

## **MEETING AGENDA**

Meeting:	Finance Committee
Date:	October 26, 2017
Time:	1:45 PM
Location:	Trust Authority Building, 3745 Community Park Loop, Anchorage
<b>Teleconference:</b>	(844) 740-1264 / Meeting Number: 806 557 134 # / Attendee Number: #
Trustees:	<u>http://thetrust.webex.com</u> Jerome Selby (Chair), Chris Cooke, Laraine Derr, Paula Easley, Greg Jones,
	Mary Jane Michael, Carlton Smith

## Thursday, October 26, 2017

<u>Page No</u>.

1:45 pm	<u>Call Meeting to Order (Jerome Selby, Chair)</u> Roll Call Announcements Approve Agenda Ethics Disclosure Approve Minutes – 04/20/17			5
1:50	<u>Staff Report Items/Approvals</u> Cash Management Reports – Andy Stemp, CFO Continued Suspension of Quarterly Transfers – Andy Stemp, CFO Land Exchange Budget – Aaron O'Quinn, PRI Manager	)		Hand-Out 15 16
2:30	<u>Approvals</u>			
	<ul><li>Trust Land Office</li><li>Icy Cape Gold and Heavy Metals Industrial Project</li></ul>	\$	3,000,000	24
	<ul> <li>Focus Area Allocations</li> <li>Substance Abuse Prevention &amp; Treatment / Aleutian Pribilof Islands Association</li> <li>Beneficiary Employment &amp; Engagement / HCBS</li> <li>Substance Abuse Prevention &amp; Treatment / Set Free Alaska</li> </ul>	\$ \$ \$	200,000 200,000 140,000	33 39 42
	<ul> <li>Partnerships (FY18 Partnership Fund balance – \$ 929,38</li> <li>Alaska Statewide Independent Living Council (FY18)</li> <li>AK Child &amp; Family (FY18)</li> <li>Anchorage Library Foundation (FY18)</li> <li>Catholic Social Services - Brother Francis Shelter</li> <li>AK Assoc for Infant &amp; Early Childhood Mental Health (FY18)</li> <li>Christian Health Associates (FY18)</li> <li>FOCUS, Inc. (FY18)</li> <li>Rural Alaska Health Professions Foundation</li> </ul>	<b>93)</b> \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	200,000 199,300 75,000 50,000 43,135 25,000 25,000 23,300	48 52 58 64 66 70 74 78
	Total Partnership Requests:		<u>640,735</u>	/ -

4:00 Adjourn



## **Future Meeting Dates**

### Full Board of Trustee / Planning / Resource Management / Finance 2017 / 2018 / 2019

(Updated – October 16, 2017)

•	Full Board of Trustee	November 16, <b><u>2017</u></b>	(Thu) – Anchorage – TAB
•	Planning Committee	January 4, <u>2018</u>	(Thu)
	Resource Mgt Committee	January 4, <u>2018</u>	(Thu)
	Finance Committee	January 4, <u>2018</u>	(Thu)
	Full Board of Trustee	January 24-25, <u>2018</u>	(Wed, Thu) – JUNEAU
•	Planning Committee Resource Mgt Committee Finance Committee Full Board of Trustee	April 18, <u>2018</u> April 18, <u>2018</u> April 18, <u>2018</u> May 9, <u>2018</u>	(Wed) (Wed) (Wed) – TBD
•	Planning Committee	Jul 31- Aug 1, <u>2018</u>	(Tue, Wed)
	Resource Mgt Committee	August 2, <u>2018</u>	(Thu)
	Finance Committee	August 2, <u>2018</u>	(Thu)
	Full Board of Trustee	Sep 5-6, <u>2018</u>	(Wed, Thu) – Anchorage – TAB
•	Planning Committee	October 17, <u>2018</u>	(Wed)
	Resource Mgt Committee	October 17, <u>2018</u>	(Wed)
	Finance Committee	October 17, <u>2018</u>	(Wed)
	Full Board of Trustee	November 15, <u>2018</u>	(Thu) – Anchorage – TAB



## **Future Meeting Dates**

## Full Board of Trustee / Planning / Resource Management / Finance 2017 / 2018 / 2019

(Updated – October 16, 2017)

•	Planning Committee	January 3, <u>2019</u>	(Thu)
	Resource Mgt Committee	January 3, <u>2019</u>	(Thu)
	Finance Committee	January 3, <u>2019</u>	(Thu)
	Full Board of Trustee	January 30-31, <u>2019</u>	(Wed, Thu) – JUNEAU
•	Planning Committee Resource Mgt Committee Finance Committee Full Board of Trustee	April 17, <u>2019</u> April 17, <u>2019</u> April 17 <u>2019</u> May 8, <u>2019</u>	(Wed) (Wed) (Wed) – TBD
•	Planning Committee	July 30-31, <u>2019</u>	(Tue, Wed)
	Resource Mgt Committee	August 1, <u>2019</u>	(Thu)
	Finance Committee	August 1, <u>2019</u>	(Thu)
	Full Board of Trustee	September 4-5, <u>2019</u>	(Wed, Thu) – Anchorage – TAB
•	Planning Committee	October 16, <u>2019</u>	(Wed)
	Resource Mgt Committee	October 16, <u>2019</u>	(Wed)
	Finance Committee	October 16, <u>2019</u>	(Wed)
	Full Board of Trustee	November 14, <u>2019</u>	(Thu) – Anchorage – TAB



## **Future Meeting Dates**

Statutory Advisory Boards 2017 / 2018 (Updated – October 16, 2017)

#### Alaska Mental Health Board / Advisory Board on Alcoholism and Drug Abuse

• April 16-20, 2017 – Utqiaġvik / Barrow <dates tentative>

#### **Governor's Council on Disabilities and Special Education**

- Jan. 31-Feb 2, 2018 Juneau
- May 15, 2018 Video/Teleconference
- October 4-6, 2018 Anchorage

#### **Alaska Commission on Aging**

- December 12, 2017 by teleconference/videoconference
- February 5-9, 2018 face-to-face meeting
- May 2018 Date to be determined.

#### ALASKA MENTAL HEALTH TRUST AUTHORITY

#### FINANCE COMMITTEE MEETING

#### April 20, 2017

2:33 p.m.

Taken at:

Alaska Mental Health Authority 3745 Community Park Loop, Suite 120 Anchorage, Alaska 99508

#### **OFFICIAL MINUTES**

Trustees present: Larry Norene, Chair Carlton Smith Laraine Derr (via Speakerphone) Jerome Selby Paula Easley Russ Webb Mary Jane Michael

Trust staff present: Greg Jones Jeff Jessee Steve Williams Miri Smith-Coolidge Valette Keller Carley Lawrence Amanda Lofgren Mike Baldwin Luke Lind Katie Baldwin-Johnson Heidi Wailand Carrie Predeger

Trust Land Office present: John Morrison Wyn Menefee Aaron O'Quinn

Also participating: Kathy Craft; Chris Cooke; Randall Burns; Heather Ireland; Jacqueline Bergstrom; Alan Green; DeWayne Harris; Francine Harbour (via Speakerphone); Elaine Dahlgren; Paul Jones (via

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Finance Committee Meeting Minutes April 20, 2017 Speakerphone); Trina Sears (via Speakerphone); Gary Wolf (via Speakerphone); Dave Kulper (via Speakerphone); Angela Larson (via Speakerphone).

#### PROCEEDINGS

CHAIR NORENE calls the Finance Committee to order and notes that all trustees are present or on the phone. He asks for any announcements. There being none, he moves to the agenda and asks for any changes.

MR. JONES states that the CEO report is not on the agenda. The agenda has 45 minutes reserved for a detailed CEO report. He asks if it is wanted today.

CHAIR NORENE replies that a report would be appreciated to keep the trustees up to date. He asks for any other changes to the agenda. There being none, he asks for any ethics disclosures. There being none, he moves to the minutes of January 5, 2017.

TRUSTEE WEBB makes a motion to approve the agenda, as amended.

TRUSTEE SMITH makes a motion to approve the minutes of January 5, 2017.

TRUSTEE WEBB seconds.

There being no objection, the motions are approved.

#### **CEO REPORT**

MR. JONES states that the legislative confirmation process is stalled, and the Governor's office does not know when it will proceed. He moved on to the TLO's community outreach with John Morrison working with the Trust's PR contract. The understanding is that the TLO would RSA the money back into the Trust budget. He continues that the Commissioner of DNR held that RSA up, decided to not release it, and wanted to wait for the Legislature to resolve the PR contract controversy in Juneau. He states that, in his opinion, it is not acceptable for the Commissioner of DNR to take Trust funds away from the Trust; which is what is being done. He continues that he contacted the Trust's outside legal counsel, who agrees. The Attorney General's office was contacted and agrees and has contacted the Commissioner's office to see if this can be resolved quickly. He adds that the goal in this case would be to meet with DNR and resolve this as soon as possible; if not, then go to the Governor; and then go to the courts. He moved to the CFO hire status. Round two of the interviews have been completed with some promising opportunities. He continues that the hope is to decide within ten days. He moves to the CEO search firm contract status. He states that several proposals have been received, and the selection committee met. There are two trustees on the committee, and Trustee Smith strongly felt that more trustees should be involved in the selection. There was no action taken to review the proposals, which all met the minimum requirements and have been deemed to be responsive to the RFP. He adds that an email was sent to all the trustees to see if they can participate in a future meeting, which will need to be advertised. Then, we will move into executive session at that meeting. He continues that the organizational assessment contract was unsuccessful in attracting proposals that the selection committee felt was acceptable to use under the abbreviated

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process. He adds that at the current sequencing it will not be completed before a CEO is hired. He states that he is not convinced that continuing this project is necessary. It seems that the problems that are trying to be resolved with this organizational study are not as complex as the scope that was proposed would indicate. One major organizational issue that is not resolved is the relationship of the Trust to the Trust Land Office, which has been the source of most of the controversy that has happened among the board. He continues that he is working on a framework, a rewrite of the governance documents, to reflect the way the organization is changing organically. He adds that he needs some guidance on whether to continue pursuing an organizational evaluation, and how to address these things.

TRUSTEE EASLEY agrees to not going ahead with the major organizational review, believing that pursuing the framework would manage it quite well, especially with what has already been accomplished.

TRUSTEE WEBB states that he would like, for the May meeting, an outline of what the process looks like; the contracts that will be needed to carry that forward; any aspects of what was outlined as the organizational review that would be met through that process; and any parts of that that would establish the kind of comprehensive governance structure that the Permanent Fund has.

MR. JONES replies that he can get a framework and an outline of the process readied for the May meeting.

CHAIR NORENE suggests, because of the notice requirements, scheduling a minimum of twoday meetings every two weeks for the next couple of months to get this done.

MR. JONES asks Jeff Jessee to give a brief legislative update on the program-related legislation.

MR. JESSEE begins with the budget and states that they are close in terms of a Permanent Fund agreement between the two bodies. The House is determined to have a change in tax credits in the oil tax scheme; and the Senate is insisting on a spending cap and no broad-based tax. He continues that there are various milestone deadlines that push toward a decision, and we will see by mid-May how it will work with the 120-day session. He adds that there is a rumor that there will be a confirmation hearing next week. He states that, as far as the budget goes, there is quite a list of items of concern to the beneficiaries that have differences between the House and the Senate. He explains the Pioneer Homes issue in greater detail and continues going through the effects of the budget on the Trust. He shares that the Legislature, as a body, has made the shift from thinking the problem is just Medicaid into recognizing that the problem is healthcare costs in general.

TRUSTEE SELBY thanks Jeff Jessee, on behalf of the Mental Health Trust beneficiaries in the state of Alaska, for being their tireless advocate for the last 30 years, doing an amazingly excellent job on their behalf. He wishes him the best of luck with the University system.

(Applause.)

CHAIR NORENE moves to approvals.

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#### APPROVALS

TRUSTEE WEBB makes a motion that the Finance Committee recommends that the Trust Authority board of trustees concur with the recommendation to approve the incremental building expenditures totaling \$8,538,000 budgeted for the fiscal year 2018 to be paid by the property manager from rents and other income collected from the properties.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE WEBB <u>makes a motion that the Finance Committee recommends that the Trust</u> <u>Authority board of trustees approve funding the expenditures for the noninvestment program-</u> <u>related real estate Trust-funded properties in the amount of \$555,000 for the fiscal year 2018,</u> <u>which appropriation shall not lapse</u>.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE WEBB <u>makes a motion that the Finance Committee recommends that the Trust</u> <u>Authority board of trustees instruct the CEO to transfer up to \$555,000 to the third-party</u> <u>property manager, as requested by the TLO, for management of the noninvestment programrelated real estate Trust-funded properties and capital improvements to the noninvestment program-related real estate rent-funded properties.</u>

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

#### FOCUS AREA ALLOCATIONS

#### ALZHEIMER'S RESOURCE OF ALASKA ITEM

MS. LOFGREN states that this is an important strategy within long-term services and support. In March of 2014, CMS significantly changed the final rule around home- and community-based services, requiring that individuals who received home- and community-based service waivers receive case management from an entity that is conflict-free; meaning they do not provide direct services. She appreciates Alzheimer's willingness to come forward and take on the case management. She states that this grant and partnership with Alzheimer's maintains the stability within the existing system so capacity is not lost while continuing to look at how to reform and modify care coordination going forward. She continues that a unified vision was created for home- and community-based services for individuals with intellectual and developmental disabilities, a person-centered system. This capacity is important because it recognizes that 600 to 800 new individuals are going to need care coordination in a conflict-free environment. She

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adds that Alzheimer's Resource of Alaska has committed, from their reserves, 50 percent of the projected operational loss, and asks for a match for FY18.

TRUSTEE SELBY <u>makes a motion that the Finance Committee approve a \$150,000 FY18</u> housing focus area allocation to the Alzheimer's Resource of Alaska for person-centered care coordination.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

#### **DISABILITY JUSTICE**

MR. WILLIAMS points out the memo outlining the focus area allocation for continued support of the re-entry coalition coordinators in Anchorage, Mat-Su, Fairbanks, and Juneau. He states that this is a continuation of the work that is being done, not only in those four communities, but through other resources starting up in Dillingham, Kenai, and Nome. He continues that this is part of looking at the roles of these coalitions to pull together the provider system, the services systems to look at what is available in those communities for re-entrants. He states that the coalition, as an entity, is not providing services. It is made up of many different organizations that provide services, supports, connections to healthcare and keeps the pulse on what is going on and helping identify what needs to be expanded, what is missing and needs to be implemented from the ground up.

TRUSTEE SMITH asks if this amount of money will be adequate for each one of the groups.

MR. WILLIAMS replies yes. It is funding the position to keep that group moving forward, talking, convening, and informing the larger system as well as the community system and individuals.

The discussion continues.

TRUSTEE SELBY <u>makes a motion that the Finance Committee approve a FY18 focus area</u> allocation in the amount of \$400,000 from the FY18 local re-entry coalition coordinator line and the criminal justice reform and reinvestment priority/disability justice focus area funds to support local re-entry coalition coordinators and coalition capacity development. The funds for this project will be allocated to the fiscal agents listed in the table.

#### TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

#### SUBSTANCE ABUSE PREVENTION AND TREATMENT

MS. BALDWIN-JOHNSON acknowledges Jacqueline Bergstrom, director of health services with Tanana Chiefs Conference, and Angela Larson, a grant writer that assisted in putting this proposal together. She states that at the last special board meeting the sobering center and a

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Finance Committee Meeting Minutes April 20, 2017 combined solution for trying to support the organization and moving forward to be able to occupy the facility and implement the sobering center program was discussed. The decision was to invite them to submit a funding proposal that would assist with the costs for a period of three years. She continues that this proposal includes those costs, and with staff support and pairing up with the period of the grant funding from the Division, it will give them time to move forward on their sustainability plan.

A brief discussion ensues.

TRUSTEE SELBY <u>makes a motion that the Finance Committee approve a \$210,939 FY17</u> <u>substance abuse prevention and treatment focus area allocation to the Tanana Chiefs Conference</u> <u>for the Fairbanks sobering center lease cost assistance request.</u>

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

#### **BPI, BENEFICIARY EMPLOYMENT**

MS. BALDWIN-JOHNSON states that this request is seeking trustee approval for the FY18 grant allocations recommendations to the current beneficiary programs for operating funding. There are six current programs remaining: CHOICES; Alaska Youth and Family Network; the Web. She continues that these organizations provide very critical services to the beneficiaries, which she explains. They are helping people move between the complicated siloed systems who need their voice to help with those transitions.

A discussion ensues.

TRUSTEE EASLEY <u>makes a motion to recommend approval of \$1,195,370 beneficiary</u> employment and engagement focus area allocation for the purpose of FY18 BPI grant funding.

TRUSTE SELBY seconds.

There being no objection, the motion is approved.

#### PARTNERSHIP GRANTS

#### COOK INLET TRIBAL COUNCIL FOR THE ERNIE TURNER CENTER

MR. JESSEE states that this project is the result of the Cook Inlet Tribal Council transferring the current Ernie Turner Center over to Southcentral Foundation. The Cook Inlet Tribal Council has been running detox and residential treatment in that building. In the transferring process, Cook Inlet Tribal will no longer be able to provide the residential part of what they were doing in that building. They have secured additional property and are proposing a \$5.5 million residential treatment program that would expand services and relocate them. This would serve Alaska Native and non-Native individuals, and they are requesting \$75,000 from the Trust to be part of the FF&E costs associated with the project.

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Finance Committee Meeting Minutes April 20, 2017 MR. BURNS clarifies that the Ernie Turner Center could continue to provide residential treatment in that facility. Approval was received from CMS that would allow that building to be used by CITC to continue providing residential treatment there. They are not being forced out, but they just need better space. He states that they are working hard to remove the IMD exclusion and get that waived so there can be more beds to serve more people.

