

MEETING AGENDA

Meeting: Board of Trustees
Date: January 26-27, 2022
Time: 8:30 AM
Location: online via webinar and teleconference
Teleconference: (844) 740-1264 / Session No: 2465 956 3473 # / Attendee No: #
<https://alaskamentalhealthtrust.org/>
Trustees: Anita Halterman (Chair), Verné Boerner, Rhonda Boyles, Chris Cooke, Kevin Fimon, Brent Fisher, John Sturgeon

Wednesday, January 26, 2022

Page No.

8:30	Call to Order – Anita Halterman, Chair	
	Roll Call	
	Approval of Agenda	
	Review of Guiding Principles	6
	Ethics Disclosure	
	Approval of Minutes	
	• October 21, 2021	13
	• November 15, 2021	19
	• November 17-18, 2021	22
	• December 2, 2021	42
	• December 9, 2021	45
	Current Bylaws	48
8:40	Board Elections	
8:55	Mission Moment	
	NAMI Juneau	
	• Aaron Surma, Executive Director	
	• Karlene Kuhn, Program Director	
9:15	Staff Report	
	CEO Update	
9:35	Statutory Advisor Update	55
	• Bev Schoonover, Executive Director, Alaska Mental Health Board / Advisory Board on Alcoholism and Drug Abuse	
	• Lisa Morley, Executive Director, Alaska Commission on Aging	
	• Myranda Walso, Acting Executive Director, Governor’s Council on Disabilities and Special Education	
10:50	Break	

	<u>Page No.</u>
11:05 Resource Management Committee Report / Update	82
• Hollis Exchange Timber Sale	
• Disposal Airport Way & Peger Road, Fairbanks	
11:20 Program & Planning Committee Report / Update	96
• FY24/25 Budget Process	
Recess	
11:45 Lunch	

Thursday, January 27, 2022

Page No.

11:00	Call to Order Announcements	
11:05	Statutory Advisor Update Adam Crum, Commissioner, Department of Health & Social Services	
12:00	Lunch	
12:30	Public Comment • For Public Comment Guidelines click here	
1:00	FY22 Amended Budget • Reallocation of Funds into housing bucket	103
1:20	Approvals • Providence Permanent Supportive Housing Focus Area Allocation • API – SHARP Program	106 107 116
	Break • DHSS/DPH – Open Beds • Change of Intent: DHSS/SDS – Research & Capacity Improvements: RAI Project	120 124
3:00	Trustee Comments	
3:15	Adjourn	
<u>Additional Documents</u>		
	• Finance Committee Report	129
	• Written Public Comment	132

Future Meeting Dates

Full Board of Trustee / Program & Planning / Resource Management / Audit & Risk / Finance

(Updated – January 2022)

- | | | |
|--------------------------------|----------------------------|------------------------|
| • Audit & Risk Committee | April 20, 2022 | (Wed) |
| • Finance Committee | April 20, 2022 | (Wed) |
| • Resource Mgt Committee | April 20, 2022 | (Wed) |
| • Program & Planning Committee | April 21, 2022 | (Thu) |
| • Full Board of Trustee | May 25, 2022 | (Wed) – TBD |
| | | |
| • Audit & Risk Committee | July 26, 2022 | (Tue) |
| • Finance Committee | July 26, 2022 | (Tue) |
| • Resource Mgt Committee | July 26, 2022 | (Tue) |
| • Program & Planning Committee | July 27-28, 2022 | (Wed, Thu) |
| • Full Board of Trustee | August 24-25, 2022 | (Wed, Thu) – Anchorage |
| | | |
| • Audit & Risk Committee | October 19, 2022 | (Wed) |
| • Finance Committee | October 19, 2022 | (Wed) |
| • Resource Mgt Committee | October 19, 2022 | (Wed) |
| • Program & Planning Committee | October 20, 2022 | (Thu) |
| • Full Board of Trustee | November 16-17, 2022 | (Wed, Thu) – Anchorage |
| | | |
| • Audit & Risk Committee | January 5, 2023 | (Thu) |
| • Finance Committee | January 5, 2023 | (Thu) |
| • Resource Mgt Committee | January 5, 2023 | (Thu) |
| • Program & Planning Committee | January 6, 2023 | (Fri) |
| • Full Board of Trustee | January 25-26, 2023 | (Wed, Thu) – Juneau |

Future Meeting Dates

Statutory Advisory Boards

(Updated – December 2021)

Alaska Mental Health Board / Advisory Board on Alcoholism and Drug Abuse

AMHB: <http://dhss.alaska.gov/amhb/Pages/default.aspx>

ABADA: <http://dhss.alaska.gov/abada/Pages/default.aspx>

Executive Director: Bev Schoonover, (907) 465-5114, bev.schoonover@alaska.gov

- Executive Committee – monthly via teleconference (Second Tuesday of the Month)
- Winter Meeting: February 8-10, 2022 / Juneau

Governor's Council on Disabilities and Special Education

GCDSE: <http://dhss.alaska.gov/gcdse/Pages/default.aspx>

Acting Executive Director: Myranda Walso, (907) 269-8990, myranda.walso@alaska.gov

- Winter Meeting: January 31 – February 1, 2022 / location TBD

Alaska Commission on Aging

ACOA: <http://dhss.alaska.gov/acoa/Pages/default.aspx>

Executive Director: Lisa Morley, (907) 465-4879, lisa.morley@alaska.gov

- Winter Meeting: February 22-24, 2022 / Juneau

**The Trust's
Guiding Principles /
Mission Statement /
Trust Budget
Process Flowcharts**

Trust Guiding Principles

To improve the lives of Trust beneficiaries, The Trust is committed to:

Education of the public and policymakers on beneficiary needs;

Collaboration with consumers and partner advocates;

Maximizing beneficiary input into programs;

Continually improving results for beneficiaries;

Prioritizing services for beneficiaries at risk of institutionalization or needing long-term, intensive care;

Useful and timely data for evaluating program results;

Inclusion of early intervention and prevention components in programs;

Provision of reasonably necessary beneficiary services based on ability to pay.

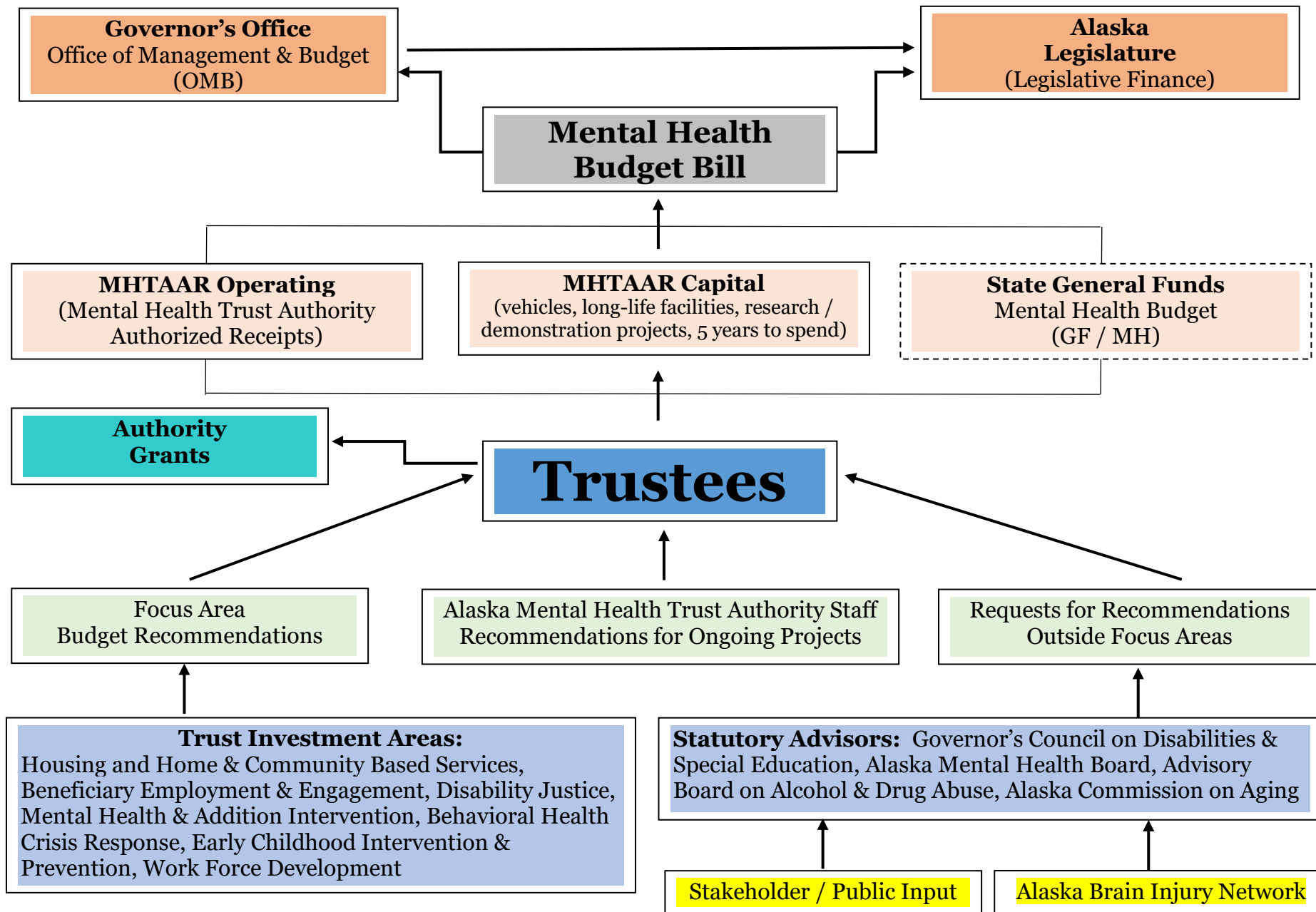
Approved 5-12-09, Board of Trustee meeting

Trust Mission Statement

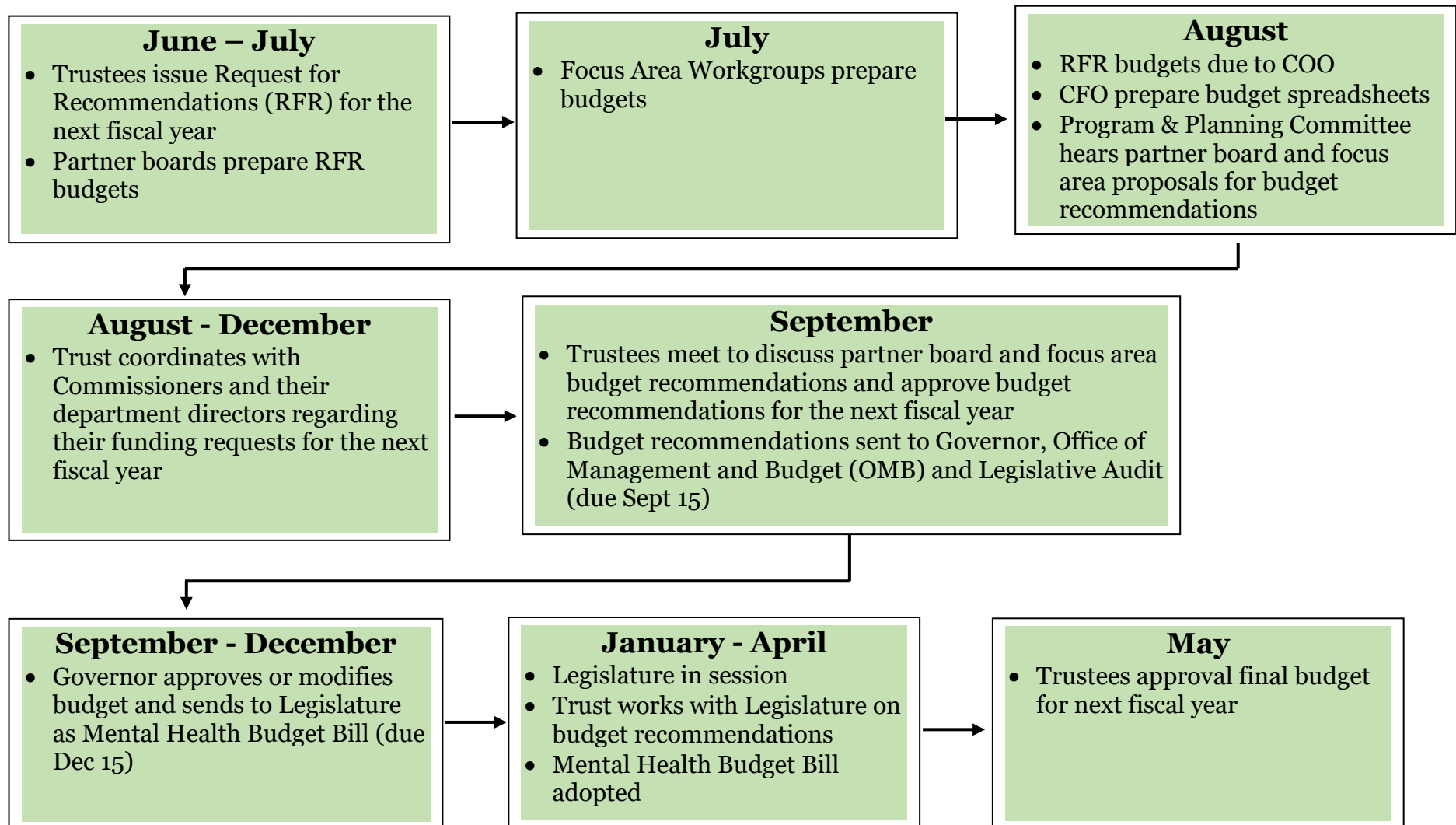
The Alaska Mental Health Trust Authority (The Trust) administers the Mental Health Trust to improve the lives of beneficiaries. Trustees have a fiduciary responsibility to protect and enhance trust assets in perpetuity for the beneficiaries. The Trust provides leadership in advocacy, planning, implementing and funding of the Comprehensive Integrated Mental Health Program; and acts as a catalyst for change.

Approved 5-12-09, Board of Trustee meeting

Alaska Mental Health Trust Authority Budget Process



Annual Mental Health Budget Bill Process

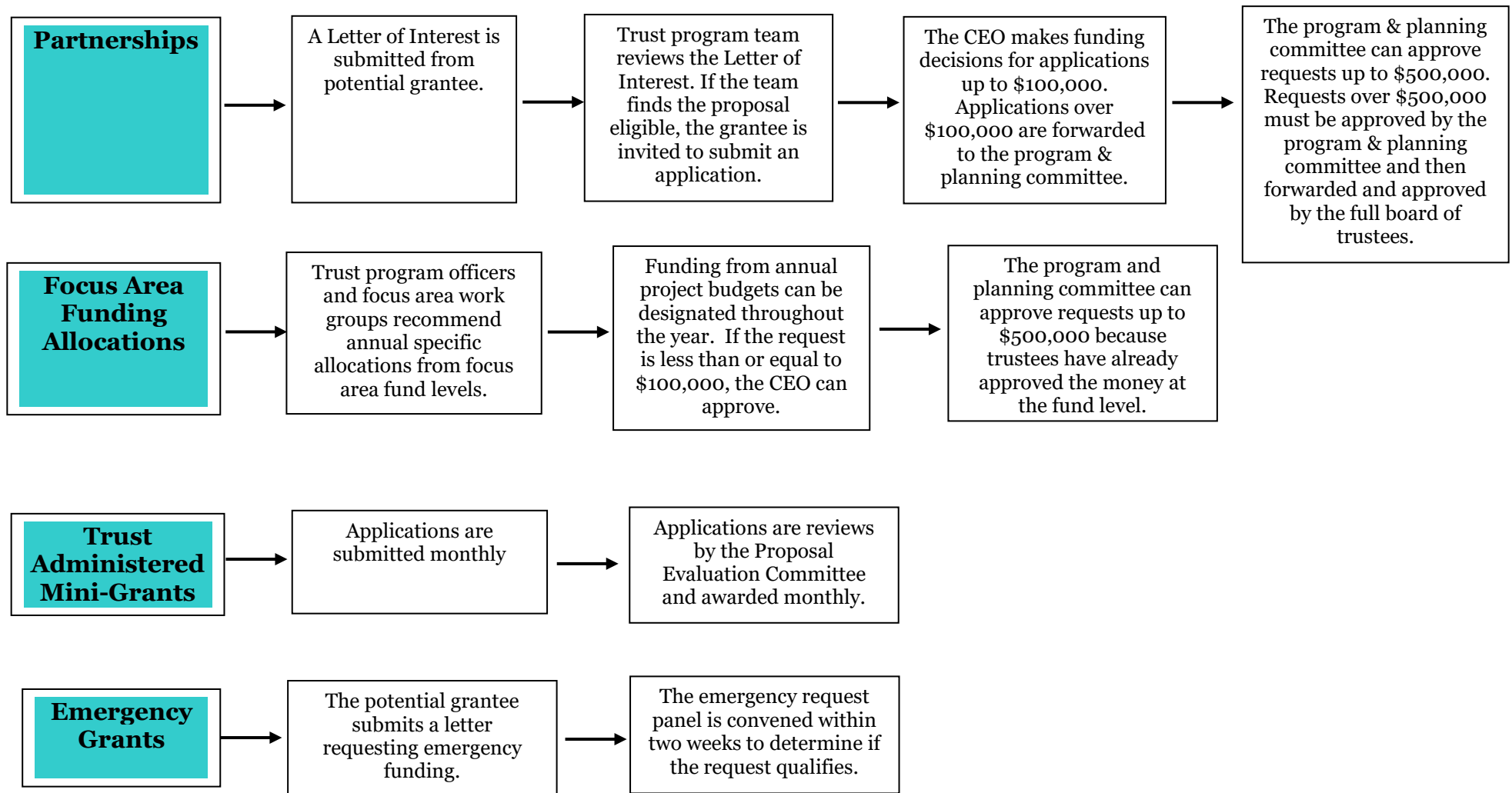


Note: timeline represents those items in the green boxes in the chart entitled “Alaska Mental Health Budget Process”

01/23/2019

Grant Approval Process for Authority Grant Funds

All annual budgets are approved by the full board of trustees at the September meeting



Note: this chart depicts those items included in the teal box labeled "Authority Grants" on the chart entitled "Alaska Mental Health Trust Authority Budget Process"

Revised: 01/23/2019

Alaska Mental Health Trust Annual Calendar

TRUSTEES	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Scheduled full board meeting & prep												
Scheduled committee meetings & prep												
APOC filing due 3/15												
Officer elections												
Board evaluations												
CEO evaluation												

LEGISLATURE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Budget finalization with departments												
Trust advocacy trainings												
House/Senate Finance budget presentation												
Legislative session												

PROGRAM	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Focus area budget updates, stakeholder mtg												
Request for recommendations (RFR) issued												
Statements of Intent / grant agreements												
Trust/DBH quarterly meetings												
Small projects												
Grant quarterly reports												
Rural Outreach (every 2yrs)												

LAND OFFICE	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Resource field season												
Real estate BOV/appraisals												
Fall land sale												
Quarterly reports												
Ft. Knox audit (every 2yrs)												

ADMINISTRATION	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fiscal year end & re-appropriation												
External audit												
Operating budget due 9/15												
Trust annual report												
Contract renewals												
OMB measures												
Asset allocation annual review												

ADVISORY BOARDS	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Statutory Advisory Board - ACoA												
Statutory Advisory Board - AMHB/ABADA												
Statutory Advisory Board - GCDSE												

**Minutes for the
October 21, 2021
Full Board of Trustee
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY

SPECIAL FULL BOARD MEETING

**October 21, 2021
2:00 p.m.**

WebEx Videoconference/Teleconference

**Originating at:
3745 Community Park Loop, Suite 120
Anchorage, Alaska**

Trustees Present:

Chris Cooke, Chair
Verne' Boerner
Brent Fisher
Anita Halterman
John Sturgeon
Rhonda Boyles
Kevin Fimon

Trust Staff Present:

Mike Abbott
Steve Williams
Carol Howarth
Miri Smith-Coolidge
Kelda Barstad
Luke Lind
Michael Baldwin
Katie Baldwin-Johnson
Jimael Johnson
Valette Keller
Allison Biastock
Kat Roch

Trust Land Office staff present:

Jusdi Doucet
Sarah Morrison
David MacDonald
Katie Vachris
Karsten Eden
Hollie Chalup
Jeff Green
Becky Carpenter
Chandler Long
Paul Slenkamp

Also participating: Charlene Tautfest; Josephine Stern; Michele Binkley.

PROCEEDINGS

CALL TO ORDER

CHAIR COOKE called the meeting of the Special Full Board of Trustees of the Alaska Mental Health Trust Authority to order and began with the roll call. All trustees were present.

ANNOUNCEMENTS

CHAIR COOKE asked for any announcements. There being none, he moved to the agenda.

APPROVAL OF THE AGENDA

CHAIR COOKE stated that the agenda had been circulated and asked for any changes or additions. There being none, he asked for a motion for approval.

MOTION: A motion that the Board approve the agenda was made by TRUSTEE HALTERMAN; seconded by TRUSTEE BOYLES.

After the roll-call vote, the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Fimon, yes; Trustee Boyles, yes; Trustee Boerner, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Chair Cooke, yes.)

ETHICS DISCLOSURES

CHAIR COOKE asked for any ethics disclosures.

TRUSTEE HALTERMAN disclosed that she had worked for one of the applicants for the CEO position and was not sure if this was the appropriate time to make an ethics disclosure.

CHAIR COOKE stated that this would be a matter to come up in Executive Session. It may be difficult to make a disclosure since the names of applicants are not yet being publicized. He added that it should be made at a later time if it becomes relevant. There being no further ethics disclosures, he moved to the CEO report.

CEO REPORT

CEO ABBOTT briefed the trustees on what had been going on with the Legislative Audit which was released to the public on August 27, 2021. He stated that while the audit findings were serious, they were not deemed to be so difficult that immediate action, so far, has not been required. He thanked Ms. Howarth and the TLO team for addressing the endless questions from the auditor, and thanked the trustees for the strategic direction on the response.

CHAIR COOKE agreed that credit went to Mr. Abbott and the staff for being responsive and resolving so many of the issues.

CEO ABBOTT moved to the issue of the struggle of getting permission from the Governor's Office to begin the process of hiring for the Deputy Director at the Trust Land Office. He stated that all employees at the Trust Land Office and at the Trust Authority are essentially at-will employees. He continued that historically that exempt status had not affected the ability to fire and recruit for employees. The Trust and the Trust Land Office have been given significant authority to manage their own personnel. The TLO is designed to work with an executive

director and a deputy director in tandem, which has been the model for the last four years. He added that he is not asking for further trustee engagement, but he wanted to explain why that crucial leadership position at the Trust had not been filled. He stated that he would keep the board informed and that it was a source of frustration and concern. He then reported on the status of the engagement with the Governor's Office and the leadership of the Administration regarding the suggestions that came from the Governor in his letter of August 24th. He continued that there were five specific requests, and he believed that two have been fully addressed and were acknowledged as such by the Administration. The other three are well underway. He was grateful for the work at the program team level and at the TLO for their immediate attention to the suggestions made by the Governor.

