gold and pathfinder element anomalies and should demonstrate the mineral potential for those areas. A budget of up to \$300K should be sufficient.
- **Year 2 (2025):** Reconnaissance geochemical sampling and geologic mapping on Trust parcels in the Fairbanks area currently not leased. The focus will be on parcels large enough for mine development and necessary mine infrastructure. A budget of up to \$300K should be sufficient.
- **Year 3 (2026):** Reconnaissance geochemical sampling and geologic mapping on the Liberty Bell land block in the Healy area. The focus will be on the area adjacent to the old Liberty Bell gold mine and on an area to the east that contains a known antimony occurrence. Antimony is a critical mineral. The target at Liberty Bell is intrusion-related gold mineralization of the Fort Knox type and skarn mineralization similar to Contango ORE's/Kinross' Peak Zone (Manh Choh project). A budget of up to \$300K should be sufficient.

- **Year 4 (2027):** Reconnaissance geochemical sampling and geologic mapping on the Thorne Bay land block. Thorne Bay represents excellent exploration potential for iron, copper, and gold of the IOCG type. Recent exploration success by a junior exploration company on land near the Block support this. A budget of up to \$300K should be sufficient.
- **Year 5 (2028):** Reconnaissance geochemical sampling and geologic mapping on the northern Haines block. The geochemistry should show potential for orogenic gold mineralization as well as base metal mineralization. A budget of up to \$300K should be sufficient.

All expenditures associated with the projects will be tracked using a project specific tracking sheet and reconciled annually for audit and tracking purposes.

Cost Recovery Plan: 20 AAC 40.610 allows the Trust to approve a plan to recover development costs from resource transactions when those costs are used to enhance the value or marketability of the land. Per 20 AAC 40.610 this is a cost recovery plan for investment options in the Mineral Potential Evaluation Program. Financing will be provided by the Trust Land Office Development Account (TLODA) and upon recovery will be paid back to income and principal as appropriate. If this was paid for from the yearly administrative budget these costs would not be recoverable. This provides the Trust the opportunity for additional spendable income in future years that has not previously been available.

The TLO estimates \$1.5 million to be spent over the next five years to complete priority identified mineral potential evaluation projects. Presently, the precise duration of time between reconnaissance sampling and cost recovery is unknown, as that will be based on the data produced and market fluctuations, however cost recovery could begin thru a lease as early as 18 months post results.

Annual updates on the program will be provided to the RMC.

Anticipated Revenues/Benefits: Without proper knowledge of mineral potential, marketing and finding a suitable developer/partner is almost impossible. The Trust needs a clear understanding of the mineral potential on its land. This proposal allows the Trust Land Office to pursue greater returns than would be feasible simply by waiting for an interested party to invest in Trust land. This program supports accelerated development of a mineral project by doing the reconnaissance work ourselves. Mineral development is key for future revenue generation and in line with the Resource Management Strategy.

Potential and future lessees would be required to compensate the Trust for the reconnaissance sampling work through this program as part of the lease.

Anticipated Risks/Concerns: Expenditures for the evaluation of potential minerals is an investment for the Trust. While this type of investment involves risk, the potential returns could be greater than if

these lands were not sampled. The TLO will mitigate risk by continually evaluating a parcel's potential return.

The primary risks to the Trust are whether it will recover the amount initially invested in the Project should there be no mineral resource present. Data is valuable and will provide the TLO information needed to move to the next step in maximizing revenue from Trust land. If there is no mineral resource then the TLO may move in a different direction in an effort to maximize revenue.

There is a high likelihood that not investing in this Mineral Potential Evaluation Program thru reconnaissance sampling that the TLO would not be able to turn a nonperforming asset into a performing asset thereby obtaining the highest return on the asset to the Trust.

Project Costs: \$1.5 million to fund the Development Account. The TLO suggests \$250-300K per year should be sufficient, though that may change if the TLO finds more efficiencies and cost saving measures which could result in shortening this project from 5 years to less than 5 years.

Other Considerations: This project expands and diversifies how the TLO enhances Trust land holdings, making parcels more marketable for mineral exploration to promote economic development across all Trust lands to generate maximum revenue returns to the Trust's beneficiaries statewide.

Due Diligence: The reconnaissance programs will be designed by the TLO's Chief Geologist and approved by the TLO's Executive Director. Execution of the field work programs will be conducted by an exploration contractor under the supervision of the Chief Geologist and according to NI43-101 guidelines.

Alternatives: The alternatives include continuing to manage parcels as previously managed and waiting for investment to come to us. This is not proactive and has proven to not be profitable to the Trust.

Consistency with the Resource Management Strategy: The proposal is consistent with the "Resource Management Strategy for Trust Land" (RMS), which was adopted October 2021 in consultation with the Trust and provides for the TLO to maximize return at prudent levels of risk, prevent liabilities, and convert nonperforming assets into performing assets.

Trust Land Office Recommendation: The Trust Land Office recommends that it is in the Trust's best interest to fund and launch the Mineral Potential Evaluation Program with future deposits coming through the Cost Recovery Program or through additional approval from the Board of Trustees.

Applicable Authority: Alaska Statutes AS 37.14.009(a), AS 38.05.801, 11 AAC 99; 11 AAC 20; Resource Management Strategy.

Trust Authority Consultation: This briefing document fulfills the consultation requirements that are applicable to the transaction. In the event that significant changes to the transaction are made the Trust Authority will be consulted regarding the changes.

MEMO

To: John Sturgeon – Resource Management Committee Chair
Date: July 25, 2023
Re: Request to Lease Trust Land at Less than Fair Market Value
Fiscal year: FY24
Grantee: The Salvation Army, a California corporation
Project Title: The Salvation Army Less than Fair Market Value Lease

REQUESTED MOTION:

The Resource Management Committee recommends the Full Board approve the annual lease rent of \$15,701.48, with a 10% rent increase every 5 years, for a 25-year ground lease of Tract 1-A, according to the plat of Tracts 1-A and 4-A, Community Park Alaska Subdivision / Trust Parcel SM-1520, in Anchorage, Alaska to The Salvation Army.

Assigned Program Staff: Eric Boyer

STAFF ANALYSIS

The Salvation Army (SA) is requesting this below fair market value lease amount for the property on East 20th (ADL 34810/MH Parcel SM-1520) in Anchorage on Trust lands in the Community Park Subdivision. The SA has a current lease agreement that ends in October of 2023. The SA would like to renew its lease agreement with the Trust Authority, through the Trust Land Office, for 25 years for the annual amount of \$15,701.48 with a 10% rent increase every 5 years. The SA currently provides outpatient and day treatment services to Trust beneficiaries at this property. The SA is also looking to expand its services at the site to include a 30-bed Transitional Housing Program for women in their Clitheroe Program, allowing graduates of intensive addiction treatment programs to step down to this program.

The SA sent a letter to the Trust Authority staff requesting a long-term lease at below market value under 11 AAC 99.110 and 20 AAC 40.710 to continue providing outpatient treatment services to Trust beneficiaries. The expansion of a 30-bed transitional housing program for women is expected to open later in 2023. The buildings for these services already exist on the property and are used to provide services to Trust beneficiaries. It is expected that all residents in the transitional housing, as well as those receiving outpatient treatment, are Trust beneficiaries, with the largest percentage experiencing mental illness and addiction. Trust Authority Office staff has determined that sufficient information was provided by the organization, per by 20 AAC 40.710, to warrant a below-market value lease, and that the project aligns with the Mental Health and Addiction Intervention focus area to serve Trust beneficiaries. This project aligns with the

Comprehensive Integrated Mental Health Program Plan, Goal 4: Substance Use Disorder Prevention, Objective 4.3: treatment and recovery access.

The SA has met with local community councils about the proposed plans for this parcel, which were supported by both the councils and the public attending the meetings. Trust program staff attended the Airport Heights Community Council meeting on May 18, 2023. One community member stated, “more services like this need to be provided to meet the substance use disorder needs of the city.”

The Salvation Army request is recommended for approved use of Trust land at less than fair market value under 20 AAC 40.710.

COMP PLAN IDENTIFICATION

Goal	Objective	Comments
Goal 4 Substance Use Disorder Prevention	4.3 Treatment & recovery access	

PROJECT DESCRIPTION

The following is excerpted from the prospective grantee’s application.

PROJECT DESCRIPTION

The Salvation Army Alaska seeks a below fair market lease agreement for the property on East 20th (ADL 34810/MH Parcel SM-1520) to support the behavioral health community-based services located on this parcel. The target service population will be adult beneficiaries, ages 18 and over, experiencing drug/alcohol addiction, mental health issues, and older adults with cognitive disabilities. The following services are currently being delivered at this location.

1. The Salvation Army Serendipity Adult Day Services program provides a safe and comforting environment with cognitive-enhancing social activities for older adults. Our staff recognizes that individuals are not defined by disease or disability but by their uniqueness as human beings. We value each person’s abilities and acknowledge their contributions. As such, the need for love, comfort, inclusion, identity, occupation, and attachment are respected as universal needs throughout life. Serendipity incorporates these universal needs into everyday programming to ensure each guest has many successful daily interactions.
2. Clitheroe Outpatient services are designed for individuals with substance abuse issues that can be effectively addressed outside of a residential program or aftercare for those who have completed residential treatment. The Outpatient Program provides family services, counseling, and support for those who would benefit from outpatient treatment, have completed inpatient treatment, need continuing care, or do not in need inpatient treatment.
3. The Salvation Army Clitheroe Outpatient Services offer Moral Reconciliation Therapy (MRT) group meetings as a component of their community-based services.
4. In FY 24, an expansion of transitional housing will be added to the East 20th campus, and it is projected to serve a minimum of sixty-four participants annually. With the engagement of family systems, and with an average family size of 3.28 individuals, the program would support and assist a total of 209 individuals annually in the Anchorage Borough.

The facility at 3600 20th Avenue will be a 3.1 level transitional housing program for those coming out of either the Clitheroe Center at Point Woronzof or 660 E. 48th Avenue. The individuals will have completed a 30-, 60- or 90-day drug and alcohol treatment program and will be looking to transition into a full or part-time position. Residents of 3600 will receive support through ongoing counseling at The Salvation Army's Clitheroe Outpatient program, which is on the same campus. The Army's treatment programs are open to those from throughout the state of Alaska, however, the primary referral areas are Anchorage and MatSu Boroughs.

The Salvation Army has loyal partners and donors throughout the state. We have realized support from foundations and corporations such as Rasmuson Foundation, First National Bank Alaska, ConocoPhillips, and Wells Fargo. We will be discussing this 3.1 transitional housing program with them in the days ahead.

The primary outcome of the program will be to provide ongoing support to those who have successfully completed the initial drug and alcohol treatment program and assist them with moving forward as productive citizens.

PARCEL DESCRIPTION

The parcel involved in the proposed use is SM-1520 and is legally described as: Tract 1-A, according to the plat of Tracts 1-A and 4-A, Community Park Alaska Subdivision, located in the NE ¼, SE ¼, Section 21, Township 13 North, Range 3 West, Seward Meridian. Containing 4.54 acres, more or less.

The parcel is located at the southwest corner of E. 20th Avenue and Nichols Street, and the primary recorded street address by the Municipality of Anchorage (MOA) is 3550 E. 20th Avenue in Anchorage, AK. It is currently zoned PLI – Public Lands and Institutions by the MOA, which is “intended to include major public and quasi-public civic, administrative, and institutional uses and activities”. The Community Park Loop (CPL) Master Plan and Assessment completed in 2021 examined the current uses of the Trust’s ownership in the area, including the SA lease (ADL 34810) which has been active for the past 55 years. The CPL Master Plan recommended maintaining the current use for the SA leased area at a less than Fair Market Value lease.

In June of 2023, the TLO had the land value of the parcel appraised by Black-Smith, Bethard & Carlson, LLC. The parcel is currently a developed parcel containing three main separate wood framed single-story building that were constructed, and are owned, by the SA. The appraisal used a sales comparison approach of similar properties within the region that recently sold and determined the fair market value of the parcel to be \$1,188,000.00. A ground lease for this type of parcel in this market area would likely be 8% of the appraised fair market value for the annual rental, making the estimated fair market lease rental \$95,040 annually.

EVALUATION CRITERIA

The Salvation Army Alaska utilizes multiple mechanisms to assess performance. Service delivery data is primarily captured within the Well Sky, AKHMIS, and the State of Alaska GEMS portals.

Data is recorded monthly and typically submitted during the quarterly reporting standards. Within these portals a diverse and unique set of qualifiers will generate appropriate service units. Additionally, the Community Relations Department at SA facilitates a compliance component that monitors and reports on program functions, practices, and performance standards. Lastly, self-report by program participants is a highly effective and efficient process to determine program success across the full intervention process. While inexpensive to administer, self-reporting affords the respondent the opportunity to provide broad and relevant data and narrative in a short amount of time.

Specifically, The Salvation Army will seek to identify performances outcomes that reflect nationally recognized best practice standards, accurately captures program challenges and solutions, adheres to the State of Alaska substance use disorder performance standards and practices, reflects the full scope of services provided, and ensures exceptional stewardship of funding. Those will include but not be limited to program attendance, treatment completion, family system participation, conditions that adversely impact recovery, recidivism, wait list challenges, and/or health concerns that cannot be supported within the Level 3.1 model of care. Program reports are reviewed monthly, quarterly, and annually.

SUSTAINABILITY

The Salvation Army bills Medicaid 1115 waiver services as well as private insurance. The Salvation Army is also a Community Behavioral Health Grantee of the Alaska Division of Behavioral Health. The Salvation Army also has a robust network that relies on the giving of community members and various benevolent funders, all for the purpose of supporting Alaskans in community-based treatment and recovery services.

WHO WE SERVE

The Salvation Army treats Trust beneficiaries who are experiencing drug and alcohol addiction and mental illness, and who seek intervention. For people with substance use disorders (SUD) who seek treatment, gainful employment is strongly linked to better recovery outcomes. Obtaining and maintaining employment helps clients establish a legal source of income, structure their time, and enhance self-esteem, which in turn may greatly reduce substance abuse and criminal activity. Additionally, education, certifications or licensure can support clients while they establish themselves as a person in recovery and it improves their employment prospects for long-term SUD recovery.

ESTIMATED NUMBERS OF BENEFICIARIES SERVED EXPERIENCING:

Mental Illness:	70
Substance Abuse	70
Secondary Beneficiaries (family members or caregivers providing support to primary beneficiaries):	209

Attached Exhibits:

1. 2021 RMC & Board of Trustees Meeting Community Park Loop Leasing Revenues Item
2. Trust Authority Suitability Request Letter
3. Trust Land Office Suitability Letter

Committee took Action 07/25/23

Finance Committee Report / Update

To: Anita Halterman, Chair
Through: Steve Williams, Chief Executive Officer
From: Kat Roch, Acting Chief Financial Officer
Date: August 17, 2023
Re: Finance Committee Report

MOTION 1:

The board of trustees approves adopting the Asset Management Policy Statement (AMPS) changes as indicated in the attached redline version.

MOTION 2:

The board of trustees approves the ratification of the Legislature's FY2024 MHTAAR and MHT Admin budget amounts as appropriated and therefore increases the previous FY2024 Trustee authorization by \$99,200.

MOTION 3:

The board of trustees approves the FY2024 Trust Authority Office MHT Agency budget of \$4,819,908.

MOTION 4:

The board of trustees approves the Trust Land Office agency budget for FY24 in the amount of \$5,155,000.

Meeting Summary

There has been one meeting of the Finance Committee since the last board report. It occurred on July 25, 2023. The meeting was attended in person by trustees Brent Fisher (chair), Rhonda Boyles, Kevin Fimon, Anita Halterman, Agnes Moran, John Morris, and John Sturgeon

Staff Report Items

Dashboard:

- Expenditures: FY2023 Agency expenditures were anticipated to end below budget due to staff vacancies and transitions. Although FY2023's \$23.4MM authorized grant disbursements were under budget, the majority of the FY2023 budget was committed for expenditure in FY2023 and the coming fiscal years. Not reflected in the FY2023 grant expenditure total was \$4.2MM in FY2020-FY2022 authority grant funds expended during the year. The total FY2023 expenditures for FY2020-FY2023 grants will be reflected in the FY2023 grant and annual reports. For capital projects, \$4.4MM was expended on the Icy Cape project since authorization in FY2021.

- Revenues: TLO asset management generated stronger than planned revenues from Materials, Minerals and Land. Financial investments performed slightly below expectations, with investment declines in the 4th quarter. Commercial Real Estate (CRE) distributions exceeded plan, reflecting TLO confidence in LLC-level cash generation.
- Trust Resources: With delayed APFC reporting, total assets were reported at a later date. Noted were a \$12.7MM decline in DOR budget reserve balances, driven by fund losses and distributions for the FY2023 Payout.

FY2024 and FY2025 Revenue Forecast:

- Preliminary available Revenue was expected at \$41.1MM for FY2024 and \$40.1MM for FY2025. The largest source of revenue would be updated upon receipt of APFC preliminary financials. Trustees would still be able to support beneficiary programs at anticipated levels despite the current market volatility.

Agency Budget Approvals

Motion 1: A motion was presented to recommend to the full board an FY2025 Trust Authority agency budget of \$4,819,908. Steve Williams explained the drivers of a 4% increase between the FY2024 and FY2025 budgets. The motion was approved.

Motion 2: A motion was presented to recommend to the full board an FY2025 TLO Agency budget of \$5,155,000. Jusdi Warner explained the drivers of a 2% increase in expenditures between the FY2024 and FY2025 budgets. The motion was approved.

Asset Management Policy Statement (AMPS) Revisions

Motion 3: A motion was presented to recommend to the full board adoption of the AMPS changes as indicated in a redline version presented to Trustees. An updated version of the AMPS was presented to Trustees for review. The changes were outlined and discussed and pertained to technical edits to reflect a change in title from Program Related Investments (PRI) to Program Related Real Estate (PRRE), revision to referenced target index benchmark from NPI Property Index to NCREIF Property Sector Return, revision to statutory references to reflect the bifurcation of the Department of Health and Social Services into two departments: the Department of Health and the Department of Family and Community Services, and removing references to an independent real estate advisor. The motion was approved.

Mental Health Budget Bill Ratification

Motion 4: A motion was presented to recommend to the full board ratification of the Legislature’s FY2024 MHTAAR and MHT Admin budget amounts as appropriated. It was explained that these changes were primarily related to increases in salary, health insurance, and PERS benefits. The total increase to the Trustee approved FY2024 budget was \$99,200. The motion was approved.