A discussion ensues.

TRUSTEE MICHAEL <u>makes a motion that the Finance Committee recommend approval to the Full Board of Trustees for a \$75,000 FY18 partnership grant request to the Cook Inlet Tribal</u> Council for the Ernie Turner Center, Eklutna.

TRUSTEE SELBY seconds.

There being no objection, the motion is approved.

#### ANCHORAGE SCHOOL-BASED HEALTH CENTER EXPANSION

MS. BALDWIN-JOHNSON acknowledges Heather Ireland who was involved in the Begich school health clinic that the Trust was actively involved in supporting through funding. She states that the health clinic provides not only health-care services, but screening, mental health services. It is a partnership with Volunteers of America, the school district, and Christian Health Associates.

MS. IRELAND states that the school board approved the growth and, with the potential support from the Trust, will allow continuing the treatment in the school setting. The initial target is providing counseling at Bartlett High School. She explains in greater detail.

A discussion ensues.

TRUSTEE SELBY makes a motion that the Finance Committee recommend approval to the Full Board of Trustees for \$57,000 FY18 partnership grant request to Christian Health Associates for the Anchorage School-Based Health Centers' expansion project.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

#### CIRCLE HEALTH CLINIC

MR. WILLIAMS states that this is a partnership request to assist with the construction of a health clinic in Circle. He continues that the health clinic in Circle is woefully inadequate and is not in the best condition to care for beneficiaries or any Alaskans with health care needs. Historically, the Trust has worked with the tribal organizations around the state in terms of health clinics and making sure there is health-care space in the clinics so that beneficiaries and others are able to access primary health and behavioral health needs at a local level. The other element

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is that these health clinics will often use video conferencing and telehealth capacities to reach back into the hub of the region for additional services and supports.

TRUSTEE MICHAEL <u>makes a motion that the Finance Committee recommends the approval of</u> <u>a \$50,000 FY18 partnership grant with the Tanana Chiefs Conference for the Circle Health</u> <u>Clinic.</u>

TRUSTEE EASLEY seconds.

Trustee Norene objects. There being no other objections, the motion is approved.

#### THE CHILDREN'S PLACE PARTNERSHIP

MS. BALDWIN-JOHNSON states that The Children's Place is in the Valley and provides evaluation of children that have experienced abuse, neglect and different traumas. They work in very close partnership with the Office of Children's Service; those families that typically have engagement of Child Protective Services. She continues that forensic interviews, medical examinations, family advocacy and mental health services are provided to the individuals that they serve. She adds that the plan for the facility replacement has been worked on for more than ten years, and over \$600,000 has been raised toward this project. There is also a plan for the capital campaign of another \$350,000; and Mat-Su Health Foundation has committed \$750,000. She states that the land has been donated for the project, and the engineering plans are complete.

MS. SEARS states, in terms of the next steps, there is a request for qualifications out to contractors, and to pick a handful of contractors that submit to bids.

MS. JONES adds that there is a grant budget from Rasmuson Foundation for \$500,000. Once the notification on this funding is received, the construction project will move forward, with move-in being next spring or earlier.

A brief discussion ensues.

TRUSTEE SELBY <u>makes a motion that the Finance Committee approve a \$25,000 FY18</u> partnership grant request to The Children's Place for the sustainable facility for The Children's <u>Place project</u>.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

CHAIR NORENE states that that completes the agenda for the Finance Committee.

TRUSTEE SELBY commends Carley Lawrence for an outstanding job of PR for this organization. He states that the ads are very well done and present the Authority in a very positive light. More important is that a couple of average citizens that saw those ads went and looked up the Trust Web site and were duly impressed with all the things that the Trust Authority is doing. He continues that the second thing is that at the end of this stakeholder process for the

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Finance Committee Meeting Minutes April 20, 2017 budget, he is looking for a list of three or four things that are next on the list; needs that are identified by the stakeholders that are not in the budget. He adds, that gives an opportunity over the next year to be thinking about alternative ways of meeting some of those needs.

MR. JONES replies that that is easily done.

CHAIR NORENE asks for any further comments. There being none, he asks for a motion to adjourn.

TRUSTEE MICHAEL makes a motion to adjourn the meeting.

There being no objection, the Finance Committee meeting is adjourned.

(Finance Committee Meeting adjourned at 4:10 p.m.)

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#### Trust Finance Committee Spreadsheet October 26, 2017

Item Type	Proposal	Organization	Page #	
1 Trust Item	Continued Suspension of Quarterly Transfers from the Trust Authority Development Account to the Alaska Permanent Fund Corporation	The Trust	15	The finance committee recommends that th principal from the Trust Authority Developm through November 2018.
2 Trust Land Office Item	Land Exchange Budget Approval	Trust Land Office	16	The finance committee makes a motion to r approve the appropriation of an additional e Fund 3320 Principal to be added to the TLC lapse.
3 Trust Land Office Item	Icy Cape Gold and Industrial Heavy Minerals Project	Trust Land Office	24	The finance committee recommends that the approve the proposed action to fund the Icy principal from the Trust Authority Developm funds do not lapse.
4 Focus Area Allocation - Substance Abuse Prevention and Treatment	Awakuxtxin (Working Together): Alcohol and Drug Recovery Program – Pilot Phase	Aleutian-Pribilof Islands Association	33	The finance committee approves a \$200,00 focus area allocation to the Aleutian Pribilot Together): Alcohol and Drug Recovery Proc
5 Focus Area Allocation - Beneficiary Employment and Engagement	HCBS Strategies, contract funds for year 2	HCBS contract support for implementation of SB74 and CMS Final Rule	39	The finance committee approves a \$200,00 Engagement focus area for 2018/19 contra implementing SB74 and CMS rules as it rel
6 Focus Area Allocation - Substance Abuse Prevention and Treatment	Site Acquisition and Facility Remodel	Set Free Alaska	42	The finance committee approves a \$140,00 focus area allocation to Set Free Alaska for
7 Partnership	Innovation to Independence through Enabling Technology	Alaska Statewide Independent Living Council, Inc.	48	The finance committee recommends appro partnership grant to the Statewide Independ through Enabling Technology project.
8 Partnership	Day Treatment Partnership for Children on the Autism Spectrum	AK Child and Family	52	The finance committee recommends appro partnership grant to AK Child and Family fo Autism Spectrum.
9 Partnership	Social Worker in the Library Pilot Project	Anchorage Library Foundation	58	The finance committee recommends appro partnership grant to the Anchorage Library Program.
10 Partnership	Improve Sleeping Conditions	Catholic Social Services	64	The finance committee approves a \$50,000 the Improve Sleeping Conditions project.
11 Partnership	IECMH Training Hub	Alaska Association for Infant and Early Childhood Mental Health	66	The finance committee approves a \$43,135 Association for Infant and Early Childhood I
12 Partnership	Anchorage Project Access	Christian Health Associates	70	The finance committee approves a \$25,000 Associates for Anchorage Project Access.
13 Partnership	Behavioral Support Preschool	FOCUS, Inc.	74	The finance committee approves a \$25,000 Behavioral Support Preschool project.
14 Partnership	Online Medicaid Billing Class Project	Rural Alaska Health Professions Foundation	78	The finance committee approves a \$23,300 Health Professions Foundation for the Onlir

#### Proposed Motion

the full board of trustees suspend transfers of cash oment Account to the Alaska Permanent Fund Corporation

o recommend that the Trust Authority Board of Trustees I expenditure of \$3,165,000 from Fund 1092 Income and LO's budget for the Land Exchange. These funds do not

the Alaska Mental Health Trust Authority board of trustees cy Cape Gold and Industrial Heavy Minerals Project with oment Account (TADA) fund code 3320 with \$3M. These

000 FY18 Substance Abuse Prevention and Treatment lof Islands Association for the Awakuxtxin (Working rogram – Pilot Phase project.

000 from the FY18 Beneficiary Employment and tractual services to support the Trust and SDS with relates to Long Term Services and Supports. 000 FY18 Substance Abuse Prevention and Treatment for Site Acquisition and Facility Remodel.

roval to the full board of trustees for a \$200,000 FY18 endent Living Council for the Innovation to Independence

roval to the full board of trustees for a \$199,300 FY18 for the Day Treatment Partnership for Children on the

roval to the full board of trustees of a \$75,000 FY18 ry Foundation for the Social Worker in the Library Pilot

00 FY18 partnership grant to Catholic Social Services for

35 FY18 partnership grant request to the Alaska d Mental Health for the IECMH Training Hub project.

00 FY18 partnership grant with Christian Health

00 FY18 partnership grant with FOCUS, Inc. for the

00 FY18 partnership grant request to the Rural Alaska nline Medicaid Billing Class project.



## MEMO

To:	Jerome Selby, Finance Committee Chair
From:	Andrew Stemp, Chief Financial Officer
Date:	October 17, 2017
Re:	Continued Suspension of Quarterly Transfers from the Trust Authority Development Account to the Alaska Permanent Fund
	Corporation

#### **REQUESTED MOTION:**

The finance committee recommends that the full board of trustees suspend transfers of cash principal from the Trust Authority Development Account to the Alaska Permanent Fund Corporation through November 2018.

#### BACKGROUND

The Trust Authority Development Account<sup>1</sup> (TADA) maintained within the state Treasury temporarily holds receipts from the sale or other disposal of Trust land as well as fees, charges, royalties and other money attributable to principal such as real estate mortgage proceeds.

Funds remain in the TADA until Trustees authorize transfer to the Alaska Permanent Fund Corporation (APFC) in accordance with Alaska Statute (AS) 37.14.033 for investment alongside the Alaska Permanent Fund, or until Trustees authorize another use for the cash (e.g., real estate investment acquisition, Program Related Investment, capital asset development, or United States Forest Service timber exchange financing).

Cash in the TADA is invested in the General Fund Other Non-Segregated Investments alongside the general fund in highly liquid, interest-bearing instruments. The interest earnings are deposited monthly into the Alaska Mental Health Settlement Income Account ("the Checking account").

Previously the Trust operated under Resolution 03-01, which directed the CFO or CEO to transfer accumulated cash to APFC on a quarterly basis unless authorized differently by Trustees. Once cash principal has been transferred to APFC for investment alongside the Alaska Permanent Fund where it is retained perpetually in accordance with AS 37.14.035. In recent years the Finance Committee and Full Board have passed motions annually to continue suspension of transfers.

<sup>&</sup>lt;sup>1</sup>Integrated Resource Information System (IRIS) Fund #3320



2600 Cordova Street, Suite 100 Anchorage, Alaska 99503 Phone: 907-269-8658 Fax: 907-269-8605

То:	Jerome Selby, Chair
	Finance Committee
From:	Aaron O'Quinn, Project Manager
Date:	10/26/2017
Re:	Land Exchange Budget Approval
Fiscal Year:	2018



#### Proposed RMC Motion:

"The Finance Committee makes a motion to recommend that the Trust Authority Board of Trustees approve the appropriation of an additional expenditure of \$3,165,000 from Fund 1092 Income and Fund 3320 Principal to be added to the TLO's budget for the Land Exchange. These funds do not lapse."

#### Background:

**Transaction/Resource:** This budget is presented to seek approval from the board of trustees for the expenditures necessary to complete the land exchange as approved in the federal Alaska Mental Health Trust Land Exchange Act of 2017, and approved by a corresponding State of Alaska legislation.

**Property Description/Acreage/MH Parcel(s):** Numerous parcels as depicted on maps attached as Exhibit D.

**General Background:** The land exchange between the U.S. Forest Service (USFS) and the Alaska Mental Health Trust (AMHT) (the "Exchange") began in 2006. There were several proposals prior to the formal process of initiating an administrative land exchange which began in 2011. On August 6, 2013, the board of trustees approved the appropriation of \$3,005,000 from Fund 1092 Income and Fund 3320 Principal to pursue the Exchange. The anticipated expenditure was outlined in a cost breakdown attachment at the time of that appropriation (attached hereto as "Exhibit A").

The TLO, in conjunction with the USFS pursued the administrative process to complete the exchange, which ultimately proved to be an inappropriate fit for the scope of large exchange sought. This administrative process would require costly environmental impact statement under the National Environmental Policy Act (NEPA) and would still have left the discretion to complete the exchange in the hands of the USFS. Having used approximately \$250,000 appropriated for the administrative exchange with an uncertain outcome, the timber industry and the TLO requested of the Alaska congressional delegation, legislation that would remove the exchange from the administrative process and make exchanging the land and congressionally mandated action. The TLO and trustees then spent

considerable time in educating the public on the Exchange in an effort to get the federal and state legislation passed.

To that end, the Alaska Mental Health Trust Exchange Act of 2017 (the "Federal Act") (attached hereto as "Exhibit B") was passed on May 5, 2017 with the Alaska legislature similarly adopting complimentary legislation on August 10, 2017 to authorize the land exchange (attached hereto as Exhibit C").

The Federal Act specifies that 7 parcels of Federal land (the "Federal Land"), totaling approximately 20,580 acres shall be exchanged with approximately 18,258 acres of non-Federal land (the "Non-Federal Land") spread across 20 parcels (maps depicting the Federal Land and Non-Federal Land are attached hereto as "Exhibit D").

Since that time TLO and USFS staff have been negotiating the details of the Exchange, for which the Federal Act holds that "the Trust shall agree to pay, without compensation, all costs that are associated with each phase of the exchange . . . including . . . costs to complete land surveys, appraisals, and environmental reviews . . . and reimbursement of costs for agency staff . . . or third-party contractors."

Consistent with this requirement, the Trust and USFS have worked diligently together to determine which surveys and reviews may be necessary to complete the Exchange under the Federal Act. These include:

- Endangered Species Reports;
- Hazardous Material Reports;
- Wetlands and Floodplains Reports;
- Cultural and Historical Resource Evaluation;
- Appraisal of Federal Lands and Non-Federal Lands;
- Selected Timber Cruising of Federal and Non-Federal Lands;
- Selected Surveys of Federal and Non-Federal Lands;
- Mineral Potential Reports;
- Title Reports and Title Insurance for Non-Federal Lands; •
- Staff Time for Review of the Above Surveys and Reviews. •

In addition to the work in preparing the land exchange legislation, the TLO and USFS have begun executing many of the required surveys and reviews using the funds previously appropriated on August 6, 2013.

Specifically, those funds have been expended as follows:

Employee Travel		\$46,700
Public Meetings/Advertising		\$12,400
BLM Survey of Federal Lands		\$725,000
Consulting Fees		\$307,400
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Legal Fees	\$68,400
Misc.	\$50,000
Total	\$1,210,000

Funds Appropriated	\$3,005,000
Funds Expended	\$1,210,000
Remaining Funds	\$1,795,000

The TLO anticipates that the total expenditures to complete both Phase I and Phase II of the Exchange, including funds already expended, is approximately \$6,170,00. The details of those costs are attached hereto as Exhibit E and are discussed below in the "Project Cost" section. As a result, the TLO is requesting a total of \$3,165,000 to complete the Exchange in full.

**Anticipated Revenues/Benefits:** The Exchange will result in better alignment of land ownership patterns with the missions of the USFS and AMHT. Specifically, the TLO will be better positioned to maximize revenue production from timber assets by acquiring lands in less populated and more easily harvestable locations. At current market prices the estimated net return from the harvest of the old growth timber on only the Naukati tracts on Prince of Wales Island received from the Exchange will amount to approximately \$15.5MM in revenue through FY23, as a result of an initial timber sale contract being considered by this body. Moreover, upon completion of the Exchange it is anticipated that the Trust will enter additional timber sale contracts for other exchange lands with similar returns on a per acre basis over time. The details of these revenue projections are discussed in more detail by Mr. Slenkamp in an accompanying presentation. The general revenue projection for timber harvest from exchange lands over the next twenty years if \$30-50MM.

**Anticipated Risks/Concerns:** The Exchange will be conducted on a value-for-value basis with the value of the properties determined by a commercial appraiser. The third-party appraiser introduces an element of uncertainty to the project. If the lands of the USFS are values more highly than those of the Trust, there is a risk that the value surplus of the USFS will result in the Trust receiving less land than anticipated. To mitigate, the legislation has been drafted in a way that transfers the USFS tracts to the Trust in order of the Trust's preference for harvestability. Additionally, the State Act requires the TLO Executive Director to make a Best Interest Decision and the board of trustees to approve the Exchange before the it is completed. This is anticipated to occur before May 5, 2018, when Phase I of the Exchange is scheduled to be completed.

Many of the risks associated with the previous administrative exchange are eliminated through the legislative exchange. For instance, the administrative exchange would result in a lengthy NEPA EIS process allowing for significant public commentary and exposes the USFS decision to exchange land to judicial review. By receiving a legislative mandate, both the USFS' discretion to complete the exchange and the ability of third-party entities to easily challenge the exchange are eliminated.

#### Project Costs:

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Based on the TLO's ongoing discussions with the USFS, it has been decided that the USFS will perform most required tasks and that the TLO will reimburse the USFS for the cost of these services through a cost collection agreement (the "CCA"). Those tasks include the preparation of endangered species reports, a portion of the culture resources evaluations, hazardous materials assessments, mineral potential reports, and wetlands and floodplains reports. Additionally, the USFS will bill the TLO for its costs in evaluating title to the Non-Federal parcels and other costs associated with the oversight and review of other tasks being handled directly by the TLO. The amount budgets for the CCA is \$1,472,810. However, the TLO has insisted the USFS provide detailed billing for all staff time and costs billed under the CCA and it is anticipated that with diligent efforts by both the TLO and the USFS, the USFS will be able to complete the CCA tasks under this proposed budget. The \$1,472,810 represents the most that these tasks should cost. The CCA has not been signed pending this appropriation, but the USFS has begun work on these various components in anticipation of a positive outcome to this consultation in order to meet the deadlines imposed by the Federal Act.