CHAIR COOKE asked for an update on the proposed budget for FY23.

CEO ABBOTT replied that the budget, as required, was submitted to the Administration on September 15th.

CHAIR COOKE moved to trustee comments. He stated that was something staff likes to include in the meeting to give trustees a chance to respond to, comment on, contribute something to improve the knowledge of the group. He asked Trustee Boerner for any comments.

TRUSTEE BOERNER reflected on the incredible challenge that Alaska has faced, particularly these last few months. She put out her great appreciation for all of the health-care workers and everyone that makes it possible to respond to the needs of Alaskans during this very difficult time. She recognized and thanked them for all their work and willingness to come and testify about the importance of mask-wearing. She thanked all of the staff for coordinating the meeting, and the trustees for having this meeting via Zoom in recognition of the challenges that Alaska faces. She then took a moment and really thanked the CEO and was honored to have worked with him during her time as trustee and also to the staff that made the running of the meetings go as smoothly as they have, and she also thanked Ms. Mierop.

CHAIR COOKE thanked Trustee Boerner and recognized Trustee Boyles.

TRUSTEE BOYLES talked about the day in early October that she flew up to Fairbanks mainly to talk with Alaska Behavioral Health and to look at the Crisis Now Project. She stated that they are doing good work in Fairbanks and that she would like to visit with Eric more on some specifics relative to what is going on up there. They are very appreciative and respectful of the Trust and trustees.

CHAIR COOKE thanked Trustee Boyles and recognized Trustee Fimon.

TRUSTEE FIMON stated appreciation for CEO Abbott in helping formulate around his tax deadline schedule, helping to set it up, which lead to a good meeting and made him feel more prepared. He also gave a shout-out to Miri for her help with the technical stuff. He thanked her and all off the staff. He mentioned the great presentations that bring forward very informative and sometimes not very easy issues. He continued that he was just very appreciative for all the help to him as a newbie.

CHAIR COOKE thanked Trustee Fimon and recognized Trustee Fisher.

TRUSTEE FISHER thanked staff for all the preparation and stated his appreciation for the information and the preparedness to answer questions. He appreciated the prep time that went into this documentation and to be able to review it. It is orderly and very easy to go through. He added that it made a difference in helping make sure that the meetings are not stressful.

CHAIR COOKE thanked Trustee Fisher and recognized Trustee Halterman.

TRUSTEE HALTERMAN thanked all the newbies for being here. The repeat information is helpful in reinforcing the knowledge of what the Trust does. The same information never gets old and helps solidify the understanding of what is done at the Trust, the financials and all the various accounts. She stated appreciation for the flexibility of the staff to accommodate her in working remotely and for the flexibility given to all the trustees. She appreciated the work of the Trust and the panelists. She thanked all very much.

CHAIR COOKE thanked Trustee Halterman and recognized Trustee Sturgeon.

TRUSTEE STURGEON thanked CEO Abbott and staff for the super impressive package. Putting them together and getting ready for the meetings takes a tremendous amount of work, and everything is always well prepared and well done.

CHAIR COOKE thanked Trustee Sturgeon and all for the great comments. He appreciated everyone's input and echoed the appreciation of the Board for all the hard work done by all the staff members. He was disappointed that COVID was not over and that we had to go back to a virtual meeting. He stated that he thought people are tired and frustrated with all the restrictions which affects the beneficiaries a lot. He hoped, to the extent the Trust can, remind people about the importance of public health, keeping everyone safe, and encouraging the leaders in all segments of society to lead on this issue. He hoped that all could get through this. He appreciated everyone's input, participation, and all the work that went into this meeting. He then moved into the CEO transition and asked for a motion for the Executive Session.

MOTION: A motion that the Board of Trustees move into Executive Session regarding personnel matters in accordance with the Open Meetings Act, AS44.62.310 (c), was made by TRUSTEE HALTERMAN; seconded by TRUSTEE STURGEON.

CEO ABBOTT recommended that he and Valette Keller join the Board in the Executive Session.

CHAIR COOKE had no objection to that.

TRUSTEE HALTERMAN also did not object.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boerner, yes; Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Halterman, yes; Trustee Sturgeon, yes; Chair Cooke, yes.)

(Executive Session from 2:13 p.m. until 3:30 p.m.)

CHAIR COOKE stated that they were back on the record. The Executive Session was complete.

There were no decisions, motions or other action taken during the Executive Session. He continued that, according to the charter or the bylaws, every year the Board is required to do an evaluation of the CEO which usually occurs at this time of year. Given the circumstances in terms of the CEO's pending retirement, he decided not to do a CEO evaluation. Instead, he noted for the record, that whatever is deemed appropriate in terms of an exit interview or evaluation will be done when the time comes.

MOTION: A motion to adjourn the meeting was made by TRUSTEE STURGEON; seconded by TRUSTEE HALTERMAN.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boerner, yes; Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Halterman, yes; Trustee Sturgeon, yes; Chair Cooke, yes.)

CHAIR COOKE thanked all.

(Special Full Board Meeting adjourned at 3:34 p.m.)

**Minutes for the
November 15, 2021
Full Board of Trustee
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY

SPECIAL FULL BOARD MEETING

November 15, 2021

8:00 a.m.

WebEx Videoconference/Teleconference

**Originating at:
3745 Community Park Loop, Suite 120
Anchorage, Alaska**

Trustees Present:

Chris Cooke, Chair
Verne' Boerner
Brent Fisher
Anita Halterman
John Sturgeon
Rhonda Boyles
Kevin Fimon

Trust Staff Present:

Mike Abbott
Miri Smith-Coolidge
Valette Keller

PROCEEDINGS

CALL TO ORDER

CHAIR COOKE called the meeting of the Special Full Board of Trustees of the Alaska Mental Health Trust Authority to order and began with the roll call. All trustees were present.

ANNOUNCEMENTS

CHAIR COOKE asked for any announcements.

TRUSTEE BOERNER asked to be excused early in the morning from meetings later in the week.

TRUSTEE HALTERMAN stated the need to leave the meeting on Wednesday. She may drop off for a while and then join on the phone.

APPROVAL OF THE AGENDA

CHAIR COOKE stated that the agenda is nothing other than to go into Executive Session and discuss the CEO transition and talk to various applicants. Those are all personnel. There were no ethics disclosures. He continued that Trustees Halterman, Boerner, and Fisher had been working on the CEO applications, screening the applications and making certain recommendations. He asked if there were any questions or other general matters pertaining to the CEO selection to consider outside of Executive Session.

MOTION: A motion that the Board move into Executive Session regarding personnel matters in accordance with the Open Meetings Act, 44.62.310(c), was made by TRUSTEE HALTERMAN; seconded by TRUSTEE STURGEON.

After the roll-call vote, the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Fimon, yes; Trustee Boyles, yes; Trustee Boerner, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Chair Cooke, yes.)

CHAIR COOKE asked if there were any objections to CEO Abbott and Ms. Keller attending the Executive Session. There being no objections, they were participants. He moved into Executive Session.

(Executive Session from 8:14 a.m. until 4:43 p.m.)

CHAIR COOKE stated that they were back into the regular session as a Special Meeting of the Board of Trustees and all the board members were present. Executive Session has been completed, and no actions were taken during the Executive Session. He continued that the only other business on the agenda is a motion for adjournment.

MOTION: A motion to adjourn the meeting was made by TRUSTEE STURGEON; seconded by TRUSTEE FISHER.

After the roll-call vote, the MOTION was APPROVED. (Trustee Fimon, yes; Trustee Boyles, yes; Trustee Boerner, yes; Chair Cooke, yes.)

CHAIR COOKE stated that the meeting was adjourned.

(Special Full Board Meeting adjourned at 4:46 p.m.)

**Minutes for the
November 17-18, 2021
Full Board of Trustee
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY

FULL BOARD MEETING

November 17&18, 2021

8:30 a.m.

WebEx Videoconference/Teleconference

**Originating at:
3745 Community Park Loop, Suite 120
Anchorage, Alaska**

Trustees Present:

Chris Cooke, Chair
Verne' Boerner
Brent Fisher
Anita Halterman
Rhonda Boyles
Kevin Fimon

Trust Staff Present:

Mike Abbott
Steve Williams
Eric Boyer
Carol Howarth
Miri Smith-Coolidge
Kelda Barstad
Michael Baldwin
Katie Baldwin-Johnson
Valette Keller
Autumn Vea
Allison Biastock
Kat Roch
Luke Lind
Carrie Predeger

Trust Land Office staff present:

Sarah Morrison
Katie Vachris

Also participating:

Beverly Schoonover; Brenda Moore; Jenny Weisshaupt; Jillian Gellings; Josephine Stern;
Lizette Stiehr; Myranda Walso; Mariya Lovishchuk; Andrew Revere; Sara Chapell; Bruce van
Dusen.

PROCEEDINGS

CALL TO ORDER

CHAIR COOKE called the meeting to order and began with a roll call. Trustee Boerner would be late, and Trustee Sturgeon was excused. There was a quorum.

ANNOUNCEMENTS

CHAIR COOKE asked for any announcements. There being none, he moved to the agenda.

APPROVAL OF THE AGENDA

CHAIR COOKE asked for any additions, corrections, changes to the agenda. He stated that a space was made for an Executive Session at the end of today and tomorrow dealing with the CEO transition issue. He asked for a motion for approval of the agenda.

MOTION: A motion that the Board approve the agenda was made by TRUSTEE HALTERMAN; seconded by TRUSTEE FISHER.

After the roll-call vote, the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Fimon, yes; Trustee Boyles, yes; Trustee Fisher, yes; Chair Cooke, yes.)

ETHICS DISCLOSURES

CHAIR COOKE asked for any ethics disclosures. There being none, he moved to approval of the minutes.

APPROVAL OF MINUTES

CHAIR COOKE asked for a motion to approve the minutes of August 5, 2021, and August 25-26, 2021.

MOTION: A motion to approve the minutes of August 5, 2021, was made by TRUSTEE HALTERMAN; seconded by TRUSTEE BOYLES.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Halterman, yes; Chair Cooke, yes.)

MOTION: A motion to approve the minutes of August 25-26, 2021, was made by TRUSTEE HALTERMAN; seconded by TRUSTEE BOYLES.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Halterman, yes; Chair Cooke, yes.)

MISSION MOMENT

MR. ABBOTT stated that Steve Williams would introduce the Mission Moment.

MR. WILLIAMS continued that the individuals that will speak are probably the most passionate, mission-driven Trust beneficiary advocates, not only in Juneau, but in the Southeast. He continued that Mariya Lovishchuk is the executive director of the Glory Hall, which the Trust

has partnered with since 2006. A capital grant was recently provided for their new facility. Sara Chapell serves a dual role, as the development director of SAIL, and she also raises funds for the new Teal Center which recently had their groundbreaking. He welcomed both and asked them to continue.

MS. CHAPPELL thanked all for the invitation and talked about the location of the Teal Street Campus and the context of how the Trust helped to get to this point. She showed the location of the Teal Street Campus which includes the Glory Hall Shelter and the future social services at Teal Street Center. It is centrally located in Juneau, next to St. Vincent de Paul. The neighborhood includes transitional housing units, senior housing, Juneau Youth Services, Tlingit and Haida, Head Start and Urgent Care. She talked about the site plan and the grant received from the Trust to United Human Services for predevelopment and technical assistance. That helped develop the pro forma and the funding plan. SAIL and Glory Hall purchased the property together and will subdivide it. She added that Phase II of construction is contracted to begin on Monday.

MS. LOVISHCHUK thanked all and stated that Mr. Andrew Revere was also here for the Mission Moment. She began her presentation with a slide of the new Glory Hall facility, which was completed in large part due to the Trust and amazing staff, Katie Baldwin-Johnson and Kelda Barstad. The new Glory Hall is 100 percent accessible, and she explained that each unit has a bed, a small storage trunk to store documents, a window and a door that can close for rest, privacy and security for belongings. She stated that the facility came at a very appropriate time. There is an increase in the number of folks seeking services, and the facility has the ability to provide dignified and safe emergency shelter. She continued that in addition to the 43 little units, there is overflow space with bunk beds. There is also a commercial kitchen, a day room -- which also serves as a dining room, a day room and meeting space. She added that the patrons have access to medical and case management services. The outcomes are great. For example, 100 percent of the patrons are vaccinated now. She expressed gratitude on being here, and to the Trust for the continuing partnership. She asked Mr. Revere to say a few words.

MR. REVERE spoke about the dignity which was extremely important to him and is based on the private rooms. He stated that he is in an IOP, and their meetings are Zoom-based. That cannot be done from a bunk-bed situation, and the private room is perfect for that. He continued that he has seen and taken advantage of all the various services. There is a staff of dedicated and compassionate people that do everything from housing and job-finding, along with the paperwork. He added that since he came here, he has gotten a job and taken advantage of many services, medical and otherwise. The facility is conducive to people who are ready to move on. He will be finding permanent housing soon, and considers himself a success story because he is ready to move on.

MS LOVISHCHUK mentioned another great project that the Trust has been instrumental in supporting. The Juneau Housing First Collaborative facility, which is 64 units of permanent supportive housing for chronically homeless adults with co-occurring disorders. This facility would not have happened if not for the Trust. She described the facility, and shared pictures of the grand opening of the Glory Hall, as well as the groundbreaking for the Teal Street Center.

MS. CHAPPELL walked through the rest of the slide presentation, explaining them as she went

along.

MS. LOVISHCHUK quoted from Joan O'Keefe, the executive director of Southeast Alaska Independent Living, that there was no way that the Glory Hall could have been purchased without the partnership with SAIL and the ongoing strong relationship with the Trust. Together, the services can be delivered and make a real difference in people's lives. She thanked the Trust again.

MS. CHAPELL completely agreed. But without the Glory Hall, Teal Street Center would be just a building with some nonprofits. In partnership with the Glory Hall, it is a campus that will serve all of Southeast Alaska.

CHAIR COOKE thanked them for the presentation and added that the trustees are always impressed with the collaborative efforts that folks in Juneau make to try to coordinate services and programs for the beneficiaries. This development is an example of the success that working together can produce. He then asked each trustee for any questions.

TRUSTEE HALTERMAN thanked them for what they do and stated appreciation for the services that are being provided. She asked about the other major funding sources that are being tapped into for the entire campus.

MS. CHAPELL replied that Rasmussen has funded both Glory Hall and the Teal Street Center. She continued that Murdock Charitable Trust had funded the Glory Hall, and Teal Street Center has a request in to them. She added that the City and Borough of Juneau has been very supportive of both projects.

MS. LOVISHCHUK stated that some of the other funders for the Glory Hall and Housing First included Premiera Blue Cross/Blue Shield of Alaska, and a tremendous amount of money was raised from the community, local foundations and other private foundations.

TRUSTEE BOYLES stated appreciation for the presentation and loved the idea of having agencies joining under one roof to service beneficiaries and other clients. She suggested that at the January meeting in Juneau a quick tour of all of this would be nice.

TRUSTEE FIMON thanked the ladies for the informative and enlightening presentation. He asked for a follow-up to see how things work out through the transition.

MS. LOVISHCHUK replied that they are following up and shared the numbers because they are so incredible. One of the features of the new facility is a secure entry, knowing who comes into the building, and having a file for them. This helps to track progress or lack of progress, and to keep updates.

TRUSTEE FISHER thanked them for the presentation and added that the pictures gave a true sense of what is being done and what the money is going to. He stated appreciation for the collaborative nature in which the nonprofits are working together to be most effective in providing services to those in need. It is a great way to make sure the resources are used in a more effective manner. He asked who actually owns the Teal Center.

MS. CHAPELL replied that SAIL and Glory Hall bought the property together. It will be subdivided into two pieces and split 50/50 once everything is ready to go. She continued that SAIL is partnering with United Human Services in bringing Teal Street Center to fruition. She added that United Human Services will be the nonprofit owner of the project. UHS is coordinating the fundraising, and SAIL, as a tenant, has contributed the price of the property for its contribution to the project.

A brief discussion continued.

MR. WILLIAMS thanked them for their presentation and also to Mr. Revere for sharing his story. It added the human element to the programs and services that were described.

CHAIR COOKE also thanked them for the presentation and, more importantly, for the work done every day to serve and help beneficiaries in Juneau and Southeast Alaska. He moved to the staff report.

STAFF REPORT

TRUSTEE BOERNER stated that she was present on the call.

CHAIR COOKE welcomed her and recognized Mr. Abbott.

MR. ABBOTT stated that the first phase of refinancing of the commercial real estate assets was completed. Three of the six existing mortgages were refinanced on favorable terms. That should bring a \$400,000-a-year improvement in the net income that the Trust receives from those properties. There would be opportunities in coming years to refinance the three remaining loans.

CHAIR COOKE asked for an update at the upcoming January committee meetings.

MR. ABBOTT moved to the audit and stated that that would be discussed in more detail later. On the Legislative Audit there is no new news, which is a good thing. He then highlighted the work going on with the Municipality of Anchorage regarding the implementation related to an enhanced emergency medicine response, paramedic response to psychiatric crimes in the community. He added that was a very positive outcome for Trust beneficiaries. He talked more about the program and noted that no Trust funds had been requested to date by the Municipality to work on this. This is highly likely to change in that the Trust will be asked to support mobile crisis team implementation in Anchorage at some point, and that request would be welcomed. He continued with a brief update on the work in support of the Governor's requests. He moved to the opportunity for a site visit to Maricopa County in Arizona to see how one community has fully implemented the Crisis Now model that we are driving towards here in Alaska. He stated that there are five trustees available for that trip and site visit. The tentative plan would be for the trip to take place on December 13th-15th. He fully expected the trustees to be impressed with what they will see and that it will help to visualize what is possible in Alaska. He handed off to Steve Williams to do a bit of recognition for an important leader and an important provider.

MR. WILLIAMS recognized Bruce van Dusen, who has been the executive director for the Polaris Clubhouse in Juneau for the past eight years. He is getting ready to retire, and we felt

that it was important to bring this to the attention of the trustees for a few different reasons. The Polaris Clubhouse is open to the beneficiaries to drop in, to have a safe place to be, to be able to engage with each other and with the staff on a voluntary basis, help to be connected to services, to focus on employment, and just generally have relationships that are supportive and positive. He continued that Mr. van Dusen embodies all of that and that he had the pleasure of knowing him for eight years. Dropping in at the Polaris House unannounced the environment is just warm and the people there are engaged, appreciative and welcoming. Mr. van Dusen led the Polaris Clubhouse to be accredited by the International Clubhouses Accreditation Group, and it is the only clubhouse in Alaska with that accreditation. He described the structured intensive review which was accomplished and maintained. He thanked Mr. van Dusen on behalf of the Trust staff, the trustees, and all the beneficiaries for his support, and for being an integral part of the Juneau community for the last eight years. The program is not a facility or a program of services, but it is a place for the people.

MR. VAN DUSEN thanked Mr. Williams for the kind words and stated appreciation in working with the Trust. He continued that it was a pleasure to have the support and to work in enriching the lives of the Trust beneficiaries. He thanked all.

MR. ABBOTT stated that the Polaris Clubhouse was one of the original programs that falls underneath the focus area of beneficiary employment and engagement. The clubhouse has been funded for many years as an operational endeavor.

CHAIR COOKE asked for any questions or comments.

A brief discussion ensued.

CHAIR COOKE thanked Mr. van Dusen and stated that it was interesting to hear about the clubhouse and summarizing everything done over the eight years of service. He completed the staff report portion of the agenda and moved to the next item.

TRUSTEE TRAINING RELATED TO THE OPEN MEETINGS ACT

MR. ABBOTT stated that as part of the response to the first Legislative Audit, there was a commitment to doing regular refresher training related to several topics, one of which was the Open Meetings Act and its requirements related to the Mental Health Trust. The Department of Law has agreed to help with this training. He introduced Gene Hickey, Assistant Attorney General, who will be supporting the Trust on a number of issues going forward, and to help get the refresher training on the Open Meetings Act.

MR. HICKEY thanked the trustees for the opportunity and also thanked the Board and Trust for all the fine work done for the beneficiaries. He gave a short overview of his background and experience, and then moved to the Open Meetings Act. He stated that one of the interesting things about the Open Meetings Act in Alaska is it is much more stringent than what it was in Pennsylvania. It is good to see that the Alaska version dates back to 1959 and has been amended to enhance its effects and help those who the Government boards and commissions serve. He went through some of the basics and then moved to some of the nuances. He stated that everyone in Alaska refers to the Open Meetings Act as the OMA. It has only three statutory sections and is a pretty short act for the impact that it has with respect to what it provides for the

citizens and residents of the State of Alaska. It is broken down into meetings, what constitutes meetings and who is required to have meetings. He talked a bit about the legalese of the exceptions, the exclusions, and the executive sessions. He then moved to violations and penalties and what would happen if there was an actual violation of the Act. He continued that it was beneficial for everyone to understand the Act through the purpose of the Act, and to read the provisions with the understanding of what that purpose is. He continued through his presentation, explaining as he went through the sections. He added that the Legislature made it abundantly clear that this Act should be construed narrowly to effectuate the policy stated. He explained in more detail. He stated that there was an exception in the Act: courts and the Legislature meetings are not included and are not covered by the Open Meetings Act. There are separate provisions for the Legislature and for the courts with respect to conducting meetings with regard to the court's hearings.

A discussion, with questions and answers, ensued.

MR. HICKEY explained what constituted a meeting and the amount of time needed for public notice. He moved to the Executive Session section and talked about what can be discussed at a meeting in Executive Session. The first requirement is to convene a public meeting first. Then there would be a motion to move into Executive Session to discuss the matters that are permitted to be discussed under the Open Meetings Act. It requires a majority vote of the Board, and the subject of the Executive Session needs to be clearly and specifically described. He continued that it is important that an action cannot be taken in the Executive Session. He went through the matters that could be discussed during the Executive Session. Coming out of Executive Session, the meeting recommences and vote, if necessary, to what action the Board deemed appropriate to take at that time. He then moved to the consequences of failing to comply with the Open Meetings Act, and what the sanctions would be.

CHAIR COOKE thanked Mr. Hickey for the presentation and asked if the trustees had any questions.

TRUSTEE BOYLES asked for a copy of this, and thanked Mr. Hickey.

TRUSTEE FIMON thanked Mr. Hickey for the presentation.

TRUSTEE FISHER stated that his questions were answered and stated appreciation for the presentation.

TRUSTEE HALTERMAN had no questions at this time, and thanked Mr. Hickey.

CHAIR COOKE called a break.

(Break.)

CHAIR COOKE stated that the meeting was back in session, and continued to the Audit & Risk Committee report.

AUDIT AND RISK COMMITTEE REPORT

TRUSTEE HALTERMAN stated that there was a requested motion. She continued that the Audit & Risk Committee met on October 20, 2021, with all trustees present.

MOTION: A motion that the Board of Trustees accept the Mental Health Trust Authority's basic financial statements and government accounting standards audit report for the year ending June 30, 2021, was made by TRUSTEE HALTERMAN; seconded by TRUSTEE FISHER.