The Finance Committee adjourned and the next scheduled meeting of the Finance Committee is **October 19, 2023.**

MEMO

To: Brent Fisher, Chair, Finance Committee
Thru: Steve Williams, Chief Executive Officer
From: Kat Roch, Acting Chief Finance Officer
Date: July 25, 2023
Re: Proposed Revisions to AMPS

REQUESTED MOTION:

The Finance Committee recommends that the Board of Trustees adopt the Asset Management Policy Statement (AMPS) changes as indicated in the attached redline version.

A red-lined updated version of the AMPS is being presented to trustees for review and approval. Proposed changes reflect the removal of the narrative related to the third-party real estate advisor, which follows action taken during the May 24/25, 2023 board meeting, technical updates to statutory references, and a title change of *Program Related Investment (PRI)* to *Program Related Real Estate (PRRE)*.

Background

The Asset Management Policy Statement (AMPS) specifically delineates the asset management philosophy and practices of the Trust's board of trustees. It has been developed to serve as the management plan for those assets entrusted to the board. The AMPS helps the board effectively supervise, monitor, and evaluate the investment and management of the Trust's liquid and non-liquid assets. The AMPS, as adopted and approved by the board, provides a long-term plan by which these assets will be maintained and enhanced through prudent management. The AMPS may be revised and updated by action of the board when changes in practice have been authorized by the board, and should be reviewed annually. Trustees adopted the current AMPS on August 29, 2019.

The proposed revisions are summarized as follows:

1. Removing references to an independent real estate advisor (AMPS pages 5, 14, 15, 16, 21, and 22):

During the May 2023 board of trustee meeting, trustees declined a motion to fund a contract with the third-party real estate advisor beyond June 30, 2023. Following the board's direction, the contract ended June 30, 2023, which now necessitates an amendment to the AMPS, removing reference to a third-party advisor with an advisory responsibility.

All references to an independent real estate advisor have been removed and, where applicable, re-written to reference the Trust Land Office.

2. Revision to statutory references (AMPS pages 3, 4, 21 and 23):

Statutory references have been updated to reflect the bifurcation of the Department of Health and Social Services into two departments: the Department of Health and the Department of Family and Community Services.

3. Revision of title: Program Related Investments (PRI) to Program Related Real Estate (PRRE), (AMPS page 18):

The former Program Related Investments (PRI) title has been changed to Program Related Real Estate (PRRE).

4. Revision to referenced performance target index benchmark: NPI Property index to NCREIF Property Sector Return, (AMPS page 14 and 15):

This is a technical change to reference the NCREIF Property Sector Return historically used by the TLO, and is a more focused and relevant benchmarking tool than the NPI property index.

Trust

Alaska Mental Health Trust Authority

Alaska Mental Health Trust Authority

Asset Management Policy Statement

~~Adopted: August 29, 2019~~ Proposed: July 25, 2023

Asset Management Policy Statement

Purpose

The Asset Management Policy Statement (AMPS) specifically delineates the asset management philosophy and practices of the board of trustees (the board) of the Alaska Mental Health Trust Authority (the Trust). It has been developed to serve as the management plan for those assets entrusted to the board. The board believes it is essential to adopt a long-term plan by which these assets will be maintained and enhanced through prudent management. The AMPS may be revised by action of the board, and should be reviewed annually. The board has adopted the AMPS to serve as that long-term plan, in order that:

- there be a clear understanding on the part of the trustees, staff, beneficiaries, and the public as to the objectives, goals, and restrictions with regard to the management of Trust assets;
- assets be structured and managed in a prudent manner; and
- there be a meaningful basis for performance evaluations of asset classes, managers, and strategies used to achieve the management objectives.

Background

Creation of the Trust

The Alaska Mental Health Trust (the Trust) was established by Congress under the Mental Health Enabling Act of 1956. The 1956 law included a grant to the State of Alaska of one million acres of land to be used to generate revenues to ensure the development of a Comprehensive Integrated Mental Health Program for the State of Alaska. In the mid 1980s, a class-action citizen lawsuit, Weiss v. State, was filed, alleging the mismanagement of these lands. In 1994, the Alaska Legislature passed legislation that was subsequently approved by the Alaska Superior Court as a settlement of the litigation (the settlement).

Settlement Framework

The settlement reconstituted the Trust with an initial \$200 million in cash and nearly one million acres of land. A seven-member board of trustees was created and charged with the responsibility of administering the Trust. The settlement included statutory language (AS 37.14.009(a)) that

assigned the Alaska Permanent Fund Corporation (APFC) management of the Mental Health Trust Fund and assigned the Department of Natural Resources (DNR)) management of Trust land, natural resource assets, and associated improvements. The 1994 legislation required DNR to establish a separate unit, the Trust Land Office (TLO), for this purpose. Other Trust funds, such as Trust income allocated for annual mental health program spending, a portion of budget reserves, and, on a short-term basis, cash receipts generated by the TLO are managed by the Department of Revenue (DOR).

The board directs the financial management of the earnings from the assets of the Trust into programs and projects that are designed to improve the lives of Trust beneficiaries: Alaskans who experience mental illness, developmental disabilities, chronic alcoholism, Alzheimer's disease and related dementia, traumatic brain injury and substance abuse disorders (see AS ~~47.30~~ 44.25).

Mission Statement

The board has adopted the following mission statement for the Trust:

The Alaska Mental Health Trust Authority (the Trust) administers the Mental Health Trust to improve the lives of beneficiaries. Trustees have a fiduciary responsibility to protect and enhance trust assets in perpetuity for the beneficiaries. The Trust provides leadership in advocacy for and planning, implementing and funding of the Comprehensive Integrated Mental Health Program; and acts as a catalyst for change.

Roles and Responsibilities

Board of Trustees

Established by AS ~~47.30.016~~ 44.25.200, the board of trustees is the governing body for the Alaska Mental Health Trust Authority. The board has the responsibility of establishing and maintaining broad policies and objectives for the prudent management of Trust assets. The Board establishes broad policies and sets the direction for asset management in this AMPS. The board delegates the implementation of these policies to the board's finance committee, resource management committee, executive committee and to staff. In doing so, the board maintains a "top-down" perspective, focusing on important policy-level issues, and maintaining the proper fiduciary perspective and time horizon for analysis of the performance of Trust assets.

Finance Committee

The board of trustees has established a finance committee to assist the board in the financial oversight and strategic financial planning for the Trust. This committee consists of current members of the board of trustees. The Finance Committee considers the overall financial performance of Trust assets, including the real estate and natural resources managed by the Trust Land Office and makes recommendations to the board when necessary. The committee will consult with the Chief Financial Officer and Chief Executive Officer to oversee the implementation of this AMPS. Additional responsibilities may be found in the committee charter.

Resource Management Committee

The board of trustees has established a resource management committee to assist the board in the oversight and strategic planning for the land, natural resource assets, and associated improvements held by the Trust. This committee consists of current members of the board of trustees. The committee will consult with the Chief Executive Officer and the Trust Land Office to oversee the implementation of this AMPS regarding the Trust's land, natural resource assets, and associated improvements by the Department of Natural Resources. Additional responsibilities may be found in the committee charter.

Chief Executive Officer

As defined by AS ~~47.30.026~~ 44.25.230, the staff position that serves the board as the Chief Executive Officer of the AMHTA. The Chief Executive Officer implements the policies established by the board of trustees according to the authorities and guidelines provided in the Chief Executive Officer charter.

Chief Financial Officer

The Chief Financial Officer provides reports on investment activity and results, as well as provides general oversight of the Trust investments. As part of the annual budgeting process, the Chief Financial Officer will make a calculation and a recommendation to the Finance Committee as to the amount of money that should be withdrawn for the investment accounts to fund Trust activity. Where investment managers require administrative direction from the Trust to implement the investment policies and

strategies (such as rebalancing activities) the Chief Financial Officer provides that direction in accordance with established policies.

Trust Land Office (TLO)

The office has responsibility for management of the Trust's property and natural resource assets. The TLO was established within the Department of Natural Resources under AS 44.37.050.

Trust Land Office (TLO) Executive Director

In fulfilling the contract with the board described in AS 37.14.009, this staff position serves the commissioner of the Department of Natural Resources as the Executive Director of the Trust Land Office. Per the Memorandum of Understanding with the Department of Natural Resources, the Commissioner has delegated the authority to select/replace the Executive Director to the Trust with concurrence of the DNR Commissioner.

Alaska Permanent Fund Corporation (APFC)

The Alaska Permanent Fund Corporation manages the Mental Health Trust Fund and other Trust assets as agreed by the trustees and APFC.

Department of Revenue (DOR)

The Department of Revenue manages funds for the State of Alaska, including Trust budget reserves and other short-term investments.

~~Independent Real Estate Advisor~~

~~An independent advisor will be retained to assist in the oversight and management of real estate investment assets acquired by the Trust for income generating purposes. The advisor is managed by the CFO and also provides an annual report to the trustees on the status of these real estate assets.~~

Statement of Asset Management Philosophy

The AMPS helps the board effectively supervise, monitor, and evaluate the investment and management of the Trust's liquid and non-liquid assets. The cash investment program and Trust land and resource management program are defined in the various sections of the AMPS by:

- stating in a written document the board's expectations, objectives, and guidelines for management of the liquid and non-liquid assets;
- complying, or ensuring compliance, with all applicable fiduciary, prudence, and due diligence requirements that experienced investment professionals and land managers would reasonably utilize, and with all applicable laws, rules, and regulations that may impact Trust assets;
- setting forth an investment structure for the liquid assets of the Trust; this structure includes various accounts, asset classes, investment management styles, risk tolerance, asset allocation and acceptable ranges that, in total, are expected to produce a sufficient level of overall diversification and total investment return over the long-term;
- establishing guidelines for management of the Trust's non-liquid assets consistent with the TLO's long-term asset management strategy as defined in 11AAC 99.090(c);
- monitoring, evaluating, and comparing the investment performance results achieved by APFC, DOR, and TLO on a regular basis;
- encouraging effective communications between the trustees, staff, APFC, DOR, and TLO;
- establishing a framework to aid trustees in determining the annual available funding amount for protection and enhancement of Trust assets and spending on behalf of the beneficiaries in mental health programs and projects; and
- aligning asset management strategies with the time horizons identified in the comprehensive mental health plan.

This AMPS is formulated upon the board's consideration of the financial implications of a wide range of policies and describes the prudent liquid, and non-liquid investment processes that the trustees deem appropriate.

The board recognizes that even though its investments are subject to short-term volatility, it is critical that a long-term investment focus be maintained. This prevents ad-hoc revisions to the board's philosophy and policies in reaction to either speculation or short-term market fluctuations.

The board recognizes that the Trust has many stakeholders with differing levels of expertise and will make reasonable efforts to develop policies

that are easily communicated to partner boards and other stakeholders, so that the framework for decision making is clear and transparent.

Asset Management Objectives

The asset management objectives of the Trust have been established by the board in conjunction with a comprehensive review of the Trust's current and projected financial requirements. The investment earnings from liquid assets and income produced from Trust non-liquid assets will be used to protect and enhance the value of Trust assets and implement annual mental health program funding strategies. Accordingly, investment results and Trust land resource management decisions are critical elements in achieving the outcome objectives of the Trust. The overarching asset management objective is to maintain appropriate cash asset allocation and trust land management policies that are compatible with the spending policy while still having the potential to produce positive real returns.

Liquid Asset Management Objectives

Specific liquid asset management objectives are to:

- preserve and enhance the purchasing power of the Trust's cash principal and the income generating capacity of the Trust's non-liquid asset portfolio;
- achieve a real rate of return (above inflation) of five percent (5%) over a full market cycle with reasonable and prudent levels of risk; and
- provide a steady, reliable payout stream to ensure funding of program spending goals while maintaining sufficient liquidity in all market environments.

Non-Liquid Asset Management Objectives

Specific non-liquid land and natural resource management objectives are to:

- protect and enhance the non-cash asset value and productivity of Trust property;
- maximize revenues from Trust non-liquid assets over time;

- encourage a diversity of revenue-producing uses of Trust non-liquid assets;
- manage Trust land prudently, efficiently, and with accountability to the Trust and its beneficiaries; and
- use Trust non-liquid assets for beneficiary purposes, when such use is found to be in the best interest of the Trust and its beneficiaries.

Guidelines and Investment Policy

Time Horizon

The investment time horizon, also referred to as duration, is one of the major factors in achieving positive investment results. In order to appropriately balance investment decisions and spending decisions, the Trust considers several time horizons:

Short-Term: The Trust invests funds that are held temporarily, pending use by Trust programs or other investment decisions. These investments have an approximate time horizon of two years with an emphasis on preservation of capital rather than growth. Investments in this area include the funds held in the General Fund and Other Non-Segregated Investment (GeFONSI) pool managed by the Department of Revenue. The GeFONSI pool is intended to produce moderate returns with low levels of risk; accordingly it holds a mix of high quality, short term securities and holds the regular operating funds used by the Trust. The Trust's GeFONSI accounts include the following

- Trust Settlement Income Account (Fund 1092)
- Trust Authority Development Account (Fund 3320)
- Central Facilities Fund (Fund 3322)

From time to time, as part of the operations of the commercial real estate portfolio, the Trust may also hold cash, certificates of deposit, or money market accounts in federally insured banks. These funds are generally invested in low-risk, highly liquid accounts and include:

- Operating Accounts for Building management
- Property Reserves for Capital Improvements

Medium-Term: The Trust invests funds that may be needed in the future for use by Trust programs. These investments have an approximate time horizon of five to seven years with an emphasis on balancing preservation of capital while still achieving growth. Investments in this area include:

- Budget Reserves

Long-Term: The Trust also invests funds for the benefit of future beneficiaries. These investments are managed for long term growth, with a time horizon of seven to twenty years. Investments in this area include:

- Mental Health Trust Fund
- Commercial Real Estate

Risk Tolerance

Investment risk is generally correlated with investment returns. The potential for investments to perform differently than anticipated (producing either significantly better or worse returns) is referred to as volatility. Deciding how much volatility within the portfolio is acceptable is a critical decision in determining potential investment results and achieving positive investment results, net of inflation. The Trust considers both the risk associated with specific investment strategies as well as the aggregate risk to total Trust assets.

The board recognizes the difficulty faced by APFC, DOR and DNR in meeting investment and Trust land resource management objectives because of the uncertainties and complexities of contemporary investment markets and the non-liquid asset management operating arena. The board also recognizes that some risk must be assumed to achieve the APFC's long-term investment objectives, the DOR's Budget Reserve investment objectives, and the TLO's land management objectives. Further, in comingling Trust liquid assets with the Alaska Permanent Fund managed by the APFC, the ability to withstand short and intermediate term market volatility has been considered. The board will review the realized five-year and ten-year risk (standard deviation) of the Trust on a periodic basis (not less than once every three years) to ensure the Trust's overall portfolio has not exhibited an undue level of risk.

Asset Allocation

Careful allocation of Trust capital is an essential component of managing the overall portfolio risk profile and the potential return. Investing decisions strive for a balance between overweighting capital in a narrow section (*concentration risk*) and distributing capital so broadly that investments are not focused and generate mediocre results. Asset allocation is the framework for managing investment decisions to achieve the desired result within an acceptable range of risk.

The Trust has unique features when considering asset allocation:

- Through the Settlement the Trust holds approximately one million acres of land throughout Alaska. This is a substantial asset for the Trust, but it has limited liquidity and is concentrated in Alaska.
- Associated with the land holdings, the Trust participates in natural resource development (harvesting timber, mining, oil & gas production, etc.). This creates some sensitivity to commodity prices, foreign exchange rates, and overall economic environment.
- The Trust maintains a commitment to serving beneficiary needs through the provision of facilities at lease rates that may differ from market rates. These assets generate limited financial return to the Trust and may need to be considered as a separate asset class than other real estate investments.
- By investing as a commingled account at the Alaska Permanent Fund, the Trust enjoys economies of scale and reduced costs. However, the Trust cannot adjust the asset allocation or the investment strategies of the Alaska Permanent Fund, and is subject to periodic changes to the return and risk targets adopted by APFC.
- The Trust holds direct real estate investments in several commercial properties. The funds invested in these assets represent less than 10% of total Trust assets and have limited liquidity.

Considering these factors, the Finance Committee shall review the asset allocation annually following completion of the annual financial statement audit and adjust the asset allocation as necessary to achieve Trust objectives. The Chief Financial Officer will provide the Committee with an aggregate report of current asset valuations and make recommendations for reallocations for trustee consideration.

Asset allocation amounts are based on a range of invested funds rather than a dollar threshold. The Trust assets are distributed as follows:

Investment Manager	Risk Profile	Asset Allocation
Department of Revenue (Cash or GeFONSI)	Low	Established by the Manager. ¹
Department of Revenue (Budget Reserves)	Moderate	Established by the Manager with Trust direction ² .

¹ Department of Revenue investment policies and allocations are published on line at: http://treasury.dor.alaska.gov/Portals/0/docs/blue_book/investment_policies_and_procedures.pdf

² The Trust gives broad guidance around which Department of Revenue investment funds the Trust should participate in. Descriptions of the allocations and investment pools are published on line at:

Alaska Permanent Fund (Trust Fund and Reserves)	Moderate	Established by the Manager ³ .
Trust Land Office Commercial Real Estate	Moderate	Established by the Trust ⁴
Trust Land Office TLODA Projects (including PRI activity)	Moderate	Established by the Trust ⁵

Performance Expectations

A substantial factor in achieving positive long term investment results is the costs and fees associated with investment services. The Trust has two managers that handle financial investments: the Alaska Permanent Fund Corporation and the Department of Revenue. Because of the amount of assets managed by the Permanent Fund Corporation⁶ and the State of Alaska GeFONSI investment pool⁷ the Trust receives the benefit of their purchasing power and economies of scale. This relationship allows for investments to be made at a lower cost than what would otherwise be available to the Trust and contributes to the long term growth of Trust investments. Accordingly, the Trust seeks to work with these agencies as our investment managers whenever possible.

Liquid Asset Managers

Alaska Permanent Fund Corporation

APFC management responsibilities for the Trust's principal are provided for in APFC statute and a memorandum of agreement between the Trust and the APFC (APFC MOA).

The board reviews the long-term performance, risk, and liquidity characteristics of the APFC on a periodic basis (but not less than annually) and evaluates whether the APFC's asset allocation strategy meets the long-term investment return objective of the Trust with an acceptable level of risk. The finance committee will meet with the APFC investment staff on a periodic basis (but not less than annually) to review the APFC's investment strategy.

http://treasury.dor.alaska.gov/Portals/0/docs/blue_book/investment_policies_and_procedures.pdf under the section Z-1.