The appraisal of both the Federal and Non-Federal parcels are being handled under a separately agreedto cost collection agreement (the "Appraisal CCA"). The Appraisal CCA projects a cost of \$887,735 to appraise the value of all of the lands in the Exchange. Approximately 25% of this budget is attributable to USFS staff time to review and facilitate the appraisal process. Based upon discussions with the selected appraiser and the USFS, the TLO similarly expects that the appraisal and appraisal oversight can be performed under budget by combining site visits and reviewing existing literature and \$887,735 is not expected to be totally expended. The Appraisal CCA is executed and the appraisal process has begun.

Additional significant costs associated with completing the Exchange is a timber cruise of Federal and Non-Federal Lands, which may be necessary depending on the initial evaluations of the appraiser. This is expected to cost no more than \$200,000 and will be procured as determined by the appraiser.

A survey of the Non-Federal Lands to be conducted to subdivide and replat the Non-Federal Lands consistent with USFS and local borough requirements of \$1,200,000. This scope of work is in development and will be procured through the Department of Natural Resources. An additional component of the Non-Federal Land survey is posting and blazing of the new USFS boundary lines that interface with private property. The TLO is exploring cost savings measures to complete this process, including performance during the survey process and completion of the posting and blazing process by the USFS for several years subsequent to the completion of the Exchange. This scope of work is similarly being developed, but it is expected to cost approximately \$650,000.

The TLO is also anticipating entering into a programmatic agreement (the "PA") to be promulgated by and between the Federal Advisory Council on Historic Preservation ("ACHP"), the TLO, the USFS, the State of Alaska's State Historic Preservation Office ("SHPO") and possibly local tribal organizations and native corporations, as appropriate. This agreement will define the TLO's obligations to survey and preserve cultural and historical resources it may encounter through development and likely put into

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place long-standing obligations. The exact scope of performance under the PA is unknown as the TLO has just received the initial draft from the USFS on October 12, 2017, but have estimated this performance at \$250,000. Additionally, ongoing reporting obligations will be part of business plans for future timber harvest or other development consistent with the PA.

The total cost of \$6,070,000 is more than was anticipated by the TLO in its initial request in 2013. However, with revenues from Phase I's old growth and young growth timber expected to cover these costs within the first ten years of completing the Exchange and thousands of other acres of old growth and young growth to harvest in Phase II, the value proposition in the Exchange remains.

**Due Diligence:** Throughout the negotiation process the TLO has worked diligently to ensure that all expenditures highlighted above are absolutely necessary to complete the Exchange and will continue to work to ensure that the necessary tasks are completed in as cost-effective manner as possible. In acquiring the Federal Lands the TLO will conduct customary assessment of the Federal Lands to verify title, encumbrances, and sources of liability (environmental, trespass, etc.) through customary means, including internally-generated title reports, Phase Is, site inspections, and timber business plan evaluations.

#### Alternatives:

- 1. No Action- The funding is essential to the completion of the proposed AMHT / USFS Land Exchange. If the TLO is not successful in this exchange it may be required to harvest current holdings, resulting in additional public opposition or loss of revenue.
- 2. Postpone Funding- The Federal Act requires that the Trust fund the costs of the Exchange and imposes strict deadlines for the conveyance of Phase I and Phase II of the Exchange. Postponing funding would undermine the Trust that has been built between the Trust and USFS in negotiating the CCA and may result in a failure to meet the statutory deadlines and terminate the possibility of completing the Exchange. It may also postpone providing fiber to market which may cause failure of key timber industry business resulting in a lack of potential customers to which the TLO may sell additional timber assets.
- 3. Adopt proposed action- This action will illustrate the commitment of the Trust to the proposed Exchange and allow the TLO to contract with the USFS and outside vendors to complete the Exchange on its legally-imposed deadlines.

**Consistency with the Resource Management Strategy:** The proposal is consistent with the long term "Resource Management Strategy for Trust Land" (RMS) which was adopted January 2016 in consultation with the Trust and provides that the land exchange outlined above is overarching goal of the RMS.

**Trust Land Office Recommendation:** The TLO recommends that the Finance Committee approve the motion as presented.

**Applicable Authority:** P.L. 115-31, Div G, Section 431(a)(2), 22 SLA 17, AS 37.14.009(a), AS 38.05.801, and 11 AAC 99

**Trust Authority Approval:** The motion presented in this briefing document fulfills the approval requirements that are applicable to the transaction.

#### Exhibit(s):

- Exhibit A Original Cost Breakdown 2013
- Exhibit B Federal Legislation
- Exhibit C State Legislation
- Exhibit D Map of Exchange Parcels
- Exhibit E Total Cost of Land Exchange

#### Projected Costs for AMHT - USFS Land Exchange

Until the actual scope of each task is identified, the RFP is generated, and contract awarded; all costs are an estimation. Items are interrelated, the appraisal & NEPA which will encompass most resource reports not all of the resource reports The presented costs are estimations generated by phone conversations with contractors interested in securing the work. This land exchange is a unique project with few if any precedence's thereby making cost estimates difficult.

#### Resource reports summary of Costs

			Forest			
			Service	Low	Medium	High
Graph Item #	Corresponding ATI Description	Task	Costs	Estimate	Estimate	Estimate
1	Land Valuation	Land Valuation, (Appraisal)	0	\$75,000	\$112,500	\$150,000
2		Timber Cruise	0	\$281,300	\$375,150	\$468,800
3		Mineral Assessment	0	\$75,000	\$112,500	\$150,000
4	Survey	Survey	0	\$375,000	\$450,000	\$525,000
5	Title Work, Curative Actions	Title Insurance, Escrow	0	\$50,000	\$75,000	\$100,000
6		Boundary Mgmt	0	\$75,000	\$100,000	\$125,000
7		Water Rights	0	\$0	\$5,000	\$10,000
8	Environmental Site assessment	Environmental assessment	0	\$75,000	\$112,000	\$130,500
9	Environmental Analysis (NEPA)	NEPA	0	\$500,000	\$750,000	\$1,000,000
10	Closing (Escrow, Recording)	Closing	0	\$75,000	\$100,000	\$125,000
11	TLO Staff Time	TLO Staff	0	\$240,000	\$300,000	\$355,000
12	Forest Service Staff Time	FS Staff	\$50,000	\$50,000	\$100,000	\$220,000
		Grand Totals	\$50,000	\$1,871,300	\$2,592,150	\$3,359,300



## For additional background documentation on this agenda item, please see the hand-out at this <u>link</u>:

http://mhtrust.org/meeting/meeting-1473710177/



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То:	Jerome Selby, Chair
	Finance Committee
From:	Dr. Karsten Eden, CPG, EurGeol
Date:	10/26/2017
Re:	Icy Cape Gold and Industrial Heavy Minerals Project
Fiscal Year:	2018



#### Proposed RMC Motion:

"The Finance Committee recommends that the Alaska Mental Health Trust Authority board of trustees approve the proposed action to fund the Icy Cape Gold and Industrial Heavy Minerals Project with principal from the Trust Authority Development Account (TADA) fund code 3320 with \$3M. These funds do not lapse."

#### **Background:**

**Transaction/Resource:** Fund the Icy Cape Project with \$3M to continue with stratigraphic framework and resource drilling, improve existing field camp and property infrastructure, acquire, equip, and deploy a field sample processing facility in support of targeted drilling.

**Property Description/Acreage/MH Parcel(s):** All MHT parcels no. CRM-0001, CRM-0002, CRM-0003, CRM-0004, CRM-0005, CRM-0006, CRM-0007A, CRM-0008 and CRM-0009 of the Icy Cape Block, located in CO22S019E, CO22S020E, CO22S021E and CO22S022E and subtends about 48,000 acres.

Proposed Actions: There is one proposed action:

- 1. Approve funding for the Icy Cape Project for:
  - a. Stratigraphic framework and resource drilling
  - b. Camp upgrades and infrastructure improvements
  - c. Other items needed for a successful project

**General Background:** TLO's Icy Cape property is located in the Gulf of Alaska near Icy Bay about 75 miles (120 km) northwest of Yakutat (Exhibit A). Placer gold in garnet-rich sands ("ruby sands") have been described in this region and explored for/exploited since the early 1900s. In 1992, Paraclete Resources, Inc. outlined five prospective areas for placer gold, estimated a total 3.5M troy ounce resource in the western portion of the property. This estimate is not compliant with Canadian Institute of Mining and Metallurgy CIM (CIM) and Society for Mining, Metallurgy and Exploration (SME) definition standards for Mineral Resources and Minerals Reserves, as defined under National Instrument 43-101 (NI43-101). Since 1996, when land and minerals ownership of the Icy Cape Block

(henceforth Block) was transferred from the State of Alaska to the Alaska Mental Health Trust Authority, no mineral-resource related activity has been conducted there.

Glacio-fluvial, deltaic, and shoreline features cover the surface, but their lateral and vertical distribution in the subsurface are unknown. Our research shows these sediments to be of exploration interest. Stratigraphic framework drilling, therefore, is a critical component of this Approval.

The Block is in a remote area in the Gulf of Alaska. It is poorly accessible and its single existing road is in inadequate condition to traverse the length of the area. Only the eastern third of the road is drivable. Bridges are derelict or absent. Logging roads perpendicular to the single road are overgrown with alder and locally washed out. Most of the roads can support drilling equipment and support vehicles. Older logging roads are overgrown and currently not traversable. Target drill sites in the low and up-lands adjacent to the single road are not currently accessible without improvements, and new roads need to be constructed along with temporary bridges. Some areas are accessible only by helicopter or by sea.

The Minerals & Energy (M&E) Section of the TLO identified this Block as prospective for placer gold and for associated heavy minerals (HM) as added value. M&E conceived, designed, and initiated the Icy Cape Gold and Industrial Heavy Minerals Project (henceforth Project) in July 2015. Designed as a staged and incremental effort, the Project's focus is evaluation of the potential for industrial HM (for example garnet, zircon, and rutile) as co-products of gold exploitation.

All aspects of Phase 1, 2, and 3 have been supervised and managed by TLO's Certified Professional Geologist, a Qualified Person as defined in National Instrument 43-101 and a Competent Person as defined by the Australasian Code for Reporting of Exploration Results, Mineral Resources and Ore Reserves Joint Ore Reserves Committee (JORC) code. This assures that mining industry standards are followed, and certify that guidelines of NI43-101, JORC and the South African Mineral Committee (SAMREC) will be met or exceeded.

In Phase 1 of the Project, technical literature and unpublished TLO archive documents were compiled and analyzed, and a preliminary geological mineral-resource map was compiled. HM concentrates were collected in the field, and over 100 samples from pre-TLO ownership reconnaissance samples were analyzed for their mineralogical compositions. These samples were retrieved from the Geologic Materials Center in Anchorage.

Phase 1 results confirm potential for gold and identify and quantify garnet and other HM as prospective co-products. These minerals comprise the majority of the HM group. Eden et al., 2016 estimate the Block to contain in excess of 2 billion tons of sediments to 35 feet below the surface. (NOTE: During exploration drilling in July 2017 we discovered ancient beach sediments in a coast-parallel terraces almost 3 miles inland and over 200 feet above sea level).

In Phase 2 of the Project (started in July 2016), field crews collected exploration samples totaling about 4,000 pounds for laboratory studies. Samples were collected by use of backhoe, hand dug pits, channel samples of road cuts, and hand-held augers. On-site reconnaissance panning showed all samples have gold and HM.

Phase 2 samples collected during the 2016 field season were shipped to a contracted HM laboratory for test work. In the laboratory, samples were processed by industry-specific methods and standards to produce individual mineral concentrates for industrial testing, application, marketing, and thus, foster and expedite development of gold and HM in the Block.

In the contracted HM laboratory, Icy Cape HM sands underwent comprehensive testing for mineral separation procedures. Individual mineral concentrates have been analyzed for various critical economic components for resource assessment (HM grade, mineralogical assemblage, quality and PSD). Garnet and epidote group concentrates were also sent to an independent industrial laboratory for testing as abrasive media. Garnet concentrates were analyzed in accordance with the laboratory qualification tests of SSPC-AB1 "Abrasive Standard No. 1 – Mineral Slag Abrasives" and met the requirements of the specification for all tests performed. As a result, Icy Cape garnet abrasive is classified as Class A. Garnet concentrates were also sent to the industry for independent testing. Two major abrasive producing companies analyzed and tested Icy Cape garnets and confirmed the high quality of the product. Icy Cape garnets are marketable.

Test results for epidote group minerals as abrasive media (SSPC-AB1) and in water filtration and purification are pending. Mineralogical and metallurgical test work on gold, platinum group minerals and HM separation and recovery methods are ongoing.

During August 2016, the TLO contracted for a low-altitude high-resolution aeromagnetic survey over the coastal sediments of the Block. Such airborne data delineate variations in magnetic intensity of shallow subsurface geologic material. Areas with higher than adjacent magnetism (anomalies) are projected to be associated with HM placers (that include gold and platinum group metals), and help locate drilling-exploration targets. Magnetism maps show patterns consistent with our geologic and deposit models of the Block. Through data interpretation (aeromagnetics, geology and mineralogy) and exploration concept development potential target areas were generated for drill testing in 2017.

TLO purchased a 24-man tent camp for the Project to house all field personnel. Facilities include sleeping quarters, laundry/shower tents, toilets and a kitchen tent. Approximately 16 people stayed in camp during the 2017 field season (Phase 3), not including short-term visits by executives, technical advisors, and commercial interests.

Field work in 2017, including stratigraphic framework and assessment drilling (Phase 3) was conducted during July and August. Framework drilling enables an understanding of the geologic history of subsurface sediments and provides samples sufficiently large for gold and HM analyses

(JORC requirement). The field season went smoothly with no break downs, no down-time and most importantly no accidents or injuries. Safety was the number one priority.

Drilling focused on the region between the eastern property boundary and the Little River to the west along the main road and old logging roads that were cleared in the spring for access to drill sites. Drill targets beyond the Little River were not accessible during the 2017 drilling program.

The 2017 field season was a total success. Preliminary field analysis and observation of drill core are very encouraging and promising. Highlights of the 2017 field season are:

- 1. **Drilled ahead of schedule and expectation**. Based on the high performance of crews all priority holes were successfully drilled ahead of schedule and drill core logged, processed and sampled. This allowed drilling of additional holes for stratigraphic framework.
- 2. **Proved aeromagnetic models**. Our aeromagnetic models were directly correlated to the subsurface geology and will guide future drilling.
- 3. **Confirmed projected stratigraphic sequences (beach complexes)**. We confirmed beach sediments from the current shoreline to almost 3 miles inland consistent with our geological modeling. We also confirmed gold, garnet and epidote group minerals-bearing sequences (stacked shorelines).
- 4. **Discovered gold and HM-containing sediments below projected geophysical targets**. For stratigraphic framework drilling it was also critical to drill below the identified geophysical target areas, in other words beyond the vertical (depth) limits of the geophysical survey coverage. This led to the discovery of gold and HM-containing sands in addition to the confirmed gold and HM containing sedimentary sequences (stacked shorelines).

The geological team consists of national and international HM placer experts, gold placer and platinum experts, and geology students.

A major abrasive producing corporation conducted a site visit this summer to obtain a better understanding of the mineral prospects, property layout, infrastructure and accessibility.

At the end of the 2017 field season, selected samples were shipped to the contracted HM laboratory. Samples will be analyzed for critical economic components for resource assessment (HM and gold grade, mineralogical assemblage, quality of mineral species and PSD). Assay results are pending. During the mineral separation process, valuable information on mineral recovery and mineral processing will be gained.

This year's drilling program upgrades the property's value and therefore increases its marketability. Based on this year's exploration success, it is critical to continue with stratigraphic frame work and resource drilling (continuation of Phase 3) in 2018. Defined targets to the west of the Little River need to be drill tested for HM and gold content, particularly in areas defined by Paraclete Resources for gold exploitation. Gold and HM containing stratigraphic sequences as well as other significant discoveries made this year require further drilling for resource definition. Critically, the project requires two powerful waterless sonic drill rigs capable of high-rate drilling by use of an 8" core barrel and 9" over-ride casing for continuous samples. To achieve these goals, major infrastructure improvements need to be undertaken. This means clearing or brushing of parts of the main road and selected old logging trails to access drill sites, the construction of new trails to access drill sites and possibly the construction of temporary bridges where river crossings are impossible. Heavy equipment for construction work and exploration support will be needed.

Communication of M&E's exploration results has gained international attention and support. M&E is in constant communication with the HM industry and major abrasive producing industry to market the Property. Large industry is showing interest in the project, is testing our mineral products, providing in-kind analytical services, providing technical field support and is conducting site visits. The M&E Section leveraged its small reconnaissance budget for Phase 1 by attracting a major HM mining corporation's interest and thereby tripled the value of the initial investment. In Phase 2 and Phase 3, M&E leveraged the budget by gaining in-kind technical field support from the HM industry as well as in-kind analytical services.

The Project will demonstrate that the Block can produce gold commercially along with HM in bulk tonnage over an extended period of time. It is likely that there are at least two deposit types; smaller high-grade and larger, though lower grade. Continued exploration drilling (Phase 3) will produce the relevant information to determine future exploitation scenarios, whether it's through Joint Venturing (JV) with mining companies, mineral producers, and/or investment groups, or through competitive leasing.

Phase 4, after completion of drilling, would consist of a test mining operation through the entity with a pilot plant for producing gold and industrial heavy mineral products for sale.

Anticipated Revenues/Benefits: The Block contains a unique minerals prospect. It has the potential to become the Trust's flagship property and to outperform any other mineral property the Trust owns in revenue generation over decades to come. It is likely that a successfully developed project would at least triple our annual mineral revenues. Developing the project through JVs will allow the greatest value to be realized for the Trust and will permit a major stake and controlling interest in the project. This, in turn, offers significantly higher revenue potential than traditional leasing. Once mining begins, revenue will come from the sale of gold, garnet, other HM, and JV interests. The expected income from a future mining operation will outweigh exploration investment.