CHAIR COOKE noted, for the record, that the basic financial statements and government auditing standards, auditor's report for the year ending June 30, 2021, was in the packet.

MS. HOWARTH stated that she was the chief financial officer of the Trust. In October, Michelle Kiese and Bikky Shrestha of BDO presented the audit findings, which was an unmodified report. That meant that the Trust financial statements were accepted as stated. The current audited financial statement is the final, which was also submitted to the State. The question is to accept the audited financial statements for public posting. She continued that when it has been accepted, Chief Communications Officer Allison Biastock would post it on the Trust website.

CHAIR COOKE called the vote.

After the roll-call vote, the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Fisher, yes; Trustee Fimon, yes; Trustee Boyles, yes; Trustee Boerner, yes; Chair Cooke, yes.)

CHAIR COOKE stated that the motion passed, so the auditor's report was accepted and could be distributed.

TRUSTEE HALTERMAN thanked Ms. Howarth for the amount of work she put into the audit. She was very responsive and was pleased to see that the auditors spoke so highly of the professionalism that was demonstrated for the Trust.

MS. HOWARTH thanked Trustee Halterman and recognized that there was a big team behind the audit. At the Trust Land Office there was Sarah Morrison and Katie Vachris, and they have a team that provided an enormous amount of support to the auditors. At the Trust Authority she recognized Kat Roch, Valette Keller, Miri Smith-Coolidge, as well as Debbie Delong, Lucas Lind and Carrie Predeger. She added that without this team the work done would not have been able to be done.

CHAIR COOKE moved to the Finance Committee Report.

FINANCE COMMITTEE REPORT

TRUSTEE HALTERMAN stated that there were three requested motions.

MOTION: A motion to recommend to the Board of Trustees to authorize the transfer of \$26,510,300 from the Alaska Permanent Fund Corporation Budget Reserve Account to

the Mental Health Settlement Income Account to fund the fiscal year 2022 annual payout disbursement calculation. The CFO may execute this motion with one lump sum or with multiple transfers, was made by TRUSTEE HALTERMAN; seconded by TRUSTEE FISHER.

TRUSTEE HALTERMAN explained that this is a yearly disbursement that is gone through as a matter of formality and has been discussed at previous meetings. There being no further discussion, a roll-call vote on the motion was done.

After the roll-call vote, the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Boerner, yes; Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Chair Cooke, yes.)

MOTION: A motion to recommend that the Board of Trustees approve setting a target level for the Trust Authority's Development Account funds at \$1,009,500 was made by TRUSTEE HALTERMAN; seconded by TRUSTEE FISHER.

After the roll-call vote, the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Boerner, yes; Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Chair Cooke, yes.)

MOTION: A motion to recommend that the Board of Trustees authorize the chief financial officer to periodically transfer TADA funds that exceed the target level for the Mental Health Trust principal account managed by the Alaska Permanent Fund Corporation was made by TRUSTEE HALTERMAN; seconded by TRUSTEE FISHER.

CHAIR COOKE stated that this matter was discussed at the Finance Committee meeting a month ago and the pertinent materials were in the packet. He asked for any questions or comments. There being none, he called the vote.

After the roll-call vote, the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Boerner, yes; Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Chair Cooke, yes.)

TRUSTEE HALTERMAN concluded her report.

CHAIR COOKE asked for any questions or comments before the lunch break.

TRUSTEE FIMON stated that he would be away from his desk during lunch and public comment and may be tardy for the first statutory advisory update in case there were any quorum issues.

CHAIR COOKE called the lunch break.

(Lunch break.)

CHAIR COOKE resumed the meeting and began with a roll call. Trustee Fimon would be late.

He continued that there was a quorum and moved to public comment.

PUBLIC COMMENT

CHAIR COOKE asked if anyone signed up, and there was one person. He stated that the public comment period allowed individuals to inform and advise the Board of Trustees about issues, problems or concerns and is not a hearing. He went through the rules of testifying. He continued that the Chair maintains the right to stop public comment that contain inappropriate or inflammatory language or behavior. He asked who signed up.

MS. SMITH-COOLIDGE called Lizette Stiehr with AADD.

MS. STIEHR introduced herself and stated appreciation for this opportunity. She continued that she serves as the executive director for the Alaska Association on Developmental Disabilities, AADD. This is Alaska's trade association, 60 members strong, of providers that serve and support the beneficiaries that experience intellectual and developmental disabilities across the state from Ketchikan to Kotzebue. She then talked about the impact that the Trust has had on this association. She talked about the difference the annual grant funds made for the association, the field, providers, and the beneficiaries. The funds allowed leaders in the field to attend national conferences and provide very powerful national speakers virtually. The trainings and the feedback from them have been outstanding. She stated a profound thank you for the annual grant and support. She acknowledged how fortunate we are to have an Alaska Mental Health Trust dedicated to the beneficiaries, strong leadership, and high-quality program officers that strengthen the association to help providers support the flexible services that support a meaningful life for each beneficiary.

CHAIR COOKE stated appreciation for the work that the Association on Developmental Disabilities does. Folks with developmental disabilities and their families are one of the beneficiary groups and one of the priorities when requests are considered for grants and other actions the Trust may take.

TRUSTEE BOYLES thanked Ms. Stiehr, and added that she would be an awesome executive director to work for.

CHAIR COOKE noted, for the record, that there are no other persons signed up to provide public comment at this time. He added that there was written comment for two individuals that are in the packet and should be part of the record of this meeting, from Faith Myers and Tonya Fowler. There being nothing further, he closed Public Comment. He moved to the presentation by the Alaska Mental Health Board and ABADA.

ADVISORY BOARD ON ALCOHOL AND DRUG ABUSE AND ALASKA MENTAL HEALTH BOARD

MS. SCHOONOVER stated that she was the executive director of the Advisory Board on Alcohol and Drug Abuse and Alaska Mental Health Board. These are citizen-based advisory boards that advise the Governor, Legislature, State agencies and the Trust about the needs of Alaskans who have substance misuse and mental health concerns; and the boards work together to promote healthy, independent and productive Alaskans. She thanked all. She gave an update on recently released reduced suicide data from 2020. She added that she is also the director of

the Statewide Suicide Prevention Council. She gets assistance that helps her analyze the data presented every year by the Division of Public Health, Health Analytics and Vital Records. She shared this updated 2020 data because of the concerns about COVID and COVID-19 impacting suicide rates. There was a very slight decrease in deaths by suicide in 2020 compared to 2019. She went through this part of her presentation, explaining as she went along. She stated that it is difficult to talk and hear about suicide. The good news is that there is a huge army of dedicated Alaskans working on suicide prevention activities, trainings and services, and a lot is happening at the state and local levels. She added that the Trust has stepped up over the last couple years with staff time and resources to address suicide. Suicide impacts every category of Trust beneficiaries, and she thanked the Trust for that support. She talked about the things that are happening in the state right now beginning with the Zero Suicide Initiative, the Alaska Careline, 988. She noted that the 1-800 number for the National Suicide Prevention Hotline will go to 988. This initiative will save lives. She asked for any questions or comments.

CHAIR COOKE went through the trustees individually for any questions.

TRUSTEE HALTERMAN thanked Ms. Schoonover for the presentation and asked for more information on the Bartlett facility.

MS. SCHOONOVER replied that they were building a crisis residential center and they have had the groundbreaking. It is a part of the Crisis Now continuum.

TRUSTEE BOERNER expressed her gratitude and appreciated not just looking at the surface data, but delving deeper into the issues with regards to suicide and looking for ways to solve it.

TRUSTEE BOYLES stated that it was a sad subject, and she was happy the Trust is involved with suicide prevention.

TRUSTEE FISHER had no questions and thanked her for the presentation.

CHAIR COOKE stated appreciation for the statistics for Alaskan suicide which is Alaska-specific, and he would be interested to have a comparative figure where Alaska is compared to other states or nationwide. He was curious as to whether there was an ability to dig into these statistics and identify significant underlying factors, such as alcohol or other substance use or abuse and mental health factors.

MS. SCHOONOVER replied that the information is analyzed by health statistics, and we looked at things like being intoxicated at the time of the suicide; if they had been receiving mental health treatment; and had previously received mental health or substance use treatment. She stated that data for 2020 is not out yet, and we will update once the totals are available.

A brief discussion ensued.

MS. SCHOONOVER moved on to the upcoming Legislative session and talked about some things that are being watched and then talked about the meeting dates. She stated that the advocacy priorities were established by the Legislative Advocacy Subcommittee, which has not yet met about this next session. She continued that the boards are interested in advocating for

increased access to treatments and support; are very concerned about the impacts of alcohol on Alaskans; and want to reduce alcohol consumption. She talked about some of the other issues that the boards were also interested in. She moved to the board meeting dates that were just set and invited the trustees to attend the meeting in Juneau on February 1 – 3, 2022. She thanked the trustees for all they do, and added that it was a pleasure to work with them and staff.

CHAIR COOKE thanked Ms. Schoonover for the informative presentation and asked the trustees for any comments or questions.

TRUSTEE HALTERMAN had no questions.

TRUSTEE BOYLES stated that the Behavioral Health Program in Fairbanks is hard-working and very effective and impressive. She asked about the biggest challenge they have.

MS. SCHOONOVER replied that the folks from Fairbanks stated that their biggest issue is that they were unable to find licensed prescribers to update medicine.

CHAIR COOKE stated that Alaska had legalized marijuana and asked if there were any studies on its impact.

MS. SCHOONOVER replied that the board chairs and other board members had asked the same question and invited Director Klinkhart from the Alcohol and Marijuana Control Office to the last board meeting to talk about the impacts seen since legalization and where the taxes, the funding is going. She continued that most states with legalized marijuana are looking at long-term studies. She added that because marijuana is still a controlled substance with the Federal Government, Federal research funding for marijuana is not allowed to be used.

CHAIR COOKE thanked Ms. Schoonover and stated that next on the agenda is a statutory adviser update from the Governor's Council on Disabilities and Special Education. He introduced and recognized Myranda Walso, the acting executive director.

GOVERNOR'S COUNCIL ON DISABILITIES AND SPECIAL EDUCATION UPDATE

MS. WALSO thanked Chair Cooke for the invitation and stated that she has been serving as the acting executive director for the Governor's Council on Disabilities and Special Education for just over a month following the departure of Kristen Vandagriff. She thanked the staff who provided background information on previous presentations and helped in developing this report. She also thanked the other advisory board executive directors who graciously offered their experience and advice. She stated that the mission of the Governor's Council on Disabilities and Special Education is to create change that improves the lives of Alaskans with disabilities. She gave a brief history on the Council's beginnings and talked about the services provided in great detail. She recognized an exceptional member of council leadership, Vice Chair Jenna Crafton, whose dedication, charisma and leadership brought national recognition. Ms. Crafton was inducted into the National Association of Councils on Developmental Disabilities National Self-Advocate Leadership Circle and was also selected as the winner of the April Dunn Start Your Journey Award. She added that her achievements and excellence were recognized during a large national awards ceremony held virtually this summer. She talked about the current interim staffing structure of the Council and provided an overview of the estimated Alaskan

developmental disability population. She stated that one of the challenges faced was lack of comprehensive data on the prevalence and distribution of individuals experiencing developmental disabilities within Alaska. She continued that the five-year plan was completed, and a new plan was stated on October 1st, and then talked about the goals, objectives, and then the new plan. She went through her presentation, explaining as she went along. She concluded her presentation and asked for any questions.

CHAIR COOKE asked the trustees for any comments or questions.

TRUSTEE HALTERMAN thanked Ms. Walso for the helpful, informative presentation. She asked about the Work Matters Task Force.

A discussion ensued.

MS. WALSO stated that the next Council meeting would be January 31 - February 1, 2022, and is available to the public. The links to the Zoom and agenda are available through the online public notice system. She welcomed the trustees to attend.

TRUSTEE BOERNER thanked Ms. Walso for stepping up and filling in this important role. She stated that she had attended the board meeting and encouraged the other trustees to participate and attend.

TRUSTEE BOYLES stated amazement at how much was accomplished as an acting director. She requested a cheat sheet of available acronyms.

TRUSTEE FIMON thanked Ms. Walso for the presentation and appreciated the information and her work.

TRUSTEE FISHER asked about the representative that goes to the Governor's Council meetings.

MR. WILLIAMS replied that the representative is Jamal Johnson, the program officer. He explained that each of the program officers are assigned to one of the advisory boards to be the liaison from staff to their staff.

A brief discussion ensued.

CHAIR COOKE thanked Ms. Walso for her presentation and welcomed her to her new role. He also stated appreciation for her preparation and her presentation on behalf of the Council. He called for the afternoon break.

(Break.)

CHAIR COOKE called the meeting back in session and recognized Lisa Morley with the Alaska Commission on Aging.

ALASKA COMMISSION ON AGING

MS. MORLEY introduced herself as the Executive Director of the Alaska Commission on Aging and began with a little background. She stated that the Commission basically represents older Alaskans ages 60 and over, and advocate, advise and provide recommendations to the Alaska Mental Health Trust Authority for programs and services to improve the lives of senior Trust beneficiaries. She gave an overview and explained that her position was fairly new. She explained that the Commission represents seniors by partnering with multiple organizations. The Commission was initially created as part of the Older Americans Act which is the foundation and framework for senior services. Every state receives Older Americans Act funding, and together with the Department of Health and Social Services are the state unit on aging. She continued that her presentation will focus on Alzheimer's disease and related dementia. Alaska is a young state, and the state population has not increased much over the years, but the senior population has increased. As a result, there is not a very robust network of services for seniors, and particularly seniors with dementia. She added that there are about 8500 estimated people in Alaska that have Alzheimer's disease or related dementia. She gave an update on the dementia collaborative, which is being partnered with the Trust and other senior providers. There are three Alzheimer's disease program initiative grants that have been awarded and are conducting evidence-based pilot projects, and ways to improve services for individuals, their caregivers, and training for dementia providers. She began with the dementia collaborative workgroup that developed the 10-year road map for dementia services. She talked about the goals and added that this plan was approved last year. The huge priority is establishing a dementia-capable workforce. She talked about the grants funded through the Administration for Community Living, which are called the Alzheimer's Disease Programs Initiative. She described the grants and their intentions in detail.

CHAIR COOKE thanked Ms. Morley for the informative presentation and asked the trustees for any questions or comments.

TRUSTEE HALTERMAN stated that she had no questions.

TRUSTEE BOERNER stated appreciation for the presentation and added that the Commission has an amazing challenge because the population is aging and growing. She recognized the challenges that the Commission on Aging is helping the Trust address.

TRUSTEE BOYLES stated that this was a part of her heart and her life and asked to meet with Ms. Morley in Juneau to talk. She continued that there are resources in other states that could help get this situation a bit better under control. She added that there are some missing points and could help with resources or education and systems.

TRUSTEE FIMON stated appreciation for the informative and compete presentation. He asked if there was anything in the state in place to help train the workforce and people needed to deal with the demand of this population going forward.

MS. MORLEY replied that there were some systems in place. The Alaska Training Cooperative does have some dementia training, as does Alzheimer's Resource of Alaska. Looking at building a dementia-capable workforce, coming up with the standards so that a person is trained to a certain extent to deal with the population.

TRUSTEE FISHER thanked Ms. Morley for her presentation and asked if it was known how many seniors with dementia in Alaska do not have family members to help them.

MS. MORLEY replied that was a tough one because there are many independent spirits that live alone. The question is how those individuals could be identified. She added that maybe an estimate could be found on that.

A brief discussion ensued.

CHAIR COOKE thanked Ms. Morley for her presentation and stated appreciation for the work she did with the Commission on Aging. He moved on to the communications update and recognized Alison Biastock.

COMMUNICATIONS UPDATE

MS. BIASTOCK stated that she was the Chief Communications Officer for the Trust and appreciated the opportunity to provide an update on the communications program. She thanked and acknowledged staff at the Trust and the Trust Land Office as a great team. She also offered a special thank-you to Valette who actively engaged in everything on what was covered today. She continued that one of her duties is to inform both the public and policymakers about what the beneficiaries need as far as supports and services to help them thrive in their home communities. She added that Trust resources are used to help increase awareness around some of the challenges the beneficiaries face and to reduce the stigma the beneficiaries experience. They also work to increase the understanding of this very unique organization. She noted that there has been some progress as far as increasing awareness of who the Trust is. She talked about the variety of tools used to communicate the good work being done, which also helps maintain relevance and to be effective. She talked about some of the key tools and then offered some highlights on recent activity. One key tool is earned media, which is exposure gained from methods other than paid advertising. She noted that they always work to ensure or urge coverage to include information about the purpose of Trust lands and the responsibility to generate revenues to support Trust beneficiaries. When providing a communications update, she always mentions the web page. Websites are essential for information-sharing. She touched on social media, and we maintain both a Facebook and Instagram account. Since her May update, 220 new Facebook followers and over 100 new Instagram followers have been gained. She continued her presentation, explaining as she went through. She added that the video was posted to the web page with a new web banner on the home page to draw attention to it.

(Video played.)

MS. BIASTOCK talked about a tool that is in the works is another sponsored content effort around the crisis work. This time with Alaska News Source, formally known as KTUU or Channel 2 in Anchorage. This initiative will create four custom video vignettes that will be aired on NBC and CBS affiliates in Alaska population centers with the intended result of increasing awareness among stakeholders and the public. She explained this in greater detail with the plan to air them over a 13-week period on network TV, and she talked about the budget.

A brief discussion on public-service funding ensued and then continued with questions and

comments from trustees.

MS. BIASTOCK continued her presentation on the Trust Land Office components of the communications programs and partnering on advertising efforts for Trust land sales and how it progressed. She then talked about two media campaigns which provide some very general information about Trust lands and the Trust, each featuring language about Alaska's unique approach to mental health funding. This would be a multi-media campaign with a statewide audience.

(Ad played.)

MS. BIASTOCK continued her presentation and talked about the different ads. She moved to the 30-second TV spots and the plan to have three beneficiaries featured over the coming months; one person per 30-second spot. The first features Kristin, a beneficiary from Seward. Seaview Community Services, a partner and grantee. Kristin is a beneficiary that overcame addiction and now employs those working towards sobriety in her small business. The ad begins running this week.

(Video played.)

MS. BIASTOCK stated that the plan is to use these ads for a few years, and she anticipated devoting communication resources in the next fiscal year to additional media buys for this content. She addressed the work underway for the annual report and grant investment report which is anticipated being done by January of 2022. This report will feature some beneficiary images that were captured on that asset collection trip, as well as some lovely lands imagery. The communications program will also support both Trust priorities and legislative communication, as well as joint advocacy legislative efforts with the partner advisory boards supporting things like messaging and graphic development. She noted that the Mental Health Conference approval process allocated some funds in FY22 in planning and FY23 for executing a Trust-sponsored Mental Health Conference which is slated to occur sometime in the fall of 2022.

CHAIR COOKE thanked Ms. Biastock for her presentation and for the great work done every day.

TRUSTEE HALTERMAN thanked Ms. Biastock for the update, which was very informative.

TRUSTEE BOERNER stated that she loved the palette, the font and tying in both the campaigns and the website. It is a background detail but a very important one that did a great job going towards branding and of building overall awareness. She continued that the Alaska Tribal Health System is very interested in the work of the Trust and there has never been an issue regarding the reference to beneficiaries which has been used in the professional setting when talking provider to provider. She added that it was a great presentation.

TRUSTEE BOYLES thanked Ms. Biastock for the great work she does, and she believes that a good communications director addressing things right out of the chute like stigma and that the land money goes to beneficiaries.

TRUSTEE FIMON stated that the three campaigns are very powerful, and he was impressed with the work and message that comes across.

TRUSTEE FISHER thanked Ms. Biastock for her presentation, and he complimented her on the PowerPoint presentation which had a few bullet points and images that helped to understand the topic. It was well done.

CHAIR COOKE agreed with what the other trustees said and that as consumers of media in various ways, seeing something like this gives the feeling that we all have a stake in it and have something valuable to contribute. He stated that the professionally produced vignettes should have something about them not being paid by State funds, by General Funds, and that the Trust is self-supporting.

MS. BIASTOCK thanked the Chair and stated that was a point worth considering because these are always funded through Trust dollars.

CHAIR COOKE stated that completed the agenda. The two other items are trustee comments and an Executive Session. He began the trustee comments.

TRUSTEE COMMENTS

TRUSTEE HALTERMAN went back to Ms. Walso's presentation and the remarks for a list of acronyms. Unfortunately, the acronyms are not consistent throughout the Department and their advisory boards. She moved to the term "beneficiary" and noted that Medicaid refers to clients that are applying as an applicant or one approved as a beneficiary or a recipient. With regard to the Executive Session, she stated concern about going into it without all the Board members present. She requested to put it off until all the trustees can be present, and we should set another date.

TRUSTEE BOERNER stated that it was a very rich meeting and expressed her gratitude for Ms. Schoonover and her presentation. She took a moment to just appreciate what an incredible point of privilege it is to serve on the Board and have this opportunity to contribute towards the mental health and towards the beneficiaries of the Trust. With regard to the Executive Session, she had no particular issues and would not be opposed to having the motion and vote on it.

TRUSTEE BOYLES thanked Trustee Boerner for reminding her that this is an awesome Trust commitment and are all very valuable to the Board and appreciated each one, thank you.

TRUSTEE FIMON stated that there were a lot of thank-yous, and he also felt very honored to be on a Board of Trustees with all and was learning a lot. He was thankful for the presenters and the staff that helped set all this up. He added that he was thankful that Mr. Hickey was able to come and looked forward to more on that. He stated that he was open to go into Executive Session.

TRUSTEE FISHER thanked everyone for putting together a smooth and valuable meeting, and he appreciated everyone making it a good day.

CHAIR COOKE stated that he was thankful for all the trustees and for all that is put into doing the job as trustees. The trustees of this organization take their job and commitment to the Trust and its mission quite seriously, and it was rewarding to see that every time we meet. He continued that the staff does a terrific job of not only organizing, preparing and presenting, but also finding a good balance of information for us, and the people that share mission moments with us. He added that there were good comments throughout the meeting that were on point and helped to explore some of the content that was presented. He talked about his indication that whenever the group to deal with the opioid crisis meets, that he would be the Trust's representative. He added that setting up a meeting was being worked on, but he had not heard anything. He concluded his comments and stated that the next item on the agenda is an Executive Session. He asked for a motion.

MOTION: A motion that the Board go into Executive Session regarding personnel matters in accordance with the Open Meetings Act, AS 44.62.310(c), was made by TRUSTEE FISHER; seconded by TRUSTEE BOERNER.

After the roll-call vote the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Boerner, yes; Trustee Fimon, yes; Trustee Boyles, yes; Trustee Fisher, yes; Chair Cooke, yes.)

(Executive Session from 4:55 p.m. until 5:31 p.m.)

TRUSTEE HALTERMAN called the meeting back and did a roll call. She stated that Chair Cooke exited the meeting and was excused. Trustee Sturgeon was excused for the day. There was a quorum. She recessed the meeting which would resume tomorrow at 10:00 o'clock to continue a brief Executive Session.

(Full Board of Trustees meeting recessed at 5:36 p.m.)