³ The Permanent Fund Asset Allocation framework and targets are published at: <https://apfc.org/diversification-framework-asset-allocation/>

⁴ Current allocation is seven properties, with approximately \$40 million in invested funds.

⁵ The Trust has made an allocation of up to \$8 million in development projects, but has not yet approved projects from this account.

⁶ \$65 Billion as of May 2019

⁷ \$3 Billion as of May 2019

The performance target for the APFC investment will be APFC's current Blended Performance Benchmark, as outlined by the APFC, along with APFC's long-term Total Fund Return Objective of CPI+5%.

Department of Revenue

The asset allocation for Budget Reserves under management of the Treasury Division is directed by the trustees.

The Department of Revenue Treasury Division holds and manages one half of the Budget Reserve, cash balances of the Central Facilities Fund and on a short-term basis the revenue generated by the TLO and Trust income allocated by the trustees for spending on the Comprehensive Integrated Mental Health Program.

Investments of the Budget Reserves are made pursuant to guidance provided by staff under the fiduciary direction of the board. In executing their duties, the finance committee shall periodically (not less than every three years) review asset allocation independently or request consultation from outside entities and, if appropriate, recommend the board adopt changes.

The Central Facilities Fund is currently invested alongside the General Fund and other Non-Segregated Investments (GeFONSI). The finance committee shall periodically (not less than every three years) review the cash balances of the Trust in conjunction with projected expected expenditure or reinvestment demand and recommend an asset allocation to the board.

The performance target for the liquid assets managed by the Department of Revenue are benchmarked to the Bloomberg Barclays 1-3 Year Government/Credit index.

Non-Liquid Asset Managers

Trust Land Office

The TLO manages the Trust's non-liquid assets on behalf of the trustees, in accordance with applicable statutes, regulations, and a memorandum of understanding between the Trust and DNR (DNR MOU).

The land resource component of the Trust is made up of Alaskan land parcels, natural resource assets, and associated improvements. TLO management responsibilities are provided for in AS 38.05.801, 11 AAC 99, and the DNR MOU.

TLO outcomes are projected each budget cycle with annual outcomes addressed in annual TLO budgets approved by the board. While the TLO consults primarily with the resource management committee of the board on specific transactions, consultation can also occur between the TLO and the Trust Administration Office (TAO) and between the TLO and the board, in accordance with specific board policies or transaction circumstances.

The performance of direct private equity real estate will be annually evaluated using an index or indices determined by the finance committee.

General operating expectations are as follows:

- TLO will focus first on land or resources at the high end of their market values (“Best Markets”) and then on land or resources with Best Market potential within the next two to ten years;
- land or resources not included above will be considered “Long Term Market” lands, with TLO management emphasis placed on reasonable value preservation and enhancement actions in the interim;
- generally, the TLO will focus on transactions that:
 1. maximize return at prudent levels of risk;
 2. contribute to a diverse assortment of resource activity;
 3. provide ancillary values to the Trust; and
 4. remove or prevent liability risks;
- leases are preferred over sales and, when reasonable to do so, land values should be enhanced before disposal through lease or sale;
- transactions should not harm values of or future opportunities associated with other Trust lands;
- investments in Trust land should be consistent with the guidelines in the Resource Management Strategy and, when expected to generate increased value for the Trust, the proposed results should compete favorably with the projected long-term total rate of return of the Alaska Permanent Fund Corporation;
- land exchanges may be considered, when associated costs and outcomes can be reasonably established;
- if beneficiary program uses of Trust lands are proposed at rents below fair market value, the increment between proposed rents and fair market value rents will be considered an allocation of Trust revenue and must be approved by the board; and
- lands, structures, and resources may be acquired when the acquisition will add value to the Trust’s non-liquid asset portfolio or will contribute to the mission of the Trust in another way. All acquisitions will be analyzed on a ‘Life Cycle Basis’; defined as the present value of the acquisition cost, the operating income/benefits during the holding periods and the value of the asset at disposition.

In accordance with AS 13.38, 20 AAC 40.610, and this AMPS, TLO revenue will be allocated as follows:

- To Principal: Land sale revenues; royalties from coal, gas, materials, minerals, and oil; perpetual easements; and 85% of revenues from timber sales.
- To Income: Interest from land sale contracts; bonus bids; rents; distributions from the commercial real estate portfolio and 15% of revenues from timber sales.

Real Estate Investments

~~The third party real estate advisor monitors the real estate investment assets managed by the TLO. This advisor provides independent advice and recommendations regarding Trust's non-liquid direct real estate investments and provides trustees with additional expertise when considering investment decisions. The TLO provides the staff to manage the investments.~~

The TLO monitors and manages the real estate investment assets of the Trust. The TLO provides advice and recommendations regarding Trust's non-liquid direct real estate investments to trustees when considering investment decisions.

The board reviews the long-term performance, risk, and liquidity characteristics of the real estate investments on a periodic basis (but not less than annually). ~~The third party real estate advisor may make recommendations to the board regarding transactions related to the assets.~~

The performance target for the assets ~~overseen by the third party real estate advisor~~ is the NCREIF Property ~~index ("NPI")~~ Sector Return.

Control Procedures

AMPS Revisions

It is not expected that the AMPS will change frequently. In particular, short-term changes in the financial, real estate and natural resource markets and associated operating arenas should not require adjustments to the AMPS. However, the board will review the AMPS at least annually to confirm it remains relevant. Additionally, the AMPS shall be reviewed if there is a substantial sale of Trust non-liquid

property or natural resource assets⁸, a fundamental change to how APFC manages its portion of the liquid assets, alterations to the Trust's spending policy, or if the Trust is impacted by statutory revisions.

Liquid Assets

APFC & DOR performance will be reviewed quarterly by the finance committee who will report all performance to the board to determine the continued feasibility of achieving the investment and Trust land management objectives and the appropriateness of the AMPS for achieving those objectives.

Land, Natural Resources, and associated improvements (Non-Liquid Assets)

The TLO will maintain a level of management capacity necessary to prudently manage and develop Trust non-liquid assets over time. It is understood that this component of Trust non-liquid asset management represents a significant expense to the Trust.

The duties and responsibilities of the TLO are generally provided for in AS 38.05.801 and more specifically provided for in 11 AAC 99 and the DNR MOU. The specific management principles are provided for in 11 AAC 99.

TLO financial performance will be reviewed at least annually by the finance committee which will report all performance to the board.

~~Performance of the third-party real estate advisor will be reviewed annually by the finance committee which will report all performance to the board.~~

Total Trust Performance

On at least an annual basis, the total financial performance of the Trust assets will be presented to the board. Performance will be compared to a blended benchmark consisting of the following indices (weighted based upon the Trust's allocation to each category as of the beginning of each fiscal year):

- APFC Allocation: APFC's Blended Performance Benchmark
- DOR Allocation: Bloomberg Barclays 1-3 Year Gov't/Credit Index
- TLO Allocation: TLO's actual performance
- ~~Third-Party Real Estate Advisor~~TLO: NCREIF Property ~~Index~~ Sector Return

Spending Policies

⁸ A substantial sale is considered a transaction one that generates cash proceeds large enough to materially change the Trust's financial performance. Using the 4.25% distribution rate, a sale of \$23 million in property would increase the annual portfolio distribution by \$1 million over the 4 year averaging cycle.

The board has the authority to authorize the expenditure of Trust funds to protect and enhance the value and productivity of Trust assets, for the award of grants and contracts in fulfillment of the Trust's purpose to ensure a Comprehensive Integrated Mental Health Program, and, with legislative approval, the operating expenses of the TAO. This Spending Policy outlines five board objectives:

1. protect and enhance the corpus of the Trust by allocating sufficient resources to ensure that Trust assets are properly managed, including the use of funds allocated to the Trust Land Office Development Account, where appropriate, to maximize the value and productivity of Trust non-liquid assets;
2. apply smoothing mechanisms to mitigate the effects of short-term market volatility on spending and maintain a reliable funding stream to ensure the support of a Comprehensive Integrated Mental Health Program for the beneficiaries;
3. establish a Budget Reserve account to ensure funding support for the Comprehensive Integrated Mental Health Program is maintained in a difficult market environment;
4. maintain the purchasing power of the Trust principal, including addressing the effects of inflation, by using the reserve model consisting of the Budget Reserve account originally recommended by Callan Associates in 1996; and
5. follow a spending policy based upon a sustainable percentage of investment net asset values and expendable income from Trust land management.

The board recognizes achieving Trust asset management objectives requires adequate resources be allocated for that purpose by reimbursing APFC and DOR, DNR ~~and the third party real estate advisor~~ for the reasonable costs of managing Trust assets.

Annual Available Funding Framework

Having a relatively consistent and predictable funding stream is paramount to ensuring an effective Comprehensive Integrated Mental Health Program. To mitigate the effects of periodic market volatility on funding, the board utilizes smoothing mechanisms to maximize funding consistency.

The following components have been established as a framework to aid trustees in determining the annual available funding amount:

- An annual withdrawal calculation consisting of 4.25 percent of the rolling four year-end⁹ average aggregate net asset value (NAV) of the following:
 - Principal Invested at APFC¹⁰
 - Budget Reserve invested at APFC
 - Budget Reserve invested at DOR
- The rolling four year-end average of lapsed appropriations funded from the Settlement Income Account¹¹, or other process approved by the board to capture the value of prior year unused funds;
- The rolling four year-end average of expendable income generated by Trust Land Office operations;
- The rolling four year-end average of interest earned on cash held with the General Fund and Other Non-Segregated Investments (GeFONSI) managed by DOR;
- The unobligated/unallocated funds that could have been authorized in previous fiscal years under this framework calculation; and
- Other miscellaneous unrestricted revenues properly deposited into the Trust Settlement Income Account such as contributions from partner agencies and the recovery of prior year expenditures received after the funding appropriation lapsed.

Trustees reserve the right to expend additional funds when circumstances warrant. Concurrently, trustees acknowledge that principal assets are not available for expenditure.

The annual withdrawal calculation amount will be transferred to the Settlement Income Account and invested with the GeFONSI with minimal risk on a lump sum or periodic basis by the CFO in consultation with the CEO based on market conditions and cash flow needs.

Budget Reserve Guidelines

⁹ To ensure clarity and consistency in calculations, the year-end amounts referred to in the Annual Available Funding Framework are defined as the amounts/values as of the end of the fiscal year (June 30th) rather than the end of the calendar year (December 31).

¹⁰ Funds in the Trust operating accounts Account are not included in the payout calculation unless Trustees approve otherwise.

¹¹ Settlement Income Account fund 1092 only. Lapsed appropriations funded from other sources are not included in the calculation.

In order to fulfill funding requirements during market downturns, a Budget Reserve account will be maintained to help ensure funding availability. Based on a Callan Associates study of the Alaska Permanent Fund and the Alaska Mental Health Trust Fund, the Budget Reserve is set at 400% of the targeted annual withdrawal calculation amount. This reserve amount should be adequate to provide maximum assurance that the Trust will be able to meet annual funding goals.

Approximately one half of the Budget Reserve shall be invested by the DOR. The remainder of the Budget Reserve shall be invested by the APFC in the same manner as the Principal.

When APFC experiences gains for a given year, the Budget Reserve at DOR will first be adjusted up to 200% of the current year's targeted annual withdrawal calculation. If additional gains remain, adjustments will be made to the Budget Reserve invested by APFC. When the Budget Reserve is fully funded at both DOR and APFC, funds may be used to help offset the effects of inflation ("inflation proofing"). The effect of inflation will be estimated by using US Department of Labor Bureau of Labor Statistics CPI-U index¹².

When the APFC or DOR experiences losses for a given year, the Budget Reserve at DOR will be maintained or adjusted to 200% of the annual withdraw calculation from the Budget Reserve at APFC.

In the event of severe and/or sustained losses whereby the Budget Reserve is insufficient to meet the annual payout while maintaining at least 200% of the current year's annual withdrawal calculation then the withdrawal rate or amount may be reviewed by the trustees.

Full or partial inflation proofing may be facilitated by the following method:

- Inflation proofing permanent transfer (official non-spendable transfer)
 - Upon notification by the CFO that trustees have performed an official and permanent inflation proofing, APFC will initiate an accounting entry to irretrievably transfer funds from Budget Reserves to the Mental Health Trust Fund.

Trust Land Office Development Account Guidelines

The value and productivity of Trust liquid and non-liquid assets must be maximized through the reinvestment of Trust income where appropriate. This includes investments made through Program Related Investments (PRI), Program Related Real Estate (PRRE), the Resource Management Strategy (RMS) or other programs approved by trustees. To achieve this objective, the Board will maintain a Trust Land Office Development Account (TLODA) to use Trust income to exchange one asset for another, to maintain or enhance the value of the Trust's

¹² Consumer Price Index All Urban Consumers; U.S.; All Items; 1967=100

existing non-liquid asset portfolio, either through prudent investments in non-liquid assets already owned by the Trust or through the acquisition of additional assets. Assets in the TLODA may also be used to acquire assets that enhance the capacity of the state's mental health program, such as facilities for delivering services to beneficiaries. This may be accomplished through the financing of projects, purchase/lease of assets, exchange or resale.

Recommendations for expenditure from the TLODA will be noticed in the same manner as other Trust expenditures, including presentation to appropriate Trust committees and final approval by a committee or the board of trustees, as provided for in the Trust bylaws. Recommendations will be based upon a specific work plan with identified priorities.

Where TLODA funds are used to enhance the value of the Trust's existing non-liquid assets, each project will be accounted for individually and the proceeds from the project will be used to calculate an internal rate of return (IRR). The trustees may adjust the TLODA IRR target on a case by case basis, reflecting the unique circumstances of each project. Classifying these cash flows between principal and income shall be done at the direction of the trustees, in accordance with 20 AAC 40.610.

The TLODA projects may involve real estate investment and natural resource development, asset classes that are potentially illiquid or exposed to fluctuating commodity prices. Accordingly, the trustees have established \$8 million as the allocation to this account, representing approximately 1.5% of Trust liquid assets. Additional allocations may be made in the future, depending upon the needs of the Trust

Trust Land Office Commercial Real Estate Guidelines

The commercial real estate assets held by the Trust generate income through lease payments. These assets also have the potential to create value through appreciation, through a combination of property improvements, lease renewals, and overall economic growth. Management of these assets is outlined in the Resource Management Strategy and handled by the Trust Land Office.

The Trust Land Office has been selected as the manager for these assets because of their unique and comprehensive knowledge of the Trust settlement lands and resources, which will minimize the potential for inadvertent concentration risk, their understanding of the Trust mission and objectives, which will assist with the alignment of investment decisions along with the Comprehensive Integrated Mental Health Plan, and their ability to perform these duties within their current responsibilities thereby creating a low incremental cost for their services.

There are three key features associated with the commercial real estate assets that should be considered as part of the AMPS:

- Each property has an annual budget for operations, debt service, and maintenance/capital improvements. Because these costs must be paid to preserve the value of the assets, income generated by the properties will be used to fund these costs first, prior to making distributions to fund beneficiary programs.
- The properties participate in the Central Facilities Fund, with contributions from the properties accumulating over time. These funds provide a cash flow cushion in the event that major improvements are needed to maintain the properties or to secure leases. The fund has a target of \$2 million and contributions to the fund should be made prior to making distributions to fund beneficiary programs.
- Certain properties have outstanding mortgages. These mortgages are structured as non-recourse debt, which limits the overall liability of the Trust. The terms of each mortgage, especially the timing of any balloon payment requirements, should be carefully considered as part of the overall investment strategy.

These assets are managed by the Trust Land Office and compose less than 10% of the Trust's overall investments. Each property has a commercial property manager that prepares an annual budget, collects the rents, and handles day to day operations. Expenditures must be part of the trustee approved annual budget and TLO staff monitor the monthly results of each property.

These assets serve two purposes: they provide a hedge against volatility in the stock market and they generate income that supplements the annual distribution from the Trust portfolio. The Trust may elect to sell these assets and replace them with different assets at any time.

Definitions

For purposes of ease of administration and understanding of this Asset Management Policy Statement, the following terms are defined or clarified:

APFC: The Alaska Permanent Fund Corporation manages the liquid assets of the Alaska Mental Health Trust Authority under the APFC board's asset allocation policy and its investment policies and guidelines for major asset classes.

ASSETS: Consists of the liquid and non-liquid assets of the Alaska Mental Health Trust Authority, including property and resource assets acquired by the TLO on behalf of the Trust.

BOARD: The governing body of the Alaska Mental Health Trust Authority established by AS ~~47.30.016~~ 44.25.210.

BUDGET RESERVE: Budget Reserve is set at 400% of the targeted annual withdrawal amount. This reserve amount should be adequate to ensure the Trust's ability to meet its spending goals in a difficult market environment and to ensure liquidity in future years. The budget reserve is maintained both within the state treasury as well as the Alaska Permanent Fund Corporation.

CHIEF EXECUTIVE OFFICER (CEO): The staff position as defined by AS ~~47.30.026~~ 44.25.230 serving the board as the chief executive officer of the Alaska Mental Health Trust Authority.

CHIEF FINANCIAL OFFICER (CFO): The staff position serving as the chief financial officer of the Alaska Mental Health Trust Authority.

GENERAL FUND AND OTHER NON-SEGREGATED INVESTMENT (GEFONSI): An investment pool managed by the Alaska Department of Revenue Treasury Division. The pool buys fixed income securities on behalf of the Trust and tracks the earnings and value of the Trust's share of the pool.

LIQUID ASSETS: Assets of the Alaska Mental Health Trust Authority that are invested through the Department of Revenue (DOR), under management of the Treasury Division, and also through the Alaska Permanent Fund Corporation (APFC).

NON-LIQUID ASSETS: Assets of the Alaska Mental Health Trust Authority that consist of property and natural resource assets. Such assets are overseen by the Trust Land Office (TLO) ~~and the Third Party Real Estate Adviser.~~

~~THIRD-PARTY REAL ESTATE ADVISOR: This is an independent third party advisor that assists with the oversight and monitoring of real estate investment assets acquired by the Trust for income generating purposes. The advisor is managed by the CFO and provides an annual report to the trustees on the status of these real estate assets.~~

TRUST SETTLEMENT INCOME ACCOUNT: The GeFONSI account in which income available for appropriation and expenditure is deposited (and from which agencies receiving MHTAAR funded appropriations expend). The account is maintained on the state accounting system as GASB fund 1092.