**Anticipated Risks/Concerns:** As in any mining and mineral-resource ventures, there are inherent risks and concerns. Although there is a possibility that drilling analyses might indicate low resource potential in the Block, magnetic, geologic, and other adjunct data, including field observations and ongoing laboratory analyses indicate otherwise.

**Project Costs:** The drilling program, sample analysis, significant infrastructure improvements and logistics, (that is, continuation of Phase 3) are estimated at \$3M (Exhibit B).

**Other Considerations:** The Icy Cape Block is within the Yakutat gold province. In this province, active placer gold mining on State-owned beaches adjacent to the Block demonstrates and underscores the resource-fertile characteristics of this property.

**Due Diligence:** The TLO M&E Section Chief and other staff are familiar with the resource potential of the Block. They have researched, inspected, and sampled the property repeatedly, and conducted Phases 1, 2 and 3 exploration programs that included participation in laboratory analyses. The importance of conducting the stratigraphic and resource drilling program were determined by lengthy internal analysis and review of published and internally produced exploration data and reports. Market analysis, consultation with industry-expert exploration and resource assessment parties were also conducted.

**Alternatives:** As long as there is exploration success, it is important to move forward with the Project. One alternative, although unwise, is to discontinue with the Project and conduct a competitive lease offering. Given the fact that there a several revenue streams associated with the Project and not just one (HM such as garnet, epidote, zircon as well as placer gold), the likelihood of a single successful bidder that has the expertise and experience in both HM and placer gold mining is slim. The best option for the Project is to continue drilling and communication with the industry to find suitable partners for the project. The HM and abrasive industry has already expressed interest in the Project and as long as the Project keeps moving forward, industry interest will increase which will ultimately lead to development.

**Consistency with the Resource Management Strategy:** This proposal is consistent with the "Resource Management Strategy for Trust Land" (RMS), which was adopted January 2016 in consultation with the Trust and provides for the TLO to focus first on land or resources at the high end of their market values ("best markets"). It is an organizational mandate for the TLO to maximize its income base by developing its natural resources. Further, the RMS clearly states that the TLO needs to adapt to new commodity market and industry situations, and therefore, develop business opportunities.

**Trust Land Office Recommendation:** The TLO recommends the allocation of principal funds to continue the drilling and analysis campaign at Icy Cape (continuation of Phase 3).

**Applicable Authority:** Alaska Statutes 36.30.850(b)15(B), 37.14.009(a), 38.05.801, and regulations 11 AAC 99, 20 AAC 40.700 (key statutes and regulations applicable to Trust land management and disposal).

**Trust Authority Approval:** The motion presented in this briefing document fulfills the approval requirements that are applicable to the transaction. In the event that significant changes to the transaction are made necessary by the public notice process, the Trust Authority will be consulted regarding the changes.

Exhibit(s): Exhibit A – Icy Cape Block Map Exhibit B – 2018 Exploration Cost Estimate

# **Exhibit A: Icy Cape Block Map**





# Exhibit B – 2018 Exploration Cost Estimate



- Drilling contractor:
- Sample processing facility:
- Infrastructure upgrades:
- Catering/camp maintenance:
- Fuel (diesel and gasoline):
- Project logistics:
- Sample analysis:
- Field/camp supplies:
- Contractor support:
- Rental equipment:
- Administration:
- Contingency:

Total:

\$700,000 \$200,000 \$300,000 \$100,000 \$50,000 \$400,000 \$500,000 \$150,000 \$200,000 \$100,000 \$50,000 \$250,000

## \$3,000,000



## MEMO

To:	Jerome Selby, Finance Committee Chair	
Date:	October 26, 2017	
Re:	FY18 Substance Abuse Prevention and Treatment (SAPT) focus area	
	grant request	
Fiscal Year:	2018	
Amount:	\$200,000.00	
Grantee:	Aleutian-Pribilof Islands Association	
<b>Project Title:</b>	Awakuxtxin (Working Together): Alcohol and Drug Recovery	
-	Program – Pilot Phase	

### **REQUESTED MOTION:**

The finance committee approves a \$200,000 FY18 Substance Abuse Prevention and Treatment focus area allocation to the Aleutian Pribilof Islands Association for the Awakuxtxin (Working Together): Alcohol and Drug Recovery Program – Pilot Phase project.

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

#### **PROJECT DESCRIPTION**

The Aleutian Pribilof Islands Association, Inc. (APIA) and Eastern Aleutian Tribes, Inc. (EAT), two tribally operated health corporations, have been collaborating over the past 24 months to create an innovative Regional Intensive Outpatient Substance Abuse Treatment Program to be established in the Aleutian Pribilof Islands Region. The Alaska Mental Health Trust Authority provided funding for a Feasibility Study, and a follow up project to support the Planning and Pre-Implementation Phase for this innovative and cost-effective treatment model that partners with seafood processing plants and other employers and key community partners. This grant proposal requests funding to pilot this IOP model in the communities served by APIA and EAT, over an 18-month period. The Pilot Phase will help determine the effectiveness, impact, and long-term sustainability of the program model. Forty (40) Trust beneficiaries will receive intensive outpatient treatment services during the 18-month Pilot Phase.

The program's name, Awakuxtxin (Working Together), 9 + You: Alcohol and Drug Recovery Program describes the philosophy of this innovative IOP. Awakuxtxin is the Unangan (people of the Aleutian Pribilof Islands) word for the concept of "working together." This captures the model's collaborative approach to involving local seafood processors and other employers, Tribal organizations, and other community partners as essential components of each client's treatment milieu. The use of an Unangan word in the program name recognizes that although clients come from a variety of cultural and ethnic backgrounds, the treatment services are being provided on land that has been the home of Unangan people for millennia. The "9" refers to nine hours per week of direct treatment services that are required to qualify as "intensive outpatient" treatment, and the "+ You" is a reference to the model's emphasis on designing an individualized treatment approach that will include community-based cultural, social, and recreational activities, which will supplement the core treatment curriculum and be selected by the clients themselves. The inclusion of the word "recovery" in the title, rather than "treatment" places the emphasis on what each client will be actively doing, rather than what will be done to them.

In addition to the concepts outlined above, the program will include the following components:

- Seeking, obtaining, and/or maintaining employment will be a requirement for participation in the IOP. This is in recognition of the financial hardship that leaving work to attend treatment often places on individuals and families. It also provides a real-life environment to practice sober living skills while participating in a supportive treatment setting;
- Seafood processors and other local employers will be key partners in delivering treatment services. An employer representative will participate as part of the treatment team. Seafood processing plants (and other employers) will also provide housing, meals, and transportation for program participants.
- A structured 12-week (5 days/week) program will be offered using the Hazeldon Betty Ford Foundation's "Matrix Model" that covers six key clinical areas: individual and group therapy, early recovery, relapse prevention, family education, social support, and urine/breath testing;
- The program will be open-ended (rather than cohort) so that clients can enter and "graduate" at any point in the 12-week program sequence;
- APIA and EAT clinicians will work together to provide co-facilitation via tele-health distant delivery methods for all groups.
- Individuals from all communities served by APIA and EAT will be able to participate in the program via Video telecommunications technology, while remaining in their home community.

#### **EVALUATION CRITERIA**

The key, overall, evaluation questions focus on the "Pilot" nature of this 18-month pilot phase. These questions include:

- Was the program implemented as intended, what services were provided, and what was the extent of participation in those services including number of beneficiaries served and completion percentage?
- What changes occurred for participants, employers, community agencies, and the provider agencies (EAT and APIA)?
- How much did it cost to implement the program, how much was recovered through thirdparty billing or other program income, were any cost savings identified or realized during the pilot phase, and how much program income could be recovered in a scaled-up implementation?

• Should the EBIOP be continued? Should the model be delivered in the same manner in the same communities? If it is continued, should it be scaled up, scaled down, or kept the same scale; and should it be replicated elsewhere?

Data collection procedures will include: program documentation, partner agency participation, client participation records, client, staff and partner agency interviews, reflective writing, cost data, and client status review (CSR) forms.

#### SUSTAINABILITY

The purpose of this 18-month Pilot Phase is to determine whether the program model is effective and sustainable. A comprehensive evaluation plan for the Pilot Phase has already been developed by an independent evaluation contractor, and the costs for conducting the suggested evaluation activities are built into the project budget. The project evaluation questions, data collection procedures, and data analysis have all been designed to determine if and how the IOP should continue after grant and partner funding for the Pilot Phase comes to an end. The IOP program will be sustained based on third-party billing for IOP services. Sustainability will also be ensured through the existing: facilities infrastructure, clinicians and behavioral health aides, tele-video technologies and hardware, program materials, and established relationships with key partner organizations that will all be in place at the close of the 18-month pilot phase.

The Trust provided support for the first two phases of this innovative project including the feasibility, planning and pre-implementation stages which have brought us to the point of implementation.

#### WHO WE SERVE

Forty (40) underserved, unemployed Alaskan adults (18 and older) with chronic alcoholism, substance-related disorders, and co-occurring mental health concerns who are living in the Aleutian Pribilof Island communities of southwest Alaska, will receive intensive outpatient treatment services during the 18-month Pilot Phase. Awakuxtxin (Working Together), 9 + You: Alcohol and Drug Recovery Program will provide daily opportunities for clients to practice treatment skills in real-world settings, through a community-based IOP that is based on a provider/employer partnership that is cost effective and sustainable. The model is innovative as it allows participants to obtain intensive treatment, develop employment skills, and earn income while participating in treatment and remaining in or near their community.

In addition, forty (40) "secondary beneficiaries" will be served by the project. These individuals will include family members who participate in family therapy sessions, and individuals who receive an assessment and are screened out of the program and the referred into a different level of treatment and/or more appropriate services.

#### ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Substance Abuse	40
Secondary Beneficiaries(family members or caregivers	40
providing support to primary beneficiaries):	

#### BUDGET

Personnel Services Costs	\$0.00
Personnel Services Costs (Other Sources)	\$198,614.00
Personnel Services Narrative:	<ul> <li>Personnel Total - \$198,614</li> <li>Program Manager - \$123,000 (@ \$82,000/year for the 18-month pilot). Full-time IOP Program manager will be responsible for implementing and managing the IOP program.</li> <li>Peer Support - \$23,040 (@ \$14/hour for the 18-month pilot). Part-time individuals who are already in recovery will be hired to work with IOP clients in various program components.</li> <li>Fringe (36%). \$146,040 x .36 = \$52,574</li> </ul>

\$97,400.00
\$0.00
<ul> <li>Travel Total - \$97,400</li> <li>Program Management Travel - \$38,610. Project</li> <li>Manager travel to IOP sites and staff travel between sites as needed.</li> <li>Program Staff Training to attend Annual School of</li> <li>Addiction - \$18,790</li> <li>Client Travel to/from Anchorage for Detox - \$40,000.</li> <li>(20 patients x \$2,000 each trip including airfare and ground transportation)</li> <li>Prices based off of the following -</li> <li>Airfare rates:</li> <li>Round trip ANC/DUT-Unalaska \$1,118</li> <li>Round trip ANC/SDP \$1,021</li> <li>Per diem rates:</li> <li>ANC \$323</li> <li>DUT \$243</li> <li>SDP \$208</li> </ul>

Supplies Costs	\$5,000.00
Supplies Costs (Other Sources)	\$18,608.00
Supplies Narrative:	Supplies Total - \$23,608
	"Matrix" model videos and manuals - \$4,000
	Printing Costs for Duplicating treatment materials -
	\$3,000
	Food and Beverages for Day Treatment Activities -
	\$3,383
	Program Supplies - \$3,600. (\$200/month x 18 months)
	"Plus-One" Program Supplies - \$6,000. (\$200/month x
15 months x 2 sites). Supplies for cultural and recreational	
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activities.	
Breathalyzers - \$1,625 (13 program sites x \$125/site)	
Breathalyzer mouthpieces - \$1,000	
Urine Specimen Cups - \$1,000	

Other Costs	\$97,600.00
Other Costs (Other Sources)	\$214,504.00
Other Costs Narrative:	Other and Contractual Total - \$312,104
	Other - Certifications - \$1,000
	Other - Patient Transportation - \$3,000 (\$200/month x
	15 months)
	Other - Staff Training Tuition (School of Addiction) -
	\$2,340. (6 staff x \$390pp)
	Other - Client Incentives (Matrix Model Incentive Items
	\$150 x 15 months) - \$2,250
	Other - Project Management and Administration
	(indirect with 15% of \$200,000 = \$26,087 charged to
	AMHTA) - \$157,813
	Contractual - Physical Exam Fees - \$2,500. (\$500 x 5
	for IFHS).
	Contractual - Co-Facilitation Contracts with Clinicians -
	\$66,000 (\$120/hour x 550 hours)
	Contractual - Graphic Design for Program Marketing
	Materials - \$5,000
	Contractual - Cultural Arts, Activity Stipends and Gym
	Fees - \$7,500 (\$500/month x 15 months)
	Contractual - Marketing Consultant to Design
	Marketing Approach & Materials - \$10,000
	Contractual - Marketing in Radio and Print Media -
	\$3,000
	Contractual - Independent Project Evaluator - \$51,701

Total Amount to be Funded by the Trust	\$200,000.00
Total Amount Funded by Other Sources	\$431,726.00

Other Funding Sources	
Rasmuson Foundation - Requested and Pending	\$200,000.00
Aleutian Pribilof Islands Association - Secured	\$81,726.00
Eastern Aleutian Tribes - Secured	\$50,000.00
Aleutian Pribilof Island Community	\$100,000.00

Development Association - Requested and Pending	
<b>Total Leveraged Funds</b>	\$431,726.00



# MEMO

To: Date: Re:	Finance Committee Chair October 26, 2018 FY18 Beneficiary Employment and Engagement Focus Area Allocation
Fiscal Year: Amount: Grantee: Project Title:	2018-2019 \$200,000 HCBS Strategies, contract funds for year 2 HCBS contract support for implementation of SB74 and CMS Final Rule

# **REQUESTED MOTION:**

The finance committee approves a \$200,000 from the FY18 Beneficiary Employment and Engagement focus area for 2018/19 contractual services to support the Trust and SDS with implementing SB74 and CMS rules as it relates to Long Term Services and Supports.

Assigned Program Officer: Katie Baldwin-Johnson

#### **PROJECT BACKGROUND**

Significant progress has been made in developing the policy framework for the Home and Community-Based Services component of SB74, largely impart of having a contract in place for project management and highly technical support.

For more than 30 years, an array of home and community-based services in Alaska have provided essential services and supports for beneficiaries who choose to live in their own home and community instead of an institution. While the system has evolved and adapted to the ever changing needs throughout the years, never before has it seen the magnitude of changes brought forward by self-advocates and families, federal regulations, and state legislation (SB 74) that have created the opportunity to truly transform the way services are provided. The foundation of these changes is to ensure that beneficiaries direct their own services that are based on their strengths and abilities to achieve their goals to live a meaningful life. It is also intended to create a more efficient and sustainable system for beneficiaries today and into the future. These transformation efforts coupled with the budget deficit Alaska faces requires an aggressive timeline with limited resources to achieve the desired goals.

The Department of Health and Social Services; Division of Senior and Disabilities Services has provided tremendous leadership, resourcefulness, and collaboration with stakeholders

to develop and begin implementation of the plan for serving Trust beneficiaries through the various federal authorities; 1915 (c), (k), (i) and targeted case management. The magnitude of tasks, requirements and complexities that each of these authorities bring should not be underestimated. It is essential to have access to highly specialized national technical expertise and assistance to accomplish the desired system reform goals, minimize disruption in service delivery for those transitioning from grant funded services to Medicaid services, and keep pace with changes that will be occurring due to the new federal administration.

#### **PROJECT DESCRIPTION**

Senior and Disabilities Services (SDS), the Trust, and other stakeholders are working collaboratively to implement the major systems changes required under SB74. In conjunction with these changes, SDS must significantly alter their operations and services to comply with Centers for Medicare & Medicaid Services (CMS) requirements included in the final rule for Home and Community Based Services (HCBS).

While SDS has made substantial progress in improving internal operations and staff capabilities, this last year by having HCBS act as Project Manager to assist and guide the systems change efforts for the 1915 k/c and the assessment tool process has been invaluable. The purpose of this contract is to continue to fund and assist SDS in enhancing its project management capabilities to successfully implement the HCBS elements of SB74. In addition, this contract will provide access to a highly skilled and very specific technical expertise for long term services and supports (LTSS), as it relates to all components of SB74 and other system change efforts.

In addition to funding key components of SB74, over the years the Trust has previously contracted with HCBS Strategies, Inc. to assist with specific components of these efforts. This resulted in a number of important achievements, including:

- The development of an Implementation Advanced Planning Document that will allow SDS to receive enhanced Medicaid match for a variety of activities to support these transformation efforts.
- A Gantt chart that outlines an integrated plan for implementing the changes necessary to comply with SB74. This plan identifies 514 tasks, outlines their dependencies and establishes a timeline for each of the tasks.
- An implementation plan for conflict free case management, which separated care coordination from service providers.

The changes included in the Gantt chart also impact other Trust initiatives and stakeholders. For example, the stakeholder engagement process and vision developed under the DD Systems Assessment project could evolve into the broader stakeholder engagement project. Stakeholders could use the vision and related values to shape the input they provide to SDS as it develops the systems change initiatives.