PROCEEDINGS CONTINUED

November 18, 2021

CALL TO ORDER

CHAIR COOKE called the meeting to order and began with a roll call. Trustee Sturgeon was excused. There was a quorum.

ANNOUNCEMENTS

CHAIR COOKE asked for any announcements. There being none, he asked for a motion to go into Executive Session.

MOTION: A motion for the Board to go into Executive Session regarding personnel matters in accordance with the Open Meetings Act, AS 44.62.310(c), was made by TRUSTEE FISHER; seconded by TRUSTEE HALTERMAN.

After the roll-call vote the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Boerner, yes; Trustee Fimon, yes; Trustee Boyles, yes; Trustee Fisher, yes; Chair Cooke, yes.)

TRUSTEE HALTERMAN recommended bringing Valette Keller in to clarify the HR process.

CHAIR COOKE asked for any objections or thoughts from the trustees. The Board moved into Executive Session.

(Executive Session from 10:06 a.m. until 12:45 p.m.)

CHAIR COOKE resumed the meeting and stated that no actions were taken while in the Executive Session. He asked for a motion to adjourn.

MOTION: A motion to adjourn the meeting was made by TRUSTEE BOERNER; seconded by TRUSTEE FISHER.

After the roll-call vote the MOTION was APPROVED. (Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Halterman, yes; Trustee Boerner, yes; Chair Cooke, yes.)

(Alaska Full Board of Trustees meeting adjourned at 12:49 p.m.)

**Minutes for the
December 2, 2021
Full Board of Trustee
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY

SPECIAL FULL BOARD MEETING

December 2, 2021

1:00 p.m.

WebEx Videoconference/Teleconference

Originating at:

**3745 Community Park Loop, Suite 120
Anchorage, Alaska**

Trustees Present:

Chris Cooke, Chair

Verne' Boerner

Brent Fisher

Anita Halterman

John Sturgeon

Rhonda Boyles

Kevin Fimon

Trust Staff Present:

Mike Abbott

Miri Smith-Coolidge

Valette Keller

Allison Biastock

PROCEEDINGS

CALL TO ORDER

CHAIR COOKE called the Special Full Board of Trustees meeting of the Alaska Mental Health Trust Authority to order, and began with roll call. All trustees were present.

ANNOUNCEMENTS

CHAIR COOKE asked for any announcements. There being none, he moved to the agenda.

APPROVAL OF THE AGENDA

CHAIR COOKE asked for a motion to approve the agenda.

MOTION: A motion that the Board approve the agenda was made by TRUSTEE BOERNER; seconded by TRUSTEE STURGEON.

After the roll-call vote, the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Fimon, yes; Trustee Boyles, yes; Trustee Boerner, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Chair Cooke, yes.)

ETHICS DISCLOSURES

CHAIR COOKE asked for any ethics disclosures. There being none, he moved to the topic for the meeting which was the matter of the transition for the CEO, and asked for a motion.

MOTION: A motion that the Board of Trustees move into Executive Session regarding personnel matters in accordance with the Open Meetings Act, AF44.62.310 (c), was made by TRUSTEE HALTERMAN; seconded by TRUSTEE BOYLES.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boerner, yes; Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Halterman, yes; Trustee Sturgeon, yes; Chair Cooke, yes.)

(Executive Session from 1:04 p.m. until 5:00 p.m.)

CHAIR COOKE stated that they were back on the record, and the Executive Session was complete. There were no decisions, motions, or other action taken during the Executive Session. He asked for a motion to adjourn.

MOTION: A motion to adjourn the meeting was made by TRUSTEE HALTERMAN; seconded by TRUSTEE STURGEON.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boerner, yes; Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Halterman, yes; Trustee Sturgeon, yes; Chair Cooke, yes.)

CHAIR COOKE adjourned the meeting.

(Special Full Board meeting adjourned at 5.01 p.m.)

**Minutes for the
December 9, 2021
Full Board of Trustee
Meeting**

ALASKA MENTAL HEALTH TRUST AUTHORITY

SPECIAL FULL BOARD MEETING

December 9, 2021

1:00 p.m.

WebEx Videoconference/Teleconference

Originating at:

**3745 Community Park Loop, Suite 120
Anchorage, Alaska**

Trustees Present:

Chris Cooke, Chair

Verne' Boerner

Brent Fisher

Anita Halterman

John Sturgeon

Rhonda Boyles

Kevin Fimon

Trust Staff Present:

Mike Abbott

Valette Keller

PROCEEDINGS

CALL TO ORDER

CHAIR COOKE called the meeting of the Special Full Board meeting to order and began with the roll call. All the trustees were present.

ANNOUNCEMENTS

CHAIR COOKE asked for any announcements. There being none, he moved to the agenda.

APPROVAL OF THE AGENDA

CHAIR COOKE moved to the agenda and asked for a motion to approve it.

MOTION: A motion that the Board approve the agenda was made by TRUSTEE HALTERMAN; seconded by TRUSTEE FISHER.

After the roll-call vote, the MOTION was APPROVED. (Trustee Halterman, yes; Trustee Fimon, yes; Trustee Boyles, yes; Trustee Boerner, yes; Trustee Fisher, yes; Trustee Sturgeon, yes; Chair Cooke, yes.)

ETHICS DISCLOSURES

CHAIR COOKE asked for any ethics disclosures. There being none, he moved to the topic for the meeting which was the matter of the transition for the CEO. This is to continue the discussion from last week's meeting because of the need for further reference checks. He asked for a motion.

MOTION: A motion that the Board of Trustees move into Executive Session regarding personnel matters in accordance with the Open Meetings Act, AF44.62.310 (c) was made by TRUSTEE STURGEON; seconded by TRUSTEE FISHER.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boerner, yes; Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Halterman, yes; Trustee Sturgeon, yes; Chair Cooke, yes.)

(Executive Session from 1:02 p.m. until 4:00 p.m.)

CHAIR COOKE stated that they were back on the record, and the Executive Session was completed. He asked for a motion to adjourn.

MOTION: A motion to adjourn the meeting was made by TRUSTEE HALTERMAN; seconded by TRUSTEE FISHER.

After the roll-call vote, the MOTION was APPROVED. (Trustee Boerner, yes; Trustee Boyles, yes; Trustee Fimon, yes; Trustee Fisher, yes; Trustee Halterman, yes; Trustee Sturgeon, yes; Chair Trustee Cooke, yes.)

CHAIR COOKE adjourned the meeting.

(Special Full Board meeting adjourned at 4:00 p.m.)

Current Trust Bylaws

1
2
3 ALASKA MENTAL HEALTH TRUST AUTHORITY
4 BYLAWS
5

6
7 ARTICLE I
8 NAME
9

10 The name of this organization is the Alaska Mental Health Trust Authority.
11

12
13 ARTICLE II
14 PURPOSE OF THE AUTHORITY
15

16 The Alaska Mental Health Trust Authority acts in the best interest of the beneficiaries
17 of the trust. It is accountable to:

- 18 (a) Provide for sound governance, fiduciary oversight and direction in achieving the
19 mission of the Trust Authority;
20 (b) Ensure an integrated, comprehensive mental health program for the State of Alaska
21 in partnership with Department of Health and Social Services (DHSS); and
22 (c) Preserve, protect, and grow the trust corpus and administer trust assets.
23
24

25 ARTICLE III
26 BOARD OF TRUSTEE MEMBERSHIP AND TERMS OF OFFICE
27

28 Section 1. Trust Authority board of trustees composition:

- 29 (a) The Trust Authority shall be governed by its board of trustees.
30 (b) The Trust Authority board of trustees, hereafter referred to as the board, consists of
31 seven members appointed by the governor in accordance with AS 47.30.016 and
32 confirmed by the legislature.
33

34 Section 2. Term of office, vacancies, and removal:

- 35 (a) The members of the board serve staggered five-year terms. A member shall continue
36 to serve until the member's successor is appointed and confirmed by the legislature.
37 (b) A vacancy occurring in the membership of the board shall be filled within 60 days by
38 appointment of the governor for the unexpired portion of the vacated term.
39 (c) The governor may remove a member of the board only for cause per AS 47.30.021.
40 (d) Except for a trustee who has served two consecutive five-year terms, a member of
41 the board may be reappointed. A member of the board who has served two
42 consecutive five-year terms is not eligible for reappointment to the board until one
43 year has intervened as per AS 47.30.021(d).
44
45

ARTICLE IV
BOARD OF TRUSTEE DUTIES

Section 1: The role of the board is to:

- (a) Set the vision for the organization;
- (b) Set policies for the organization, including adoption of regulations as appropriate under AS 47.30.031;
- (c) Adopt charters that define the role, authority, operating procedures, duties, and responsibilities of the board and standing committees; and
- (d) Approve contractual agreements with advisors as defined in statute and the settlement agreement, specifically Alaska Permanent Fund Corporation (APFC), Department of Natural Resources (DNR), and Statutory Advisory Boards.
- (e) Fulfill the duties listed in AS 37.14.007(b)(1)-(12).

Section 2: The board will conduct business in accordance with AS 47.30.036.

ARTICLE V
OFFICERS AND DUTIES

Section 1. The board, by a majority vote of its membership, shall annually elect a Chair, Vice Chair, and Secretary from its membership.

Section 2. The officers will be elected by a majority vote at the annual budget approval meeting, and officers' terms of office commence upon adjournment of that meeting. Officers' terms of office end effective at adjournment of the meeting in which new officers are elected.

Section 3. Officers may be re-elected to the office in which they serve by vote of the membership of the board as above. The board's intention is to allow board members the opportunity to serve in officer roles in support of ongoing board development. To that end, no member may serve more than 2 consecutive terms in the same office except as provided for by affirmative vote of 5 board members.

Section 4. If the office of the Chair becomes vacant, the Vice Chair succeeds to the office of the Chair and serves until an election held at the next board meeting. The newly elected Chair will serve until the next annual election.

Section 5. Except for the office of Chair, if an office of the board becomes vacant, an election shall be held to fill the vacancy at the next regular meeting following the vacancy. The officer will serve until the next annual election.

Section 6. The duties of the officers shall be as follows:

(a) Chair

- 1. Call all meetings. Preside at all meetings.
- 2. Appoint chairs of committees and committee members.

3. Serve as ex-officio (voting) member of all committees, but may not concurrently serve as board Chair and chair of any standing committee, with the exception of the Executive Committee.
4. Act as primary spokesperson for the board.
5. Act as one of the official spokespersons for the Trust Authority, together with the Chief Executive Officer (CEO), when requested by the Chief Communications Officer.

(b) Vice Chair

1. Assist the Chair in the discharge of his/her duties.
2. Perform the duties of the Chair in the absence or incapacity of the Chair.
3. Perform other duties as assigned by the board.

(c) Secretary

1. Assume duties of the Chair when Chair and Vice Chair are unavailable.
2. Perform other duties as assigned by the board.
3. Assure that the records of board proceedings are maintained in accordance with these bylaws and in accordance with AS 37.14.007(b)(2) and the Records Management Act (AS 40.21).

ARTICLE VI
MEETINGS

Section 1. The board will hold four regular meetings each fiscal year. Committees will meet as necessary to accomplish their responsibilities.

Section 2. Special or emergency meetings of the board may be held at such time and place as the Chair may order; or upon the written request to the Chair of any four trustees.

Section 3. Reasonable public notice of board and committee meetings shall be provided in accordance with AS 44.62.310. Meetings of the board and its committees are subject to the Open Meetings Act, AS 44.62.310 and 44.62.312.

Section 4. A quorum at all board meetings shall consist of four board members. A quorum at committee meetings is a majority of the committee's members.

Section 5. No member of the board may designate a proxy.

Section 6. The board will schedule at least one period for public comment during each regularly scheduled board meeting.

Section 7. Formal actions by the board are accomplished through adoption of motions.

ARTICLE VII
COMMITTEES OF THE BOARD

There will be five standing committees of the board. Standing committee chairs and members will be appointed by the Chair after polling the board regarding individual trustee's interest and ability to serve. A member may serve as chair of only one standing committee at any time except as a stand-in until the next regularly scheduled board meeting. Standing committees will have a minimum of 3 committee members. The board chair may designate ad hoc committees to accomplish special purposes. Persons other than board members may serve on the board's ad hoc committees; however, such persons may not be voting members of such committees, only appointed board members may vote on committee actions. Committee recommendations will be reported to the board for action at the next regular board meeting.

Section 1. The Executive Committee of the board is composed of three board officers, the Chair, the Vice Chair, and the Secretary. The Executive Committee will:

- (a) Ensure development of policies for governing the Trust Authority for approval by the board.
- (b) Oversee implementation of governance policies at the direction of and on behalf of the board in accordance with law and the committee charter adopted by the board.
- (c) The Executive Committee will meet only as needed.

Section 2. The Resource Management Committee will, in consultation with the CEO and Executive Director (ED) of the TLO:

- (a) Ensure development of policies for protecting, enhancing, and managing the trust's non-cash resources in the best interests of the beneficiaries for approval by the board.
- (b) Oversee implementation of plans at the direction of and on behalf of the board in accordance with law and the committee charter adopted by the board.

Section 3. The Program and Planning Committee will, in consultation with the CEO and Executive Director (ED) of Mental Health Policy and Programs.:

- (a) Ensure development of policies to meet needs and improve the circumstances of beneficiaries; and recommends to the board for approval.
- (b) Oversee implementation of plans at the direction of and on behalf of the board in accordance with Trust Authority statutes and regulations and the committee charter adopted by the board.

Section 4. The Finance Committee will, in consultation with the CEO and Chief Financial Officer (CFO):

- (a) Ensure development of policies for investment and fiscal management for approval by the board.
- (b) Oversee implementation of approved investment and fiscal management policies on behalf of the board in accordance with Trust Authority statutes and regulations and the committee charter adopted by the board.

- 1 Section 5. The Audit and Risk Committee will, in consultation with the CEO and CFO:
2 (a) Ensure development of policies for managing the annual audit process and
3 identifying and addressing organizational risk for approval by the board.
4 (b) Oversee implementation of approved audit and risk management policies on behalf
5 of the board in accordance with Trust Authority statutes and regulations and the
6 committee charter adopted by the board.
7
8

9 ARTICLE VIII
10 CHIEF EXECUTIVE OFFICER
11

12 Section 1. The board shall select and employ a Chief Executive Officer as provided by law.
13

14 Section 2. The Chief Executive Officer is responsible for day-to-day operations of the Trust
15 Authority including planning, organizing, coordinating, and directing all activities
16 necessary to enable the Trust Authority to exercise its powers and duties, and
17 fulfill the purpose of the Trust Authority. The CEO will operate and conduct the
18 business and affairs of the Trust Authority according to the statutes, regulations,
19 bylaws, policies, and charters adopted by the board. The CEO duties and
20 responsibilities shall be set forth in a CEO Job description to be adopted by the
21 board.
22

23 Section 3. The Chief Executive Officer shall oversee administration of the contract with the
24 Trust Land Office on behalf of the Trust Authority to ensure compliance with
25 AS 37.14.009(a)(2).
26
27

28 Section 4. The board will evaluate the Chief Executive Officer's performance annually in
29 writing. The board will define the process for conducting annual reviews and
30 include it in the Board Operations Manual.
31

32 Section 5. Termination of employment of the Chief Executive Officer is by majority vote of
33 the board.
34
35

36 ARTICLE IX
37 PARLIAMENTARY AUTHORITY
38

39 Unless otherwise provided by law or these bylaws, the board's procedures shall be
40 governed by Robert's Rules of Order Newly Revised. The Chair may appoint an appropriate
41 person to serve as parliamentarian.
42
43

44 ARTICLE X
45 ETHICS
46

47 Board members are required to comply with the Alaska Executive Branch Ethics Act
48 (AS 39.52) and AS 47.30.016(c)(2).

1
2
3 ARTICLE XI
4 AMENDMENT OF BYLAWS
5

6 These bylaws may be amended at any meeting of the board. Amendment of these
7 bylaws requires 5 affirmative votes of board members provided that written notice and
8 copies of the proposed amendment have been submitted to the members 30 days prior to
9 the meeting, or by unanimous vote without notice.
10

11
12 ARTICLE XII
13 DEFINITIONS
14

15 In these bylaws,
16

17 **The Alaska Mental Health Trust** means the sum of all assets owned by the Alaska
18 Mental Health Trust as established by the Alaska Mental Health Trust Enabling Act, P.L. 84-
19 830, 70 Stat. 709 (1956) and the Mental Health Settlement Agreement (June 10, 1994),
20 including cash and non-cash assets.
21

22 **The Alaska Mental Health Trust Authority (the Trust Authority)** means the entity
23 charged with administering the trust, as trustee, is governed by a seven-member board. (AS
24 37.14.007, AS 47.30.011, AS 47.30.016)
25

26 **The Trust Land Office (TLO)** means the unit of the Alaska Department of Natural
27 Resources that is charged with managing the trust's natural resources, land, and other fixed
28 assets. (AS 44.37.050)
29

30 **Regular Meeting** means a board meeting that is scheduled at the annual budget
31 meeting to occur during the succeeding year, provided that a regular meeting that is
32 rescheduled on reasonable notice to the public is still a regular board meeting.
33

34 **Special Meeting** means any board meeting other than a regular meeting, including
35 an emergency meeting.
36

37 **Emergency Meeting** means any board meeting conducted for the purpose of
38 addressing time sensitive matters that may not be capable of resolution within the statutory
39 or delegated authority of the Executive Committee or the CEO. If an emergency meeting is
40 conducted on less than the customary public notice, public notice shall be published as
41 soon as practicable. If the agenda of an emergency meeting is not available in advance, the
42 agenda will be published as soon as practicable after the emergency meeting.

Mary Jane Michael, Chair

Laraine Derr, Secretary

Statutory Advisor Update

- **Alaska Commission on Aging**
- **Alaska Mental Health Board /
Advisory Board on Alcoholism &
Drug Abuse**
- **Governor's Council on Disabilities
and Special Education**

STATUTORY ADVISORS UPDATE

JANUARY 2022



PRESENTATION AGENDA

- Joint Advocacy Priorities
- Joint Advocacy Activities
- Legislative Priorities and Partner Updates

JOINT ADVOCACY PRIORITIES

COMMUNITY BASED-SERVICES

Essential community-based service networks are needed for Alaskans to receive services in their own home or community rather than in institutions or other isolated settings.

These services can include:

- Personal care services and respite
- Mental health treatment and recovery services
- Addiction treatment and recovery services
- Case management
- Job coaching and employment assistance
- Peer support
- Reentry and transition services
- Home-delivered and congregate meals
- Transportation
- Day habilitation
- Assisted living





MEDICAID HEALTH SERVICES

- Medicaid health coverage, including prevention, telehealth and Medicaid Waiver services, should be available for vulnerable, eligible Alaskans across the lifespan.
- Medicaid offers health coverage for eligible Alaskans unable to afford healthcare, or who are at risk of institutionalization. Medicaid covers eligible low-income families, children, pregnant women, people with disabilities, elderly, blind, and certain adults between the ages of 19 and 64 years.
- Medicaid-covered services include prevention, treatment for mental illness and substance use disorders, and telehealth for vulnerable Alaskans across the lifespan.

BENEFICIARY EMPLOYMENT

- Investment in cross-disability, cross-system efforts that promote community-based, competitive, integrated, and self-directed employment opportunities are needed for Alaskans with disabilities across the lifespan.
- Supported employment helps people with disabilities find and keep employment in typical work settings, earning competitive wages and benefits, side-by-side with people who do not experience disabilities.
- Supports might include job training and placement support, on-site job coaching, and mentorship.





BEHAVIORAL HEALTH SERVICES

- Comprehensive services for people experiencing mental illness and addiction follow a continuum of care across the lifespan that prioritizes prevention, intervention, and community-based services — minimizing the need for expensive acute-level care and institutionalization.
- These services include prevention and early intervention, outpatient and residential treatment, psychiatric care, peer support, Medication Assisted Treatment (MAT), and long-term recovery services.

SUPPORTIVE HOUSING

- Housing and support services for Alaskans with mental health conditions and disabilities provide opportunities for people to live independently and productively in their communities.
- Supportive Housing provides a continuum of services that prevent homelessness and serve people with behavioral health disorders and other disabilities in remaining safe and stable in their homes and communities. Permanent Supportive Housing (PSH) and Housing First are examples of supportive housing.





WORKFORCE

- Alaska's behavioral health workforce is the foundation of a continuum of care that serves Alaskans with disabilities and behavioral health conditions.
- A robust workforce provides care in the least restrictive settings, keeping individuals out of expensive institutional care, and helps maintain stability and quality of life for Alaskans experiencing disabilities.

JOINT ADVOCACY ACTIVITIES

- The statutory partner advisory boards participate in planning, advising, educating, and making recommendations to public officials related to issues that affect people with disabilities.
- Our Joint Advocacy practices include:
 - Joint advocacy teleconferences during legislative session
 - Joint advocacy action alerts and reports
 - Advocacy trainings for Trust beneficiaries and providers



2021 Legislative Session Overview

Bills and Budget Items Impacting Trust Beneficiaries

At the end of the regular 2021 legislative session, many bills and budget items impacting Alaskans with disabilities and behavioral health conditions successfully passed the legislature and were signed into law. Others did not pass and are still on the table for consideration next year.

This report offers details of bills and budget items that the Alaska Mental Health Trust Authority (Trust) and partner advisory boards have been tracking.

Trust beneficiaries include Alaskans with mental illness, substance use disorders, intellectual and developmental disabilities, including fetal alcohol spectrum disorders, Alzheimer's disease and related dementia, and traumatic brain injuries.



After passing multiple bills and budget items during the regular legislative session, the Alaska State Legislature met for a fourth special session in October called by the Governor to address fiscal planning and the Permanent Fund Dividend.

During the legislative session, advocates met with legislators (virtually), sent emails and letters, called in for public testimony, and participated in weekly advocacy teleconferences.

Policymakers report appreciation for the comments they receive from constituents who contacted them to communicate their personal challenges, successes, and recommendations for change. Personal stories help paint a picture of the realities of advocates' lives and educates policymakers about what is going on in their districts.

A huge thank you to all who participated in this legislative session to help "move the needle" and improve the lives of Trust beneficiaries.