TRUST AUTHORITY DEVELOPMENT ACCOUNT: The holding place for cash principal until it is transferred to the APFC for investment alongside the Alaska Permanent Fund. The account also holds some funding for previously authorized development projects that are being completed. The account is maintained on the state accounting system as GASB fund 3320. Prior to September 2014, this account was referred to as the Trust Land Development Account.

TRUST FACILITY MAINTENANCE ACCOUNT/CENTRAL FACILITY FUND: A component of the Settlement Income Account where a portion of facility rents are deposited to finance operations and maintenance on buildings owned by the Trust, including capital improvements and leasing commissions for the commercial real estate portfolio. The account is maintained on the state accounting system as GASB fund 3322. The account was originally authorized by Resolution 05-04.

TRUST LAND OFFICE DEVELOPMENT ACCOUNT: A component of the Budget Reserves, where a portion of spendable income has been assigned for future use on natural resource development projects or other activities authorized by the trustees.

TRUST LAND PORTFOLIO: The non-liquid assets of the Alaska Mental Health Trust Authority that are managed by the Trust Land Office, including improved properties and facilities. The land portfolio includes properties acquired through the Settlement as well as other properties acquired for program related investment and commercial investment properties.

SETTLEMENT: The statutes, settlement agreement, letters clarifying the settlement agreement, and the final Superior Court order creating and approving the settlement of Weiss v. State of Alaska.

SETTLEMENT LAND: The properties and associated improvements transferred to the Trust as part of the original Mental Health Enabling Act

(PL 94-830) as well as the properties subsequently transferred to the Trust as replacement lands (June 10, 1994 settlement).

STAFF: The CEO, Trust Land Office Executive Director, all employees of the Trust and the Trust Land Office.

TRUST: The Alaska Mental Health Trust established by Congress under the Mental Health Enabling Act of 1956.

TRUST AUTHORITY: The Alaska Mental Health Trust Authority established by AS ~~47.30.011~~ 44.25.200.

TRUSTEE(S): The board of trustees of the Trust Authority, either collectively or individually.

TRUST AUTHORITY OFFICE (TAO): The office with responsibility for providing support to the chief executive officer and board of trustees in management of Trust financial assets and in assuring development of the Comprehensive Integrated Mental Health Program.

TRUST LAND OFFICE (TLO): The office with responsibility for management of the Trust non-liquid assets and natural resource assets and associated improvements established within the Department of Natural Resources under AS 44.37.050.

TRUST LAND OFFICE (TLO) EXECUTIVE DIRECTOR:

In fulfilling the contract with the board described in AS 37.14.009, this staff position serves the commissioner of the Department of Natural Resources as the Executive Director of the Trust Land Office. Per the Memorandum of Understanding with the Department of Natural Resources, the Commissioner has delegated the authority to select/replace the Executive Director to the Trust with concurrence of the Commissioner.

MEMO

To: Brent Fisher, Finance Committee Chair
Thru: Steve Williams, Chief Executive Officer
From: Kat Roch, Acting Chief Financial Officer
Date: July 25, 2023
Re: FY 24 MH Budget Bill Increases

REQUESTED MOTION:

The Finance Committee recommends that the full Board of Trustees ratifies the Legislature’s FY24 MHTAAR and MHT Admin budget amounts as appropriated and therefore increases previous FY24 Trustee authorization by \$99,200.

BACKGROUND

Trustees approved \$19,446,600 in MHTAAR and MHT Admin funds for the FY2024 Mental Health Budget Bill. The legislature appropriated \$99,200 in additional MHTAAR and MHT Admin funds. Of these additional funds \$85,700 were appropriated to account for salary, health insurance and PERS adjustments, \$13,500 was appropriated for the Department of Revenue Administrative Services Division. The Trust staff request that the Finance Committee recommend that the full board of trustees approve the additional MHTAAR and MHT Admin funds as detailed in the below table.

Agency	Trustee Approved FY24 Budget	Amount Over / (Under) Trustee Approved FY24 Budget	Legislature Approved FY24 Budget
(DOA) Holistic Defense	\$126,400	\$5,500	\$131,900
(DOH) Zero Suicide	\$62,500	\$1,300	\$63,800
(DOH) ABADA/AMHB joint staffing	\$491,500	\$8,500	\$500,000
(DOH) Comprehensive Program Planning Coordinator	\$75,000	\$1,400	\$76,400
(DOH) Adult Protective Services III	\$75,000	\$2,000	\$77,000
(DOH) ACoA Staffing	\$200,000	\$3,300	\$203,300
(DOH) GCDSE Joint Staffing	\$184,500	\$5,000	\$5,000
(DFCS) Complex Care Program Coordinators & Statewide Designation, Evaluation and Treatment Coordinator	\$237,000	\$900	\$237,900
(DNR) Trust Land Office	\$5,019,100	\$30,700	\$5,049,800
(DOR) Trust Authority Office (MHT Admin)	\$4,624,400	\$27,800	\$4,652,200
(DOR) Admin Services Division	\$0	\$13,500	\$13,500

MEMO

To: Brent Fisher, Finance Committee Chair
Thru: Steve Williams, Chief Executive Officer
From: Kat Roch, Acting Chief Financial Officer
Date: July 25, 2023
Re: FY25 Trust Authority Office MHT Agency Budget Request

REQUESTED MOTION:

The Finance Committee recommends that the full Board of Trustees approve the FY25 Trust Authority Office MHT Agency budget of \$4,819,908.

BACKGROUND

Staff presents the proposed FY25 Trust Authority Office Agency budget based on anticipated activity levels of the Trust. Trust staff requests that the Finance Committee recommend that the full board of trustees approve the MHT Agency funds as detailed in the attached document.

The FY25 proposed budget reflects a net increase of \$167,708, or 4%, over the FY24 Trust Authority Office MHT Agency budget.

The table below outlines the primary drivers of the year-over-year budget changes:

Budget Line	FY2025 Proposed Budget Above / (Under) FY2024 Mgmt Plan	Primary Year-Over-Year Component Changes
Personal Services (line 1000)	\$103,750 3%	FY2025 merit increases. Not reflected are PERS and Health Insurance increases.
Travel (line 2000)	\$0 0%	Anticipated travel costs will remain flat
Services (line 3000)	\$40,303 4%	Anticipated increases in Interagency charges, which remain uncertain, are offset by other line item decreases, particularly IT and telecommunication.
Supplies (line 4000)	\$8,215 12%	FY2025 reflects increased costs relative to FY2024 Management Plan with scheduled computer replacements and increased costs.
Equipment (line 5000)	\$15,000	Replacement of a copier is anticipated in FY2025. This one-time purchase is not reflected in the % increase over FY2024.

The proposed FY25 MHT Agency budget is affected by unanticipated changes made to the Trust’s FY24 budget; specifically, an increase in Health Insurance costs and PERS rates has a significant effect on the FY24 budget, which in turn was accounted for and impacts the FY25 budget. The FY 25 MHT Agency

budget does not include any provision for potential adjustments to PERS or health insurance costs. If the Legislature approves FY25 budgets with increases in state employee benefit costs, then Trustees will be requested to ratify the increases.

The Travel line, which includes travel for staff and trustees, was increased in FY24 due to incremental increases in trustee travel during FY23. Before this, travel had been flat for several years. This FY25 MHT Agency budget maintains travel at FY24 levels for anticipated trustee meetings and site visits; necessary staff travel and professional development.

Within Services, thoughtful budget choices have been made to control costs, resulting in reductions in several service categories. Strong management of the Trust's information technology and telecom contracts drives the budget reduction, more than offsetting anticipated Interagency Services increases, which comprise 1/3 of the category's budget. It is important to note that Interagency Services, which are not controllable, will be reevaluated by the Office of Management and Budget (OMB) later this fiscal year and are uncertain. Some costs within the category may decline, and others may increase.

Supplies, as with Services, were carefully reviewed to control costs. The FY25 plan reflects spending returning to pre-COVID levels.

Committee took Action OMB FY23

	A	B	C	D	E	F
1	MENTAL HEALTH TRUST AUTHORITY OFFICE					
2	FY2025 Agency Budget					
3						
5	EXPENDITURES	FY23 Estimated Actual	FY24 Trustee Approved	FY24 Management Plan	Proposed FY25	FY24-FY25 % Change
6	1000 Personal Services	3,310,723	\$ 3,538,700	\$ 3,526,798	\$ 3,630,548	3%
7	Personal Services	3,250,723	3,470,244	3,458,342	3,562,092	3%
8	cell phones		3,456	3,456	3,456	0%
9	Honorarium	60,000	65,000	65,000	65,000	0%
10	2000 Travel	70,448	107,060	107,060	107,500	0%
11	3000 Services	764,497	922,464	947,357	987,660	4%
12	4000 Supplies	52,321	56,140	70,985	79,200	12%
13	5000 Equipment		-	-	15,000	
14	Total	4,197,989	\$ 4,624,364	\$ 4,652,200	\$ 4,819,908	4%
15						
16	Full Time Employees	17	17	17	17	
17						
18						
19						
20	FY2025 Proposed:					
21	<u>\$4,819,908</u>					
22						
23						
24						
25						
26						
27						

Committee took Action 5/19/25

	A	B	C	D	E	F	G	H	I	J	K
1	TRAVEL (excl. Program-related)					FY23 Estimated Actual	FY24 Approved	FY24 Management Plan	Comments	Proposed FY25 Budget	24-25 %Change
2	2000 TRAVEL										
3	Trust Authority Staff Travel					54,830	58,550	58,550	Juneau travel, Trustee meetings, rural outreach, professional development	64,000	9.3%
12	Trustee Travel					15,618	48,510	48,510	Site visits in- & out-of-state, rural outreach, Trustee meetings	43,500	-10.3%
22	TOTALS					70,448	107,060	107,060		\$ 107,500	0%

Committee took Action 07/25/23

	ABC	D	E	F	G	H	I	J	K	L
1	SERVICES				FY23 Estimated Actual	FY24 Approved	FY24 Management Plan	Comments	Proposed FY25 Budget	24-25 chg%
2	3000 SERVICES									
3	NON-INTERAGENCY SVCS				719,225.00	925,800.00	895,460.00		883,000.00	-1.4%
4	EDUCATION SERVICES				15,813	22,660	22,660	Professional development	25,000	10.3%
5	FINANCIAL SERVICES				86,400	118,000	123,000	New external financial audit contract; financial consulting	118,000	-4.1%
9	LEGAL & JUDICIAL SVC				57,000	101,500	109,000	Outside legal services; Board transcription services	110,000	0.9%
13	INFORMATION TECHNOLOGY				59,199	52,500	62,000	Software licensing and maintenance	60,000	-3.2%
20	TELECOMMUNICATIONS				32,832	28,530	37,500	Long distance, local, and equipment charges	35,000	-6.7%
25	DELIVERY SERVICES				1,310	750	1,800	Mail & delivery services	1,500	-16.7%
26	ADVERTISING/PROMOTIONS				1,946	5,500	5,500	Staff and Trustee recruitment	3,000	-45.5%
27	STRUCTURE/INFRA/LAND				11,085	6,630	12,000	Offsite Trustee meeting space rentals	15,000	25.0%
28	EQUIPMENT/MACHINERY				2,858	10,000	10,000	Copy costs & offsite AV/IT Trustee meeting tech support	4,000	-60.0%
31	OTHER SERVICES				274,550	273,400	280,000	Communications contract, operational & strategic consulting, and legislative bill tracking	280,000	0.0%
37	INTERAGENCY SERVICES				221,504	302,994	283,897	State shared services: including IT, HR, Legal, Risk Management, Finance, Training, Support Services	336,160	18.4%
54	TOTALS				764,497	922,464	947,357		987,660	4%
55										
56										

Committee took Action 07/25/23

	A	B	C	D	E	F	G	H	I	J	K
1	COMMODITIES				FY23 Estimated Actual	FY24 Approved	FY24 Management Plan	Comments		Proposed FY25 Budget	24-25 chg%
2	4000 COMMODITIES										
3	BUSINESS				7,261	9,000	9,000	Books, education, office equipment/furnishing, business supplies		8,200	-9%
7	4003 INFO TECH EQUIPMENT				3,271	18,000	18,000	Planned computer replacement		25,000	39%
9	4005 SUBSCRIPTIONS				16,914	15,750	17,500	Programmatic and office subscriptions, including scorecard, Meltwater news clipping		18,000	3%
17	HOUSEHOLD/INSTITUTNAL				24,875	13,390	26,485	Trustee meeting catering & supplies		28,000	6%
20	TOTALS				52,321	56,140	70,985			\$ 79,200	12%
21											
22											
23	CAPITAL OUTLAY				FY23 Estimated Actual	FY24 Approved	FY24 Management Plan	Comments		Proposed FY25 Budget	24-25 chg%
24	5000 CAPITAL OUTLAY										
26	OTHER EQUIPMENT				0	0	0	Copier Replacement		15,000	
28	TOTALS					0	0			\$ 15,000	

Committee took Action 07/25/23



To: Brent Fisher, Chair
Finance Committee
Thru: Steve Williams, Chief Executive Officer
From: Jusdi Warner, Executive Director
Date: 7/25/2023
Re: FY2025 Agency Budget – Item 1
Fiscal Year: 2025
Amount: \$5,155,000

Approval

Proposed Finance Committee Motion:

“The Finance Committee recommends that the Alaska Mental Health Trust Authority board of trustees approve the Trust Land Office agency budget for FY2025 in the amount of \$5,155,000.”

Background:

The Trust Land Office (TLO) seeks the recommendation of the Finance Committee for the FY2025 operating budget. The TLO develops an annual operating budget request based on anticipated activities and staffing requirements. Please see Exhibit 1 for a breakout of the proposed line items.

The proposed FY2025 budget reflects a net increase of \$135,961 or 2% over the FY2024 budget.

The table below outlines the primary drivers of the year-over-year budget changes:

Budget Line	FY2025 Proposed Budget - Over/(Under) FY2024 Mgmt. Plan	Year-Over-Year Component Changes
Personal Services (Line 1000)	\$117,723 3%	Merit increases/general staffing estimates. Not reflected are PERS and Health Insurance increases.
Travel (Line 2000)	-	No Change
Services (Line 3000)	(\$16,509) (1%)	Slight reduction in development expenses
Supplies (Line 4000)	\$4,015 7%	Increase for field supplies

The proposed FY2025 TLO budget does not include any estimates for changes in benefits such as PERS or health insurance. There is no estimate for a Cost-of-Living Allowance (COLA) increase. If any such changes are approved and funded by the Legislature, then the Trustees will be requested to ratify those increases. This budget request includes estimates for the costs related to merit increases and general staffing needs.

There is no anticipated increase in travel expenditures. Expenditures in this area support the TLO's active management of Trust land that includes stewardship and revenue generation.

Services expenditures include costs for private-sector consultants such as appraisals, surveys, and development. These types of costs encompass over half of the request in this line item. It also includes costs paid by the TLO to other State of Alaska offices for areas such as IT support, legal services, and financial services. The FY2025 request includes a slight decrease from FY2024 for a slight reduction development-related expenses.

Supplies includes typical office supplies such as computers, but for the TLO this includes supplies related to field work such as signage and safety equipment.

Exhibit(s):

Exhibit 1 – FY2025 Trust Land Office Budget Proposal

	A	B	C	D	E	F	G
5	Expenditures	FY23 Actual (as of 6/30/2023) ²	FY23 Mgmt Plan	FY24 Trustee Approved Budget	FY24 Mgmt Plan	FY25 Proposal	FY24-25 %
6	1000 Personal Services ¹	2,813,205	3,298,759	3,385,672	3,399,940	3,517,663	3%
7	2000 Travel	129,834	140,545	140,545	140,500	140,500	0%
8	3000 Services	1,386,245	1,436,746	1,436,151	1,452,660	1,436,151	-1%
9	4000 Supplies	188,727	54,500	56,700	56,700	60,715	7%
10	Total	4,518,011	4,930,550	5,019,068	5,049,800	5,155,029	2%
11	Total FY25 Increase					105,229	
12							
13	Full Time Employees	19	19	19	19	19	
14							
15	Revenue	FY23 Actual (as of 6/30/2023) ²	FY24 Trustee Approved Budget	FY24 Mgmt Plan	FY25 Proposal	FY24-25 %	
16	Principal	10,319,950	6,447,750	6,636,416	7,086,416		7%
17	Income	6,680,572	6,152,360	6,048,692	7,372,120		22%
18	Total	17,000,522	12,600,110	12,685,108	14,458,536		14%
19							
20	(1) FY24 and FY25 account for Governor's Budget adjustments						
21	(2) FY23 Numbers are not final until the reappropriation period ends August 31. Revenue deferrals not yet completed.						
22	<i>FY25 TRUSTEE REQUEST:</i>						
23	<i>\$5,155,000</i>						
24							
25							
26							
27							
28							
29							
30							

	A	B	C	D	E	F	H	I	J	K	L
	TRAVEL					FY23 Actual (as of 6/30/2023)	FY24 Approved	FY24 Mgmt Plan	Comments	FY25 Proposed Budget	24-25 %Change
1											
2	2000 TRAVEL										
3	INSTATE TRAVEL					87,698	77,074	77,074	Site inspection, revenue generation, resource development, compliance, risk mitigation; professional development	77,074	0.00%
6	OUT OF STATE TRAVEL					34,156	63,426	63,426	Site inspection, revenue generation, resource development, compliance, risk mitigation; professional development	63,426	0.00%
9	TOTALS					121,854	140,500	140,500		140,500	0.00%
10											

Committee took Action 07/25/23

SERVICES	FY23 Actual (as of 6/30/2023)	FY24 Approved	FY24 Mgmt Plan	Comments	FY25 Proposed Budget	24-25 %Change
3000 SERVICES						
NON-INTERAGENCY SERVICES						
EDUCATION SERVICES	21,682	38,000	54,700	Professional development; certifications	54,700	0%
FINANCIAL SERVICES	15,368	100,000	119,999	Financial consulting; real estate consulting	49,999	-58%
LEGAL & JUDICIAL SERVICES	-	25,000	27,000	Real estate, outside counsel, increase re: minerals outside counsel	97,000	259%
INFORMATION TECHNOLOGY	86,140	101,300	115,775	Software licensing and maintenance	115,775	0%
TELECOMMUNICATIONS	20,179	16,600	18,990	Long distance, local, equipment charges	16,730	-12%
DELIVERY SERVICES	5,900	9,500	10,900	Mail and delivery services	10,900	0%
ADVERTISING/PROMOTIONS	63,366	49,500	21,000	Sales, marketing and advertisements	21,000	0%
STRUCTURE/INFRA/LAND	735,592	482,000	647,445	Land surveys, appraisals, and environmental testing; misc development due-diligence	598,196	-8%
REPAIRS/MTCE-STRUCTURE	1,250	20,000	20,000	Repairs/maintenance	20,000	0%
RENTALS/LEASES	6,208	6,100	6,900	Equipment storage	6,900	0%
EQUIPMENT/MACHINERY	12,065	4,200	2,000	Equipment maintenance	2,000	0%
OTHER SERVICES	52,727	166,500	102,500	Economic development, outside print/copy, environmental/trespass remediation	137,500	34%
INTERAGENCY SERVICES	339,774	338,451	305,451	Shared services; IT, telephone, ADA, HR, IRIS, finance, training	305,451	0%
TOTALS	1,360,250	1,436,151	1,452,660		1,436,151	-1%

Committee took Action 07/25/23

COMMODITIES	FY23 Actual (as of 6/30/2023)	FY24 Approved	FY24 Mgmt Plan	Comments	FY25 Proposed Budget	24-25 %Change
4000 COMMODITIES						
BUSINESS	84,098	43,700	45,315	Books, education, office/field equipment, subscriptions	47,315	4%
HOUSEHOLD/INSTITUTNL	12,868	3,000	5,685	Field clothing	5,700	0%
SAFETY	2,948	6,500	1,500	Safety training and ammo	2,500	67%
REPAIR/MAINTENANCE (Maintain)/EQUIPMENT	97,357	3,500	4,200	Marketing signs, land markers, tools	5,200	24%
TOTALS	197,271	56,700	56,700		60,715	7%

Committee took Action 07/25/23

Board Motion Tracking

MEMO

To: Anita Halterman, Chair
From: Steve Williams, Chief Executive Officer
Date: August 22, 2023
Re: Approved motions establishing current Trust policy

BACKGROUND

Trust staff were requested to identify and present to Trustees all motions which represent approved implementation or change of a policy and associated documentation.