Once the HCBS components of SB74 are successfully implemented, there will be major changes to the delivery of long term services and supports for Trust beneficiaries with:

- Intellectual/Developmental Disabilities
- Alzheimer's and related dementias
- Traumatic brain injuries

#### **PROJECT SCOPE**

This contract is specifically intended to assist SDS, the Trust, and the other stakeholders by providing the following assistance in two key areas:

- **Project management support:** The contract will pay for HCBS Strategies to assist SDS with using the integrated plan to assign work to SDS staff and others, track progress towards meeting plan goals, and update the plan. This will include facilitating weekly meetings with SDS's internal staff and updating the Gantt chart and an online project management tool.
- **Program operations and policy development support:** The contract includes funding for consulting and site visits to assist with the development of operations and policies to include but not limited to:
  - Development of regulations
  - Development of protocols, tools, and changes to existing operations necessary to change programs
  - Researching national best practices and CMS regulations and guidance
  - Identifying, reviewing, and developing alternative plans that reflect requirements and/or opportunities created by changes at the federal level
  - Facilitating meetings to achieve agreement on policies and operations
  - Stakeholder engagement

This support may be provided to the following:

- SDS and DHSS
- Trust staff and trustees
- Pioneer Home
- Trust Statutory Advisory Boards
- Other key entities identified by SDS and/or the Trust

The Trust and SDS will continue to collaborate and establish a project management framework that is mutually agreed upon that is the most efficient and effective use of the contract resources. While it is anticipated that HCBS Strategies will conduct most of the work, they may subcontract some of the work to other individuals as long as this is approved by the Trust and SDS. This will allow HCBS Strategies to bring in individuals with specific subject matter expertise related to critical components.



# MEMO

То:	Jerome Selby, Finance Committee Chair
Date:	October 26, 2017
Re:	FY18 Substance Abuse Prevention and Treatment focus area allocation
<b>Fiscal Year:</b>	2018
Amount:	\$140,000.00
Grantee:	Set Free Alaska
<b>Project Title:</b>	Facility Remodel

# **REQUESTED MOTION:**

*The finance committee approves a \$140,000 FY18 Substance Abuse Prevention and Treatment focus area allocation to Set Free Alaska for Site Acquisition and Facility Remodel.* 

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

#### **PROJECT DESCRIPTION**

The addiction epidemic is a looming giant in Alaska and across our nation. Through God's love, innovative programming, and strong partnerships we are taking down this giant! This proposal invites the Alaska Mental Health Trust Authority to join us with an award of \$140,000. This support will go towards Phase Two of a capital project. In this phase a two-story building will be remodeled allowing the agency to increase its capacity and improve it's long-term sustainability. Once completed, the agency will nearly double its capacity and improve its ability to sustain services for years to come.

This project is broken into two phases. Phase One included the acquisition of a site, remodel of one facility, and launching of a residential women's program. Phase Two includes the remodel of a second building, parking lot and site development, procurement, and the move of outpatient and administrative functions. Phase One has been successfully completed with partnership grants from the Mat-Su Health Foundation, State of Alaska, and others.

Phase Two began by pursuing funding partners. The M.J Murdock Charitable Trust and the Rasmuson Foundation have invited Set Free Alaska into full grant proposals. We anticipate board decisions from both funders by February 2018.

Conceptual drawings have been completed (attached) and a contractor has been secured with an initial project bid submitted (also attached). Once grant funds are secured, the remodel project will advance using a Design Build plan. Drawings will be brought to construction ready level and work will begin. Phase Two funding will include the remodel of the two-story building (and associated costs), furnishings for the new building, and some site development including parking lot paving, medians, and landscaping.

There are several benefits of this project including sustainability, and increased agency capacity to serve individuals with substance abuse and mental health problems. SFA currently has capacity for 150 clients in its outpatient programs. We have experienced 50% growth over the last year alone! Current facilities are maxed out with no further room for growth. Once remodeled the new facility will provide over 2500 additional square feet of space. The new facility will also be handicapped accessible which is a challenge in our existing location.

Once completed, SFA will have the ability to serve up to 140 additional clients nearly doubling current capacity. This project will also create an opportunity to improve and increase our new children's behavioral health program by providing a large play therapy area and additional space for staff.

Anticipated timeline for Phase Two:

- Complete Pre-D, initial architectural drawings, and obtain construction bid-June 2017 (complete)
- Secure funding for remainder of project-February 2018
- Complete architectural construction drawings and begin construction-May 2018
- Complete building remodel-October 2018
- Move into new facility-October 2018

This project is being overseen by Joy Stein. Joy is the Finance and Operations Director of Set Free Alaska. A primary job responsibility for her position is to oversee building and facilities. She has proven her skill and abilities by overseeing the completion of Phase One. Tom Stein will continue to provide board oversight as the building committee chair. He is the General Manager for Northstar Electric and has extensive experience working on large construction projects. Talon Construction and Wolfe Architecture will continue to work on the project from Phase One onto Phase Two as our general contractor and architect.

Please see further description below regarding trust beneficiaries served, projected outcomes, and project evaluation.

## **EVALUATION CRITERIA**

**Project Outcomes:** 

- 1. Fully remodeled handicap accessible facility for outpatient and administrative functions
  - a. Target completion October 2018

- b. Suitable space for both work and client services
- c. Warm and friendly atmosphere that is conducive to healing
- 2. Increase agency sustainability
  - a. Decrease lease payment by \$7,000 per month
  - b. Improved staff and team cohesion
  - c. Improved work flow for administrative functions
  - d. Improved workforce development and staff coverage for services
  - e. Increase agency revenue (through increased clients served)
  - f. Increased program expansion possibilities (through future site development)
- 3. Increase agency and community capacity
  - a. Increase potential client capacity by 140 (nearly double current)
  - b. Decrease wait list to 0 (currently at 64)
  - c. Facilitate additional opportunities for community partnerships

Measure: Progress will be measured by building project completion reports, documents and materials provided, and tracking through spreadsheets created and monitored by the Finance and Operations Director. Data is tracked in the state's AK AIMS system. The agency using the Client Status Review, Alaska Screening Tool, and the BECK Youth inventory Scale to track client outcomes.

Evaluation & reporting: Reports will be made promptly as required by the grant. The Quality Assurance Committee and the Executive Leadership Team will be responsible for evaluating and reviewing the successful completion of these outcomes. The Executive Leadership Team meets weekly and the Finance and Operations Director is a key member of this team. The Quality Assurance Committee meets quarterly and is tasked with the oversight of all agency performance measures.

Specific program participant outcomes:

- 1. Decreased substance abuse-over 80% reported in FY17
- 2. Client report of improved overall quality of life-over 90% reported in FY17
- 3. Client report of being treated with respect-100% in FY17

## SUSTAINABILITY

The sustainability benefit of having residential and outpatient programs on one site is huge. Clients can participate in various groups offered without having to duplicate efforts, staff can cover for one another more readily, and there is a significant financial savings. Set Free currently pays \$7,000 per month in lease for its existing outpatient and administrative buildings. By moving these programs into a new debt free facility there will be an initial savings of \$84,000 per year. This savings will be used to offset facility maintenance/repair, and utilities resulting in a more sustainable future for the programs Set Free provides.

The new facility plan includes 7 new offices for staff to allow program expansion. Currently, SFA has a client capacity of 150 clients, in the new facility we can reduce wait listed clients and serve an additional 140 clients, nearly doubling our current capacity. The revenue created by the 7 new

counselors with 20 clients each average approximately \$9200 a month. This revenue figure exceeds the direct cost of the counselor wages plus burden by over \$21,000 per month. Each new counselor position is anticipated to be self-funded within six months of hire date. We anticipate with the client growth an additional accounting/billing person will also need to be added. However, the excess from the conservative revenue projections covers the added billing clerk, administrative and paper costs as well as provides diversity and greater internal controls by segregating duties in a manner conducive to favorable audit outcomes.

#### WHO WE SERVE

Set Free Alaska primarily serves adults, teens, and children with substance abuse and mental health problems. The agency provides adult and teen outpatient and intensive outpatient services. We also have a behavioral health program for children ages 5-17.

Although this is a capital building project its focus is really on increasing capacity for Trust Beneficiaries. The new facility will allow us to increase services for adults, teens, and children. Increasing access to care and decreasing wait lists are crucial for our continuum of care in Alaska.

Once capacity is increased we will have the ability to meet the current and growing need for services. Once enrolled in the program, Trust beneficiaries will experience decreased substance use, improved overall quality of life, decreased mental health problems, increased time spent in positive activities, and more.

#### ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Mental Illness:	460
Substance Abuse	500
Traumatic Brain Injuries:	280
Secondary Beneficiaries(family members or caregivers	1,500
providing support to primary beneficiaries):	

#### BUDGET

Personnel Services Costs	\$0.00
Personnel Services Costs (Other Sources)	\$911,600.00
Personnel Services Narrative:	Administrative personnel to run Phase One of the capital project as well as clinical personnel to create, write, and launch the program was funded in full by the State of Alaska in the amount of \$119,591. Phase Two includes administrative wages of \$286,778 and staff wages of \$505,262 to complete the launch and open the program with 24/7 coverage at the new center.

Space or Facilities Costs	\$140,000.00
Space or Facilities Costs (Other Sources)	\$3,062,700.00
Space or Facilities Narrative:	Phase One of the project included site acquisition of \$1,500,000 which was provided by the Mat-Su Health

Foundation. Remodeling of the single story building on the property for \$550,000 of which \$150,000 was funded by the State of Alaska and \$400,000 was funded by the Mat- Su Health Foundation. Phase One facilities and maintenance expenses included utilities, telephone, contracted services for network and security was funded by the State of Alaska through June 30th, 2017.
Phase Two includes two story building remodel and single story facility operation expenses. The remodel of the two story is anticipated to cost \$1,150,000 which includes an 8% contingency. We are asking the Alaska Mental Health Trust Authority to contribute \$140,000 towards the remodel of the Admin/Outpatient facility. Phase Two ongoing operating facility expenses include utilities, contracted services for plowing and maintenance of facility costs. All ongoing facility expenses are funded by the State of Alaska until 6/30/2018 and covered by earned revenue thereafter.

Supplies Costs	\$0.00
Supplies Costs (Other Sources)	\$78,600.00
Supplies Narrative:	Supplies for Phase One totaled \$26,005 and consisted of initial purchase of program supplies, curriculum, and office and kitchen supplies. Phase Two supplies are budgeted at \$52,580 for program, kitchen, and office supplies for twelve months ending 6.30.18. All supplies for Phase One and Phase Two of the project have been funded by the State of Alaska.

Equipment Costs	\$0.00
<b>Equipment Costs (Other Sources)</b>	\$139,300.00
Equipment Costs Narrative:	Furniture, Fixtures, and Equipment (FFE) includes items with a life of greater than a year and a cost of greater than \$500. Phase One included items such as furniture, appliances, beds, vehicle, and computers for the establishment of the residential program. The total cost of FFE for Phase One was \$103,775. Phase Two has an anticipated FFE budget of \$35,500 which is earmarked for a second vehicle and gym equipment and play gym for program activities. All equipment costs have been funded by the State of Alaska.

Other Costs	\$0.00
Other Costs (Other Sources)	\$25,300.00
Other Costs Narrative:	General Liability insurance expense for Phase One of the

project was \$5761. Phase Two has additional insurance for workers compensation, and professional coverages with an anticipated cost of \$19,500 for the twelve months ending 6.30.18. All insurance expenses have been funded by the
State of Alaska.

Total Amount to be Funded by the Trust	\$140,000.00
<b>Total Amount Funded by Other</b>	\$4,217,500.00
Sources	

<b>Other Funding Sources</b>	
Mat-Su Health Foundation - Secured	\$1,900,000.00
State of Alaska - Secured	\$1,390,600.00
Rasmuson Foundation -	\$500,000.00
Requested/Pending	
MJ Murdock Charitable Trust -	\$400,000.00
Requested/Pending	
Local Business and Individual	\$26,900.00
Donors	
<b>Total Leveraged Funds</b>	\$4,217,500.00



# MEMO

To:	Jerome Selby, Finance Committee Chair
Date:	October 26, 2017
Re:	FY18 Partnership Grant Request
Fiscal Year:	2018
Amount:	\$200,000.00
Grantee:	Statewide Independent Living Council, Inc.
<b>Project Title:</b>	Innovation to Independence through Enabling Technology

# **REQUESTED MOTION:**

The finance committee recommends approval to the full board of trustees for a \$200,000 FY18 partnership grant to the Statewide Independent Living Council for the Innovation to Independence through Enabling Technology project.

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

#### **PROJECT DESCRIPTION**

Since 2010, the Governor's Council on Disabilities and Special Education, Alaska Commission on Aging, Independent Living Centers, Senior and Disabilities Services, and other key stakeholders have explored the possibility in increasing the use of technology to improve recipient's quality of life and independence. For various reasons, Alaska has not fully embrace technology as part of the home and community-based service delivery system. In FY17, SDS created five external workgroups for a limited time to help develop solutions to address its \$26 million budget deficit. Each workgroup was assigned topics to investigate and identify potential cost saving solutions. With the support of the Trust, a moderator was contracted to assist each workgroup with their discussions and recommendations. After several meetings, the Technology workgroup agreed to create and release a Request for Information (RFI) document that solicited vendors input about care delivery methods and cost for equipment for the following areas:

- Assistive Technology
- Home Telehealth Monitoring
- Medication Management devices

The technology workgroup is still evaluating the RFI submissions and developing an understanding of how assistive technology, home telehealth monitoring, and medication management devices could potentially enhance a recipient's quality of life and reduce their cost for service. Furthermore, this would help SDS understand what areas within its HCBS waiver they would need to redesign to grant recipients the ability to use technology and avoid the potential negative impact on Trust beneficiaries due to budget cuts.

This pilot project will utilize the information gathered from the RFI review to create a Request for Proposal document to award one or more vendors to provide equipment and monitoring services for assistive technology, home telehealth monitoring, and medication management devices. The workgroup will serve as an advisory committee that will assist in its development, implementation, and oversee the project's evaluative component to determine if the use of technology increased individual's quality of life and reduced their cost of service. This pilot project period will begin December 1, 2017, with an initial summary of outcomes provided at 6 months and then 1 year to analyze recommendations for continuation of project.

#### **Guidelines and application**

Individuals applying for technology demonstration funds will complete a standard application based on guidelines developed by the workgroup.

#### HomeMap Assessments

Through Center for Independent Living (CIL), a HomeMap assessment will occur to generate an individualized technology report as part of the larger HomeMap report. After the technology report is complete, the independent living assessment team will work with the individual to leverage all existing fund sources. If the individual's technology request amount is less than \$10,000 the CIL will work with approved vendors to install the identified devices for the individual. If the individual's technology report exceeds \$10,000 the CIL will need to get the workgroup's approval.

#### HomeMap Reimbursement

The CIL will be reimbursed for their HomeMap costs, which includes administrative costs, staff time, travel costs, as well as coordination and payment to vender, and the pre/post evaluation survey for each consumer.

#### CIL and HomeMAP

For over 30 years, Alaska's CIL has had a strong role in advocating and supporting individuals with diverse disabilities through their core philosophy. Some CIL agencies also function as a resource center for aging and disability, short-term assistance, and a referral program for individuals. Through foundation changes, CIL's are moving towards becoming the starting point for individuals applying for HCBS by providing options counseling to all eligible Alaskans regardless of their funding resource. Whereas, Southeast Alaska Independent Living with assistance from the Kenai Peninsula Independent Living Center developed an extensive HomeMAP program that is standardized through a holistic personcentered approach. This approach has helped increase the possibility of individuals living within the privacy of their own home rather than moving into a higher level of care facility.

#### **EVALUATION CRITERIA**

At the end of this project, the analysis team will evaluate the beneficiary's data to discover if the use of technology enhanced their quality of life, reduced service utilization and helped save service cost. The project's committee members will review the findings to determine hypothesis' validity. If the result confirms that the use of technology enhanced beneficiary's quality of life and increased their acceptance levels then a formal recommendation will be submitted to the Department of Health and Social Services for consideration to amend the current HCBS's regulations to include the use of technology.

#### **SUSTAINABILITY**

At the end of this project, the analysis team will evaluate the beneficiary's data to discover if the use of technology enhanced their quality of life, reduced service utilization and helped save service cost. The project's committee members will review the findings to determine hypothesis' validity. If the result confirms that the use of technology enhanced beneficiary's quality of life and increased their acceptance levels then a formal recommendation will be submitted to the Department of Health and Social Services for consideration to amend the current HCBS's regulations to include the use of technology.

### WHO WE SERVE

The target population for this grant proposal is Trust beneficiaries receiving Medicaid funded supports through:

- 1. Intellectual and Developmental Disability waiver (IDD) or the Individualized Supports Waiver (ISW)
- 2. Adults Living Independently (ALI) Waiver

The pilot project supported by the Trust will serve 12 Trust beneficiaries. As other community funding opportunities are identified, the pilot will expand to serve more beneficiaries as funding allows.

#### **BUDGET & NARRATIVE**

Personnel Services Costs	\$20,000.00
Personnel Services Costs (Other Sources)	
Personnel Services Narrative:	The State Independent Living Council (SILC) will be the fiscal agent for the grant award. 10% Administrative costs will be used to cover personnel costs from this award

Travel Costs	\$12,480.00.
Travel Costs (Other Sources)	
Travel Narrative:	Travel costs incurred for this project include all travel costs associated with a required HomeMap assessment, to be completed by trained CIL staff, as part of all grant awards. 12 awards * \$1000.00 travel costs. \$500.00 round trip flight \$180.00 per diem for staff @ \$60 per day \$240.00 @\$120.00 at 2 nights \$120.00 Car rental for 3 days @\$40 per day

Supplies Costs	\$149,520.00 for Technology equipment
Supplies Costs (Other Sources)	
Supplies Narrative:	Each individual will be awarded up to a total of \$12,460.00 * 12 Awards = \$149,520.00. Technology equipment will be approved on an individual basis with amounts varying. Equipment costs will vary depending on each individual need, up to the maximum award of \$15,000.00
Other Costs	\$18,000.00- HomeMap Assessment
Othon Coata (Othon Councea)	

Other Costs	\$10,000.00- Homewap Assessment
Other Costs (Other Sources)	
Other Costs Narrative:	12 Applications * \$1500.00Each application will be reviewed and a complete HomeMap assessment completed by certified staff for both a pre and post evaluation survey.