Bills that passed in 2021. Following are a few highlighted bills that passed that the Trust and partner advisory boards were tracking. *Additional details for these and other bills can be found on page 3:*

- SB 89: This bill changes assisted living home rules to improve safety for seniors and Alaskans with disabilities;

LEGISLATIVE OVERVIEW – continued on page 2

INSIDE THIS REPORT	
1	2021 LEGISLATIVE SESSION OVERVIEW
3	2021 BILL TRACKING
4	FY22 STATE BUDGET IMPACTING BENEFICIARIES
10	TIPS FOR GETTING INVOLVED – CONTACT US
i	COMMUNITY-BASED SERVICES
ii	SUPPORTIVE HOUSING
iii	MEDICAID HEALTH COVERAGE
iv	EMPLOYMENT
v	BEHAVIORAL HEALTH SERVICES

LEGISLATIVE PRIORITIES AND PARTNER UPDATES



ALASKA COMMISSION ON AGING

LEGISLATIVE
PRIORITIES

ALASKA COMMISSION ON AGING

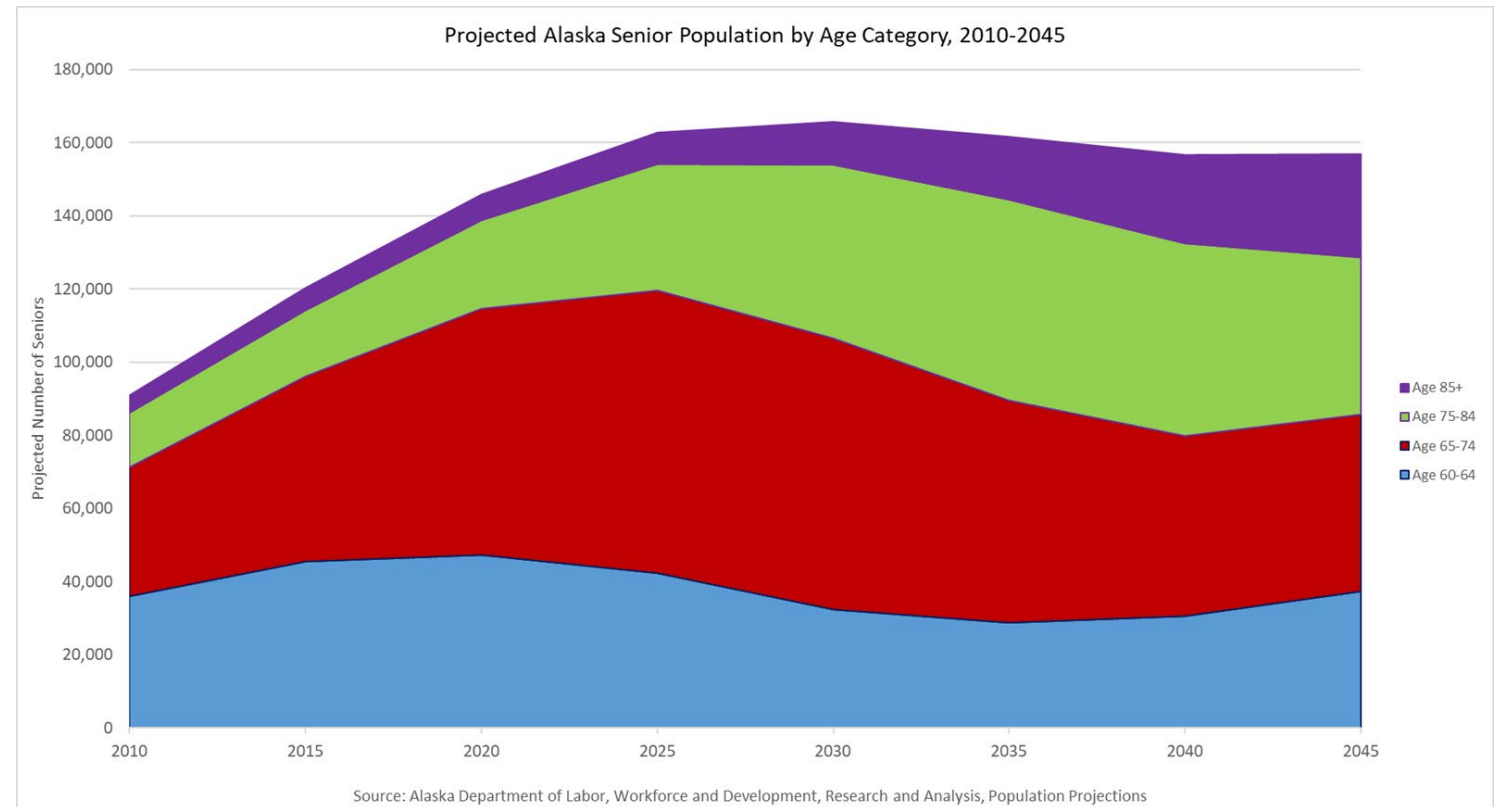
ADVOCACY PRIORITIES 2022-2023

- Advocacy Summit – Hearing from Partners
- Overarching Goal – Increase funding to provide core services to adjust for inflation
- Core Services – Evidence based home and community support
- Information about available resources for beneficiaries – New Aging and Disabilities Resource Center to serve Western Alaska
- Support Home and Community based Medicaid programs
- Support capital funding for Alaska Housing Finance Corporations Senior Housing Development fund.

- Dementia Collaborative

- ADRD

Public Awareness
Legislation



ADRD IS A PUBLIC HEALTH ISSUE

The Problem

- Alaskans impacted by Alzheimer's Disease have limited or no access to services or support, depending on the community/region they live in.
- There is no infrastructure to collect or analyze data; currently information on prevalence and needs are piecemeal.
- There is not a workforce with specialized skills needed to provide quality care.

The Solution

- The federal BOLD Infrastructure for Alzheimer's Act provides funds to public health departments
- 20 states have received BOLD act funds to date
- BOLD states are focused on changing systems, environments and policies to promote risk reduction, to improve early diagnosis, to prevent and manage comorbidities, and to avoid hospitalizations.

ACOA UPDATES

- Legislative Visits 2022 – February 22nd-24th
- Winter Commission meeting dates – February 22nd-24th
- Gordon Glaser's term has ended, and we are grateful for his dedication and service.
- Nona Safra was appointed for another term and will continue serving on the GCDSE.
- Darlene Supplee from Fairbanks was appointed to fill the Provider Seat.
- Executive Director Lisa Morley is leaving.



GOVERNORS COUNCIL ON DISABILITIES AND SPECIAL EDUCATION

LEGISLATIVE
PRIORITIES

LEGISLATIVE PRIORITY: SUPPORT FOR EXECUTIVE ORDER

The EO will
change DHSS
into two
Depts:

Dept. of
Family and
Community
Services

and
Department
of Health

Creating the Department of Family and Community Services with a focus on the 24-hour health services facilities will make meaningful interventions for those Alaskans who are experiencing crises or are supporting their loved ones.

The Department of Health will focus on delivery of health care, providing robust health statistics and analysis, and focusing on responsible management of healthcare costs, Alaskans can be healthier, hospitals and providers can be stable and supported, and policymakers can have the information they need to make critical decisions.

The sharpened focus of these two departments means there will be better delivery of essential services to Alaska. For example, the proposed Department of Health would have a new unit dedicated specifically to Health Analytics, Data, and Information Systems, using cutting edge technology to get the very best care in the best time to Alaskans.

LEGISLATIVE PRIORITY: REPEAL AS 23.10.070 SUBMINIMUM WAGE STATUTE

- Earlier successes lead to the dissolution of a subminimum wage regulation (8 AAC 15.120). However, there is nothing in place to stop future regulations that allow subminimum wages for workers with disabilities.
- Under AS 23.10.070 the commissioner still has the authority to create new regulations that give less pay to individuals whose earning capacity is impaired by “physical or mental deficiency, age, or injury.”
- Although the statute limits the application of the regulation to a fixed period of time, that is not a sufficient protection for workers.
- Workers with disabilities can excel in jobs with minimum wages and higher.
- Individuals with developmental disabilities are worthy of equal pay for their work.
- The elimination of the subminimum wage statute will build on the success of the past and keep Alaska on track to support the Alaska Employment First Act of 2014, which requires vocational services to help people with disabilities to become gainfully employed at or above the minimum wage.

GCDSE UPDATES

- Legislative Visits 2022 – January 24th - 28th & February 7th – 11th
- Winter Council dates: January 31st – February 1st
- Margaret Gore has left the Council and we are grateful for her service
- Shelly Vendetti-Vuckovich appointed chair of SEAP
- The Council has begun work for the new Five-Year Plan

ALASKA MENTAL HEALTH BOARD/ADVISORY BOARD ON ALCOHOLISM AND DRUG ABUSE

LEGISLATIVE
PRIORITIES

AMHB/ABADA LEGISLATIVE PRIORITIES 2022

- Increase access to appropriate and person-centered substance use disorder and/or mental health treatment and supports, including withdrawal management.
- Identify gaps and build the continuum of care for Alaskans with substance use and/or mental health concerns.
- Increase and improve behavioral health services in rural communities.
- Increase early childhood, early intervention, and prevention services and activities to reduce adverse childhood experiences, increase resiliency and prevent future mental health and substance misuse.
- Increase access to safe and person-centered psychiatric care in Alaska.

AMHB/ABADA LEGISLATIVE PRIORITIES 2022

- Reduce the stigma of living with substance use and/or mental health disorders.
- Increase access to institutional and community supports for justice-involved Alaskans with behavioral health concerns.
- Increase supportive employment services for Alaskans with mental health and substance use disorders.
- Increase access to housing and housing supports for Alaskans with behavioral health concerns.
- Encourage behavioral health and primary health care integration.
- Reduce consumption and the harm caused by alcohol misuse.

AMHB/ABADA BILLS AND BUDGET ITEMS OF FOCUS (but not all of them...)

- HB 25 – Public Schools, Social Emotional Learning (Rep. Hopkins). Relates to statewide standards for instruction in social-emotional learning.
- HB 172/SB 124 – Crisis Stabilization, Mental Health Facilities (Governor Dunleavy). This bill will improve access to crisis stabilization services for Alaskans experiencing a mental health or substance use emergency.
- SB 3 – Police Officers, De-Escalation, Oral Warning (Sen. Gray-Jackson). Requires peace officers to attempt to de-escalate a situation and use alternative non-lethal methods of engagement before discharging a firearm, requires a peace officer to provide an oral warning before discharging a firearm, and activities related to the Alaska Police Standards Council.
- SB 9 – Alcoholic Beverage Control (ABC) Board, Alcohol Regulations (Sen. Micciche). Related to regulation of manufacturers, wholesalers, retailers of alcohol beverages, alcohol licensure, permits, transporting or delivering alcoholic beverages and changes to the ABC Board.
- SB 151-Extend Alcoholic Beverage Control Board (Sen. Micciche). Extends Alcoholic Beverage Control Board to June 20, 2026.

AMHB/ABADA UPDATES

- AMHB/ABADA Board Meeting will be held virtually February 8-10th.
- Chris Gunderson recently stepped down from AMHB and we thank him for his service.
- Governor Dunleavy recently appointed James Savage to AMHB, and Kathleen Totemoff and Kara Nelson to ABADA.
- The Statewide Suicide Prevention Council has begun work on the State of Alaska's Statewide Suicide Prevention Plan 2023 to 2028



QUESTIONS AND COMMENTS?

THANK YOU!

Resource Management Committee Report / Update

Memorandum



To: Anita Halterman, Chair of the Board of Trustees
Through: Steve Williams, Chief Executive Officer
From: Jusdi Warner, Executive Director
Date: January 13, 2022
Subject: January 5, 2022 – Resource Management Committee Meeting Summary

The Resource Management Committee met on January 5, 2022, received a brief update of key TLO activities from the Executive Director Report. The committee was scheduled to receive three (3) Consultations presented by TLO staff. Under the board delegated authority, the RMC concurred with the TLO recommendation to develop and dispose of a 37.5-acre parcel in Anchorage. Only the two (2) Consultations requiring full board concurrence move to the board of trustees for confirmation.

Board Action Required: *The following proposed actions requiring full board of trustees' approval were recommended to the full board of trustees at the January 5th RMC Meeting:*

Meeting Summary:

1. Consultation Item 1 – Hollis Exchange Timber Sale – MHT 9101091

MOTION: *“The Alaska Mental Health Trust Authority board of trustees concur with the disposal of the timber in the Hollis area on Trust Land on Prince of Wales Island.”*

Anticipated Revenues/Benefits: The timber sale is expected to generate approximately \$2,700,000 in revenue in Fiscal Year(s) 2022 thru 2027. Harvest of timber will maximize revenue while providing for timber regeneration and opportunity for future timber harvests.

2. Consultation Item 3 – Disposal Airport Way & Peger Road, Fairbanks – MHT 9400751

MOTION: *“The Alaska Mental Health Trust Authority board of trustees concur with the Trust Land Office (TLO) recommendation for the Executive Director to negotiate disposal through lease or sale of all or part(s) of Trust parcels F20212 and F20213.”*

Anticipated Revenues/Benefits: Under this proposal, the Executive Director would have discretion to carry through with disposal of the parcels at or above fair market rents/values. Total revenue is dependent on the term and size of any transactions, including any landlord contributions or property enhancements necessary to market or let the parcels. By approving this motion, the Executive Director will be able to negotiate and execute the transaction(s) in a more expedient manner than waiting to consult for specific individual transactions which significantly lowers the risk of losing a deal. The two primary revenue generating options available are sales and ground leases; the TLO will analyze whether to advance with sales over

ground leases based on expected risk-adjusted returns factoring in lease term and tenant creditworthiness.

*cc: Board of Trustees
Steve Williams, CEO Alaska Mental Health Trust Authority
Jusdi Warner, Executive Director, Trust Land Office*



To: John Sturgeon, Chair
Resource Management Committee
From: Paul Slenkamp
Date: 1/5/2022
Re: Item 1 - Hollis Exchange Timber Sale - MHT 9101091
Fiscal Year: 2022

Consultation

Proposed RMC Motion:

"The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees concur with the disposal of the timber in the Hollis area on Trust Land on Prince of Wales Island."

Background:

Revenue Projections: **Principal \$2,295,000 (up to)**
 Income \$ 405,000 (up to)

Transaction/Resource: The Trust Land office (TLO) will offer up to twenty million board feet (20 MMBF) of timber on portions of the approximately 1,438 acres of Trust land in Hollis acquired through the Alaska Mental Health Trust Land (AMHT) Exchange Act of 2017. These lands are adjacent to lands harvested by the State of Alaska. There are about 800 acres of old growth timber deemed economic in the timber cruise. There is also a 29 acre stand of 65-year-old timber which is of harvestable size. The primary harvest acres are highlighted on the attached timber sale map. Additional logging units may be added within this area if field work determines that additional areas are economic to harvest.

All harvesting will occur with concurrence of the TLO and the operator. There has been considerable market interest in the upcoming timber volume due to a lack of available timber from other landowners. This interest is countered by increasing pressure from groups opposed to the harvest of timber in SE Alaska. The timber industry is attempting to acquire adequate timber supply for current operators to remain viable until sufficient second growth (young growth, YG) is available. There are currently only two operators of sufficient size to operate large timber sales in SE Alaska such as the TLO offers. The TLO currently has under contract two large timber sales (Naukati & Shelter Cove) with these operators. The TLO manages about 47,500 acres of timberland in SE Alaska. The Alaska Forest Association has requested that the TLO maximizes the volume it can offer at this time in an effort to maintain the timber industry. With the sale of this timber the TLO will have all significant old-growth timber volumes under contract.

The USFS announced they will terminate old growth harvest activities except for small operators and indigenous cultural forest products. Sealaska Corporation also announced they would cease harvesting

of old growth timber on their lands. This unexpected development has had severe impact on the SE Alaska Forest Products Industry. The last two remaining operators are considering whether to remain in operation. These announcements undercut the ability of the TLO to market timber in a truly competitive environment. The USFS has stated that the Alaska Mental Health Trust Land Exchange Act is the vehicle that it is using to transition the timber industry to young growth.

The Alaska Forest Association, University of Alaska (UA), Alaska, Division of Forestry (DOF), and the TLO has been involved with both Sealaska and the USFS in meetings such as the SE Landowners Group for over 10 years working on various issues such as maintaining viable infrastructure and a stable timber supply for the timber industry.

The unexpected announcements have resulted in the State of Alaska (AMHT, UAA, & DOF) being the sole providers of timber to the industry. Sufficient Young Growth to supply even a small industry (such as currently exists) is not expected until about 2035. The TLO currently has existing contracts that will take at least 5 years to complete (approximately 130 mmbf valued at \$17 million). It appears critical that the Hollis timber sale and future young growth sales align to assist the industry in successfully completing their obligations. Past observations in Alaska and other areas show that if a timber industry collapses it is very difficult to reestablish.

The TLO is studying the situation and working with other State agencies and the Alaska Forest Association to identify additional sources of timber. The TLO has experienced an increase of interest in its timber sale program. It should be noted that providing wood to assist in the timber industry stability and transition to young growth timber was a primary objective of the Alaska Mental Health Trust Exchange Act of 2017. The TLO is fulfilling the purpose of the legislation by selling wood to the local market. At this time, a negotiated sale with the current operator on Prince of Wales Island at appraised timber value (timber appraisal from land exchange) would be the most prudent method of disposal. The current conditions appear to not be favorable for a competitive process. The TLO has determined it would be prudent and in the Trust's best interest to get all timber volume under contract.

This timber sale will include lands obtained from the Alaska Mental Health Trust Land Exchange Act of 2017. The Wolf Creek Boat Works is situated on about 7 acres in the northeast side of the parcel. Harvest operations may not occur within this area. The State of Alaska Division of Forestry, North Hollis Timber Sale, SSE-1346-K was conducted upon adjoining lands. The purchaser will be responsible for complying with a Memorandum of Understanding for Hollis Access (May 31, 2019) between the TLO and the State of Alaska, Mining, Land & Water for use and maintenance of the existing roads. This road system allows access to the timber sale area. There will be considerable public scrutiny of this sale. This can be somewhat mitigated by selling this sale to a local Prince of Wales (POW) Island operator (Viking Lumber). The other operator has expressed a reluctance to take on such a public sale. They are engaged in only export sales (to the US and overseas). The Viking Lumber utilizes local manufacturing and is a high visibility economic driver on POW. Viking is also recognized as the last operating sawmill of significance in SE Alaska. They also have proven to be an operator that adheres to all contract stipulations.

The timber sale will be for five (5) years, which may be extended upon consent of both parties. The contract will be a stumpage sale will be a lump-sum sale at appraised value. A negotiated sale will meet or exceed current contractual stumpage rates. The 5-year contractual time will allow time to consider market conditions. It has been found that extended contract times allow the contractor to weather slow market conditions and results in higher returns to the Trust.

Property Description/Acreage/MH Parcel(s): The property is 1 mile north of Hollis on Prince of Wales Island and includes parcel CRM-7061: Copper River Meridian: Township 73S, Range 84E, Sec. 14, lots 1 to 5 inclusive: Sec. 15 lot 1; Sec. 22, lot 1; Sec. 23, lots 1 and 2; Sec. 24, lot 1; Sec. 25, lot, 2; Sec. 26 lot 2; Containing 1,438 acres. Patent # 50-2021-0081

General Background: The TLO has engaged in the sale of timber as a major contributor to its traditional revenue portfolio. The proposed timber sale will dispose of commercially viable timber on Trust lands located on Prince of Wales Island, near Hollis. The proposed timber sale is the result of both State of Alaska (SB 88) and Federal (S.131) legislation passed in 2017. The proposed sale is composed of timber on lands acquired or to be acquired through the Alaska Mental Health Trust Land Exchange Act of 2017.

The Trust Resource Management Committee has heard and approved various consultations on the land exchange beginning in 2005. At the January 4, 2018 meeting the board concurred that the exchange was in the best interests of the Trust. In this same consultation the RMC increased the allocated budget for the exchange from \$3.1 million to \$6.2 million. This timber sale will assist in recouping that investment.

The TLO has positioned the land exchange to play a key role in the preservation of the existing timber industry in SE Alaska. A healthy timber industry is a key component to maximizing timber receipts to the Trust and was also a key component in the passage of the AMHT Land Exchange Act of 2017. It is hoped that the proposed timber sale will assist in providing sufficient timber to the southeast Alaska timber industry to remain operable until other landowners can market additional timber.

Anticipated Revenues/Benefits:

1. The timber sale is expected to generate approximately \$2,700,000 in revenue in Fiscal Year(s) 2022 to 2027.
2. Harvest of timber will maximize revenue while providing for timber regeneration and future timber harvests.

Anticipated Risks/Concerns: There may be some anticipated public concern associated with this timber harvest. The land exchange has been a public issue for years and received the support from several environmental groups to provide timber to the SE Alaska Timber Industry. This timber sale should be an anticipated result of the exchange and is composed of timber near previously harvested areas. The Hollis area has a long history of timber harvest. There may additional public interest from the high visibility of this sale, this could be somewhat mitigated by utilizing local manufacture. This hillside will adjoin the existing State timber sale and will resulting a large harvest area visible from the ferry route.

Although there have been concerns about the ongoing fluctuation in timber prices in both the domestic and overseas markets, this fluctuates over time dependent on geopolitical issues, market demand and other factors. A negotiated sale will meet or exceed current contractual stumpage rates.

Project Costs: TLO staff time and travel costs.

Other Considerations: Sale of this timber may assist the Southeast Alaska forest products industry to remain in operation while alternate timber supplies from the US Forest Service and the State of Alaska become available. This sale will assist in the SE Alaska timber industries transition to a young growth timber industry for long term viability. The Trust is reliant on the timber industry to purchase Trust timber in the future.

Due Diligence: The TLO staff has visited the area on numerous occasions. An extensive timber cruise and logging plan was conducted as part of the land exchange appraisal process. This appraisal was utilized to establish the sale price. The TLO monitors all log scale and payments throughout a contract.

Alternatives:

- 1. Do Nothing:** This alternative assumes that timber values will not be maximized by harvesting at this time. Timber is a commodity, and the current markets are in fluctuation it is anticipated that this can be mitigated with an extended contractual time. There is a distinct possibility that if the sale is not marketed now there may not be an industry in place to purchase it.
- 2. Alternate Development:** Due to the character and location, the parcel does not lend itself to other development opportunities that would produce a return to the Trust comparable to a commercial timber harvest. Commercial harvest of the timber will, in some cases, facilitate other commercial opportunities on the lands.
- 3. Proposed Alternative:** This alternative will provide the Trust with revenue and will help to maintain customers for future timber sales. The harvest should not adversely impact other future development. Harvest now will allow a new forest to start.

Consistency with the Resource Management Strategy: The proposal is consistent with the “Resource Management Strategy for Trust Land” (RMS), which was adopted October 2021 in consultation with the Trust and provides for the TLO to focus first on land or resources at the high end of the market values (“best markets”). Given the current market values of timber, the prospective lands affected by this decision will be sold with an extended contractual period.

Trust Land Office Recommendation: Proceed with the timber sale on the Hollis portion of the land exchange (CRM-7061) by a negotiated or competitive sale process. A negotiated sale will meet or exceed current contractual stumpage rates.

Applicable Authority: AS 37.14.009(a), AS 38.05.801, and 11 AAC 99.