Following that request, Trust staff reviewed all meeting minutes dating back through 2017 and identified motions where trustees implemented or changed a policy. Calendar year 2017 was chosen because it is the year in which the Charters were created and adopted by trustees.

ADDITIONAL INFORMATION

The attached table includes motions that were approved by the board of trustees which establish current Trust policy, not bound by time, and upon which administrative, financial, or operating decisions are made by trustees, Trust Authority Office, and/or Trust Land Office staff. Related committee reports and accompanying memos are attached in order of sequence.

Going forward, all motions and staff direction from the full board and committees will be tracked by staff in this format and reviewed with the secretary according to the Charter of the Secretary. Motions that represent an approved implementation or change in policy will be provided to trustees.

Trustee Motions Index - Policies

Updated: 8/18/2023

Below are motions that were approved by the board of trustees which establish current Trust policy, not bound by time, and upon which administrative, financial, or operating decisions are made by trustees, Trust Authority Office, and/or Trust Land Office staff.

All Minutes: <https://alaskamentalhealthtrust.org/about/governance/board-meetings/meeting-minutes/>

Date	Meeting	Motion
3/2/2023	Special Full Board	<p>TRUSTEE FIMON made a motion that the Board of Trustees approve and adopt the revised charter of the CEO dated March 2nd, 2023, and that the revised CEO charter take effect immediately. TRUSTEE BOERNER seconded.</p> <p>Revised No. 7: “The board delegates approval authority to the CEO to allocate Authority Grant Funds of up to \$100,000 from budget lines previously approved by the board, but undesignated to specific entities. The CEO’s authority is limited to approval of a total of \$100,000.00 per agency per state fiscal year. “Agency” means a sole proprietorship, limited liability company, limited partnership, partnership and any other entity in which the agency owns more than 50 percent of the voting power directly or indirectly through one or more other subsidiaries of the specified agency. The CEO may approve a single agency to receive one \$100,000 approval or multiple approvals not to exceed in sum \$100,000 per state fiscal year in CEO approved Authority Grant Funds, regardless of the budget lines previously approved by the Board of Trustees, but undesignated to specific entities. These allocations may take the form of grant awards, procurements following state processes, or other programmatic activities. The CEO shall not delegate the authority granted herein to any other individual or employee. Quarterly summary reports of all CEO approved items will be provided to trustees, and a standing item will be placed on the next scheduled Program and Planning agenda following the report for any trustee discussion.”</p>
8/25/2021	Full Board	<p>A motion that the Alaska Mental Health Trust Authority Board of Trustees approve the proposed revisions to the 2005 Memorandum of Understanding between the Department of Natural Resources and the Alaska Mental Health Trust Authority was made by TRUSTEE STURGEON; seconded by TRUSTEE BOERNER.</p>
5/26/2021	Full Board	<p>A motion that the Alaska Mental Health Trust Authority Board of Trustees direct the TLO to consider the use of some Trust lands at Community Park Loop for beneficiary-oriented uses with below-market rents and/or other revenues. Specific lease arrangements will still require trustee approval at a later date as described in 20 AAC 40.710 and 11 AAC 99 was made by TRUSTEE BOERNER; seconded by TRUSTEE HALTERMAN.</p>
5/26/2021	Full Board	<p>A motion that the Mental Health Trust Authority Board of Trustees concur with the changes proposed by the Resource Management Strategy, 4th Edition, was made by TRUSTEE HALTERMAN; seconded by TRUSTEE BOERNER.</p>

Trustee Motions Index - Policies

Updated: 8/18/2023

Below are motions that were approved by the board of trustees which establish current Trust policy, not bound by time, and upon which administrative, financial, or operating decisions are made by trustees, Trust Authority Office, and/or Trust Land Office staff.

All Minutes: <https://alaskamentalhealthtrust.org/about/governance/board-meetings/meeting-minutes/>

Date	Meeting	Motion
8/26/2020	Full Board	A motion to adopt the proposed changes to 20 AAC 40.610, as put forth for public comment on July 1, 2020, was made by TRUSTEE DERR; seconded by TRUSTEE McCARTY.
3/27/2020	Special Full Board	A motion was made by TRUSTEE COOKE that the Board approve using \$1 million in FY20 Authority Grant Funds to establish a COVID-19 response grant program to assist organizations serving Trust beneficiaries to respond to the COVID-19 crisis. The Authority Grant Funds to create this grant program are outlined as described in the materials with the motion; seconded by TRUSTEE DERR.
8/28/2019	Full Board	A motion that the Full Board of Trustees accept the Finance Committee recommendation to amend the Asset Management Policy Statement as proposed by Callan, LLC, was made by TRUSTEE DERR; seconded by TRUSTEE BOERNER.
5/24/2018	Full Board	A motion that the Trust Authority Board of Trustees authorize the use of Fund 3322 to create a central facility fund beginning immediately in FY 2018 to meet property expenses that exceed the amount of funds held at the property level. The CFO is directed to consult with the executive director at the Trust Land Office each quarter and transfer money from real estate rental income into the central facility fund in an amount mutually agreed upon until the fund reaches and is maintained at a total balance of \$2 million. Expenditures from this fund require approval of the CEO, RMC, or Board of Trustees within limitations expressed in the governance charter was made by TRUSTEE SELBY; seconded by TRUSTEE SMITH.
1/25/2018	Full Board	A motion that the Full Board of Trustees approve the Finance Committee's recommendation to consolidate the inflation-proofing account into the main investment portfolio was made by TRUSTEE SELBY; seconded by TRUSTEE JONES.
10/27/2017	Special Full Board	A motion that the Full Board of Trustees adopt the revised bylaws as presented or amended was made by TRUSTEE SELBY; seconded by TRUSTEE JONES.
10/27/2017	Special Full Board	A motion that the Full Board of Trustees adopt the charter for the chair of the board as presented or amended was made by TRUSTEE SELBY; seconded by TRUSTEE DERR.
10/27/2017	Special Full Board	A motion that the Full Board of Trustees adopt the charter of the vice chair of the board as presented or amended was made by TRUSTEE SELBY; seconded by TRUSTEE JONES.
10/27/2017	Special Full Board	A motion that the Full Board of Trustees adopt the charter of the secretary of the board as presented or amended was made by TRUSTEE SELBY; seconded by TRUSTEE JONES.

Trustee Motions Index - Policies

Updated: 8/18/2023

Below are motions that were approved by the board of trustees which establish current Trust policy, not bound by time, and upon which administrative, financial, or operating decisions are made by trustees, Trust Authority Office, and/or Trust Land Office staff.

All Minutes: <https://alaskamentalhealthtrust.org/about/governance/board-meetings/meeting-minutes/>

Date	Meeting	Motion
10/27/2017	Special Full Board	A motion that the Full Board of Trustees adopt the charter of the Executive Committee as presented or amended was made by TRUSTEE SELBY; seconded by TRUSTEE JONES.
10/27/2017	Special Full Board	A motion that the Full Board of Trustee adopt the charter of the Finance Committee as presented or amended was made by TRUSTEE SELBY; seconded by TRUSTEE JONES.
10/27/2017	Special Full Board	A motion that the Full Board of Trustees adopt the charter of the Audit and Risk Committee as presented or amended was made by TRUSTEE SELBY; seconded by TRUSTEE JONES.
10/27/2017	Special Full Board	A motion that the Full Board of Trustees adopt the charter of the Resource Management Committee as presented or amended was made by TRUSTEE SELBY; seconded by TRUSTEE JONES.
10/27/2017	Special Full Board	A motion that the Full Board of Trustees adopt the charter of the Program and Planning Committee as presented or amended was made by TRUSTEE SELBY; seconded by TRUSTEE JONES.

Memorandum



Trust
Land Office

To: Chris Cooke, Chair of the Board of Trustees
Through: Mike Abbott, Chief Executive Officer
From: Wyn Menefee, Executive Director
Date: August 11, 2021
Subject: July 28th, 2021 – Resource Management Committee Meeting Summary

The Resource Management Committee met on July 28th, 2021, received a brief update of key TLO activities from the Executive Director Report. The committee was scheduled to receive one (1) Approval and one (1) Consultation presented by TLO staff. Under the board delegated authority, the RMC concurred with the TLO recommendation to dispose of a 5.5-acre parcel in Kenai. Only the Approval moves to the board of trustees for confirmation.

Board Action Required: *The following proposed actions requiring full board of trustees' approval were recommended to the full board of trustees at the July 28th RMC Meeting:*

Meeting Summary:

1. Approval Item 1 – DNR/AMHTA MOU Revision

MOTION: *“The Alaska Mental Health Trust Authority board of trustees approve the proposed revisions to the 2005 Memorandum of Understanding between the Department of Natural Resources and the Alaska Mental Health Trust Authority.”*

Anticipated Revenues/Benefits: The relationship of the parties is unique in state government and often is misunderstood. It is important to have clarification of the obligations and relationships of the entities involved in this MOU. Having this MOU helps to clarify the intended contractual relationship under AS 37.14.009 between the TLO, DNR, and AMHTA through transitions of new employees in the various positions. The modifications which have been reviewed by DNR, DOL, AMHTA, and the TLO help to clarify processes, management principles, organizational structure, and delegated duties. It is expected that this new modified MOU will survive multiple years before any revisions are necessary.

cc: Board of Trustees

Memorandum



To: Chris Cooke, Chair of the Board of Trustees
Through: Mike Abbott, Chief Executive Officer
From: Wyn Menefee, Executive Director
Date: May 14, 2021
Subject: April 22nd, 2021 – Resource Management Committee Meeting Summary

The Resource Management Committee met on April 22nd, 2021, received a brief update of key TLO activities from the Executive Director Report. The committee was scheduled to receive one (1) Approval and four (4) Consultations presented by TLO staff.

Board Action Required: *The following proposed actions requiring full board of trustees’ approval were recommended to the full board of trustees at the April 22nd RMC Meeting:*

Meeting Summary:

1. Approval Item 1 – Community Park Loop Leasing Revenues

MOTION: *“The Alaska Mental Health Trust Authority board of trustees direct the TLO to consider use of some Trust lands at Community Park Loop for beneficiary-oriented uses with below market rents and/or other revenues. Specific lease arrangements will still require trustee approval at a later date as described in 20 AAC 40.710 and 11 AAC 99.”*

Anticipated Revenues/Benefits: This motion does anticipate revenue for the Trust via these beneficiary serving organization leases, though likely considerably below fair market rent. The potential benefit to these organizations could be as high as \$770K (annually as measured in 2028) if all lease payments are forgone.

2. Consultation Item A – Resource Management Strategy, 4th Edition

MOTION: *“The Alaska Mental Health Trust Authority board of trustees concur with the changes proposed for the Resource Management Strategy, 4th Edition.”*

Anticipated Revenues/Benefits: Appropriate management of Trust owned assets ensures that Trust principles described in 11 AAC 99.020 are fulfilled. Managing Trust assets according to the strategies and goals described in the RMS will guide the TLO in making decisions that are in the best interest of the Trust and its beneficiaries. This should guide the TLO toward a path of increasing revenues, protecting the corpus, and being responsive to the Board’s Asset Management Policy Statement.

3. Consultation Item B – Golden Summit Expansion – MHT 9400745

MOTION: “The Alaska Mental Health Trust Authority board of trustees concur with the decision to issue a negotiated mineral lease for exploration and development at the Golden Summit Project near Fairbanks, Alaska on parcel F70015.”

Anticipated Revenues/Benefits: Revenues from this proposal will be received as annual rent (income) and are commensurate with neighboring mineral agreements on Trust lands. Should the property be developed in the future, a net royalty would be received (principal) based on the price of gold, likely ranging from 1% to 4.5%.

The primary benefit to this proposal is access to gain exploration data on Trust lands and the potential royalty received should the project be developed. The 2016 Preliminary Economic Assessment anticipates a 24-year mine life producing an average of just under 96,000 ounces of gold per year, however, recent drilling in 2020 will significantly upgrade these early estimates and drilling adjacent to the Property recommenced in February 2021. Positive drilling results on adjacent private/state lands increases the potential for similar results from Trust lands. Facilitating additional drilling and modeling is required to estimate the royalty potential of Trust lands.

4. Consultation Item C – Ester Dome Project – MHT 9400748

MOTION: “The Alaska Mental Health Trust Authority board of trustees concur with the decision to issue a negotiated mineral lease for exploration and development at the Ester Dome Project and Trust lands described and attached hereto in Exhibit D surrounding Fox, Pedro Dome and Cleary Summit.”

Anticipated Revenues/Benefits: Revenues from this proposal will be received as annual rent (income) for up to three three-year terms with a production-based option to extend. Should the property be developed in the future, a net royalty would be received (principal) based on the price of gold, likely ranging from 1% to 4.5%.

The primary benefit to this proposal is the acquisition of an exploration database from Range Minerals’ work at Ester Dome on Trust and surrounding lands and the potential royalty the Trust would receive should the project be developed. A penalty payment of \$75,000 will be assessed on the agreement should the database requirement not be timely fulfilled.

5. Consultation Item D – West Naukati Young Growth Timber Sale – MHT 9101044

MOTION: “The Alaska Mental Health Trust Authority board of trustees concur with the disposal of the young growth timber in the West Naukati area, through competitive timber sale on Trust Land on Prince of Wales Island.”

Anticipated Revenues/Benefits: The timber sale is expected to generate approximately \$2,300,000 in revenue in Fiscal Year(s) 2022 and 2032. Harvest of timber will maximize revenue while providing for timber regeneration and future timber harvests.

cc: *Board of Trustees*
Mike Abbott, CEO Alaska Mental Health Trust Authority
Wyn Menefee, Executive Director, Trust Land Office

Reference Documentation

MEMO

To: Chris Cooke, Chair – Board of Trustees
From: Mike Abbott, Chief Executive Officer
Date: August 19, 2020
Re: Trust Cost Allocation Regulation Package

REQUESTED MOTION:

Move to adopt the proposed changes to 20 AAC 40.610 as put forth for public comment on July 1, 2020.

ANALYSIS

Proposed changes to Alaska Administrative Code, specifically 20 AAC 40.610, will allow the Trust to recover spendable income that was used to develop trust land for the purpose of producing revenue. Under the proposed regulations, spendable income used for development would return to the Trust Settlement Income Fund before the net revenue is allocated between principal and income. Under the current regulation, there is an automatic conversion of all income used in a revenue producing project to principal following trust land and resource sales.

During the August 2019 board meeting, trustees directed staff to move forward with a regulation update process that would allow for recovery of spendable income invested in Trust lands. Following that direction from trustees, this regulation package was developed in coordination with our Advisory Boards and the Department of Law, and has undergone a 30-day public comment period, during which no comments were received. Should these proposed changes to regulations be adopted by the trustees, they will be sent to the Department of Law and the Governor's office for final review and approval; if approved, they will be sent to the Lt. Governor's office for filing and publication.

Adoption of the proposed changes to 20 AAC 40.610 is recommended.

BACKGROUND

Trustees have a fiduciary responsibility to appropriately allocate revenues derived from trust lands to either principal or income. Existing regulations (20 AAC 40.610) set how that allocation is to occur. The existing regulations do not anticipate the need to recover development costs associated with revenue generating activities on Trust lands. Such development costs can be drawn from a subset of the Trust Settlement Income Fund. The Trust Settlement Income Fund is also where the Trust draws funds for beneficiary programs and administrative costs in alignment with the Comprehensive Integrated Mental Health Plan.

Following that direction from trustees, the Trust has proposed to adopt changes in Title 20 of the Alaska Administrative Code, specifically 20 AAC 40.610 dealing with the allocation of revenues earned by the Trust Land Office between Trust principal and income. Alaska Statute (AS

37.14.031(d)) requires the Trust to develop regulations pertaining to the allocation of revenues, and a change to our revenue allocation is consistent with the legal settlement agreement that created AMHTA in 1994.

The revised regulations would allow the board of trustees to allocate “net” proceeds from land sales and resource transactions to principal, where it is invested for the long-term benefit of AMHTA beneficiaries. This allows the Trust Settlement Income Funds to be used to enhance revenue from trust lands management, some of which will be returned to income, and hence available for programs and expenses, while the remaining revenue will continue to be invested in principal.