Total Amount to be Funded by the Trust	\$200,000.00
Total Amount Funded by Other Sources	TBD-seeking other funding partners

#### **Other Funding Sources**

SDS is actively engaging other community funding opportunities to secure additional funding for technology supports. SDS recognizes the importance of technology as a potentially successful and sustainable tool to support trust beneficiaries into the future. Technology will increase independence, provide alternative, less invasive supports to individuals and potentially decrease overall costs of home and community based services for trust beneficiaries.

Matsu Health Foundation	TBD
Rasmuson Foundation	TBD
<b>Total Leveraged Funds</b>	TBD



# MEMO

To:	Jerome Selby, Finance Committee Chair	
Date:	October 26, 2017	
Re:	FY18 Partnership Grant Request	
Fiscal Year:	2018	
Amount:	\$199,300.00	
Grantee:	AK Child and Family	
Project Title:	Day Treatment Partnership for Children on the Autism Spectrum	

## **REQUESTED MOTION:**

The finance committee recommends approval to the full board of trustees for a \$199,300 FY18 partnership grant to AK Child and Family for the Day Treatment Partnership for Children on the Autism Spectrum.

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

#### **PROJECT DESCRIPTION**

AK Child & Family, in collaboration with Anchorage School District, is developing a day program for children on the autism spectrum experiencing difficulties in school and home. It will incorporate classroom and home-based services using best practices and promising practice techniques with the goal of mainstreaming into the classroom within two semesters. The program will use a trauma-informed treatment approach without seclusion or restraint, along with inclassroom support; individual, group, and multi-family interventions; recreation; and occupational, speech and physical therapies. In-home interventions and family psychoeducation will be an integral part of each child's treatment plan.

According to a 2006 report by the Kennedy Krieger Institute, "Autism is the fastest growing developmental disorder and affects more children than those with diabetes, AIDS and cancer combined." Sadly, it is not slowing down.

During an informal needs assessment, the agency found a high number of families within the catchment area served by Anchorage School District who had children diagnosed with autism spectrum disorder (ASD) and who were seeking services unsuccessfully. These families were not satisfied with the treatment services and options available to meet their child's needs. The school district is now decentralizing this population with the hope that they will better meet the needs of the individual students, a process that has some families cautiously cheering and others

concerned. Our program seeks to be an alternative for those children who are unable to manage themselves emotionally and behaviorally, as well as learn in the environment provided by the school district. The children our program is targeting are those whose disorder is preventing them from developmentally advancing in school and at home. The goal is to enable each child to return to a mainstreamed classroom in two semesters or less. This program will operate year round to support the treatment process and assist families in establishing the structure needed by their child.

This program is being developed in partnership with Anchorage School District and will utilize school district personnel, as well as professionals from AK Child & Family. This program is also being developed with support from the Governor's Council on Disabilities and Special Education, as well as parent groups that are concerned with availability of resources for this population.

The day program will assist children in the classroom and facilitate the coordination of active treatment in conjunction with classroom behavior and learning, as well as home and community prosocial skills. Each child will have a comprehensive educational and treatment plan that will be established by the family, as well as the educational and treatment team. The treatment plan will be geared toward the emotional and behavioral needs of the student and family, both at home and in the classroom while school is in session. This plan will have two goals in mind. First, to help the child return to a mainstream educational setting, and second, to assist the child in developing social, emotional, behavioral, and educational skills allowing the child to achieve his or her maximum potential throughout life.

#### **EVALUATION CRITERIA**

AK Child & Family has used outcomes to measure program success and develop quality improvement for many years. This practice will continue by using the Child and Adolescent Functioning Scale and other tools to assess social skills development and executive functioning in children with ASD. Complete assessments will be done at intake, every 90 days throughout treatment, and at discharge. Parental surveys will be performed 6 months, 1 year, and 18 months after treatment. Questions will be modified for youth with ASD; however, these standard questions will be included:

- Where youth is currently living.
- How youth is doing in current living environment.
- How youth is getting along with friends and family.
- If physical aggression has been an issue in the past 6 months.
- What type of classroom youth is currently attending.
- How youth's grades have been.
- How youth's behavior is in class.
- How youth's attendance has been.
- If youth has self harmed in the past 6 months.
- Youth's overall heath.
- How youth's general coping skills are.
- If they have received additional support from additional agencies.
- How available services are in the community.
- How satisfied they were with AK Child & Family services.

Additional data:

- Number of youth admitted to program.
- Number of unsuccessful discharges from program.
- Number of successful discharges.

Youth discharged from the program will be tracked with an overall measure of success being youth mainstreamed into a school district classroom.

#### SUSTAINABILITY

The funding request for the nine month start up period is for multiple reasons:

- Program development cost
- · Hiring staff in advance of program start up
- Training specialty staff
- Consultation
- Ramp up staffing and offset cost
- Startup marketing cost

While some of these expenses are ongoing, many are higher during the start up of a program. It is our intent, for example, to slowly add youth to the program during the first six months to allow for adjustment time for each youth. Once the program is running, we intend to operate at 8 youth on average per day. While the hiring and training of staff will be ongoing, it will be more intense during the month and a half before start up than during standard operation.

Our business model shows a ramp up of private insurance, TRICARE, and Medicaid reimbursement during the initial start up period, indicating a break-even cost and expense starting September 2018.

#### WHO WE SERVE

In recent years, the number of diagnosed cases of autism and related disorders has increased dramatically. In 2000, approximately 1 in 150 U.S. children had an autism spectrum disorder (ASD); today that number is 1 in 68 (Centers for Disease Control and Prevention). While this rapidly growing statistic has focused attention on the education and treatment of children with autism, there is another cause for concern: more children with autism spectrum disorders means that, in the coming decades, there will be more adults with autism spectrum disorders than ever before. The treatment outcomes of ASD, along with many other physical and mental health disorders are greatly improved when treatment begins early.

While the hope is that the diagnosis of youth with autism spectrum disorders will, in the future, take place earlier in the State of Alaska, currently the majority aren't diagnosed until they attend school and the specific effects of this disorder are identified, which usually occurs around first grade. That is why this project is targeting children between second and fifth grade. Our goals are to work with each child in our program and their family so they can be mainstreamed in school and stay with their families, thus avoiding future out-of-home placements. We believe that with

early and intense intervention, we will be able to help the youth in our program grow to be proactive and successful adults in our community.

#### ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Developmental Disabilities:		16
• • • • • • • • • • • • • • • • • • •		48
providing support to primary beneficiaries):		
		25
BUDGET		
Personnel Services Costs	\$157,700.00	
Personnel Services Costs (Other	\$206,200.00	
Sources)		
Personnel Services Narrative:	SALARIES	
	Salary/Teacher	55,000.00
	Salary/Teacher Assis	tant 43,000.00
	Salary-PTC/Variable	41,700.00
	Salary- RBT's	68,400.00
	Salary-Activity Thera	ipist 0.00
	Salary-PTC-LPN	0.00
	Salary – BCBA	43,800.00
	Salary-Professional P	
	Salary-Maintenance/	
	Accrued Leave Exper	
	Special Compensation	n 0.00
	Total Salaries	290,400.00
	PAYROLL TAXES AN	ND BENEFITS
	Medical Insurance	41,000.00
	Life & Disability Insu	rance 300.00
	Employee Assistance	Plan 0.00
	HRA	8,800.00
	<b>Retirement Benefit</b>	0.00
	Educational Reimbur	rsement 0.00
	Staff Development	200.00
	Fica Tax/Employer E	
	Alaska Unemployme	
	Worker's Comp Insu	rance 4,200.00
	Total Payroll Taxes a	nd Benefits 73,500.00
	TOTAL PERSONNE	L 363,900.00

Travel Costs	\$6,200.00	
Travel Costs (Other Sources)	\$0.00	
Travel Narrative:	Mileage Allowance/ Reimb. Travel Expense (out of state consu Per Diem (out of town consultant)	
	Total Travel	6,200.00

Space or Facilities Costs	\$30,400.00
Space or Facilities Costs (Other Sources)	\$0.00
Space or Facilities Narrative:	Electricity14,600.00Heating Gas6,300.00Sewer & Water1,500.00Refuse & Garbage2,800.00Building Rents0.00Condominium Dues0.00Building Insurance2,000.00Bldg/Grnds Maint Supply3,200.00Total Space and Facilities30,400.00

Supplies Costs	\$5,000.00	
Supplies Costs (Other Sources)	\$11,700.00	
Supplies Narrative:	Medical Supplies	300.00
	Recreational Supplies	100.00
	Food Supplies	11,700.00
	Household Supplies	3,000.00
	Office Supplies	500.00
	Computer Supplies/Softw	rare 600.00
	<b>Program Supplies</b>	100.00
	Clinical Library	400.00
	Total Supplies	16,700.00

Equipment Costs	\$0.00
Equipment Costs (Other Sources)	\$24,700.00
Equipment Costs Narrative:	Equip Rental 400.00
	Equip Maint & Repair 700.00
	Equip Maint Contracts 1,900.00
	Equip Minor Purchase 700.00
	Furniture for Offices (5) 4,900.00
	Furniture for Classroom 6,500.00
	Computers/Hook up 4,000.00
	Specialty Equipment 5,600.00

	Total Equipment	24,700.00
Other Costs	\$0.00	
Other Costs (Other Sources)	\$20,200.00	
Other Costs Narrative:	Audit Fees	2,700.00
	Telephone Local & LD	3000.00
	Cellular Phones	100.00
	Consultant Fees	2,400.00
	Marketing	12,000.00
	Total Other (Misc)	20,200.00

Total Amount to be Funded by the Trust	\$199,300.00
Total Amount Funded by Other Sources	\$262,800.00

<b>Other Funding Sources</b>	
Alaska Medicaid - PENDING	\$206,200.00
USDA School Lunch Program - PENDING	\$11,700.00
Anchorage School District - PENDING	\$6,500.00
Longbrake Family Foundation - PENDING	\$38,400
Total Leveraged Funds	\$262,800.00



# MEMO

To:	Jerome Selby, Finance Committee Chair
Date:	October 26, 2017
Re:	FY18 Partnership Grant Request
Fiscal Year:	2018
Amount:	\$75,000.00
Grantee:	Anchorage Library Foundation
Project Title:	Social Worker in the Library - Pilot Program

## **REQUESTED MOTION:**

The finance committee recommends approval to the full board of trustees of a \$75,000 FY18 partnership grant to the Anchorage Library Foundation for the Social Worker in the Library Pilot Program.

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

## **PROJECT DESCRIPTION**

The Anchorage Social Worker in the Library Program is a two-year pilot, of which this proposal is requesting \$75,000 for the first year and, depending upon demonstrated success of the pilot, will re-apply for the second year of funding for the remaining year of the pilot project in addition to seek other funding partners.

The Anchorage Social Worker in the Library program is based off of several successful models from other public libraries. The nation's first social worker in a library program began in 2008 at the San Francisco Public Library. Within a year, the social worker had helped 150 homeless people receive permanent housing, helped 800 enroll in social and mental health services and launched the "Health and Safety Associates," a 12-week vocational rehabilitation program that puts formerly homeless patrons into part-time work at the Library. The social worker is part of the City of San Francisco's Homeless Outreach Team.

As of March 2016, there were social work programs in 24 U.S. public libraries, ranging from paid Library staff, to peer counselors, to outside nonprofits offering medical and social services within libraries. The Dallas Public Library offers "Coffee and "Conversation" forums targeted toward homeless patrons; in Tucson's Pima County Public Library, nurses offer blood pressure checks and identify patrons in need of medical care.

"If you think about the variety of issues that face the homeless, in many ways they're not connected to society," says Jill Bourne, director of San José (Calif.) Public Library. "The library may be the only place where they can go to be connected. It can be a lifeline."

Twenty seven percent (27%) of Loussac Library patrons are Trust beneficiaries who experience alcohol/substance abuse, mental and behavioral health challenges, homelessness, and/or poverty. A full-time social worker at the library will help beneficiaries access resources they qualify for in an environment they already feel comfortable in. The library is a safe place where anyone can go and is accepting of all communities because we have a commitment to serve all Anchorage residents, no matter what their background or situation is.

With one fourth of Loussac Library patrons experiencing alcohol/substance abuse, mental and behavioral health challenges, homelessness, and/or poverty. This puts an incredible demand on the Library to provide adequate resources to serve our patrons, many of whom are Trust beneficiaries, and help lead them into housing, into work, and into better health and life situations.

To help meet this high demand and provide equity in access to services, Anchorage Public Library, Municipality of Anchorage (MOA) Department of Health and Human Services (DHHS), the MOA Housing and Homeless Services, and the University of Alaska's School of Social Work seek to launch a two year pilot program to hire a full-time social worker to link resources to populations in need. The project has received an initial grant from the Alaska Community Foundation's Social Justice Fund and a Trust grant will help us leverage the final funds needed to launch this program.

The organizations held a successful trial of this program from September 2016 – May 2017 (to be continued for the 2017-18 school year). A UAA Master of Social Work student worked twice a week at Loussac Library and partnered with organizations to link patrons in need to social services and to educate library staff. Extending this to a full-time social worker supervising 1-2 UAA Master of Social Work students will bring consistency to the program and help us fulfill the increasing demand for this type of service. It will also help us expand this service to the Muldoon and Mountain View Libraries in addition to the Loussac, which serves a wide swath of the community with its central location.

The timing of this program is especially critical because our current economic recession has brought more people in need to the library at the same time that government budgets are shrinking. The Social Worker in the Library program will cheaply and effectively fill a gap to help the library's vulnerable patrons when they need it the most. It is also an opportunity to test new ways to deliver services to vulnerable residents and incorporate the Library into Anchorage's social services network. The hope is that after two years of experimentation and partnershipbuilding, we can use the lessons learned from this pilot project to incorporate the Library Social Worker into the existing emergency network and be stronger and more nimble in the future. Our organizations have a vision for the future where all Anchorage residents experiencing homelessness, substance abuse and mental and behavioral health challenges have access to resources that help them move on a path to well-being and success. Having a social worker based in a place where these groups already congregate will be of great value to these individuals and the whole community. APL is committed to serving all people in Anchorage and the social worker program will help achieve this goal, as well as the Trust's goal of helping beneficiaries by providing resources they can use in a comfortable, convenient environment.

## **EVALUATION CRITERIA**

For the first year of our trial program, we kept our measures basic: 1) experiment with offering services in different parts of the library, at different times and days, and with different approaches to determine the best delivery method, and 2) track how many people were served. The MSW Intern served 100 people in 840 working hours between September 2016 and April 2017 and developed a work plan for future library social workers.

The 2017-18 MSW Intern will further refine performance measures and gather more data on the patrons served. We're especially interested in collecting outcomes in addition to outputs; not just how many people served, but did they get what they needed and are they better off because of the service? Results will be recorded using data from intake charting, patron evaluation, and security records as appropriate.

Due to the transient nature of our participants, it will be difficult to track clients over time, so having a skilled social worker will help us develop systems to obtain useful outputs and outcomes. We will also explore the possibility of the Library Social Worker joining the Housing and Homelessness Coordinated Entry program, which will help our program be more relevant and data-driven.

Specific outcomes the library will work toward:

- 80% of participants reporting that they found greater ease navigating social services with the assistance of the APL social worker
- 90% of participants reporting the resolution to the issue with which they initially sought help
- 25% reduction in minor security incidents, such as intoxication and chronic sleeping
- Creation of permanent programming to assist those with social service needs, including a peer support network and supervision of UAA interns.
- 300 people served each year.

References:

- <u>https://americanlibrariesmagazine.org/2014/11/24/a-home-to-the-homeless/</u>
- <u>https://www.citylab.com/life/2016/03/humanizing-homelessness-at-the-san-francisco-public-library/475740/</u>
- <u>https://www.dallasnews.com/news/highland-park/2013/12/06/downtown-dallas-library-starts-opening-doors-to-homeless-people-in-new-way</u>

### SUSTAINABILITY

The two year pilot project will allow us to investigate different approaches to service delivery and integration of the library into Anchorage's existing social services network. We will work closely with our community partners, as well as Library administration and security to determine if this program is:

- 1. Meeting a strong need for library patrons.
- 2. Aiding Anchorage's social service entities in improving wrap-around services for the Library and community's most vulnerable people.
- 3. Decreasing the number of minor security incidents at the Library and creating a healthy community for Trust beneficiaries within the Library.

If the Library and our partners believe that the program is accomplishing these goals, we will pursue long-term funding to maintain the program. If we find that it is not meeting these goals, or is only doing it in a small way, we will conclude the program at the end of the two years.

To evaluate the program's effectiveness, we will develop a short survey (and follow-up meetings) for library administration and our partner groups to be collected at the beginning of the program and at the conclusion of each year of the program. This survey and the data collected through our performance measures will be used to determine the effectiveness of the program. The evaluation at the end of the first year will be especially critical, as we will base our fundraising for a permanent program off these results.

Potential funding sources to explore:

- 1. Increasing the Library or Health Department's budget to fund a full-time position using MOA operating funds.
- 2. Incorporating the program into the Anchorage Coalition for Homelessness's model and longterm plan.
- 3. Finding a partner social service agency or medical provider to post one or more of their employees or programs at the Library.

#### WHO WE SERVE

Like most urban libraries, one of Anchorage Public Library's core constituencies includes customers experiencing complex vulnerabilities, including poverty, homelessness, mental and behavioral health challenges. A 2017 survey of 795 Loussac Library patrons found that 27% of Loussac Library patrons experience at least one of these conditions.