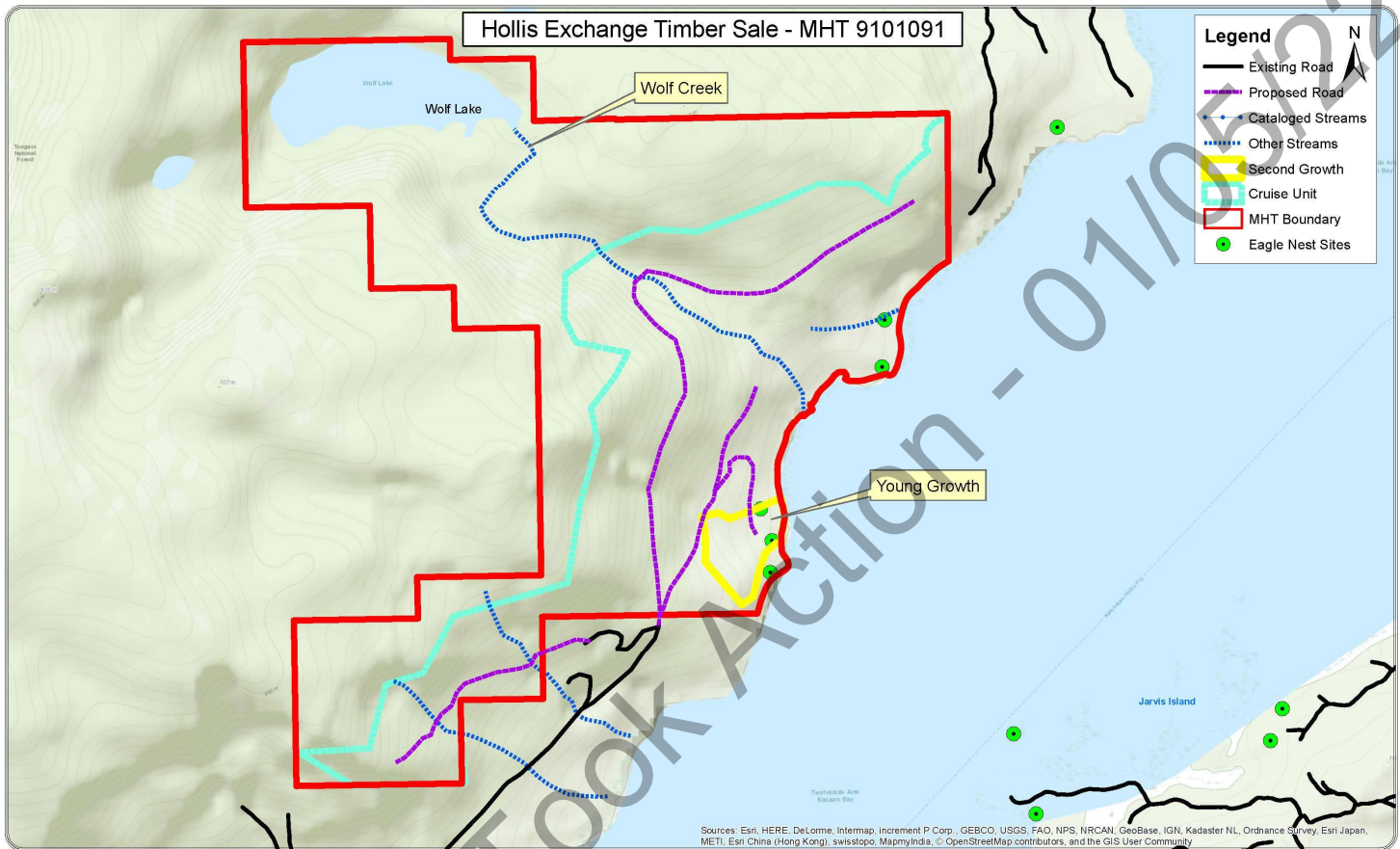
Trust Authority Consultation: This briefing document fulfills the consultation requirements that are applicable to the transaction. In the event that significant changes to the transaction are made necessary by the public notice process, the Trust Authority will be consulted regarding the changes.

Exhibit(s):

Exhibit 1 – Hollis Exchange Timber Sale Area Map

Committee Took Action - 01/05/22

Hollis Exchange Timber Sale Area Map





To: John Sturgeon, Chair
Resource Management Committee
From: David MacDonald
Date: 1/5/2022
Re: Item 3 - Disposal Airport Way & Peger Road - Fairbanks –
MHT 9400751
Fiscal Year: 2022 - 2027

Consultation

Proposed RMC Motion:

"The Resource Management Committee recommends that the Alaska Mental Health Trust Authority board of trustees concur with the Trust Land Office (TLO) recommendation for the Executive Director to negotiate disposal through lease or sale of all or part(s) of Trust parcels F20212 and F20213."

Background:

Revenue Projections:

Principal Income

At Least Fair Market Value, if sold;
At Least Fair Market Rent, if leased.

Transaction/Resource: The proposal is for the Executive Director of the TLO to negotiate fair market rent lease(s) or fair market value sale(s) of Trust parcels F20212 and F20213, in whole or part. As long as they remain leased, the disposal(s) shall exclude those portions of Trust parcels F20212 and F20213 encumbered under MHT 9400664 (Fahrenkamp) and MHT 9400635 (Denardo), though the land area related to these two leases may be reconfigured for the sake of efficiency and overall site utility. The Negotiations will be completed on terms acceptable to the Executive Director, consistent with the TLO Resource Management Strategy ("RMS"), and all applicable regulations and laws.

Property Description/Acreage/MH Parcel(s): As shown on Exhibit 1, the property is comprised of two separate legal lots positioned at the southeast corner of Airport Way & Peger Road, Fairbanks:

Trust Parcel F20212 (5.540 acres)

Tract B of Alaska State Land Survey No. 86-29, containing 5.540 acres, more or less, according to the survey plat filed in the Fairbanks Recording District on February 14, 1989 as Plat 89-18.

Trust Parcel F20213 (8.544 acres, less Fahrenkamp and Denardo parcels)

Tract A of Alaska State Land Survey No. 86-29, containing 8.544 acres, more or less, according to the survey plat filed in the Fairbanks Recording District on February 14, 1989 as Plat 89-18.

General Background: Trust parcels F20212 and F20213 were conveyed to the Trust in 1996 to help fulfill the Settlement Agreement. In 2017, leases were signed with Alaska Behavioral Health (formerly Anchorage Community Mental Health Services) for an existing 10,150-square foot resident care facility known as the Fahrenkamp Center and with the Tanana Chiefs Conference for an existing 6,532-square foot resident care and detox facility known as the Denardo Sobering Center. As beneficiary-serving organizations, these two facilities fall within the Trust's Program-Related Investment (PRI) portfolio; our intent is to continue our relationships with these programs for the foreseeable future.

The balance of the two Trust parcels is comprised of unimproved, non-income producing land. Our objective is to try and generate revenues from the unimproved portions of the property.

Given the central Fairbanks location, the property's positioning at a signalized intersection along two heavily trafficked arterials, and the General Commercial zoning, we believe the property will be attractive to commercial users/tenants. Accordingly, we would like to implement an aggressive marketing plan creating a broader exposure of the opportunity. This will initially include a greater online presence of the property's availability and on-site signage, with a potential progression to site planning and entitlement for proactive pursuit of specific uses or tenants, subdivision into smaller lots, possible vacation of the right-of-way for Newton Street which bisects the property, land development activities such as clearing and grading, as well as a potential frontage road parallel to Airport Way to increase tenant visibility and overcome the lack of direct access to Airport Way.

Anticipated Revenues/Benefits: Under this proposal, the Executive Director would have discretion to carry through with disposal of the parcels at or above fair market rents/values. Total revenue is dependent on the term and size of any transactions, including any landlord contributions or property enhancements necessary to market or let the parcels. By approving this motion, the Executive Director will be able to negotiate and execute the transaction(s) in a more expedient manner than waiting to consult for specific individual transactions which significantly lowers the risk of losing a deal. The two primary revenue generating options available are sales and ground leases; the TLO will analyze whether to advance with sales over ground leases based on expected risk-adjusted returns factoring in lease term and tenant creditworthiness.

Leasing Considerations:

The TLO has received no inquiries recently from prospective lessees. Generally, commercial leases are negotiated rather than being offered competitively in order to accommodate the specific needs of prospective tenants. By consulting on this matter now, prior to receiving inquiries, the TLO will be in a better position to move forward over a commercially reasonable timeline.

Sales Considerations:

The TLO has not received any recent serious purchase interest. Accordingly, it is possible that the TLO may wish to subdivide the parcels into numerous smaller parcels to expand the pool of prospective purchasers and thereby realize additional revenues to the trust. The decision to undertake a subdivision may be a point of negotiation for future sale or lease scenarios. These costs would be negotiated between the TLO and any prospective purchaser/lessee and borne in a commercially reasonable manner that is consistent with the AMHTA and TLO procedures, regulations and statutory requirements. The TLO could offer the property for sale through a negotiated or competitive process.

Anticipated Risks/Concerns: Overall, there are few concerns associated with this transaction. This consultation gives the Executive Director the ability to move forward with proposed fair market transactions, subject to a best interest decision process, providing a public notice and an opportunity for any timely comments.

Possible risks include limited market demand that could translate into a lengthy marketing period. Fairbanks has experienced limited population growth; the Borough's population fell slightly (down 2.0%) between 2010 and 2020 though it is up 15.5% since 2000. It is uncertain how much new commercial demand will occur, however, new concepts replacing old ones can drive demand as trends change and evolve. It is important to maintain exposure and promote the opportunities for demand to materialize.

Community opposition to commercial development can also be a concern, even though the property is zoned for commercial uses and this use would most likely pass approval of any required municipal or borough review. Such opposition can be dealt with through community outreach prior to proposing the project publicly, then using feedback from the community to implement design and operational considerations that can mitigate some of the concerns raised.

Project Costs: This consultation anticipates that for a sale or lease scenario, closing and other anticipated transactional, administrative, and legal costs would be borne by buyer/lessee and seller/lessor in accordance with local standard business practices. Additional costs may include 1) planning and engineering expenses, 2) the cost to entitle and subdivide the land pursuant to municipality or borough requirements, 3) land development costs, including clearing and grubbing, grading and potentially installation of a frontage road parallel to Airport Way to improve accessibility, and 4) landlord contributions or other property enhancements necessary to market or let the parcels. The TLO is not requesting an funding outside of its operating budget for any of the purposes outlined herein now but may seek funding at a later time, if necessary, and in accordance with AMHTA/TLO regulations and procedures.

Due Diligence: As stated under Project Costs above, additional legal review to finalize the transaction documents will be required to facilitate this transaction and review the potential associative risks.

Alternatives: The alternatives to this proposal include:

1. TLO development of this parcel now, or at a later date, using Trust funds. Moving forward with a development now would be speculative in nature, with increased risk to the option of lease or sale. Further, finding tenants that could partner in a development of this magnitude and recognizing revenue from a completed development has no definitive timeline.
2. Do nothing. This scenario offers no definitive timeline for revenue generation and has the potential to hinder commercial transactions if the TLO cannot respond to offers in a commercially reasonable fashion.

Consistency with the Resource Management Strategy: The proposal is consistent with the "Resource Management Strategy for Trust Land" (RMS), which was adopted October 2021 in

consultation with the Trust. The RMS acknowledges negotiated disposals (sale or lease) and competitive disposals (sale or lease) as acceptable actions, provided they are subject to stringent adjudication processes as outlined in this consultation.

Trust Land Office Recommendation: The Trust Land Office recommends approval of the motion as described herein.

Applicable Authority: AS 38.05.801, 11 AAC 99; Resource Management Strategy

Trust Authority Consultation: This briefing document fulfills the consultation requirements that are applicable to the transaction. In the event that significant changes to the transaction are made necessary by the public notice process, the Trust Authority will be consulted regarding the changes.

Exhibit(s):

Exhibit 1 – Parcel Configuration and Location Map

Exhibit 1



Mental Health Trust Parcels
Fairbanks, Alaska

Zoning:
GC - General Commercial
MF - Multi Family



Date Created: December 7, 2021

Program & Planning Committee Report / Update

To: Anita Halterman, Chair, Board of Trustees
Through: Steve Williams, Chief Executive Officer
From: Katie Baldwin-Johnson, Sr. Program Officer
Date: January 19, 2022
Re: Program and Planning Committee Report

The meeting occurred on January 6, 2022 and was attended by trustees Verné Boerner (chair), Chris Cooke, Anita Halterman, Rhonda Boyles, John Sturgeon, Brent Fisher and Kevin Fimon. Verné Boerner, Brent Fisher, and Rhonda Boyes participated remotely.

Meeting Summary:

The following items were presented and discussed by the committee.

1) CEO Update

Mike Abbott (CEO, Alaska Mental Health Trust Authority) provided an update on substantial progress being made on the Governor's requests included in his letter received by the Trust prior to the August 2021 Program and Planning Committee. All five of the recommendations are moving forward, including:

- Trustee/Trust participation on the Opioid Response Advisory Committee. Incoming Chair Anita Halterman will replace Trustee Cooke on the committee.
- Progress on 988/Call center planning.
- Identification of ten parcels of state land that could be transferred to the Trust in order to develop them more quickly and efficiently.
- Inclusion of a FY23 GF/MH budget recommendation for senior housing planning funding.
- FY23 budget reductions of Trust AHFC funding for the Special Needs Housing Grant (SNHG) and Housing Assistance (HAP) programs.

2) FY23 Governor's Budget Analysis

Steve Williams (COO, Alaska Mental Health Trust Authority), provided an update on the FY23 Governor's Proposed Budget, including:

- An overview of the FY23 Governor's proposed budget, inclusive of all Trust General Fund/Mental Health (GF/MH) recommendations and Trust Mental Health Trust Authority Authorized Receipts (MHTAAR).
- Review of minimal GF/MH reductions to the Special Needs Housing Grant Program and the Housing Assistance Program with no anticipated negative impacts on beneficiary programs and services.
- Review of slight reduction to the Trust Authority and Trust Land Office Operating Budgets with no anticipated negative impacts to operations.
- An overview of Trust joint advocacy efforts with Trust statutory advisory boards that requires monitoring and potential advocacy during the legislative session.

- 3) *Comprehensive Integrated Mental Health Program Plan (Comp Plan) update*
Autumn Vea (Trust Evaluation & Planning Officer), Gillian Gellings (Project Analyst, Division of Behavioral Health, Department of Health and Social Services (DHSS), Gen Moreau (Director of Division of Behavioral Health, DHSS), and Heather Carpenter (Healthcare Policy Advisory, DHSS) provided an update on the *Comp Plan*. This included highlights on the DHSS and Trust work on the 1115 Behavioral Health Demonstration Waiver, crisis service implementation and Title 47 legislation (SB124 and HB172).
- 4) *Crisis Now Update*
Katie Baldwin-Johnson (Senior Program Officer), Eric Boyer (Program Officer) and Travis Welch (Program Officer) provided an overview of the Trust's Crisis Now initiative, status of current planning efforts, anticipated partnership proposals under development for future trustee consideration, as well as progress on implementation. Trustees discussed key take aways from the site visits in Phoenix, Arizona back in early December of 2021.
- 5) *Fairbanks Mobile Crisis Response Team*
Sarah Koogle with Alaska Behavioral Health Fairbanks and Tundra Greenstreet with the Interior Alaska Center for Non-Violent Living, the Bridge, provided an overview of the jointly operated Mobile Crisis Team which has been operating successfully 24/7 since the beginning of November, 2021. An overview of the partners, services and preliminary outcome data was shared and discussed with trustees.
- 6) *FY22/FY23 Trust program budget update*
Mike Abbott (CEO) provided an overview on FY22 revenue forecasting versus spending, estimated unallocated revenue for FY22, and FY22 budget increments available for trustee reallocation at the January 2022 Full Board of Trustees. Trustees will consider FY22 budget amendments at that time to support funding requests that may come before the board later in the month which may include focus on workforce enhancement for the Alaska Psychiatric Institute and facility-based projects targeted for shelter and transitional housing services in Anchorage.

Approvals

Below are the funding requests that were presented to the Committee and the corresponding actions taken by the Committee.

- Set Free Alaska – Recidivism Reduction & Recovery Capital Project (\$250,000) - Approved
- Arc of Anchorage – 1115 Adult Mental Health Residential 1 & 2 (\$216,000) - Approved
- Interior Alaska Center For Non-Violent Living – Alaska Careline: 9-8-8 Infrastructure Development (\$197,400) -Approved

The Program and Planning Committee adjourned at approximately 4:00pm on January 6, 2021. The next meeting of the committee is currently scheduled for ***April 21, 2022***.

Trust

Alaska Mental Health
Trust Authority

FY24-25 Budget Development

Full Board of Trustee Meeting
January 26, 2022

A man wearing a camouflage baseball cap and a red, white, and blue plaid shirt is shown in profile on the left side of the slide, looking towards the right.

Trust Budget

- Two-year budget cycle that starts on even year of a state fiscal year (SFY)
- Informed and Collaborative
- By September 15, trustees submit an approved budget to the governor and the Legislative Budget & Audit committee for the next fiscal year

Trust Budget Development Process

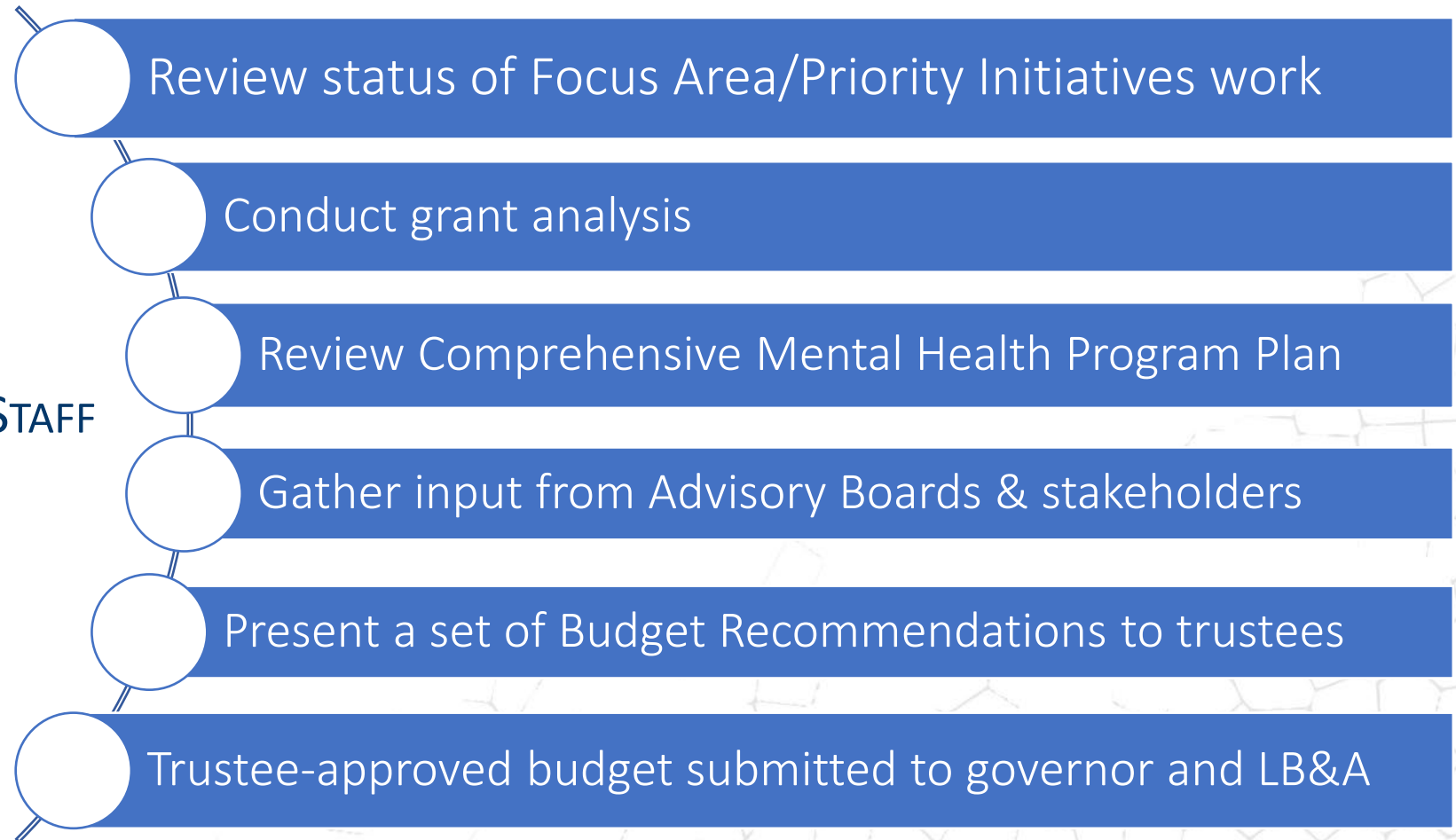
*Comprehensive
Stakeholder Engagement*

ADVISORY BOARDS

BENEFICIARIES

STATE, TRIBAL,
COMMUNITY, & LOCAL
PARTNERS

TRUST STAFF



Budget Development Timeline

April – mid June	Trust staff engage and work with the Advisory Boards, State partners and stakeholders to review current and plan future recommendations
Late June/July	Trust staff work with stakeholders to finalize budget proposal
Late July	Presentation of FY24/25 budget recommendations to the Program & Planning committee
Late August	Presentation of FY24/25 budget recommendations to full board for approval at the Board of Trustee meeting
By September 15	Trustee-approved budget is submitted to the governor and the Legislative Budget & Audit committee



FY22 Budget Amendment Memo

MEMO

To: Anita Halterman, Chair, Board of Trustee
From: Steve Williams, Chief Executive Officer
Date: January 26, 2022
Re: FY22 Budget Amendment – Anchorage Homeless Solutions

REQUESTED MOTION:

Approve re-allocating \$500,000 in FY22 Authority Grant funds into a new budget line, Anchorage Homeless Solutions, in the Housing and Home and Community Based Services focus area. The Authority Grant funds being re-allocated are outlined below.

STAFF ANALYSIS

Trust staff recommends trustee approval of the reallocation of the identified FY22 Authority Grant funds into a new budget line, *Anchorage Homeless Solutions*, under the Housing and Home and Community Based Services (H&HCBS) focus area. This request is budget neutral.

BACKGROUND

At the August 25-26, 2021 board of trustees meeting, trustees approved a FY22 Amended Budget. Annually, staff review expenditures to date and the projected expenditures in the approved budget for the remainder of the current fiscal year. Following the review, staff may bring forward recommended changes to the budget for board of trustee approval.

PROJECT DESCRIPTION

Trust staff have reviewed the current approved FY22 Budget and identified approved budget allocations where there will be a projected lapse of Authority Grant funds. Rather than allowing those FY22 funds to sit idle, this request would reallocate the identified funds to a new H&HCBS focus area budget line, *Anchorage Homeless Solutions*. These funds would be available to support identified projects to assist the community of Anchorage to provide long term shelter and housing for homeless Trust beneficiaries.

Currently there is a public-private partnership that includes the Municipality of Anchorage, the Anchorage Assembly, and other private funders and partners. This effort is focused on developing and implementing smaller, scattered site facilities to support individuals, including beneficiaries, experiencing homelessness move into appropriate levels of shelter and housing. As projects and programs are ready for implementation, funds from this new budget line would be granted to support them. Funds to be granted from this budget line would require approval from either the CEO, board of trustee Program & Planning Committee or board of trustees, depending on the grant amount.

The table below outlines the previously approved FY22 Authority Grant funds, totaling \$500,000 that would be reallocated.