The result of this change in regulations will, for land sales to which this new provision is applied, increase the amount of income that is available for the board of trustees to allocate toward the management of the Trust or advocacy and programs that directly serve Trust beneficiaries. This change also allows trustees to better balance current and future beneficiary needs by returning income spent to generate revenue back to income for additional development or current programs, while still growing Trust principal and land values that will support long term beneficiary needs

As a part of the regulation adoption process, Trust staff engaged with our statutory advisory boards, who represent our beneficiaries. Trust staff also worked closely with the department of law in the development of the proposed changes to the regulations, as well as the accompanying materials that provide additional information about what the proposed changes do and why they are being sought. It was important to the Trust that the information about the proposed change was clear and meaningful to our stakeholders and the public.

In addition, the proposed changes were noticed for public comment. As a part of that process, notice was published in the Anchorage Daily News, on the State of Alaska’s Online Public Notice system, as well at the Trust’s website. It was also sent directly to the Advisory Boards, all incumbent Alaska state legislators, and the Department of Law. During the 30-day comment period that ended on July 31, 2020, no questions or comments were received.

Here is a link to the public notice: <https://aws.state.ak.us/OnlinePublicNotices/Notices/View.aspx?id=198703>

Attachments to this memo are the same that accompanied the public notice:

- Proposed revisions to 20AAC 40.610
- A letter from the Trust CEO regarding the proposed revisions

MEMO

To: Mary Jane Michael, Chair
From: Mike Abbott, Chief Executive Officer
Date: March 22, 2020
Re: Designation of authority grant funds – COVID-19 Response grant program

REQUESTED MOTION:

Approve using \$1,000,000 in FY20 authority grant funds to establish a COVID-19 Response grant program to assist organizations serving Trust beneficiaries to respond to the COVID-19 crisis. The authority grant funds to create this grant program are outlined below.

BACKGROUND

With the onset of the Coronavirus disease 2019 (COVID-19) pandemic, organizations serving Trust beneficiaries have encountered sudden disruptions in their ability to operate and provide crucial services. The Alaska Mental Health Consumer Web in Anchorage and the Polaris House Clubhouse in Juneau have both discontinued services until at least March 31st. Anchorage Community Mental Health Services (ACMHS), which serves beneficiaries in Anchorage and Fairbanks, implemented safety precautions which have unanticipated budget costs and limit access.

On March 16th the Foraker Group deployed a survey to non-profits statewide to assess the ways in which COVID-19 is and will impact Alaska's non-profit sector, including Trust beneficiary serving organizations. Of the 310 organizations that complemented the survey to date, more than 60 have been identified as directly serving beneficiaries of the Trust. From this survey, direct outreach from Trust staff and inquires directly made to the Trust several critical areas of need have been identified. These include:

- Disruption of services to clients and communities
- Budgetary implications related to strains on the economy
- Loss of revenues due to inability to provide services
- Increased and sustained staff and volunteer absences
- Disruption of supplies or services provided by partners

PROJECT DESCRIPTION

In response to these anticipated areas of need, the service disruption impacts on beneficiaries and the financial stress placed on our non-profit organizations Trust staff have assessed how the Trust could be of assistance. Trust staff have identified previously approved FY20 Authority Grant funds that could and are recommended to be reallocated given this unforeseen and unprecedented public health crisis. Those previously approved FY20 Authority Grant funds, as outlined below, totaling

\$1,000,000 would be reallocated to establish a *COVID-19 Response grant program* to provide immediate grant assistance to Trust beneficiary serving organizations.

Those previously approved FY20 Authority Grant funds, as outlined below, totaling \$1,000,000 would be reallocated to establish a COVID-19 Response grant program to provide immediate grant assistance to Trust beneficiary serving organizations.

FY20 Authority Grant Funds to be Reallocated

<p>FY20 Emergency Assistance Funds</p> <p>Trustees approved \$750,000 for emergency assistance grants for community behavior health providers impacted by planned Medicaid and grant reductions in the FY20 budget process. Following the resolution of the FY20 state budget process and the restoration of state Medicaid and grant funding, Trust emergency assistance was no longer needed. The Trust had granted out \$265,000 to agencies leaving a balance of \$485,000.</p>	<p>\$485,000</p>
<p>FY20 Pooled Predevelopment Fund</p> <p>The Foraker Pre Development Program ended in 2019, resulting in the Trust moving funds previously designated for the Pre Development program as a stand-alone budget item in anticipation of capital requests. The Trust did not receive requests that were not accommodated through the existing partnership grant process, resulting in a balance of \$150,000.</p>	<p>\$150,000</p>
<p>FY20 Supplemental Dental Grant Funds</p> <p>Trustees approved additional funding to ensure beneficiaries had access to preventative dental care when the administration announced elimination of this benefit in early 2020. The benefit was restored by the administration in 2019 resulting in an unexpended balance in the amount of \$200,000.</p>	<p>\$200,000</p>
<p>FY20 SAPT Focus Area – Treatment Access line item</p> <p>A balance in the amount of \$450,000 exists in the SAPT focus area “Access to Treatment” strategy because a large-scale treatment expansion project in planning stages is postponed until FY2021 due to the COVID19 pandemic.</p>	<p>\$165,000</p>
<p>Total</p>	<p>\$1,000,000</p>

The application and grant award process for these funds would be similar to the Trust Partnership Grant program. Potential grantees would be determined through both targeted outreach by Trust staff, and a broad solicitation through the Trust’s website and social media. A basic grant application letter would be collected from all interested applicants and screened by Trust staff for funding suitability. The funds would be used in the following broad priority areas:

- assistance for emergent beneficiary needs;
- identified health & safety issues; and,
- operational assistance.

Final grant approval would be made by the Chief Executive Officer within the normal grant approval thresholds, not to exceed \$100,000 to any single agency.

STAFF ANALYSIS

Trust staff discussed this recommendation with our statutory Advisory Boards (Alaska Commission on Aging, Governor's Council on Disabilities and Special Education, Alaska Mental Health Board and the Advisory Board on Alcoholism and Drug Abuse) and they support this recommendation. Staff recommends trustee approval of this reallocation in response to the COVID-19 pandemic.

Reference Documentation

To: Mary Jane Michael, Chair
Through: Mike Abbott, Chief Executive Officer
From: Andrew Stemp, Chief Financial Officer
Date: August 19, 2019
Re: Finance Committee Report

REQUESTED MOTION #1:

I move that the full board of trustees accept the Finance Committee recommendation to amend the Asset Management Policy Statement as proposed by Callan LLC.

Meeting Summary:

There has been one meeting of the Finance Committee since the last board report. The meeting occurred on August 1, 2019 and was attended by trustees Laraine Derr (chair), Christopher Cooke, Paula Easley, Vernè Boerner, Mary Jane Michael, John Sturgeon, and Ken McCarty.

The August 1, 2019 Finance Committee addressed four items:

Cash Management Report: The Committee reviewed the report provided, and heard commentary from the staff on the Fy19 financial results. Overall results are positive, with good financial performance from the TLO and strong investment results. An updated revenue forecast for the upcoming year was also presented, reflecting improved investment results compared to original expectations. Overall the Trust financial position and outlook remains positive.

Trust Land Office and Trust Authority Office Administrative Budgets: The Committee reviewed presentations and discussed the proposed spending amounts for FY21. Following discussion around the expected travel reductions, the Committee recommended approval of the proposed FY21 amounts.

Updated Revenue Forecast: The Committee reviewed updated expectations for FY20 and FY21 revenues and discussed the impact of overall State budget decisions on Trust beneficiaries.

Asset Management Policy Statement Revisions: Steven Center from Callan LLC presented proposed revisions to the Asset Management Policy Statement to the Committee and participated in a discussion around the proposed changes. After discussion the Committee moved to recommend approval of the proposed revisions by the full board.

The Finance Committee concluded at approximately 2:00 pm. The next scheduled meeting of the Finance Committee is **January 3, 2020**.



To: Mary Jane Michaels, Chair
Through: Mike Abbott
From: Wyn Menefee and Andy Stemp
Date: 5/24/2018
Re: FY19 Real Estate Management Plan and Non-Investment/Program-Related Real Estate Facility Budgets
Fiscal Year: 2019
Amount: \$11,603,832

Approval

Requested Motions:

Proposed Motion One: *“The Trust Authority board of trustees authorize the use of Fund 3322 to create a central facility fund, beginning immediately in FY2018, to meet property expenses that exceed the amount of funds held at the property level. The CFO is directed to consult with the Executive Director of the Trust Land Office each quarter and transfer money from real estate rental income into the central facility fund, in an amount mutually agreed upon, until the fund reaches and is maintained at a total balance of \$2.0 million. Expenditures from this fund require approval of the CEO, RMC, or board of trustees within limitation expressed in the governance charters.”*

Proposed Motion Two: *“The Trust Authority board of trustees approve the incremental building expenditures, totaling \$11,603,832 for the fiscal year 2019, to be paid by the property manager in the case of expenditures, primarily from rents and other income collected from the properties or from the central facility fund for capital expenditures that cannot be covered by rents and other income from the properties. The cash flow for REMP and Non-Investment/Program Related Real Estate portfolios are to be managed respectively on a portfolio basis while maintaining appropriate building specific accounting.”*

Background:

Creation of Central Facility Fund (Proposed Motion 1)

General Background: The Trust has two distinct property portfolios: the program related real estate and the commercial real estate. Both portfolios generate income and have corresponding expenses, including the need for periodic upgrades and major maintenance. The Trust has been able to address these needs on an ad hoc basis using a combination of income from the properties, some savings/reserves that are held for certain properties, and by accessing other Trust funds. This

approach has worked for small to moderate sized needs, but paying for large needs (i.e. tenant improvements) has the potential to create an uncomfortable level of cash flow compression.

To help mitigate the risk of cash flow compression, a central facility fund can be used to accumulate cash over time and stabilize any need for resources. The Trust historically used fund 3322 (Deferred Maintenance) as a tool to address these types of needs. The account could be reactivated and a schedule of regular deposits into the account could be established to build up the fund.

Trust Land Office and CFO Recommendation: Based on research into industry practices, the staff have started developing a schedule of large projects that will need funding over the next three years. These projects range from major tenant improvements such as with the IRS facility (~\$2 million) to potentially replacing some HVAC systems (~\$100,00). Using this schedule as a roadmap, the Trust would set aside a portion of rental income to build up the central facility fund. When needed the Trust Land office would request authorization to use the fund to complete projects following approval guidelines listed in the governance charters.

Staff recommend starting the fund with an initial contribution of \$105,000 (the current balance of the old account) and then contributing a portion of the FY18 rents that might have otherwise still have been available for distributions, and continuing in FY 19 between \$50,000 and \$150,000 per quarter into the account. Contributions would continue until the account reaches a \$2.0 million balance. At that point, the contributions would be suspended until money is drawn down from the account; at that point contributions would resume until the account is replenished.

A key consideration of this approach is that the contribution to the central facility fund would take place prior to distributing income for use by Trust programs, so there is a short-term reduction in available net distributions. This is mitigated by the benefit of having a stable and predictable source of funding for facility needs and avoids any out of budget cycle surprises that might negatively impact programs.

A central facility fund would be used to fund property expenses such as:

- Property costs that exceed PPRE and REMP portfolio cash flows
- Repair
- Replacement of larger building components based upon a replacement schedule when these replacement needs arise sooner than expected
- Leasing obligations
- Expansion or retrofit

FY19 Rent Funded Real Estate Facility Budget (Proposed Motion Two)

Transaction/Resource: Facility budgets are presented to seek approval from the board of trustees for the expenditures necessary to service the properties. The proposed property expenditures including contingency reserves are funded by tenant rents and other income collected from the properties or by using the central facility fund when cash flow management cannot cover the capital expense.

Property Description/Acreage/MH Parcel(s): Real Estate Management Plan and other AMHT Properties are as follows:

Real Estate Management Plan Properties

1111 Israel Road; Tumwater, WA
1973 North Rulon; Ogden, UT
2600 Cordova Street; Anchorage, AK
2618 Commercial Drive; Anchorage AK
2420 & 2500 Ridgepoint Drive; Austin, TX
17319 San Pedro Avenue; San Antonio, TX
9601 Amberglen Blvd; Austin, TX

Other AMHT Properties

3745 Community Park Loop Road; Anchorage, AK
650 Yonker Court; Fairbanks, AK
2330 Nichols Street; Anchorage, AK
1300 Moore Street, Fairbanks, AK
1423 Peger Road, Fairbanks, AK

General Background:

There is an obligation to maintain all facilities, whether REMP properties or the Non-Investment/Program Related Real Estate properties. Failing to maintain the facilities would diminish the value of the Trust corpus, would make the facilities less attractive to new tenants, and would impair the Trust's ability to sell the facilities in the future. Well-maintained and fully-rented properties provides the best income, preserves the value of the corpus, and fulfills the obligation of managing the properties with accountability to the Trust.

The TLO has established a system to adequately plan, manage, audit and report activity in the real estate portfolio. Using professional management services, the property information is accounted for by:

- 1) matching income to expenses;
- 2) comprehensive reporting and budgeting for each property; and
- 3) capital expense forecasting.

Even with appropriate planning, occasional building management costs occur that cannot be covered by the normal cash flow in the property specific building accounts. These property expenses can often be covered by managing cash flows at the property manager level on a portfolio basis.

Management of the cash flows for REMP properties and the Non-Investment/Program Related Real Estate properties should be managed separately as two distinct portfolios. The portfolio management structure allows the TLO managers to manage the property management accounts with some amount of contingency reserve for each property. This is prudent property management and in line with industry standards, such as what banks and other lending institutions require. Comparable industry standards show reserves equating to approximately \$.15/sq.ft. added each year, but with flexibility to retain more or less, as reserves, as conditions dictate. Similarly, for this budget, a contingency reserve of 1% of expenditures will be maintained. The combined building accounts provide an appropriate cushioning that one building income can cover the extraordinary expense of another temporarily, to be rebalanced throughout the following year from rental income. This preferred methodology for most building maintenance expenditures and would limit the need to ask

To: Board of Trustees
Through: Mike Abbott, Chief Executive Officer
From: Andrew Stemp, Chief Financial Officer
Date: January 16, 2018
Re: Finance Committee Report

REQUESTED MOTION #1:

The full Board of Trustees approve the Finance Committee's recommended motion to consolidate the inflation-proofing account into the main investment portfolio.

REQUESTED MOTION #2:

The full Board of Trustees approve the Finance Committee's recommended motion to authorize the transfer of \$21,111,000 from the Alaska Permanent Fund Budget Reserve accounts to the Mental Health Settlement Income Account to finance the FY2018 base disbursement calculation.

Meeting Summary:

There has been one meeting of the Finance Committee since the last board report. The meeting occurred on January 4, 2018 and was attended by trustees Christopher Cooke, Laraine Derr, Paula Easley, Greg Jones, Mary Jane Michael, Jerome Selby (Chair), and Carlton Smith.

The January 4, 2018 Finance Committee addressed four items:

Cash Management Report: The Committee reviewed the report provided, with additional attention and commentary around the efforts of the Trust Land Office to generate revenues as well as the success of the Trust's overall investments. A suggestion was made to modify the cash management report and include a separate section that summarizes the performance of the real estate investments.

Account Consolidation/Inflation Proofing Transfer: The Committee approved consolidating \$5 million previously segregated from the reserve accounts as inflation-proofing into the main investment portfolio at the Permanent Fund. A copy of this motion is attached for your reference.

FY 2018 Pay-Out: The Committee reviewed the proposed payout calculation and approved transferring \$21,111,000 from the investment earnings to support Trust operations. A copy of this motion is attached for your reference.

FY 2019 Budget Update: CEO Mike Abbott and Program Office Michael Baldwin provided the committee members with a detailed discussion of the upcoming budget.

Additional committee discussion followed, around the proposed policy for investment of Trust principal. This policy is under development and continues together feedback from the Trustees as well as the advisory boards and Trust staff. An updated draft of the policy will be circulated by the time of the full board meeting on January 24th. No additional actions were taken on this item.

The Finance Committee concluded at 4:05 pm. The next scheduled meeting of the Finance Committee is **April 18, 2018**.

for approvals from the board to only what could not be covered by appropriate property level portfolio cash management.

If some expense, such as with a major tenant improvement at the IRS building, cannot be fully covered by property level portfolio cash management, the central facility fund would be used. The subsequent use of the central facility fund in FY19 within the limitations of facility expenditures shown in this approval will not require additional approval from the board.

Consistency with the Resource Management Strategy: The proposal is consistent with the “Resource Management Strategy for Trust Land” (RMS), which was adopted March 2016 in consultation with the Trust and provides for maximization of return on investment and provides for long term income generation at prudent levels of risk.

Trust Land Office Recommendation: The TLO recommends that it is in the Trust’s best interest to approve the incremental building expenditures for FY19 to be funded by tenant rents and other income collected from the properties or the central facility fund.

Applicable Authority: AS 37.14.009(a), AS 38.05.801, 20 AAC 40.710-720 and 11 AAC 99.

Trust Authority Approval: The motions presented in this briefing document fulfill the approval requirements that are applicable to the transaction.

Exhibit:

Exhibit 1 - Property Budget Summary

FY25 Budget Deliberations

MEMO

To: Anita Halterman, Chair
Through: Steve Williams, Chief Executive Officer
From: Kat Roch, Acting Chief Financial Officer
Date: August 21, 2023
Re: FY25 Budget Recommendation

REQUESTED MOTION:

I move the full Board of Trustees appropriate MHTAAR, MHT Admin and Authority Grant funds for FY2025 in the amount of \$39,614,700. This consists of \$20,172,700 of MHTAAR and MHT Admin and \$19,442,000 of Authority Grants. These funds are to be used for the programs and activities described in the detailed FY2025 Budget Recommendations document prepared for the August 29 & 30, 2023 Board of Trustees Meeting. Included in this motion is a recommendation by the full Board of Trustees for a State of Alaska appropriation of \$10,737,400 of GF/MH funds and \$8,100,000 of Other funds for FY2025.

Background:

The Trust prepares budgets on a two-year cycle. The FY24 and FY25 budgets were approved in August 2022, with the acknowledgement that the FY25 budget would likely change as Staff and Trustees gained further clarity on both available funding and agency and program & planning support requirements. FY25 budget incorporates the use of Trust income for:

- Agency budgets for the Trust Authority and Trust Land offices;
- Identified increments of Mental Health Trust Authority Authorized Receipts (MHTAAR) in State departments; and,
- Identified increments of Authority Grants funds to support non-State department organizations' efforts and programs impacting beneficiaries.