For those who have nowhere else to go, the library is a warm, safe space to spend the day. With a fundamental commitment to serve the poor and disadvantaged, the library welcomes them and works to make them feel comfortable and serve their needs. The Social Worker will help the Library's vulnerable patrons utilize services they qualify for such as housing, healthcare and job readiness training. By bringing access to services into the library, the Library can enhance its service to customers and beneficiaries can access help in a place where they are already comfortable.

\* For the above questions on beneficiaries served, we calculated percentages from our 2017 survey and applied to an estimated 14,000 visitors/week door count. Many AMHTA beneficiaries visit multiple times a week and may be over counted using this method.

#### ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Mental Illness:	1,400
Developmental Disabilities:	840
Alzheimer's Disease & Related Dementias:	140
Substance Abuse	1,680
Traumatic Brain Injuries:	980
Secondary Beneficiaries(family members or caregivers providing support to primary beneficiaries):	518
Number of people to be trained	80
DUDCET	

#### BUDGET

Personnel Services Costs	\$75,000.00
Personnel Services Costs (Other	\$80,000.00
Sources)	
Personnel Services Narrative:	Salary and Benefits for two years, Municipality of Anchorage Range 14, Step 3
	Anchorage Range 14, Step 3

Travel Costs	\$0.00
Travel Costs (Other Sources)	\$7,000.00
Travel Narrative:	Bus passes for customers (\$2,500/yr.) and mileage assistance (\$1,000/yr.) for site visits to Mountain View and Muldoon Libraries for two years. An informal survey at Beans Cafe in July 2017 found that many of their clients regularly walk the one-hour each way route from Beans to Loussac Library and do not have money for bus passes. The passes will be distributed as-needed to those who need them the most.

Space or Facilities Costs	\$0.00
Space or Facilities Costs (Other Sources)	\$10,000.00
Space or Facilities Narrative:	In-kind donation of office space from Anchorage Public Library for two years.

Supplies Costs	\$0.00
Supplies Costs (Other Sources)	\$5,000.00
Supplies Narrative:	Program supplies such as coffee and treats for meet ups for
	two years.

Equipment Costs	\$0.00
Equipment Costs (Other Sources)	\$2,500.00
Equipment Costs Narrative:	Computer station, printer and peripherals (year one only)

Other Costs	\$0.00
Other Costs (Other Sources)	\$5,000.00
Other Costs Narrative:	Promotion and outreach for two years.

Total Amount to be Funded by the Trust	\$75,000.00
Total Amount Funded by Other Sources	\$109,500.00

Other Funding Sources	
Alaska Community Foundation SECURED	\$15,000.00
Providence Foundation PENDING (will request in 2017 for two years funding)	\$69,500.00
Anchorage Public Library (In-Kind) SECURED	\$10,000.00
Alaska Community Foundation PENDING (will request in 2018 for year 2)	\$15,000.00
Total Leveraged Funds	\$109,500.00



# MEMO

To:	Jerome Selby, Finance Committee Chair
Date:	October 26, 2017
Re:	FY18 Partnership Grant Request
Fiscal Year:	2018
Amount:	\$50,000.00
Grantee:	Catholic Social Services
Project Title:	Improve Sleeping Conditions

## **REQUESTED MOTION:**

*The finance committee approves a \$50,000 FY18 partnership grant to Catholic Social Services for the Improve Sleeping Conditions project.* 

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

#### **PROJECT DESCRIPTION**

Brother Francis shelters 240 people each night; improvements need to be made to the sleeping conditions. The combination of bed bugs, close sleeping quarters, and fear of theft creates poor sleeping conditions for very vulnerable members of our community. This project implements strategies used in other shelters and guest feedback to improve the conditions for sleeping. The Improved Sleeping Conditions project mainly consists of purchasing bunk beds to move guests off the floor and increase the area around each sleeping area. The project includes purchasing locking totes to secure guest belongings to both reduce the fear of theft and as an important component to managing a bed bug infestation. The program will also include purchasing ear plugs to help minimize sleep disruption from the noise that comes from a congregate sleeping environment.

Brother Francis Shelter has experienced a drastic increase in the bed bug problem. Despite aggressive interventions, the problem continues. One critical strategy is to get people off the cots, onto beds less hospitable for bed bugs. Beds made of metal with welded parts provide fewer places for bed bugs to hide or breed. Bunk beds also increase the number of guests who may sleep in the dorm while also increase the space between bed units.

Bed bug bites are not only a nuisance disrupting sleep but also create a serious health concern for guests. The impact of bed bug bites can be devastating when combined with other communicable

diseases such as Group A Streptococcus, which has been a public health crisis in the shelter over the past year.

The expected outcome of this project is improved sleeping conditions as a result of a reduction in bed bug exposure and secure containment of personal belongings. American Pest Management has been working with the agency for several years and can attest to the problems with

The guests of Brother Francis Shelter are adults in the Anchorage community who experience homelessness. The program serves over 3,600 unduplicated individuals each year. The national percentage of adults who are homeless experiencing mental illness, substance abuse disorders, traumatic brain injuries, or developmental disabilities is estimated at 66%. Guest self -report combined with anecdotal staff and volunteer information indicates this percentage is low for population seeking services at Brother Francis Shelter.

### **EVALUATION CRITERIA**

75% of guests sleeping in the dorm will report a decrease in sleep disruption due to bed bugs. 75% of guests sleeping in the dorm will report a decrease in sleep disruption due to worry about theft.

75% of guests sleeping in the dorm will report an overall improvement in the quality of sleep.

### SUSTAINABILITY

One-time costs

## WHO WE SERVE

Brother Francis Shelter serves adults who are homeless. The vast majority of those served are beneficiaries. Sleep is a critical need - chronic sleep deprivation is a problem for guests. This project will improve the sleep environment for guests.

#### ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Mental Illness:	350	
Substance Abuse	350	
Traumatic Brain Injuries:	50	
Non-Beneficiaries:	100	

#### BUDGET

Donations - pending Total Leveraged Funds	\$21,000.00 <b>\$21,000.00</b>	
Other Funding Sources		
Total Amount Funded by Other Source	es	\$21,000.00
Total Amount to be Funded by the Tru		\$50,000.00
	Totes: \$4000 Locks for totes: \$5000 Ear plugs: \$1000	,p.i.g. ¢01,000
Equipment Costs (Other Sources)	Bed bug resistant bunk bed frames $+$ ship	pping: \$61,000
Equipment Costs (Other Sources)	\$21,000.00	
Equipment Costs	\$50,000.00	



# MEMO

To:	Jerome Selby, Finance Committee Chair
Date:	October 26, 2017
Re:	FY18 Partnership Grant Request
Fiscal Year:	2018
Amount:	\$43,135.00
Grantee:	Alaska Association for Infant and Early Childhood Mental Health
Project Title:	IECMH Training Hub

## **REQUESTED MOTION:**

The finance committee approves a \$43,135 FY18 partnership grant request to the Alaska Association for Infant and Early Childhood Mental Health for the IECMH Training Hub project.

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

#### **PROJECT DESCRIPTION**

The Alaska Association for Infant and Early Childhood Mental Health (AK-AIMH), in partnership with UAA's Center for Human Development (CHD) and the Alaska Area Health Education Centers will develop a program plan for a Training Hub that will provide education and training to professionals, paraprofessionals, families and consumers on infant and early childhood mental (IECMH) approaches and practices. The goal of the Training Hub is to build capacity to work with infants, young children and their families and increase early intervention and resolution of mental health issues in young children and their families. This increased capacity will help to ensure that families, beneficiaries, and consumers have access to high quality services and supports.

Training will emphasize a trans- and inter- disciplinary approach to embedding IECMH expertise in practices across health, behavioral health, education and social service systems. Reflective supervision, which is foundational in helping practitioners more effectively engage families and implement treatment models, will be included in the plan.

The need for a statewide training and education hub that focuses on IECMH has been demonstrated on several fronts:

1) During the development of the 1115 Medicaid waiver for behavioral health services Medicaid demonstrated that very few services are available to infants and very young children and their families. The waiver includes new home and community based services to increase prevention

and early intervention for young children experiencing mental health issues. Delivering these new services will require areas of content expertise and skills not widely available in Alaska. With these services, DHSS intends to bend the curve on subsequent increased Medicaid expenditures.

- 2) The recent focus on addressing Adverse Childhood Experiences (ACES) and the resulting lifelong health effects of early childhood trauma has highlighted that fact that young children are significantly over-represented in our child protection system. Trauma exposure has been shown to be a major risk factor for behavioral health problems.
- 3) Using the estimated national prevalence rate of mental health disorders in this age group (9.5%-14.2%) suggests that at least 5,035 Trust beneficiaries may require IECMH services.

The proposed Training Hub will bring together the content expertise of the AK-AIMH with the infrastructure, reach and expertise of the Center for Human Development and the Alaska Area Health Education Centers. The AK-AIMH, holds the license for the Competency Guidelines for Culturally Sensitive, Relationship- Focused Practice Promoting Infant Mental Health® and its companion Endorsement System for Infant Mental Health® (birth-3yrs). This project will expand the license to include the newly available Endorsement System for Pre-school Mental Health® (3-5yrs). This Training Hub will build from and dovetail existing programs and educational offerings.

The final plan developed by this collaboration will identify the following areas, as recommended by the National Association for the Education of Young Children (NAEYC): Professional Standards, Career Pathways, Articulation, Advisory Structure, Data and Financing.

## **EVALUATION CRITERIA**

The performance measures for the planning period this funding will support will be:

#### **Outputs:**

- Number of collaborative work sessions between AK-AIMH representatives and CHD and AHEC staff.
- A detailed environmental scan and inventory of training currently available.
- Expanded Endorsement System® for 3-5 year age group
- Final version of the plan for the Training Hub that addresses the six policy areas identified above and incorporates successful models from other states.
- Pilot training on the new Diagnostic Classification of Mental Health and Developmental Disorders of Infancy and Early Childhood for advanced clinicians
- Grant management requirements met on agreed upon timeline.

## Long-term Outcomes for the Training Hub:

- Provide a central resource for education and training to professional and paraprofessional providers to become competent to provide evidence and relationship-based IECMH services based on best practices, that will:
  - a. Deliver training in person and by distance statewide;
  - b. Catalogue and track endorsements, certifications and credits;
  - c. Develop a bureau of trainers with expertise in infant and early childhood mental health;
  - d. Focus on training for workforce to deliver existing and new evidence based services in the proposed 1115 Medicaid demonstration for behavioral health.
- Use the Competency Guidelines for Culturally Sensitive, Relationship- Focused Practice Promoting Infant Mental Health® to develop education and training for professionals and paraprofessionals, families, beneficiaries, and consumers.
- Increase the number of Alaskans endorsed and trained in IECMH practices
- Develop a system for delivering reflective supervision to individuals providing IECMH services to build skills, competencies, and increase retention.

#### SUSTAINABILITY

The currently proposed project will deliver a design and implementation plan for the Training Hub to include a comprehensive funding plan. Based on other similar efforts, the partners expect that participant fees will cover a portion of the ongoing costs and existing infrastructure will be available to support some of the operations. The funding plan for the Training Hub will include other potential revenue streams to support ongoing operations

### WHO WE SERVE

Increasing capacity for professionals and paraprofessionals in IECMH and increasing the availably of prevention and early intervention services to address childhood trauma and family systems will ultimately benefit all Trust beneficiary groups. In the near-term, any Trust beneficiary with young children could benefit from the enhanced professional services this Training Hub will support. Well-trained professionals and paraprofessionals, who provide services to Trust beneficiaries, will improve the range and quality of services for prevention and early intervention for mental health issues. This also supports the services to be provided through the 1115 Medicaid waiver that will serve all Trust beneficiary groups.

#### BUDGET

BUDGEI	
Personnel Services Costs	\$7,200.00
Personnel Services Narrative:	<ul> <li>Project Contractor: AK-AIMH will contract with an individual to: 1) provide administrative support to the partners in the project (e.g., coordinate face-to-face meetings), and 2) conduct an environmental scan to identify existing trainings and gaps in IECMH trainings.</li> <li>12 hours per month @\$75/hr. x 8 months = \$7,200</li> </ul>
Travel Costs	\$3,440.00
Travel Narrative:	Airfare, lodging, and food expenses for AK-AIMH director from Sitka to attend planning meetings in Anchorage (4 trips @ \$860/trip) = \$3,440

Airfare: 4 round trips @\$550/trip	
Accommodations: 4 nights @ 150/night	
Meals: 4 days @\$60/day	
Ground transportation (car rental): 4 days @\$100/day	

Supplies Costs	\$2,800.00
Supplies Narrative:	The national organization will provide training in DC: 05 Diagnostic Classification of Mental Health and Developmental Disorders of Infancy and Early Childhood. There are manuals that accompany the training (50 books @\$56 each = \$2,800).

Other Costs	\$29,695.00
Other Costs Narrative:	<ul> <li>1. In-person pilot training on ZERO TO THREE DC:05 Training (30 – 50 participants): \$15,000</li> </ul>
	2. Trainer: The project will pilot one distance IECHM training statewide (\$1,000)
	3. CEU's will be offered for the DC:05 training. The cost for all credits including Nursing, Medicine and Social Work/Psychology is \$5,695.
	4. Purchase of license for 3-5 Endorsement. At present, AK-AIMH holds a license to provide Endorsement to individuals who demonstrate mastery of the Competency Guidelines. This Endorsement is for those who work with the 0-3 population. There is now available Endorsement for those working with the 3- 5 population. The Michigan Association for Infant Mental Health is the originator and copyright holders of the Competency Guidelines and Endorsement. There are currently 29 infant mental health state associations and two international associations who have licensed the use of the Competency Guidelines and/or the Endorsement for Culturally Sensitive, Relationship-Focused Practice promoting Infant Mental Health. The cost to purchase the license to use the Early Childhood Endorsement is \$8,000
	A copy of the Competencies can be found at www.akaimh.org



# MEMO

To:	Jerome Selby, Finance Committee Chair
Date:	October 26, 2017
Re:	FY18 Partnership Grant Request
Fiscal Year:	2018
Amount:	\$25,000.00
Grantee:	Christian Health Associates
Project Title:	Anchorage Project Access

## **REQUESTED MOTION:**

*The finance committee approves a \$25,000 FY18 partnership grant with Christian Health Associates for Anchorage Project Access.* 

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

#### **PROJECT DESCRIPTION**

Anchorage Project Access (APA) is requesting funding from the Trust for client services and benefits for medical and dental patients that include but are not limited to: pharmacy, transportation, interpreter services as well as assistance with Medicaid and Affordable Care Act requirements and enrollments

The mission of Anchorage Project Access is to increase access to health care for low-income uninsured members of our community by using a volunteer network of providers working in a coordinated fashion to create a compassionate, respectful, equitable, accountable and efficient program of necessary services for those in need.

Anchorage Project Access (APA) is now a 3-tiered organization consisting of:

- Traditional Project Access (donated health care)
- Dental (donated dental care)
- Assistance and enrollments with Medicaid and insurance on the ACA marketplace

One APA employee is a Certified Application Counselor (CAC) --one of eight in Anchorage. APA outreaches weekly at Beans Café; St. Francis House Food Pantry, Alaska Mental Health Consumer Web, AWAIC -- as needed with scheduled appointment and the Municipality of Anchorage DHHS assisting with applicable health care enrollments.

APA demographics based on clients served in 2016, indicate females are represented slightly more than males with 51% of participants being female. Roughly 61% are between the ages of 30-59. The majority of the female demographic are Caucasian between 50-59 years of age. While of the 2016 participants many are unemployed, 39% are employed full and part time or are self-employed. The strong relationship with The Trust's beneficiaries remains with the homeless population. Our current data indicates over 41% of our clients are homeless or "at risk."

APA offers eligible clients an \$800 per year pharmacy benefit. APA also offers interpreter services when needed as well as transportation for general surgeries; orthopedics and physical therapy. We also assist with transportation for appointments when needed -- generally for our homeless clients. Since labs are not currently included in donated care for APA dental patients, we attempt to assist wherever possible.

Due to the reporting structure from the local hospitals, it is problematic to report on outpatient and inpatient statuses. However, for report year 2016, 121 new and unique clients received treatment and 193 were enrolled and eligible for services in the traditional donated care aspect of APA. Additionally, over \$4.5 million in donated care was documented since 2006.

### **EVALUATION CRITERIA**

As mentioned above, for report year 2016, 121 new and unique patients received treatment and 193 patients were enrolled and eligible for services. Additionally, over \$4.5 million in donated care was documented. Data derived internally from Health & Wellness surveys during previous 6-months indicate: poor physical health days decreased 45.8%; poor mental health days decreased by 30%; 100% had a primary care home: 70% at the community health center and residency and 30% at other primary care facilities; 42.6% were employed at completion versus 39.1% at entrance of the project.

As mentioned previously, the APA eligibility specialist outreaches in the community to assist and enroll clients in Anchorage Project Access medical and dental; Medicaid or the Affordable Care Act. During report year 2016, APA assisted 1209 clients with Medicaid and the ACA. Included in this number are 325 completed applications and 227 clients who were enrolled and selected health plans. It normally takes one hour to enroll for Medicaid and one-two hours for insurance with the ACA. Translators are typically required. The exception to the data stated above is during the ACA open enrollment period. During that time, these numbers increase 50-60%.

#### SUSTAINABILITY

It is our ongoing intention to serve the underserved in our community for as long as there is a need. Should The Trust's partnership end, we hope to maintain our funding with our critical partners: Providence Health & Services Alaska; United Way of Anchorage; State of Alaska DHSS; Municipality of Anchorage - while continuing to build relationships with the business, corporate and individual entities.