FY22 Authority Grant Funds to be Reallocated

<p>FY22 Non-focus Area Allocations - Rural Outreach Trip line (pg. 3, line #66)</p> <p>Trustees approved \$200,000 to conduct a Rural Outreach Trip to an identified region of the state for trustees, legislators, legislative staff, commissioners and key partners. Staff hoped that the COVID-19 pandemic would be under control, allowing for a trip to be safely conducted. Given the current and projected trajectory of the pandemic a trip in FY22 of the scale and scope envisioned is not advisable. Staff recommend leaving \$10,000 in this line to cover any unanticipated costs related to the planned scaled down, Trustee rural site visit. Therefore, it is recommended that \$190,000 be reallocated.</p>	<p>\$190,000</p>
<p>FY22 Mental Health and Addiction Intervention (pg. 4, line #26) and Disability Justice (pg. 6, line #48) – Administration lines</p> <p>Trustees approved \$50,000 in the Administration line for the Mental Health and Addiction Intervention and the Disability Justice focus areas. Funds in the focus area Administration line are generally used for additional data evaluation needs, unanticipated technical assistance or convening in-person focus area workgroups/activities. Due to the protracted impact of the Covid-19 pandemic these funds have not been expended as anticipated. Therefore, it is recommended that \$30,000 from each focus area be reallocated.</p>	<p>\$60,000</p>
<p>FY22 Housing and Home & Community Based Services – Rapid Re-Housing line (pg 8, line #21)</p> <p>Trustees approved \$250,000 to the “Rapid Re-Housing” line in the Housing and Home & Community Based Services focus area. It was anticipated that these funds would have supported Rapid Re-Housing efforts in Fairbanks. However, the agency that was anticipated to operate the project has stepped back from the project due to capacity issues related to other concurrent service and project implementation. Efforts to locate another organization have not been successful nor has another organization come forward with interest to implement the program in FY22. Therefore, it is recommended that \$250,000 be reallocated.</p>	<p>\$250,000</p>
<p>Total</p>	<p>\$500,000</p>

Approvals

MEMO

To: Anita Halterman, Chair, Board of Trustees
Date: January 26, 2022
Re: FY22 Housing and Home & Community Based Services Focus Area
Allocation – Grant Amendment
Amount: \$250,000 (\$500,000 previously approved on 8/26/21)
Grantee: Providence Health & Services Washington
Project Title: Providence Alaska House

REQUESTED MOTION:

Approve a \$250,000 FY22 Housing and Home & Community Based Services Focus Area Allocation to Providence Health & Services Washington for the Providence Alaska House project. These funds will come from the Supportive Housing Projects Budget line in the FY22 budget and increase the total award for the project to \$750,000.

Assigned Program Staff: Kelda Barstad

STAFF ANALYSIS

A grant amendment is requested to increase the Providence Alaska House project grant to \$750,000 by adding \$250,000, to the grant award of \$500,000 approved on 8/26/21. This request is made because the project faces substantially higher construction costs above and beyond what was originally budgeted due to cost increases related to supply chain interruptions, materials cost increases, and workforce shortages.

The housing and services offered by the project have not changed. This permanent supportive housing project will house homeless Trust beneficiaries and provide the added services of recuperative care for those that need this support. It aligns with the Housing & Home and Community Based Services focus area. All Trust beneficiary categories can be served with this project, with the largest percentages expected for beneficiaries with a mental illness or addiction because those categories have the highest prevalence in the homeless community. The original request approved by trustees on 8/26/21 is attached for reference.

REQUESTED AMENDMENT

The Providence Alaska House project grant is requesting additional funds due to substantially higher construction costs above and beyond what was originally budgeted. Cost increases related to supply chain interruptions, materials cost increases, and workforce shortages brought the cost estimate for the 51-unit permanent supportive housing project, developed by Providence Supportive Housing and Cook Inlet Housing Authority (CIHA), to \$473 per square foot last fall. The project team had planned for project construction costs equal to \$295 per square foot at the time of the first grant request in the summer of 2021. This cost estimate seemed reasonable because CIHA's most recent "pre-Covid" construction costs

for a three-story wood-framed affordable housing project ranged between \$200-220/sf. A cost increase was expected because of the impacts of Covid and an additional \$75-95 per square foot allowance, or 40% increase, was budgeted to account for the expected inflation. No one anticipated that the cost of new construction would more than double in two years. At \$473 per square foot, the project would have had a funding gap of \$8.6 million halting the project.

The project team worked to reduce costs through a value engineering exercise achieving a construction cost equal to \$350 per square foot. This includes changing the building footprint to a smaller more economical shape to construct and increasing the building an additional level to 4 stories. The project still provides the same number of PSH units (51) at the same unit square footage, and includes the same community gathering and supportive services and administrative spaces at essentially the same square footage, even larger in some instances. The manager unit was eliminated. By changing the building shape and configuration, lobby and circulation space square footage was reduced which helps reduce overall construction costs. At \$350 per square foot, overall project costs exceed available sources of funds by \$3,403,000. There is still a large gap to fill, but with conversations across partners additional funds have been requested and grants applied for to close the gap even further so that the project can be completed. Partners have committed additional funds or plan to close the gap after partner funding is obtained. Currently the gap is at \$1 million if all grants are fully awarded, including the additional requested funds from the Trust. The project will be able to move forward with initial construction if the grants are received.

AMENDED BUDGET

Space or Facilities Costs	\$250,000 in additional funds. The total Trust grant award would be \$750,000 (\$500,000 originally approved 8/26/2021)
Space or Facilities Costs (Other Sources)	\$16,902,956
Space or Facilities Narrative:	Funds from the Trust would go towards direct construction costs of Providence Alaska House. The building will consist of fifty (51) studio units and support space for the provision of services including case management consult rooms, spaces for a reception area, administrative and service provider offices, exam rooms, and other common space for programmed support services.

Total Amount to be Funded by the Trust	\$750,000 (\$500,000 originally approved 8/26/2021)
Total Amount Funded by Other Sources	\$16,902,956

AMENDED OTHER FUNDING SOURCES

Rasmuson Foundation (secured)	\$2,000,000 (no change)
Cook Inlet Housing Authority (secured)	\$2,915,000 (8/26/21 \$1,750,000)

Federal Home Loan Bank Des Moines Affordable Housing Program Grant (secured)	\$750,000 (no change)
Low Income Housing Tax Credits/Energy Credit equity via AHFC GOAL program (pending)	\$8,487,956 (8/26/21 \$8,300,000)
State of Alaska Community Development Block Grant (pending)	\$750,000 (new source)
Weidner Properties (secured)	\$1,000,000 (new source)
Other partner/philanthropic/owner sources (pending)	\$1,000,000 (8/26/21 \$1,205,000)
Total Leveraged Funds	\$16,902,956

MEMO

To: Verné Boerner - Program & Planning Committee Chair
Date: August 26, 2021
Re: FY22 Housing and Home & Community Based Services Focus Area Allocation
Amount: \$500,000.00
Grantee: Providence Health & Services Washington
Project Title: Providence Alaska House

REQUESTED MOTION:

Approve a \$500,000 FY22 Housing and Home & Community Based Services Focus Area Allocation to Providence Health & Services Washington for the Providence Alaska House project. These funds will come from the Supportive Housing Projects Budget line in the FY22 budget.

Assigned Program Staff: Kelda Barstad

STAFF ANALYSIS

Providence Alaska House will develop 51 units of permanent supportive housing for chronically homeless adults who suffer from alcoholism, co-occurring disorders, and have a history of high emergency service utilization. The building will be located at the old Providence Extended Care site in Anchorage and designed so that future expansion is possible. This project will focus on a sub-population of seniors who are homeless. Access to supportive services at Providence Alaska House will include the behavioral health services that are typical for permanent supportive housing projects and also chronic medical condition support and functional supports that are commonly needed for seniors. 100% of the residents are Alaska Mental Health Trust Authority beneficiaries. This project is a collaboration between many community partners and is a priority for the Anchorage Anchored Home Community Plan.

Homeless beneficiaries are at great risk of institutionalization. Permanent supportive housing is an evidence-based intervention that disrupts the hospital, corrections, homelessness cycle to allow people to remain stably housed and to have the opportunity to engage in supportive services to meet their goals. A similar project in Juneau showed that after 6 months of being housed resident's: emergency room visits decreased by 65%, sleep off center usage decreased by 99%, and police contact decreased by 72%. Two years later, 25% of residents reduced drinking from daily use to once a month or less. This is significant for any population and especially impactful considering the median number of months of homelessness for this group was 180 months - approximately 15 years. This project is recommended for funding as it aligns with the focus areas

of Housing & Home and Community Based Services, and prevents the institutionalization of Trust beneficiaries. Providence Health & Services Washington has a proven track record of successful permanent supportive housing project implementation in multiple states. It is an incredible benefit to the state to bring in this additional expertise and capacity. This project provides the opportunity to end homelessness for our senior beneficiaries living in shelters and on the streets of Anchorage. Our senior beneficiaries deserve the dignity of permanent housing and accessing the medical care and support services needed to remain as independent as possible and to age well.

COMP PLAN IDENTIFICATION

Goal	Objective	Comments
Goal 3 Economic and Social Well-being	3.1 Housing	

PROJECT DESCRIPTION

The following is excerpted from the prospective grantee's application.

PROJECT DESCRIPTION

The Providence Alaska House will serve chronically homeless seniors and single adults. This permanent supportive housing project is the standalone first phase of a planned multi-phase development. This first phase consists of a single three-story residential building containing approximately 51 studio units and one managers unit as well as support space for the provision of social services including case management consult rooms, spaces for a reception area, administrative and service provider offices, exam rooms, and common space for other supportive service and residential programming.

Homelessness is a serious and growing problem in our community. The causes of homelessness are numerous and varied, with behavioral and mental health and substance abuse disorders being significant drivers. The Municipality of Anchorage is estimated to have over 1,111 persons experiencing homelessness according to the latest point-in-time count. Additionally, over 7,800 Alaskans accessed housing and homeless services in Anchorage a year ago. This data illustrates that the need for housing and services to lift up those experiencing homelessness is great.

Community providers recognize the importance of providing different types of shelter and services to meet the varied needs of those experiencing homelessness. One particularly large segment of the Anchorage homeless population includes chronically homeless single adults and seniors who require supportive services to be successfully housed. This difficult-to-house group in particular is afflicted with mental health and substance abuse disorders, and are beneficiaries of the Trust. Other beneficiaries such as individuals with developmental disabilities and traumatic brain injuries are also part of the chronically homeless demographic and will also be served by this project.

The July 2020 Gap Analysis & 2021 Community Priorities report by the Anchorage Coalition to End Homelessness recommends permanent supportive housing as a High Priority for the community as part of a comprehensive plan to make homelessness rare, brief and one-time. This report also identified a current unmet need of over 550 permanent supportive housing units for single adults.

The 51-unit Providence Alaska House project will house Trust beneficiaries and provide case management and supportive services to build independent living and tenancy skills so residents can stay permanently housed. The master plan for this development includes an additional future 50-unit PSH building and future third building for additional supportive service space to connect residents to community-based health care, treatment and employment services.

This PSH model is being developed to be replicable at other sites in Anchorage and around the state so that additional supportive housing development can be leveraged from this model to support more Trust beneficiaries in the future.

The Providence Alaska House will be located on a 4-acre parcel currently owned by Providence Health & Services at 4900 Eagle Street, Anchorage, AK. We anticipate residents of the project will be identified from the Municipality of Anchorage HMIS system without regard for the community they are from. There are homeless seniors and single adults in the local HMIS system who, although currently present in Anchorage, come from communities throughout Alaska.

This project has benefited from the support of many community partners and stakeholders. A stakeholder visioning session was conducted last year with over 20 organizations, including the Trust. We have also had multiple meetings with funding partners Rasmuson Foundation and Cook Inlet Housing Authority (also the project's developer consultant) as well as the Municipality of Anchorage leadership and planning & development department managers to explore City funding opportunities and ensure alignment with other capital improvement projects in the area. We have also presented this project to the Mid-Town Community Council. While no concerns were voiced during our presentation, we have committed to presenting periodic project updates to the community council. Letters of project support have been received from the Rasmuson Foundation, Municipality of Anchorage, Anchorage Coalition to End Homelessness, Catholic Social Services and Cook Inlet Housing Authority, and are available if the Trust would like them.

EVALUATION CRITERIA

The project will serve chronically homeless individuals who are frequent users of healthcare resources at any of the three partnering healthcare institutions (Providence, Alaska Regional, ANMC). Providence Supportive Housing expects to reduce the rate of hospitalization for its residents significantly over each person's rate of hospitalization for the previous three years, and to increase housing stability measured by length of successful tenancy. Data on homeless patients served at each hospital will enable the team to track hospital bed nights for residents of the project year-to-year. Data recorded by service partners will show number of contacts made with residents, the types of referrals and services utilized, and frequency of services accessed by residents. Data maintained in our tenant management software will record length of tenancy which is an indicator of stability.

1) To track how much Providence is doing, we will track occupancy/vacancy and turnover per unit per quarter, giving an indication of housing stability. Our Service Coordinators and partners will track contacts made with residents, services provided, and conduct annual assessments with each resident to determine individual needs and make referrals. We will also track participation in community events, small group educational events, and socialization.

2) To track how well Providence is doing, we will monitor unit turnover rates to evaluate housing stability; persons remaining housed for a year or longer are considered successful in their tenancy. We will also utilize data from our hospital partners to compare hospital usage by residents prior to residency and in the years following their move into housing.

3) As a way to report residents' overall quality of life, we will conduct our annual health and wellness survey which measures tenant-reported use of medical services and their feelings of overall health, mental/behavioral health, and where they want more assistance. In addition, an initial assessment will be completed with each tenant, reviewing their overall health, mental health, service needs, assistance needed with ADLs or chores, and their general history. This assessment will be completed each year, and we expect to see stability improve as residents remain stable in housing.

SUSTAINABILITY

Providence Alaska House is expected to continue well after the Trust's investment. Project sustainability will be achieved through a number of strategies. First, the objective will be to raise as much capital as possible to minimize the need for assuming project debt. To the extent necessary, the project will assume only as much debt as the project pro forma shows is viable. Second, Providence intends to submit a GOAL application to Alaska Housing Finance Corporation (AHFC) for both capital resources and operational resources in the form of rental vouchers. AHFC has indicated that this year's GOAL round will include such voucher resources. These rental vouchers will be important for operational sustainability. Providence believes this project will result in a very competitive GOAL application. Third, Providence has significant experience in efficiently operating the permanent supportive housing developments in its existing portfolio. Providence intends to use this expertise along with existing resources from its Providence Anchorage organization to realize efficiencies and keep operating costs down. Fourth, Providence Alaska House will be designed and constructed to be energy and operationally efficient. The building will be designed to achieve an extremely efficient 5-star plus energy rating. The building will also be well-insulated and appropriately ventilated using post-pandemic recommendations for appropriate HVAC equipment and air flow. Building materials used will be durable and low maintenance products to keep operational costs associated with maintenance and replacements low. The building will also incorporate photovoltaic panels to generate electricity which will help defray ongoing utility costs.

WHO WE SERVE

As mentioned above, a large segment of the Anchorage homeless population includes chronically homeless single adults and seniors who require supportive services to be successfully housed.

This demographic group in particular is afflicted with mental health and substance abuse disorders, and are beneficiaries of the Trust. Other Trust beneficiaries such as individuals with developmental disabilities and traumatic brain injuries are also part of this homeless population. Based on this demographic information, we believe it is very likely that all units at Providence Alaska House will serve Trust beneficiaries. The onsite health and social service component of this permanent supportive housing development will reduce beneficiary hospitalizations. Resident health and independence will also be promoted through the onsite support services. Trust beneficiaries will also have available onsite case management and other services with the goal of building independent living and tenancy skills so residents can stay permanently housed. The project will also have a fidelity to the aging-in-place model for senior housing.

ESTIMATED NUMBERS OF BENEFICIARIES SERVED EXPERIENCING:

Mental Illness:	51
Developmental Disabilities:	23
Substance Abuse	51
Traumatic Brain Injuries:	15
Number of people to be trained	83

BUDGET

Space or Facilities Costs	\$500,000.00
Space or Facilities Costs (Other Sources)	\$14,500,000.00
Space or Facilities Narrative:	Funds from the Trust would go towards direct construction costs of Providence Alaska House. The building is currently contemplated as approximately 37,000 sf, and will consist of fifty (51) studio units and one residential manager unit, as well as support space for the provision of services including case management consult rooms, spaces for a reception area, administrative and service provider offices, exam rooms, and other common space for programmed support services.

Total Amount to be Funded by the Trust	\$500,000.00
Total Amount Funded by Other Sources	\$14,500,000.00

OTHER FUNDING SOURCES

Rasmuson Foundation (secured)	\$2,000,000.00
Cook Inlet Housing Authority (secured)	\$1,750,000.00

Federal Home Loan Bank Des Moines Affordable Housing Program Grant (pending)	\$750,000.00
National Housing Trust Funds (pending)	\$495,000.00
Low Income Housing Tax Credits/Energy Credit equity via AHFC GOAL program (pending)	\$8,300,000.00
Other partner/philanthropic/owner sources	\$1,205,000.00
Total Leveraged Funds	\$14,500,000.00

MEMO

To: Anita Halterman Chair, Board of Trustees
Date: January 26, 2022
Re: FY22 Partnership Grant Request
Amount: \$255,150
Grantee: Alaska Psychiatric Institute
Project Title: SHARP 3 Contract(s) at the Alaska Psychiatric Institute

REQUESTED MOTION:

Approve a \$255,150 FY22 Partnership grant to the Alaska Psychiatric Institute for the SHARP 3 Contracts project. These funds will be granted to API through a reimbursable services agreement (RSA).

Assigned Program Staff: Eric Boyer

STAFF ANALYSIS

Alaska Psychiatric Institute (API) is the only state-run psychiatric hospital in Alaska, providing emergency and court-ordered inpatient psychiatric treatment services for adolescents and adults. API is requesting funds from the Trust to help retain current clinical staff and recruit new staff at the hospital with SHARP program funds. SHARP is a program that allows for paying a portion of a healthcare related student loan over the course of three years. The loan repayments are free of federal taxes. A provider's ability to offer incentives like SHARP to current and/or oncoming providers helps to promote staff retention.

Currently, the SHARP program is administered through the Alaska Division of Public Health and oversees the contractual agreements between provider agencies and staff. Other State departments, like the Department of Corrections, have been successful in using the SHARP program as a recruitment and retention tool.

The SHARP 3 contracts are for three years in duration, which will lead to longer term retention and stability at the clinician staffing level. The funding requested by API will be utilized to fund three advanced nurse practitioners, one physician's assistant, and two medical doctors. Having a full medical staff will help API get up to full patient capacity.

This request will provide the funds that API can use to start a SHARP 3 program. In partnership with API, the Trust will fund 100% the first year of the SHARP 3 contractual program, 50% of year 2, and

API will fund 50% of year 2, and 100% of year 3. The Trust supports this request as it will help stabilize the staffing pattern at API and ultimately help our beneficiaries who receive care at API.

COMP PLAN IDENTIFICATION

Goal	Objective	Comments
Goal 9 Workforce, Data, & Funding	9.1 Workforce capacity	

PROJECT DESCRIPTION

The following is excerpted from the prospective grantee's application.

PROJECT DESCRIPTION

API currently has 5 medical staff members who have expressed an interest in the SHARP 3 program; 2 behavioral health advanced nurse practitioners (ANP), 1 behavioral health physician assistant (PA), 1 medical officer physician, and 1 medical officer physician assistant. API also currently has 1 psychiatrist applying for a permanent staff position who has expressed an interest in the SHARP 3 program, and has said that the opportunity to engage in this program is crucial to his decision to work here. API currently has 3 contract psychiatrists, costing the state more than \$600,000.00 in salary each, per year. API has not had a completely staffed medical staff (meaning not requiring the use of contractors) for most of the past 10 years.

API is requesting the Trust funds to support API's first cohort of staff in the SHARP 3 program. The SHARP 3 loan repayment program is a 3-year contract with the persons receiving the loan. Following is the funding structure for this first cohort of SHARP 3 recipients.

The first year of the SHARP 3 program at a cost of \$170,100 dollars would be covered entirely with Trust funds. In year 2, the costs would be split 50/50 between the Trust and API at a cost of \$85,050 each. In year 3, the entire program would be fully funded by API at the cost of \$170,100, and the Trust would not be a funder. The full requested amount of \$255,150 from the Trust would cover the Trust commitment for years 1 and 2 for the six API clinical staff. The breakdown of cost per clinician contracts per year is in the budget section.

EVALUATION CRITERIA

Evaluation criteria will focus on how many SHARP 3 contracts are secured and retained for the three-year cycle of the program. Securing the six contracts with API clinicians will help stabilize the staffing pattern for the hospital, which will help directly increase the level of care for Trust beneficiaries being supported with their treatment. In addition, API will track the following:

1. How long staff remain employed beyond the completion of the SHARP 3 contractual period.
2. How many staff were recruited each year through the SHARP 3 program.
3. How much is the SHARP 3 program able to save API in staff funding through reduced use of locum tenens.

SUSTAINABILITY

The Trust is helping API to get this SHARP 3 program started, and API will partner in funding the program in this first three-year cycle of contracts. API will work this into their budget, and future budgets, so that they can utilize this program as a recruitment and retention tool.

WHO WE SERVE

API serves the entire state of Alaska.

ESTIMATED NUMBERS OF BENEFICIARIES SERVED EXPERIENCING:

Mental Illness:	660
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BUDGET

Other Costs	<p><u>Year 1 SHARP 3 funded by the Trust:</u> <u>TIER 2 contractual amounts:</u> 3 ANPs at \$20,000 for each loan, totaling for year 1= \$60,000 1 PA at \$20,000 totaling for year 1= \$20,000 <u>TIER 1 contractual amounts:</u> 1 DO at \$35,000, totaling for year 1= \$35,000 1 Psychiatrist position that is open, at 47,000 for year 1= \$47,000</p> <p>Sub-Total: \$162,000 SOA DPH 5% administrative fee: \$8,100.00 Total: \$170,100.00</p> <p><u>Year 2 funded by the Trust at 50% of year 1, and API funding the other 50%:</u> Trust- \$81,000 + \$4,050.00(5% admin. fee) = \$85,050.00 API- \$81,000 + \$4,050.00(5% admin. fee) = \$85,050.00</p> <p>Total- \$170,100</p>
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	<u>Year 3 funded by API:</u> Total: \$170,100
Other Costs (Other Sources)	
Other Costs Narrative:	These funds will cover the first year of SHARP 3 loan repayment for five currently employed healthcare positions and one prospective position that is open. The following is the breakdown of loan reimbursement amounts and the additional SHARP 3 SOA DPH administrative fee (5% of total contract award).