The budget additionally includes recommendations to the State of Alaska for appropriations that will benefit Trust beneficiaries:

- General Fund/Mental Health (GF/MH), and
- Other fund sources for mental health programs, e.g., recommendations for AHFC-funded programs.

The proposed amended FY25 budget (included in the board meeting materials) provides the details for the allocation of Trust income among MHTAAR, MHT Admin, and Authority Grants, and how non-Trust funds—General Funds/Mental Health and Other—are recommended to be allocated.

The Non-Focus area section of the budget document includes Trust Authority and Trust Land Office agency budgets as approved and recommended by the Finance Committee, as well as staff recommended spending outside the Focus Areas and Other Priority Areas to improve the lives of beneficiaries.

As discussed in the July 25, 2023 Finance Committee meeting, revenue for FY25 is estimated at \$39.9 million. The FY25 Budget Recommendations will not fully utilize anticipated revenues. After accounting for the proposed spending levels, we estimate \$300,000 of unobligated FY25 funds. Staff recommends these funds not be allocated for specific programmatic purposes at this time. Uncertainties regarding the general needs of beneficiaries and the community-based organizations that support them, the state's policies and funding levels for behavioral health care, as well as uncertainty on future investment returns make it important to provide flexibility to ensure the best possible allocation of funds as needs are identified.

Trustee Training

Open Meetings Act

Overview for Alaska Mental Health Trust Authority

August 30, 2023

Eugene F. Hickey

Senior Assistant Attorney General

State of Alaska Department of Law

Overview: Format for Today, Format of the Act

- Format for Today's presentation:
 - topic slides
- What is the Open Meetings Act?
 - AS 44.62, Administrative Procedures Act, Article 6: Open Meetings of Governmental Bodies
 - AS 44.62.310. Government meetings Public
 - AS 44.62.312. State Policy Regarding Meetings
 - AS 44.62.319. Short Title
- Enacted 1959; Amended 1990, 1991, 1994, 2000, 2009.
- Short title, AS 44.62.319, states that AS 44.62.310 – 319 may be cited as the "Open Meeting Act"
- OMA for short
- Exceptions/Exclusions
- Executive Sessions
- Violations + Penalties

Overview: Purpose of the Act

AS 44.62.312: State policy regarding meetings

(a) It is the policy of the state that

(1) the governmental units mentioned in AS 44.62.310(a) exist to aid in the conduct of the people's business;

(2) it is the intent of the law that actions of those units be taken openly and that their deliberations be conducted openly;

(3) the people of this state do not yield their sovereignty to the agencies that serve them;

(4) the people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know;

(5) the people's right to remain informed shall be protected so that they may retain control over the instruments they have created;

(6) the use of teleconferencing under this chapter is for the convenience of the parties, the public, and the governmental units conducting the meetings.

(b) AS 44.62.310(c) and (d) shall be construed narrowly in order to effectuate the policy stated in (a) of this section and to avoid exemptions from open meeting requirements and unnecessary executive sessions.

Overview: Government Meetings Public

- **AS 44.62.310(a)**

(a) All meetings of a governmental body of a public entity of the state are open to the public except as otherwise provided by this section or another provision of law. Attendance and participation at meetings by members of the public or by members of a governmental body may be by teleconferencing. Agency materials that are to be considered at the meeting shall be made available at teleconference locations if practicable. Except when voice votes are authorized, the vote shall be conducted in such a manner that the public may know the vote of each person entitled to vote. The vote at a meeting held by teleconference shall be taken by roll call. This section does not apply to any votes required to be taken to organize a governmental body described in this subsection.

Presumption

- Meetings of a governmental body of a public entity are open to the public
- Closed sessions are permitted **only** if an exception applies, or another law so provides
- Materials considered by the governmental body in a meeting should be available to the public, even at teleconference locations

What constitutes a “meeting”?

AS 44.62.310(h) In this section,

- (2) “meeting” means a gathering of members of a **governmental body** when
- (A) more than three members or a majority of the members, whichever is less, are present, a matter upon which the governmental body is empowered to act is considered by the members collectively, and the governmental body has the authority to establish policies or make decisions for a public entity; or
- (B) more than three members or a majority of the members, whichever is less, are present, the gathering is prearranged for the purpose of considering a matter upon which the governmental body is empowered to act, and the governmental body has only authority to advise or make recommendations for a public entity but has no authority to establish policies or make decisions for the public entity;

What's a governmental body?

AS 44.62.310(h) provides:

- (1) “governmental body” means an assembly, council, board, commission, committee, or other similar body of a public entity with the authority to establish policies or make decisions for the public entity or with the authority to advise or make recommendations to the public entity; “governmental body” includes the members of a subcommittee or other subordinate unit of a governmental body if the subordinate unit consists of two or more members;

What's a public entity?

AS 44.62.310(h) provides:

- (3) “public entity” means an entity of the state or of a political subdivision of the state including an agency, a board or commission, the University of Alaska, a public authority or corporation, a municipality, a school district, and other governmental units of the state or a political subdivision of the state; it does not include the court system or the legislative branch of state government.

What is a Meeting? Essentials

- More than three members or a majority, whichever is less
- Applies to committees
- Applies if policies or decisions are considered, even if not prearranged
- Applies to prearranged consideration of recommendations or advice, even if the body lacks independent authority to act

Required Notice

AS 44.62.310(e) - Reasonable public notice shall be given for all meetings required to be open under this section. The notice must include the date, time, and place of the meeting and if, the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Subject to posting notice of a meeting on the Alaska Online Public Notice System as required by AS 44.62.175(a), the notice may be given using print or broadcast media. The notice shall be posted at the principal office of the public entity or, if the public entity has no principal office, at a place designated by the governmental body. The governmental body shall provide notice in a consistent fashion for all its meetings.

Notice

- Issues:
 - Form of notice?
 - Days in advance?
- Notice must be published on Alaska Online Public Notice System (AS 44.62.175(a)).
- Radio PSAs + biannually published schedule of meeting dates = okay
1992 Op. Att’y Gen. (Dec. 30) (Jerry Covey)
 - Note: post-1994 amendments expressly allow for print *or* broadcast notice.
- How much notice?
 - No bright line in statute
 - 1992 AG Opinion: *minimum* 3 days’ notice for previously unscheduled, unannounced meetings. *Id.*
- Make meeting agenda available to the public
1986 Op. Att’y Gen. (July 17) (Marvin Weatherly)

Timing of Notice

- Agency should be consistent in the timing and manner of public meetings
- General rule is at least a week, but in appropriate circumstances a shorter period may be acceptable
 - Response to legislative inquiries
 - Litigation matters
 - Time-sensitive personnel or financial matters

What is “Reasonable Public Notice”?

- Contains date, time and place of meeting, including teleconferencing information
- Posted on AOPNS, at the agency’s offices, and optionally publicized in print and broadcast media
- Email and physical mailing lists are common
- Objective is to reach as many interested persons as possible

Government Meetings Public- Exceptions in Statute

- AS 44.62.310(d) :

(d) This section does not apply to

(1) a governmental body performing a judicial or quasi-judicial function when holding a meeting solely to make a decision in an adjudicatory proceeding;

(2) juries;

(3) parole or pardon boards;

(4) meetings of a hospital medical staff;

(5) meetings of the governmental body or any committee of a hospital when holding a meeting solely to act upon matters of professional qualifications, privileges, or discipline;

(6) staff meetings or other gatherings of the employees of a public entity, including meetings of an employee group established by policy of the Board of Regents of the University of Alaska or held while acting in an advisory capacity to the Board of Regents;

(7) meetings held for the purpose of participating in or attending a gathering of a national, state, or regional organization of which the public entity, governmental body, or member of the governmental body is a member, but only if no action is taken and no business of the governmental body is conducted at the meetings; or

(8) meetings of municipal service area boards established under [AS 29.35.450](#)--[29.35.490](#) when meeting solely to act on matters that are administrative or managerial in nature.

Executive Session and Privileges

Executive Session

AS 44.62.310(b) If permitted subjects are to be discussed at a meeting in executive session, the meeting must first be convened as a public meeting and the question of holding an executive session to discuss matters that are listed in (c) of this section shall be determined by a majority vote of the governmental body. The motion to convene in executive session must clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private. Subjects may not be considered at the executive session except those mentioned in the motion calling for the executive session unless auxiliary to the main question. Action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

What Can you Discuss in Executive Session

- AS 44.62.310(c) :
- (c) The following subjects may be considered in an executive session:
 - (1) matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;
 - (2) subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
 - (3) matters which by law, municipal charter, or ordinance are required to be confidential;
 - (4) matters involving consideration of government records that by law are not subject to public disclosure.

Privileges and Confidential Materials

- Attorney client- falls under AS 44.62.310(c)
- Deliberative Process
- Confidential Materials

Executive Sessions

- As a matter of policy, should be used infrequently
- Matter to be discussed must be specifically described in public, without compromising the need for confidentiality
- Board must affirmatively vote to go into executive session
- No action may be taken in executive session, except to provide direction to an attorney in a specific legal matter

Subjects for Executive Session

- Matters the immediate knowledge of which would have an adverse effect on the finances of the agency
- Matters that tend to prejudice the reputation and character of any person, except that the person may request a public discussion
- Matters that are by law confidential
- Matters involving consideration of government records that by law are not subject to public disclosure

Actions Taken and Violations

What is an action under the Act?

- Action is not expressly defined, but we get some ideas of what it means from the statute.
- AS 44.62.310(d)(7) (in the context of out of scope activities): meetings held for the purpose of participating in or attending a gathering of a national, state, or regional organization of which the public entity, governmental body, or member of the governmental body is a member, but only if no action is taken and no business of the governmental body is conducted at the meetings.
- AS 44.62.310(b) (in the context of executive sessions): Action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations.

What is action (2)?

- 310(h)(1) (definition of governmental body): ...body of a public entity with the authority to establish policies or make decisions for the public entity or with the authority to advise or make recommendations to the public entity...

Advice or recommendations is action

- Bodies providing advice or recommendations are within scope of the Act:
 - 1986 AG Opinion found the Placer Mining Advisory Group in scope, which is group of public members (miners, environmentalists) advising state government
 - 1985 AG Opinion found an advisory committee (public and state employees) tasked with evaluating construction bids for aesthetics and making recommendations
 - But, advisory group to the Board of Regents, University of Alaska is out of scope.
- However, note there are no remedies for advice or recommendations made in breach of the Act.

Action taken contrary to Act is Voidable

- 310(f):
 - Requirement for court filing within 180 days of action
 - No naming of member of body in personal capacity
 - Body may cure by holding another meeting, however must conduct a substantial and public reconsideration of the matters considered. (there is case law on this point)
 - Court is given 9 factor balancing test – must weigh (a) public interest in compliance with Act against (b) harm that would be caused to the public interest and to the public entity by voiding action.
 - Curing a violation can take place before or after action is voided.
 - Court may look to whether the public interest in approving the action overrides a violation and a voiding of that action. **Redistricting case.**

Conclusion

- As a governmental body, AMHTA is expected to operate in public whenever possible
- When in doubt, ask for legal advice before acting
- Questions?

Statutes, Regulations, and Charters

The Alaska Mental health Trust Authority operates in accordance with the statutes as approved by the Alaska Legislature and the regulations and bylaws as approved by the Trust.

Statutes

- AS 37.14.001 – 13.14.099 Special Funds, mental health trust
- AS 44.25.200 – 44.25.295 Alaska Mental Health Trust Authority
- AS 38.05.801 Management of mental health trust land
- AS 44.62.310 – 44.62.319 Open Meetings Act

Regulations

- [20 AAC 40](#): Updated 2016

Bylaws

- [Bylaws](#): Adopted October 2017

Policies

- [Asset Management Policy Statement Aug 2019](#)

Additional Documents

MEMO

To: Board of Trustees
From: Steve Williams, CEO
Date: 8/15/2023
Re: Staff responses to questions posed during the July Audit and Risk and the Program and Planning Committee meetings

In response to questions raised during the Trust's July Audit and Risk and the Program and Planning Committee meetings, I offer the following information. If you would like any additional information beyond what is included in this memorandum, don't hesitate to contact me.

1) Does the Trust have data regarding Human Resources that would show where Trust salaries sit vs. private/other sectors?

During recruitment for the Trust Authority Office (TAO) and Trust Land Office (TLO), each agency considers budget thresholds, state salary scales, and historical salary information of prior incumbents. The TAO can access the Foraker Salary and Benefits Report, which provides benchmarking of nonprofit compensation in Alaska, and the Council on Foundations Grantmaker Salary and Benefits Report, which offers national benchmarking across grant-making organizations. These two resources can be downloaded and reviewed from:

<https://alaskamentalthtrust.org/wp-content/uploads/2023/08/Foraker-Salary-Benefits-Report-2022.pdf>

<https://alaskamentalthtrust.org/wp-content/uploads/2023/08/2022-Grantmaker-Salary-and-Benefits-Report.pdf>

The TLO's benchmarking resources vary by type of position because each position is specialized and includes responsibilities that a combined number of positions do at the Department of Natural Resources (DNR). As such, the TLO does not have a single source of information when determining salary. The TLO pulls from various sources during recruitment to determine a vacant position's baseline salary. In addition to the considerations highlighted above, the TLO also considers the current wages of those in a similar class currently employed by the TLO, private industry positions (including Tribal Corporations), and state/federal government positions. An additional consideration for bonuses in private and federal positions is factored into the review. For example, when recruiting for a candidate in the real estate section, the TLO will reference similar positions posted with the Building Owners and Managers Association (BOMA).

At the candidate level, their qualifications, e.g., education, experience, project accomplishments, etc., are factored in individually to determine a final salary. Based on these factors, the salary is then aligned with the appropriate salary schedule within what is known as a range. A range is a payroll classification providing a minimum and maximum compensation that the TAO and TLO can select within. The Governor’s Chief of Staff requires state employees to be placed on a salary schedule for the position’s range. Salary schedules are mostly for union employees and not applicable to exempt positions. However, both offices meet this requirement by utilizing a partially exempt salary schedule.

By comparing our salaries to the data from these sources, we can better understand where we stand in terms of compensation.

2) Please provide the board with the Alaska Housing Finance Corporation (AHFC) data on statewide distributions for the Housing Assistance Program (HAP) and Special Needs Housing Grant (SNHG).

The following chart outlines the Boroughs / Census Areas and the allocations of Special Needs Housing Grant (SNHG) and Basic Homeless Assistance Program (BHAP) funds. Community prorations are listed for additional context.

Borough / Census Area	SNHG and BHAP Funding (Annual)	Share of Total BHAP + SNHG Funding	Share of Statewide Population
Aleutians West Census Area	\$28,831.00	0.29%	0.68%
Anchorage	\$4,034,246.00	41.23%	39.35%
Bethel Census Area	\$64,831.00	0.66%	2.47%
Chugach Census Area	\$103,158.00	1.05%	0.95%
Fairbanks North Star Borough	\$1,369,339.00	14.00%	13.14%
Haines Borough	\$3,637.00	0.04%	0.35%
Hoonah-Angoon	\$7,274.00	0.07%	0.32%
Juneau City & Borough	\$1,238,564.00	12.66%	4.37%
Kenai Peninsula Borough	\$548,577.00	5.61%	8.15%
Ketchikan Gateway Borough	\$100,700.00	1.03%	1.87%
Kodiak Island Borough	\$231,126.00	2.36%	1.74%
Matanuska-Susitna Borough	\$1,443,061.00	14.75%	15.17%
Nome Census Area	\$322,433.00	3.30%	1.31%
Petersburg Borough	\$3,637.00	0.04%	0.46%
Prince of Wales - Hyder	\$105,276.00	1.08%	0.78%
Sitka City and Borough	\$175,456.00	1.79%	1.13%
Wrangell City and Borough	\$3,637.00	0.04%	0.28%
Balance of State		0.00%	7.48%
Grand Total	\$9,783,783.00	100.00%	100.00%

Zoomable map on grantee activities within the communities:

https://app.mapline.com/map/map_71a5ae06/PxhLP24UPz99UT8UPz9HPz8UPz8UF T9pET9cPz9XXT8vLj9-dz

3) What are the retention rates for Peer Support positions at True North Recovery (TNR)?

TNR has been in operation and hiring peers since 2020. In that time, they have averaged a 67% retention rate overall. The 3.1 residential facility and the Day 1 Center are both fully staffed at this current time, and they are onboarding peers for their Fairbanks 3.1 residential program that they hope to open in the next few months.

4) What percent would be unserved if the True North Recovery Day One withdrawal management center was not available?

If True North Recovery's withdrawal management services were not available 100% of beneficiaries in the valley would not be able to access these critical health care services in an appropriate setting. Thus, Trust beneficiaries needing withdrawal management services would have to wait in the Mat-Su Regional Hospital emergency room until they could be transferred to Southcentral Foundation's withdrawal management facility, which has a waitlist as well.

The current total number of withdrawal management beds in Alaska is 30, so TNR's addition of 8-beds in 2023 increases the total capacity of the State by 21%. These 8-beds at TNR are the total number of withdrawal management beds operating in the valley at this time.

Note: Withdrawal management refers to the medical and psychological care of patients experiencing withdrawal symptoms due to ceasing or reducing the use of their drug of dependence.

5) Regarding interest in understanding the root causes of homelessness, we have pulled together a few research-based articles with a healthcare/policy focus.

Focus on Causes:

[Homelessness Is an Ethical Issue in America | Journal of Ethics | American Medical Association \(ama-assn.org\)](#)

[Examining the Connection Between Housing Supply and Homelessness | HUD USER](#)

[UW professor's new book presents opportunity to 'rethink housing' | UW News](#)

Research/solutions (in-depth look at the system):

[Solving Homelessness from a Complex Systems Perspective: Insights for Prevention Responses - PMC \(nih.gov\)](#)

Bonus Info on Veteran Homelessness – a good read for population-specific interventions:

[Homelessness \(va.gov\)](#)

6) What percentage of Early Child Intervention & Prevention is addressing child maltreatment?

The majority of the strategies identified in the Early Childhood Intervention & Prevention priority area recommended in the FY25 budget are either directly or indirectly related to the prevention of child maltreatment or support for child welfare involved families. Of the \$3,180,000 recommended Trust funding for the priority area, approximately \$3,080,000 (97%) aligns with strategies that address the continuum of care for children at risk of or experiencing child maltreatment.

Approximately \$1,760,000 (55.3%) supports direct services and prevention strategies, including early screening and care coordination supports, intensive outreach and engagement services, early childhood home visiting and parenting supports, foster care and child welfare systems improvements, flexible funds for foster youth, kinship foster care supports, and foster youth transition coordination services.