#### WHO WE SERVE

As stated in the project description, the relationship of APA to the Trust's beneficiaries is with our homeless population. Over 41% are homeless or "at risk". The estimated number of homeless clients assisted by the APA/CAC is 52%. While behavioral health is not a specialty in the Project

Access model, the APA care coordinator maintains records for active patient's behavioral health issues. From mid-2008, the following data is documented: 136 alcohol; 125 substance abuse; 123 anxiety; 66 bipolar; 33 dementia/Alzheimer; 37 dissociation; 236 depression; 33 eating disorder; 1 head injury; 55 PTS disorder; 9 panic disorder; 1 dysthymic disorder; 39 schizophrenia; 2 seizures; 358 tobacco and 39 trauma

#### ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Mental Illness:	664
Alzheimer's Disease & Related Dementias:	33
Substance Abuse	619
Traumatic Brain Injuries:	39
BUDGET	
Personnel Services Costs	\$13,700.00
Personnel Services Costs (Other Sources)	\$303,492.00
Personnel Services Narrative:	Patient Care Coordinator - \$3,000 from the Trust; \$45,480 from other sources Eligibility Specialist - \$4,000 from the Trust; \$43,500 from other sources Executive Director - \$2,000 from the Trust; \$93,737 from other sources Operations Manager - \$3,000 from the Trust; \$59,293 from other sources Benefits - \$1,700 from the Trust; \$41,482 from other sources Other (contract labor, dental specific labor) - \$0 from the Trust; \$20,000 from other sources
	1
Travel Costs	\$300.00
Travel Costs (Other Sources)	\$6,200.00
Travel Narrative:	Local mileage/parking - \$300 from the Trust; \$2,200 from other sources Out-of-town travel, including annual conference of Communities Joined in Action - \$0 from the Trust; \$4,000 from other sources
Space or Facilities Costs	\$500.00
Space or Facilities Costs (Other Sources)	\$8,377.00
Space or Facilities Narrative:	<ul> <li>Telephone/Internet - \$500 from the Trust;</li> <li>\$7,876 from other sources</li> <li>Lease (space provided by Providence for \$1 per year) - \$0 from the Trust; \$1 from other sources</li> <li>Minor Maintenance and Repairs - \$0 from the Trust; \$500 from other sources</li> </ul>

Supplies Costs	\$500.00
Supplies Costs (Other Sources)	\$14,500.00
Supplies Narrative:	Office Supplies - \$500 from the Trust; \$5,500 from other sources Meeting Expenses - \$0 from the Trust; \$3,000 from other
	sources Postage - \$0 from the Trust; \$2,500 from other sources Copies/Printing - \$0 from the Trust; \$2,500 from other sources Misc. Supplies - \$0 from the Trust; \$1,000 from other sources

Equipment Costs	\$0.00
<b>Equipment Costs (Other Sources)</b>	\$3,200.00
Equipment Costs Narrative:	Maintenance agreement on equipment. Replacement of
	desktop computers. \$0 from the Trust; \$3,200 from other
	sources.

Other Costs	\$10,000.00
Other Costs (Other Sources)	\$163,315.00
Other Costs Narrative:	Patient Benefits (pharmacy, transportation, interpreters) - \$6,700 from the Trust; \$31,550 from other sources Consulting/Evaluation Services - \$0 from the Trust; \$4,800 from other sources IT Services - \$0 from the Trust; \$8,259 from other sources Database Contractor - \$0 from the Trust; \$8,000 from other sources Marketing/Recruitment/Retention - \$0 from the Trust; \$45,647 from other sources Administration Fee to Fiscal Sponsor (15% to CHA) - \$3,300 from the Trust; \$65,059 from other sources

Total Amount to be Funded by the Trust	\$25,000.00
Total Amount Funded by Other Sources	\$499,084.00

Other Funding Sources	
State of Alaska DHSS. Secured	\$250,000.00
Municipality of Anchorage. Pending.	\$16,000.00
United Way of Anchorage. Pending	\$23,750.00
Premera Blue Cross. Pending	\$5,000.00
Fundraising Event. Pending	\$60,000.00
Private Donors. Pending	\$44,334.00
Providence Health and Services. Secured	\$100,000.00
Total Leveraged Funds	\$499,084.00



# MEMO

To:	Jerome Selby, Finance Committee Chair
Date:	October 26, 2017
Re:	FY18 Partnership Grant Request
Fiscal Year:	2018
Amount:	\$25,000.00
Grantee:	FOCUS, Inc.
Project Title:	Behavior Support Preschool

## **REQUESTED MOTION:**

The finance committee approves a \$25,000 FY18 partnership grant with FOCUS, Inc. for the Behavioral Support Preschool project.

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

## **PROJECT DESCRIPTION**

This project will support Trust beneficiaries by allowing children with mental health challenges and developmental disabilities be successful and prepared for their future academic career by providing them social emotional instruction, as well as a structured curriculum. These beneficiaries are in need of this special school as they are often expelled from other day cares/preschools, or not adequately supported in other settings, due to their social emotional needs. The extended hours offered to parents in need will allow for quality support for the children while parents are working.

Despite the accessibility of childcare facilities in our community of Eagle River, none of them are equipped to deal with behavior challenges that arise from trauma, developmental disability, mental illness or Fetal Alcohol Spectrum Disorder.

As a result, children between 3 and 5 years of age are being removed from care. Because children are removed from care, parents are unable to work due to lack of alternative care options. Our facility will provide families with full day, full week care options for children who have been removed from care in other care centers due to behavior challenges.

This facility will have high teacher to student ratios and access to additional supports such as; Behavior Support Classes for parents, Occupational and Speech Therapy, and peer modeling. Our mission is twofold;

support children with challenging behaviors through high quality care, and
 provide a facility with extended care hours to allow families to continue working.

We will achieve these two things by utilizing the unique group of staff members within FOCUS, which will support the daily operations of the program. Among our staff resources are Speech Pathologists, Occupational Therapists, Early Intervention Specialists, a Board Certified Behavior Analyst (BCBA), and Life Skill Instructors specially trained to work with children with intellectual and developmental delays.

We have high interest from the community constituents, as our organization has identified several families in need of this type of care. This program will be a model for other communities and is expected to grow into a large program able to accommodate higher numbers of families with trouble finding care and peer models.

This facility will be licensed with the Municipality of Anchorage to ensure that we can accept Child Care Assistance and serve children from all economic backgrounds. The community support has been very positive. FOCUS had discussions with the larger care centers in the Chugiak-Eagle River area to make them aware of the new program. Administrators and teachers are in full support of this program, as it will allow them to provide families with another option for care instead of leaving them with no place to go.

#### **EVALUATION CRITERIA**

This program will utilize many performance evaluation tools. Students undergo an initial evaluation that will determine their starting point. It will also provide their demographics, behavioral history and medical history and allow us to measure our beneficiary impact. Therapists and teacher will use assessment tools that will help them determine the progress a child has made while in our program.

The program will utilize the Devereaux Early Childhood Assessment (DECA) to complete assessments at admission and at regular intervals thereafter during the course of the child's placement in the program. This assessment specifically is designed to measure protective factors (strengths) as well as behavioral problems in young children ages 2-5 years. The information gathered will serve as a baseline for measuring progress over time and will assist to develop strategies and interventions aligned with the child's greatest areas of need. Some children may require a more targeted intervention plan, which will necessitate a Functional Behavioral Analysis (FBA) that will result in a more specialized behavioral intervention plan and services.

FOCUS will continue to communicate with families that have graduated from our program through follow up surveys that allow parents to update us on their child's quality of life as it relates to the tools and teachings they gained from our program.

#### SUSTAINABILITY

FOCUS intends to absorb the cost of this program after all funding sources have gone. The program will require a tuition fee based upon attendance for each child. There will be additional billable services for occupational and speech therapies, ABA services and parent behavior support classes. We will increase the number of children accepted into the program each year to increase the profit margin and decrease potential losses.

#### WHO WE SERVE

Trust beneficiaries that will be directly and positively affected are beneficiaries between 3 and 5 years of age who experience a developmental disability, have mental health challenges, have experienced emotional trauma, or are diagnosed with Fetal Alcohol Spectrum Disorder. This program will provide tools and support through a national curriculum known as the Pyramid Model. This model of teaching is centered on social-emotional learning, promoting social competency in young children, and reduce behavioral challenges through team based behavioral assessments and behavior support plans.

By providing these beneficiaries with plans that include teachers, peers and their families we are able to ensure that we can progressively monitor their progress and provide consistency with the disciplines that are appropriate for each child. Providing this curriculum, along with additional supports such as occupational and speech therapy, at such a young age we will see these children start to develop healthy habits that will continue into academia and, later, into the workforce. Early Intervention is key to the success of these beneficiaries.

#### ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Mental Illness:	6
Developmental Disabilities:	6
Secondary Beneficiaries(family members or caregivers providing support to primary beneficiaries):	24
Non-Beneficiaries:	5
Number of people to be trained	6

#### BUDGET

Personnel Services Costs	\$25,000.00
Personnel Services Costs (Other Sources)	\$40,000.00
Personnel Services Narrative:	\$25,000.00 Funded by the Trust to be used toward the salary and benefits for the Project Manager.
	\$40,000.00 Funded by the Stan Reitman Charitable Foundation to be used toward the salary and benefits of the Preschool teacher.

Space or Facilities Costs	\$0.00
Space or Facilities Costs (Other	\$10,000.00
Sources)	
Space or Facilities Narrative:	\$10,000 funded from the Stan Reitman Charitable

Foundation for renovating the existing classroom to accommodate a toilet to satisfy the municipal requirements.
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Supplies Costs	\$0.00
Supplies Costs (Other Sources)	\$5,000.00
Supplies Narrative:	\$5,000.00 Funded by the Stan Reitman Charitable
	Foundation will be used to secure curriculum,
	manipulatives and other classroom materials and supplies.

Equipment Costs	\$0.00
<b>Equipment Costs (Other Sources)</b>	\$30,000.00
Equipment Costs Narrative:	\$12,000.00 Funded from the Rasmuson Foundation will be used to purchase a 15 passenger van that will be used to transport children to and from our facility, on field trips, etc. This purchase will also benefit other FOCUS programs, as there may be opportunities to use it throughout our organization.
	\$8,000.00 Funded from Rasmuson Foundation to aid in the purchasing of the playground equipment for our outdoor play area.
	\$10,000.00 Funded from the Stan Reitman Charitable Foundation to aid in the purchase of playground equipment for our outdoor play area, as well as the purchasing and installation of fencing.

Other Costs	\$0.00
Other Costs (Other Sources)	\$5,000.00
Other Costs Narrative:	\$5,000.00 Funded through the Stan Reitman Charitable Foundation will be used for the purchasing of classroom furniture, such as tables, chairs, etc.

Total Amount to be Funded by the Trust	\$25,000.00
Total Amount Funded by Other Sources	\$90,000.00

Other Funding Sources	
Stan Reitman Charitable Foundation - Secured	\$70,000.00
Rasmuson Foundation - Pending	\$20,000.00
Total Leveraged Funds\$90,000.00	



# MEMO

To:	Jerome Selby, Finance Committee Chair
Date:	October 26, 2017
Re:	FY18 Partnership Grant Request
Fiscal Year:	2018
Amount:	\$23,300.00
Grantee:	Rural Alaska Health Professions Foundation
Project Title:	Online Medicaid Billing Class

## **REQUESTED MOTION:**

The finance committee approves a \$23,300 FY18 partnership grant request to the Rural Alaska Health Professions Foundation for the Online Medicaid Billing Class project.

Assigned Program Staff: Katie Baldwin-Johnson

The following is excerpted from the prospective grantee's application.

#### **PROJECT DESCRIPTION**

With the current budgetary crisis in the State of Alaska, Alaska's behavioral health service providers need to become less reliant on state grants. Medicaid funding can help fill this gap. This grant will support the development and piloting of an online Medicaid billing class that will increase the ability of service providers, particularly those in small practices or rural locations, to understand the procedures and requirements to successfully apply for reimbursement through Medicaid funds. This project will impact service availability for an unknown, but substantial, number of beneficiaries.

The University of Alaska Fairbanks is seeking funds to support the development and piloting of an online Medicaid billing class through the College of Rural and Community Development's Rural Human Services (RHS) program.

RHS was developed to provide a stable skilled behavioral health workforce in rural Alaska. The program has a "Grow Your Own" focus on educating students from rural areas. Students return to their communities to provide behavioral health services after completing RHS training. RHS has worked closely with multiple behavioral health providers across the state to develop and provide courses that are culturally competent for over 30 years.

Financial stability is an emerging concern for Alaskan behavioral health organizations as the fiscal environment becomes more challenging. Medicaid funds are available specifically for the behavioral health services these organizations are providing, but they are frustrated by the inability to consistently bill and access these designated funds. This Medicaid billing pilot course would supply crucial training needed by these behavioral health providers.

Based on input from the organizations RHS serves, it has been determined that an online Medicaid billing course would best meet the needs of rural behavioral health providers. Service organizations are dealing with multiple issues including high turnover and budget restrictions. As training on billing procedures is a reoccurring need, the training needs to be accessible and affordable. An online Medicaid billing class is a convenient way to access training for a new employee or provide a refresher for experienced employees. Online training would eliminate travel expenses and the need for employees to be away from work. The pilot Medicaid billing course will be instructor lead, but efforts will be made to create and offer an independent training course that can be accessed at any time.

This course would adhere to RHS standards for academic rigor and cultural sensitivity.

RHS faculty will take the lead on development, but include input from behavioral health service partners into the course design. RHS is partnering with Tanana Chiefs Conference, Bristol Bay Area Health Corporation, State of Alaska Division of Behavioral Health Medicaid Provider Assistance Section and Alaska Native Tribal Health Consortium to develop this course. This partnership draws on multiple perspectives: health educator; frontline worker; clinical supervisor; and tribal health and state administration. It is based on successful Medicaid billing practices.

TCC has committed to providing in-kind contributions of time and effort for this project. Trust funds are being requested to: 1) hire an instructional designer for course development; 2) hire an adjunct faculty person to teach the pilot course; and 3) support two face-to-face meetings by those participating in course development.

This project is expected to increase Medicaid reimbursement and improve the financial stability of service providers and therefore the long-term sustainability of programs that serve Trust Beneficiaries. The impact will be seen by increasing revenues, and therefore, increasing the ability to provide behavioral health services.

## **EVALUATION CRITERIA**

At the end of the project period an online class will be developed and piloted. The billing practices success of students will be measured for one year.

The Rural Human Services Statewide Program Manager, will track the number of students that enroll in the pilot course, the organizations that employ them and the impact on billing by persons who received training. The Program Manager will seek agreements with the organizations that have students enrolled in the pilot class to gather relevant data on impacts. Participating behavioral health organizations will be asked to submit relevant pre and post course information. The students will be tracked for one year (May 2019) after taking the course to evaluate progress on accessing Medicaid funds for reimbursement for services. Participating behavioral health organizations will be asked to provide composite data, without individual information, on Medicaid billing transactions including the number of unduplicated beneficiaries in each category, the number and type of services received, the number of successful billings and the number of unsuccessful billings. Unsuccessful billings will be reviewed for commonalities and curriculum will be updated based on this information as well as input from participating students and organizations.

### SUSTAINABILITY

Once launched, this project will generate tuition support that will pay for faculty to continue conducting the courses.

### WHO WE SERVE

This project serves all Trust beneficiary groups by increasing the fiscal stability of the organizations that provide services for them. Many, if not most, Trust beneficiaries receive services through Medicaid and Medicare. This project will provide training necessary to reliably access the funds that provide these services. This will not only pay for the costs of direct services to beneficiaries, but it will increase the ability of organizations to provide or retain services particularly in rural communities.

Number of people to be trained	10
BUDGET	· · · · · · · · · · · · · · · · · · ·
Personnel Services Costs	\$12,800.00
Personnel Services Costs (Other Sources)	\$8,800.00
Personnel Services Narrative:	<ul> <li>AMHTA: Instructional Designer: Online course development. 100 hours; \$8,900</li> <li>Adjunct Instructor: Develop and pilot online course: 2 credits; \$3,900</li> <li>UAF CRCD: RHS Statewide Manager: Project coordination, facilitate partners, compile data, compose and submit reports. 100 hours; \$5,800</li> <li>TCC: Behavioral Health Professional: Provide expertise on Medicaid billing and insight from a behavioral health organization perspective. \$3,000</li> </ul>
	BBAHC: Behavioral Health Professional: Provide expertise on Medicaid billing and insight from a behavioral health organization perspective. pending

### ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Travel Costs	\$6,200.00
Travel Costs (Other Sources)	\$0.00
Travel Narrative:	Travel costs for two face to face course development meetings: Airfare: 2 travelers x \$300 (Fairbanks) + I traveler x \$700 (Dillingham) = \$1,300 x 2 trips = \$2,600 Lodging: 3 nights x \$120/night x 3 travelers x 2 trips = \$2,160 Per diem: 4 days x \$60/day x 3 travelers x 2 trips = \$1,440

Space or Facilities Costs	\$2,000.00
Space or Facilities Costs (Other Sources)	\$0.00
Space or Facilities Narrative:	Meeting room: 2 days x 2 meetings x \$500/day = \$2,000
Other Costs	\$2,000,00

Other Costs	\$2,300.00
Other Costs (Other Sources)	\$0.00
Other Costs Narrative:	Indirect at approved State of Alaska rate of 12%: \$2,300

Total Amount to be Funded by the Trust	\$23,300.00
Total Amount Funded by Other Sources	\$8,800.00

<b>Other Funding Sources</b>	
University of Alaska Fairbanks (UAF	\$5,800.00
CRCD), secured	
Tanana Chiefs Conference (TCC),	\$3,000.00
secured	
Bristol Bay Area Health Corporation	
(BBAHC), pending	
Total Leveraged Funds	\$8,800.00