Total Amount to be Funded by the Trust	\$255,150
Total Amount Funded by Other Sources	\$170,100 (API)

OTHER FUNDING SOURCES

DHSS-API: Year 2	\$85,050
DHSS – API: Year 3	\$170,100

MEMO

To: Anita Halterman, Chair, Board of Trustees
Date: January 26, 2022
Re: FY23 Mental Health & Addiction Intervention Focus Area Allocation
Amount: \$285,000
Grantee: Department of Health and Social Services, Division of Public Health, Office of Substance Misuse and Addiction Prevention
Project Title: Open Beds

REQUESTED MOTION:

Approve a \$285,000 FY23 Mental Health & Addiction Intervention Focus Area Allocation to the Department of Health and Social Services, Division of Public Health, Office of Substance Misuse and Addiction Prevention for the Open Beds project. These funds will come from the FY23 Crisis Continuum of Care budget line and be awarded as an MHTAAR grant.

Assigned Program Staff: Eric Boyer

STAFF ANALYSIS

OpenBeds, Inc., a cloud-based platform, has been selected by the Division of Public Health (DPH) – Office of Substance Misuse and Addiction Prevention (OSMAP) for the purpose of providing real-time treatment facility availability, two-way digital provider communication, data analytics, and clinical decision support. OSMAP is requesting this funding as a continuation grant in FY23, as this project is currently being funded through DPH in FY22. The requested amount will fund the contract between OSMAP and Open Beds in FY23, and will provide the following: network management and administration, customer support, technical support, ongoing systems maintenance, standard upgrades, ongoing outreach, training engagement, reporting, and analytics.

OpenBeds is a secure cloud-based behavioral health capacity and referral platform that provides real-time access and referral capabilities between call centers, providers, stakeholders, and community members. This platform identifies, unifies, and tracks Alaska's behavioral health resources. The benefits of OpenBeds include continued support of a centralized technological platform that connects referring entities to identify receiving providers. This will connect beneficiaries to mental health and substance use disorder treatment, and will enhance the likelihood of recovery for those with mental illness and/or substance use disorder, in addition to reducing their potential of death, and hospitalizations.

The Open Beds platform will support the Crisis Now initiative by improving the effectiveness of the continuum of care. Currently, this system exists in Delaware, Ohio, Nevada, Indiana, and Washington. Open Beds enables crisis stabilization systems of care in these states to provide secure pathways for treatment, referral, and support services. Trust beneficiaries will have better access to care through the crisis call center, which will be utilizing the Open Beds system to initiate referral and access to treatment providers through the Network. Agencies who are operating the mobile crisis teams and crisis stabilization centers will also have full access to the Open Beds system, thereby improving the access to the right level of care for beneficiaries in crisis. This platform will allow the crisis call center to expedite access to treatment and assessment for those in crisis. It is becoming a vital resource for the behavioral health crisis continuum across Alaska.

It is recommended by Trust staff to fully fund this request.

COMP PLAN IDENTIFICATION

Goal	Objective	Comments
Goal 4 Substance Use Disorder Prevention	4.3 Treatment & recovery access	

PROJECT DESCRIPTION

The following is excerpted from the prospective grantee’s application.

PROJECT DESCRIPTION

OpenBeds, Inc., a cloud-based platform, has been selected by DHSS Division of Public Health – Office of Substance Misuse and Addiction Prevention (OSMAP) to meet Alaska's behavioral health provider access and referral needs. OSMAP is continuing this platform since the first contract establishment between Appriss OpenBeds Inc. and Division of Behavioral Health aggregates behavioral health, and specifically SUD, treatment options including real time availability of inpatient beds, assessment appointments, outpatient services, including medication assisted treatment options, and social resources (including peer support) to create a single common network.

The OpenBeds, Inc. platform will continue to replace traditional and inefficient manual search, communication and reporting functions and will facilitate rapid transfers/referrals. OpenBeds will allow providers to access real-time treatment program availability, inform them about the evidence-based therapy offerings at the treatment agencies, facilitate two-way digital provider communication (electronic referrals), and assist DHSS in data aggregation and analytics. OpenBeds is highly configurable, allowing both sides of the transaction to conform the platform to enhance existing referral relationships and protocols. DHSS expects that OpenBeds will improve the existing informal referral process for SUD providers by increasing the useful information sent, ensuring that clients' needs "fit" with the agency's philosophy and model. By streamlining the referral process, agencies will be able to maximize the capacity while influencing

the client mix. They will also be better able to match the client with services and resources available. The platform should also provide granular data analytics to improve operations and facilitate auditing and reporting. Referring Providers will be better able to meet their patients' needs by being able to access a resource that immediately provides an accurate inventory of resources and wait times. The Open Beds platform will formalize the referral process by allowing for digitized screening and intake. It will also expand the referral process beyond the provider's range of anecdotal information. The direct voice and digital communication links simplify the referral process for primary care and ED physicians. This is a secure platform that is fully compliant with federal Health Insurance Portability and Accountability Act (HIPAA) requirements regarding security and confidentiality.

EVALUATION CRITERIA

1. Maintain the public facing access and referral webpage: treatmentconnection.com
2. OSMAP and Open Beds will work to increase the number of Alaska behavioral health providers on the Network; ensure providers keep their bed and appointment availability updated at least daily.
3. OSMAP and Open Bed's staff will work together to on-board healthcare providers as receiving agencies and referral agencies through the treatmentconnection.com web portal.
4. OSMAP and Open Beds will provide training and support to agencies as needed
5. OSMAP will provide total number of referrals made, referrals accepted, and follow-up care.

SUSTAINABILITY

The Division of Public Health staff at OSMAP will work with the Trust in meeting the funding needs for maintaining the Open Beds platform. OSMAP and Trust staff will work together in securing additional funding sources for future years.

WHO WE SERVE

The entire state of Alaska will be served by this project.

ESTIMATED NUMBERS OF BENEFICIARIES SERVED EXPERIENCING:

Mental Illness	30,000
Developmental Disabilities	7,000
Alzheimer's Disease & Related Dementias	700
Chronic Alcohol or Drug Addiction	40,000
Traumatic Brain Injury	5,000
Number of Professionals to be Trained	200

BUDGET

Estimated other costs (contractual services, indirect costs, etc.) to be funded by the Trust, these funds will go to the Division of Public Health/OSMAP for securing the Open Beds contract.	\$ 285,000
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Total Amount to be Funded by the Trust	\$285,000
Total Amount Funded by Other Sources	\$0

MEMO

To: Anita Halterman, Chair, Board of Trustees
Date: January 26, 2022
Re: FY22 & FY23 MHTAAR Change of Intent
Grantee: Dept. of Health and Social Services – Division of Senior and Disabilities Services
Project Title: Care Coordination Support

REQUESTED MOTION:

Approve a change of intent to amend the FY22 and FY23 MHTAAR grants originally approved as Research and Capacity Improvements: InteRAI to be updated to Care Coordination Support. Both the original grantee and grant amounts will remain as previously approved.

Assigned Program Staff: Kelda Barstad

STAFF ANALYSIS

In FY21, trustees approved \$55,300 in MHTAAR funds to the Department of Health and Social Services (DHSS or the Department), Division of Senior and Disabilities Services (SDS) for the Housing and Home & Community Based Services Focus Area budget item, Research and Capacity Improvements: InteRAI (page 8, line 38). This project was approved for both FY22 and FY23 to begin work on implementing a new functional assessment that would give the Department the ability to implement person directed services, a better assessment of interoperability across diagnostic types and the long-term potential to implement a suite of assessments that could be used across divisions and accommodate a wider variety of diagnoses. This project had significant potential to change the home and community-based services system of care. Unfortunately, a result of COVID was a severe negative impact on the direct care workforce, including care coordinators, reducing the number of care coordinators available. This requires the Department to shift focus to ensuring beneficiaries can access the care coordination service that is required to obtain and maintain Medicaid waiver services.

Anecdotal information gathered from service providers describes the decline of available care coordinators attributed to low rates, increased administrative burden, increased complexity of policies and procedures, change to the new database being too cumbersome, and little administrative support available to care coordinators. Most care coordinators are independent contractors and rely on informal networks for information and support. SDS does provide training and assistance to certified care coordinators and has found a significant increase in requests from this group over the past year. Additional staff are needed to provide the support requested.

Since the InterRAI work will not be implemented in FY22 or FY23, at the request of and in consultation with the Department, it is recommended these funds be reallocated to hire a position at SDS specifically to support care coordinators in the home and community-based services system. Trust funds will support part of the cost of a Long-Term Non-Permanent Health Program Manager 2 position to serve as a Care Coordination Liaison, with SDS providing the remaining funds.

This project will impact Trust beneficiaries who qualify for the Medicaid waivers managed by SDS. The Intellectual and Developmental Disabilities waiver serves approximately 2,100 people. The Individualized Supports Waiver serves 620 people per year. The Alaskans with Physical and Developmental Disabilities waiver serves approximately 150 people. All three of these waivers have 100% usage by Trust beneficiaries who have an Intellectual or Developmental Disability. The other two waivers, the Alaskans Living Independently (serving approximately 3,050 people) and Children with Complex Medical Conditions (serving approximately 360 children) have eligibility criteria based on nursing facility level of care or medical conditions. While these waivers do not primarily serve Trust beneficiaries, some recipients of these two waivers have secondary conditions that span all Trust beneficiary categories. Waiver recipients often have multiple secondary conditions and may not identify on their application that they have a condition that would place them in a Trust beneficiary category, making tracking the number of Trust beneficiaries served through these waivers difficult. A total of approximately 2,870 Trust beneficiaries with Intellectual and Developmental Disabilities will be served through this project as well as the Trust beneficiaries who are eligible for the other waivers. This project will impact a substantial number of Trust beneficiaries currently receiving services and improve the system of care for beneficiaries receiving Medicaid waiver services in the future.

BACKGROUND

Care Coordination services assist waiver participants (applicants and recipients) to gain and maintain access to needed waiver and other State plan services, as well as medical, social, and educational services, through ongoing monthly monitoring and support. The care coordinator facilitates access to multiple services and providers; reviews, amends and submits revisions to the recipient Support Plan as needed; and facilitates the annual waiver renewal, including assistance with renewal documents and coordination with SDS for a timely functional reassessment. Care coordinators are required to conduct regular face-to-face visits (during COVID, this is done using secure technology, not in-person) with each person on their caseload. Care coordination services also include assistance with case terminations to ensure that participants who are transitioning off a waiver have adequate community services and supports. Care Coordinators ensure all work is completed through a person-centered process which promotes recipient preferences and choices.

PROJECT DESCRIPTION

SDS needs a dedicated staff member to serve as a liaison with care coordinators to address the following needs:

- The number of certified care coordinators has declined drastically in 2021, to the point where there are few if any with capacity to take new people onto their caseload. Recruitment of more care coordinators is a dire need for SDS; a dedicated position will develop a marketing plan and materials and target specific groups of people who meet the minimum qualifications to serve as a care coordinator.

- Rural areas traditionally have been and remain underserved, despite allowing most contacts to be done using distance delivery methods during COVID. A dedicated position will develop contacts in hub communities to use in recruitment efforts.
- Care coordinators are now required to use the Harmony database for all uploading content for support plans and amendments, but despite SDS providing months of robust outreach and training opportunities, there are still care coordinators who have not completed the necessary trainings to successfully navigate the Harmony system. A dedicated position will assist the SDS Training Unit to match identified training needs with resources, and work to alleviate fear of Harmony.
- The monthly payment rate for care coordination services has not increased in many years, despite additional duties being added to the list of responsibilities of care coordinators; these unfunded mandates mean care coordinators must work longer hours or cut short the time spent with each recipient, for the same rate of pay. A dedicated position will assist in evaluating the need for a rate increase, and work with the Office of Rate Review with explaining the data components that are used to build a new rate.
- Care coordinators have long asked SDS to create a career path that starts with a care coordinator “trainee” and includes recognition of specialized training in areas of need (traumatic brain injury, dementia, complex behaviors, for example). A dedicated position can evaluate training possibilities and develop a career ladder and help put together a proposal for a rate increase that would reflect compensation for additional skill levels obtained.
- SDS’ Quality Assurance Unit responds to recipient complaints and concerns related to care coordinators. A dedicated position will provide a consistent SDS “face” for these responses and provide ongoing monitoring and technical assistance should an improvement plan be warranted.
- In monitoring performance measures which are reported to CMS, SDS has struggled to improve the timeliness of applications and support plans, but these are ultimately the responsibility of care coordinators. When support plans are submitted late, it can lead to delayed services and/or program closures for recipients. A dedicated position will be able to focus on and assist care coordinators who are consistently not meeting upcoming deadlines.
- A significant and recent need for SDS is to increase understanding among care coordinators, other providers, and recipients into the service possibilities being created by the implementation of the Division of Behavioral Health’s Section 1115 Behavioral Health waiver. Questions that care coordinators have raised include: Should care coordinators play a role in facilitating delivery of 1115 services to SDS clients? Do settings requirements for SDS services also apply to 1115 services? Can care coordinators who also are therapists or social workers provide 1115 services without conflict? The Division would use the care coordinator liaison position to provide education, training, and support to care coordinators in navigating these questions, enhancing the likelihood of the success of clients as well as the 1115 waiver program itself.

PERFORMANCE MEASURES

1. Increase the number of care coordinators certified by SDS, therefore allowing applicants and recipients increased choice.
2. Increase the number of care coordinators who serve rural areas.

3. Increase ease of access to the Harmony database.
4. Increase timeliness of applications and support plans submitted by care coordinators to SDS.
5. Increase the knowledge base of care coordinators so they are aware of all opportunities to support recipients (not just those within the Medicaid system).
6. Work with partners to develop a care coordination career path to attract and retain care coordinators.
7. Ensure care coordinators have knowledge of and promote all opportunities for increased recipient independence including supported employment, independent living, access to Section 1115 behavioral health waiver services, environmental modifications, assistive technology and socialization.

The role of a Care Coordinator is extremely important to an applicant and/or recipient of SDS waiver services. A well-trained care coordinator with ample capacity makes a difference in the lives of Trust beneficiaries served by the home and community based services system to promote optimal health, wellness, and independence. Stakeholders will benefit from SDS having a dedicated care coordinator liaison to include family members, legal guardians, and Powers of Attorney; agencies providing direct care services; and the overall service system, as the care coordinator is the key role that holds the system together.

Additional Documents

To: Anita Halterman, Chair
Through: Steve Williams, Chief Executive Officer
From: Carol Howarth, Chief Financial Officer
Date: January 14, 2022
Re: Finance Committee Report

Meeting Summary:

There has been one meeting of the Finance Committee since the last board report, occurring on January 5, 2022. The meeting was attended in person by trustees Anita Halterman (chair), Chris Cooke, Kevin Fimon, and John Sturgeon, and via the online WebEx platform by trustees Vernè Boerner, Rhonda Boyles, and Brent Fisher. Rhonda Boyles was excused from a portion of the meeting.

The meeting of the Finance Committee was called to order by Trustee Halterman at 9:30 am.

CEO Report: Mike Abbott, CEO, addressed the progress and outlook related to the July 2021 Legislative Auditor recommendations that Trustees had agreed to review and/or pursue. He noted that the Trust stakeholders have expressed understanding of the findings. One audience from whom the Trust has not heard is the Legislature.

Of the five recommendations:

1. Consider liquidation of the commercial real estate: The Trust makes the hold-sell evaluation annually with the assistance of the Trust's external advisor.
2. Develop written procedures for determining annual payout distributions: This has been completed.
3. Calculate statutory net income (SNI) to determine spendable income: The SNI calculation is now included in Trustee financial reports. The Trust has not determined whether it is aligned with the interpretation of the Legislative Auditor.
4. Develop written policies for inflation proofing: The upcoming review by Callan of Trust assets and spending will include a briefing and recommendations regarding how purchasing power of the Trust corpus may be protected.
5. Develop written procedures for determining if the Trust has excess funds for transfer to the State's unrestricted general fund: This process is beginning.

Dashboard: Carol Howarth, CFO, and Kat Roch, Controller, discussed the year-to-date financials through November 2021. Reports through December 2021 were not yet available for a second quarter Dashboard. Agency expenditures and grants, \$2.9MM and \$5.4MM respectively, are expected to remain at plan through FY22. Although grants appear low from the perspective of monthly average, they typically increase in the second half of the fiscal year. There were no beneficiary related capital

projects to report. Expenditures for Icy Cape '21 reached \$1.3MM through November, and the project is on track to expend the remaining \$1.6MM disbursed to DNR for planned use by the TLO.

Income through November stood at \$5MM for land-related revenue and \$18MM for investment revenues. At this point, with continued market uncertainty, staff will wait until later this fiscal year to revise full-year forecasts. Trustees comments included noting that the change to include SNI this year in financial reports reflected a significant change. It was also noted that APFC controls the realization of gains and losses, but a commonality of mission type (supporting their respective beneficiaries) provides good strategic alignment regarding fund management. Questions related to the outlook for commercial real estate were discussed, with David MacDonald highlighting a) the wish to remain conservative in full-year expectations, b) the start of realizing savings from the refinancing of three assets, and c) expected upcoming tenant improvements for the two multi-tenant assets. It was noted that the refinancing savings were uncertain at the time of budget development, so those savings are conservatively reflected in the plan.

Trust resources totaled \$888.9MM in November, of which \$721.9MM was managed by APFC, up from \$705MM at year-end FY21. \$2.9MM of the Trust Authority Development Account's \$4.2MM balance was shifted to the principal account in December. Of the \$259MM in earnings reserves, \$125MM were unrealized gains related to principal, so \$135MM was available as "spendable reserves." Commitments of \$37MM reduced available reserves to \$97MM, or 367% of the Trust's FY22 Payout.¹ This payout has not been made. There was a discussion about how the Trust adds to reserves (through earnings on our investment balances) and what could occur if earnings resulted in a payout below that expected (Trustees could authorize pulling from reserves, tapping our reserve buffer, to maintain a stable trend of beneficiary support.) Trustees noted that the higher inflationary environment and the effect on upcoming inflation proofing.

Callan's Asset Allocation & Spending Study: Carol Howarth discussed the asset allocation study that Callan will be conducting. Typical stress testing of different mixes of securities, payouts and reserve balances will be conducted to estimate an "optimal" investment mix to meet the Trust's goals. The scope is expanded to include all measurable Trust assets (not just principal and reserves) and advice on how to incorporate land assets; advice on inflation proofing; and advice on how unrealized gains/losses could be viewed. Recommendations accepted by Trustees could involve revising the AMPS. The timeline for this study: March initial results; an opportunity to generate questions; and a final presentation in April. The team working with Callan is the CFO, Controller, TLO Executive Director, CEO, and the Investment Officer at DOR who works with the Trust. Although Callan works with APFC, Trustees were assured that Callan's engagement, in alignment with SEC requirements for fiduciaries, will not/must not be biased by their relationship with APFC.

Inflation Proofing: It was recommended that no inflation proofing action be taken prior to the conclusion of Callan's study. Carol Howarth and Kat Roch first reviewed inflation proofing strategies and policies prior Trustees had taken, and FY21 inflation proofing requirements (\$70MM needed) and contributions (\$26.3MM made in September 2021). The reserve balance for the FY21 basis dropped from over 500% to \$408% with the Trustee authorized contribution. While the actual principal balance

¹ \$97MM total differs from 135MM-\$37MM due to rounding.

and inflation adjusted balances ended with \$70MM gap, the Trust was healthy from the perspective of its total cash and invested assets. Further, it was noted that combining the unspendable FY21 balances of \$498MM in principal and \$132MM in unrealized principal gains, the \$630MM of funds in the principal account was \$62MM above what was needed for purchasing parity. With the current FY22 reserve balance at 367%, no inflation proofing transfer was recommended. Several Trustees opined that the unrealized gains/losses on principal should be considered as inflation proofing. It will be instructive to receive Callan's a) review of how other types of funds protect purchasing power and b) recommendations on how to explain inflation proofing in laymen's terms.

No Surplus/Comp Plan Funding: Carol Howarth outlined the Trust's approach for determining a method to evaluate funding needs relative to the Trust's resources, as the Trust responds to the Legislative Auditor's recommendation related to AS 37.14.041(b). She reviewed the potential for misunderstanding by external parties. Some see a disconnect between Trust's nearly \$900MM in assets as compared to the 4.25% withdrawal for operational spending. Misunderstanding also emerges related to Trust earnings reserves: not understanding the potential use by Trustees for funding land improvements, beneficiary facilities and protecting purchasing power.

To answer the question of whether the Trust has sufficient assets to financially support its statutory role, she outlined how the Comp Plan will be a benchmark. Staff will work to determine how best to articulate the financial needs to support what the Trust is currently doing within its budget limitations *plus* support the Comp Plan's goals not yet addressed. The objective will be to provide annually in October a comparison of financial need relative to Trust resources.

Trustees commented on the continual need to educate. There was discussion about how there are many Comp Plan goals that are aspirational and not funded. Mike Abbott emphasized that there has never been evaluation of the financial requirements to support the Comp Plan, and further that it was important to recognize that there is no statutory provision that could allow direct use of Trust principal to address beneficiary needs. A trustee summarized: "What is the estimated cost to support the comp plan?" is a separate question to, "Who should support the cost of the comp plan?"

The Finance Committee adjourned at 11:33 am. The next scheduled meeting of the Finance Committee is ***April 20, 2022***.

Follow-up:

Financials:

A 2nd Quarter Dashboard should be available for Trustees in their full Board Meeting packet.

Investment Management Fees:

- The Alaska Permanent Fund Corporation does not charge a percentage fee. Rather it allocates to the Trust a proportionate share of total operating costs and management/custodial fees. In FY21, that totaled 0.015% of the Trust's total assets.
- The Investments division of the State of Alaska Department of Revenue began this year charging a 0.1% annual rate, or 0.0083% monthly, for management of the Trust's reserve fund.

Written Public Comment

Congratulations on Steve Williams becoming the CEO of the Alaska Mental Health Trust Authority effective January 15th.

The Mental Health Trust Authority is the largest patient advocacy organization in Alaska, perhaps in America, with assets of around a billion dollars.

As of now, the Trust does not know the number and type of complaints or injuries of Trust beneficiaries that are locked in a psychiatric facility or unit, or the number and type of traumatic events experienced by Trust beneficiaries as defined by being strapped to a gurney, placed in isolation, placed in restraints including handcuffs, or physically restrained.

As of now, approximately 10,000 Trust beneficiaries rotate in and out of acute care psychiatric facilities or units for a forced evaluation or treatment. If House Bill 172 or Senate Bill 124 pass, the number of detained Trust beneficiaries will expand.

Thousands of dollars have been spent on surveys to determine how to better protect psychiatric hospital workers, and on a API privatization study to determine how to save money, etc. To my knowledge, no surveys or exit polls have been done concerning Trust beneficiaries locked in psychiatric facilities, to find out how they feel about how they are treated.

My recommendation is the Trust should lobby for adding patient rights to HB172 and SB124. And patient surveys should be conducted by the Trust so there can be an honest claim that the Trust is working for the Trust beneficiaries.

I and others have requested that the Trust hold a committee meeting concerning how to improve patient rights and quality of care.

Mental Health Advocates, Faith J. Myers, 3240 Penland Pkwy, Sp. 35, Anchorage, AK. 99508 907-929-0532

Faith J. Myers is the Author of the book, “Going Crazy in Alaska: A History of Alaska’s treatment of psychiatric patients.”