Approximately \$1,320,000 (41.5%) supports indirect and capacity building services, including mental health consultation services, school-based supports, data analysis, and specific evidence-based practice provider trainings.

7) Would like to see research on how best to address child maltreatment.

The August 2022 white paper “Early Childhood Intervention & Prevention and Child Welfare/Foster Care Related Priorities” (attached) was developed for Trustees to provide background and specific research-based rationale on budget recommendations made for FY24-25. Staff continue to work closely with key state and community partners to ensure continued alignment of Trust efforts related to child maltreatment issues.

Trust

Alaska Mental Health Trust Authority

Early Childhood Intervention & Prevention and
Child Welfare/Foster Care Related Priorities

White Paper

August 17, 2022

Introduction: Purpose

This White Paper was developed in response to a Trustee request and aims to set out priorities and strategies on issues related to early childhood intervention and the prevention and mitigation of adverse experiences, particularly in the context of child welfare and foster care involved beneficiary families.

An essential starting point is to define what we mean by early childhood intervention as it relates to the work of the Trust. Trust beneficiaries, as defined in the Trust settlement, include "all persons who are past, present, and future beneficiaries of the mental health lands trust" Trust statutes highlight prevention services and work as one of many ways Trust resources can be deployed.

Background: Early Childhood Intervention & Prevention Priority Area

Beneficiaries are all ages and come from all walks of life, including parents of young children (past and present), and infants and children (present and future). The sooner beneficiary families, including infants and young children, are identified and connected with needed supports, the better their outcomes, as proven by decades of early intervention and brain development research. The Trust's "Bring the Kids Home" focus area initiative (2004-2012) highlighted the need for earlier identification and intervention of behavioral health supports for children and families to prevent the need for increasingly higher levels of care, in some cases only available outside of Alaska.

Intervening early in childhood can alter the life course trajectory in a positive direction. Substance abuse and other problem behaviors that manifest during adolescence have their roots in the developmental changes that occur earlier—as far back as the prenatal period. While early intervention can be effective at any age, it is compelling when applied early in a person's life, when development is most easily shaped, and the child's life is most easily set on a positive course. Research shows that the highest rate of economic returns comes from the earliest investments in children – up to a 13% return (Heckman, 2020).

The Trust recognizes the significance of trauma and Adverse Childhood Experiences (ACEs), and that trauma is highly correlated with Trust beneficiary groups, particularly those experiencing mental illness and substance use disorders. Alaska children are exposed to trauma early, with 1 in 3 (32%) reported to child welfare before their 7th birthday, according to the Alaska Longitudinal Child Abuse and Neglect ([ALCAN Link](#)) study. A report of harm to child welfare is an early indicator of problems and often predicts family and child social and behavioral health support needs. However, our current system does not usually intervene until children are at least school age (often late elementary) and can miss critical opportunities for optimally effective early intervention. Precise and targeted prevention occurring before birth and throughout childhood is needed to reduce or lessen the impact of adverse childhood events that result in trauma.

Background: Child Welfare & Foster Care Youth Emphasis

In early 2022, Trustees urged staff to focus more resources and support on children and families involved in the child welfare system, specifically youth in foster care. Since that time, the Trust staff has engaged in many conversations with community and state agency partners who serve these children and their families and has developed recommendations for the FY24-25 budget to reflect potential funding opportunities to enhance the system of care for this beneficiary population. The following data point to key indicators and opportunities.

- **A child is 220% more likely to be reported to child welfare if a mother reports 4 or more pre-birth household dysfunction ACEs. (ALCAN Link, 2020)**
 - Improving pre-birth household conditions and social determinants of health for beneficiary parents through supportive family and home visiting programs has a positive and multi-generational impact on beneficiary outcomes.
- **50% of Alaskan children in foster care are aged five years or younger when removed from their birth family (OCS 5 year Trends, 2017-2021)**
 - The number of infants and young children in foster care indicates an opportunity to engage Infant & Early Childhood Mental Health practices to support these families and children better, sooner, more cost-effectively, and with significantly improved lifelong outcomes.
- **Alaska’s foster care rate is 150% the national average (Alaska Kids Count, 2022)**
 - Multiple factors contribute to Alaska’s high rate of children in care. Partners and evidence point to the need for a robust continuum of care for children and families that prioritizes prevention and family stabilization and improves supports and services for children and youth in foster care.
- **At least 30% of homeless youth in Alaska have been in foster care (Covenant House Alaska, 2021)**
 - Youth transitioning out of foster care with no permanent placement home identified are at higher risk of homelessness and victimization for human and sex trafficking. While some progress has been made in Alaska for this transitional age population, extended support for older foster youth transitioning to adulthood is still needed. Extension of flexible housing, vocational and transportation supports together with increased service coordination will help stabilize older foster youth and improve long term outcomes.
- **55% of children exiting the child welfare system are reunified with their parents (OCS 5 year Trends, 2017-2021)**
 - This outcome highlights the need to continue providing support to families after reunification to help sustain the ongoing health and resilience of child welfare involved beneficiaries. Many families continue to require ongoing mental health support to maintain positive outcomes and break the generational cycle of child maltreatment and neglect.

Planning: Comprehensive Integrated Mental Health Plan Framework

The work of the Trust aligns with [Strengthening the System: Alaska’s Comprehensive Integrated Mental Health Program Plan](#) (Comp Plan), developed in a partnership between the Trust and the Department of Health and Social Services in coordination with community stakeholders. The Comp Plan identifies priorities for five years to inform planning and funding decisions to meet the needs of Trust beneficiaries. The intent is to strengthen the system of care to allow a comprehensive approach that quickly meets beneficiary needs.

Early childhood programs and child welfare/foster care involved families emerged as primary themes in the current Comp Plan. These priority areas particularly align with the objectives of Goal 1 (Early Childhood) and Goal 6 (Protect Vulnerable Alaskans).

Strategies: Opportunities for Trust Investment and Advocacy

Through the Comp Plan framework, Trust staff and partners have identified areas of opportunity for investment and advocacy that will help improve the current and future lives of beneficiary families including those with infants and young children.

Current and proposed Trust-funded strategies to achieve improvements are listed below through the lens of Comp Plan objectives of Goals 1 and 6. Strategies include broad categories of proposed projects including direct services, workforce development, service infrastructure development, and data/evaluation.

Goal 1: Early Childhood – Programs serving young children promote resiliency, prevent and address trauma, and provide access to early intervention.

Objective 1.1: Promote practice-informed, universal screening efforts and early intervention services.

Trust supported initiatives:

- Keep the Kids Home: Pediatric Behavioral Health Services & Supports
- Children's Mental Health Conferences
- Help Me Grow Alaska: Community Outreach, Care Coordination & Developmental Screening
 - Ages & Stages Questionnaire - 4th Edition (revised developmental screening tool)
- Behavioral Health Screening in Primary Care

Objective 1.2: Provide ongoing support to ensure accurate identification and treatment of social-emotional needs for children and their caregivers, congruent with their cultural identification.

Trust supported initiatives:

- Project Transform: Mental Health Consultation in Schools
- Trauma Engaged Schools: Positive Behavioral Intervention & Supports (PBIS) Coaching
- Partner Access Line - Pediatric Alaska (PAL - PAK)

Objective 1.3: Reduce the instances and impact of Adverse Childhood Experiences (ACEs) through community engagement and by improving social determinants of health.

Trust supported initiatives:

- Improve social determinants of health for families and young children: Parenting & Family Supports, Home Visiting & related programs*
- Early Childhood Governance: Public-Private Partnerships
- ACEs Data Linkage and Analysis

Goal 6: Protecting Vulnerable Alaskans – Alaskans are free from abuse, neglect, self-neglect, and exploitation.

Objective 6.1: Prevention of child maltreatment by ensuring resilient families.

Trust supported initiatives:

- Infant & Early Childhood Mental Health Capacity Building*
- Foster Care and Child Welfare Systems Improvements*
- Family Services Training Center - 1115 Early Childhood Services Implementation

Objective 6.2: Promote early intervention in maltreatment and with families at risk for maltreatment.

Trust supported initiatives:

- Intensive At-Risk Early Intervention Services (Foster/Child Welfare Involved Families)
- Improve social determinants of health for families and young children: Parenting & Family Supports, Home Visiting & related programs*
- Flex Funds for Transition Aged Foster Youth*
- Kinship Foster Caregiver Support
- Foster Youth Transition Coordinator*
- Foster Care Health Record Linkage

*Indicates staff budget strategy recommendation for potential increased investment as directed by Board of Trustees

Evaluation: Results Based Accountability Framework

The Trust uses the Results Based Accountability (RBA) framework to measure and improve performance of grant funded projects. Plans to use the framework more broadly to encompass Trust initiatives and other investment types is currently underway and will be applied to the Early Childhood Intervention and Prevention priority area in coming months. Application of this framework will allow the Trust to answer key questions related to performance accountability such as: How much are we doing? How well are we doing it? Is anyone better off?

Conclusion

The continuum of care for child welfare involving children (starting with early childhood intervention and prevention through the "transition" from foster youth to adulthood) is a complex topic. The strategies highlighted in the in this white paper and the Trust proposed FY24-25 budget were developed in collaboration with state and community partners seeking to improve conditions for beneficiary families, particularly those involved with child welfare and foster care.

The Trust response will continue to develop through ongoing planning and engagement with traditional and new partners in the coming months and years. Trust staff anticipates more infrastructure and programmatic opportunities to emerge as the newly reorganized state departments focused on health and social services refocus planning efforts and engage with partners in new and innovative ways.

Sources

- [Alaska Impact Alliance - Reimagining Child Welfare in Alaska \(2021\)](#)
- [Alaska Division of Public Health - Alaska Longitudinal Child Abuse and Neglect Linkage Project \(ALCAN Link 2021\)](#)
- [Alaska Office of Children's Services 5 Year Trend Data \(2017-2021\)](#)
- [Annie E. Casey Foundation & Alaska Children's Trust – Alaska Kids Count \(2022\)](#)
- [Covenant House Alaska Impact Report \(2021\)](#)
- [The Heckman Equation: The Economics of Human Potential \(Heckman 2020\)](#)

To: Anita Halterman, Chair
Through: Steve Williams, Chief Executive Officer
From: Kat Roch, Acting Chief Financial Officer
Date: August 17, 2023
Re: Audit & Risk Committee Report

Meeting Summary:

There has been one meeting of the Audit & Risk Committee since the last board report, occurring on July 25, 2023. The meeting was attended in person by trustees Kevin Fimon (chair), Rhonda Boyles, Brent Fisher, Anita Halterman, Agnes Moran, John Morris and John Sturgeon

The July 25, 2023 Audit & Risk committee was called to order at 8:30 am and included the following items:

Audit Planning Year Ending June 30, 2023: Bikky Shrestha, Assurance Partner at the Anchorage BDO office, presented an overview of the purpose and plans for the FY2023 external audit. The audit focus is on material aspects of the Trust's activities and based on preliminary evaluation, interviews, and recent developments (e.g., economic, new GASB pronouncements, new staffing and new accounting processes). The interim audit would begin July 24, with work having begun already. Completion is targeted for October 17.

Risk Management Plan: Chair Fimon introduced the topic of the Trust's risk management: the various forms of risk, and the importance of understanding them and addressing if needed.

Valette Keller, Administrative Manager, provided a review of one element of the plan: staff hiring and separation. She discussed the Trust's hiring and separation processes as well as staff retention strategies.

Kat Roch, Acting CFO, and Sarah Morrison, TLO Chief Business Officer, then presented on the process for funds transfers. Discussed was the process for initiating transfers between the Trust Authority Office and the Trust Land Office, as well as the reviews and control points involved after the transfer is initiated.

The next scheduled meeting of the Audit & Risk Committee is ***October 19, 2023***.

To: Anita Halterman, Chair
From: Steve Williams, Chief Executive Officer
Date: August 22, 2023
Re: Executive Committee Report

The Executive Committee met in person on Tuesday August 25, 2023 and was attended by trustees Anita Halterman (Chair), Rhonda Boyles (Vice Chair) and Brent Fisher (Secretary). The following members of the board of trustees were also present and participated in the meeting: John Sturgeon, Kevin Fimon, Agnes Moran, and John Morris.

Meeting Summary:

The Committee met to continue the review of Trust governance documents (bylaws and charters) and the identification of areas for change and updating. The Trust's legal counsel, Gene Hickey (Dept. of Revenue, Asst. Attorney General) was present for the meeting. The committee convened, approved the agenda, and moved to go into executive session to meet with legal counsel for the purpose of discussion with Trust legal counsel regarding changes to our governance documents due to the recent resignation of the CFO for the purpose of obtaining legal advice. The motion was approved.

The Committee came out of executive session and no decisions were made in the executive session. Chair Halterman commented that Asst. Attorney General Hickey will continue to assist with the review and updating of the Trust governance documents with a goal of presenting and reviewing his recommendations at the end of August. Chair Halterman requested trustees to respond quickly to any questions or requests for feedback. Trustee Halterman requested of staff that the remaining policies and procedures be provided for Gene to complete his work. CEO Williams requested clarification what specifically was needed and a timeframe. Asst. Attorney General Hickey stated he did not need this information to prepare recommendations for the trustees by the August meeting, but what should be provided to the board are any additional policies that exist that haven't been provided to the board based on a review of prior committee and board meetings. CEO Williams stated that staff would pull that information together and provide it to trustees.

The meeting was adjourned and no future date for an Executive Committee meeting was set.

To: Anita Halterman, Chair
Through: Steve Williams, Chief Executive Officer
From: Katie Baldwin-Johnson, Chief Operating Officer
Date: August 11, 2023
Re: Program and Planning Committee Report

The meeting occurred on July 26th and 27th of 2023 and was attended by trustees Agnes Moran (chair), Anita Halterman, Kevin Fimon, Rhonda Boyles, and John Morris. John Sturgeon and Brent Fisher were excused and not present for the committee meeting.

Meeting Summary Day 1 (July 26th, 2023)

The following items were presented and discussed by the committee.

1) *CEO Update*

Steve Williams (CEO, Alaska Mental Health Trust Authority) provided an update on the following items:

- *Comprehensive Integrated Mental Health Plan (Comp Plan):* The Department of Health (DOH), Department of Family and Community Services (DFCS) and the Trust have initiated joint planning for the next iteration of the Comp Plan. Stephanie King is the new Comp Plan Coordinator within the DOH and is working to support the project moving forward with state departments, the Trust, and advisory boards.
- *Department of Health Behavioral Health Roadmap:* The state of Alaska has initiated a region-focused, iterative approach to improve the continuum of care for youth with behavioral health disabilities. Regional stakeholder work sessions occurring over the next several months will assist the department in establishing a shared vision for behavioral health services in Alaska, align funding opportunities and requests with service delivery needs, identify barriers including regulatory, fiscal, technology, or other issues not fully addressed; and ensure unique regional and cultural needs are cared for and local solutions leveraged as much as possible. The Trust CEO and additional staff are engaged in this initiative and will keep Trustees informed as the effort continues.
- *Rural outreach trip:* In the FY24 budget trustees approved funding for a Trust rural outreach trip. These trips are something the Trust has done in the past and are an opportunity for the Trust and key partners to travel to rural areas of Alaska and learn from area providers and partners about service provision for beneficiaries in the area (both the challenges and opportunities) and build relationships with regional organizations. The Trust Authority Office is currently engaging with regional partners to plan a trip to the YK this fall.
- *HB172 Report to the Legislature:* The HB172 Advisory team held its final meeting in June and finished reviewing the subcommittee recommendations. A draft report is

under review, working toward posting for public comment in August of 2023. A final report is due to the legislature in October of 2023.

- *CEO Quarterly Grant Approvals Report*: Trustees did not have any questions about the information included in the Quarterly Grant Approval Report. Staff will include a copy of the report in future Program & Planning Committee packet materials as requested by Chair Moran.

2) *Trends in Alaska Workforce*

- Dan Robinson, Chief Labor Researcher with the Department of Labor, provided an overview of trends in Alaska's workforce and economy, focusing on healthcare job shortages and what is driving the changes in workforce shortages and the forecast for the coming decade. Mr. Robinson reports that the current market favors job seekers, Alaska's economy has suffered for the last ten years, and Alaska has solid and durable assets that are needed worldwide. Employers in the healthcare industry will have to consider these points as they adapt and get better at recruitment and retention, or they will continue to struggle with filling their vacancies.

3) *Consideration of Trust funding proposals*

Below are the funding requests presented to the committee and the corresponding actions taken by the committee.

- Volunteers of America: Supported Employment for Young Alaskans (\$125,200) – Approved
- UAA Doctoral Occupational Therapy Program (\$84,000) – Approved
- Bartlett Regional Hospital: Aurora Crisis Services (\$476,200) - Approved
- Juneau Housing First Collaborative, Forget-Me-Not-Manor Phase 3 (\$375,000) – Approved

The July 26th Program and Planning Committee recessed at approximately 3:30 pm.

Meeting Summary Day 2 (July 27th, 2023)

1) *Trust FY25 Budget Recommendation Presentations*

- Steve Williams, CEO and Katie Baldwin-Johnson, COO, provided an overview of the budget presentation prepared for the Program and Planning Committee discussion and a budget spreadsheet orientation. Autumn Vea, Trust Evaluation and Planning Officer, gave a brief framing of the Comp Plan and how recommendations tie directly to Comp Plan goals.
- Trust staff presented the FY25 budget recommendations to the committee for discussion, though no official action was taken by members on the recommendations. Trust staff provided an overview of the Trust's budget cycle and the stakeholder process for gathering input and information to develop the budget recommendations.
- A presentation of each major budget area was made by staff, questions by trustees were answered, and requests for additional information were noted. The presentations addressed the following of the proposed budget:
 - Mental Health & Addiction Intervention
 - Disability Justice
 - Beneficiary Employment & Engagement

- Housing and Home & Community Based Services
 - Workforce Development
 - Early Childhood Intervention & Prevention
 - Non-Focus Area Allocations
 - Each budget section presentation covered the following:
 - Purpose and history
 - Why this work is important for Trust beneficiaries
 - How the work is connected to the Comp Plan
 - Systems change sought
 - How its going: examples of project/initiative outcomes
 - FY25 budget strategies and walkthrough of each budget section
- 2) The meeting concluded with brief Trustee comments.

The Program and Planning Committee adjourned at approximately 12:30 pm on July 27th, 2023. The committee's next meeting is scheduled for *October 20th, 2023*.