

MEETING AGENDA

Meeting: Finance Committee
Date: August 11, 2016
Time: 10:15 AM
Location: Trust Authority Building, 3745 Community Park Loop, Anchorage
Teleconference: (866)-469-3239 / Session Number: 802 539 545 # / Attendee Number: #
Trustees: Carlton Smith (Chair), Paula Easley, Laraine Derr, Mary Jane Michael, Larry Norene, Jerome Selby, Russ Webb

Thursday, August 11, 2016

Page No.

10:15 am	<u>Call Meeting to Order (Carlton Smith, Chair)</u>		
	Roll Call		
	Announcements		
	Ethics Disclosure		
	Approve Agenda		
	Approve Minutes – 04/14/16		4
10:30 pm	<u>Staff Report Items/Approvals</u>		
	Cash Management Reports – Kevin Buckland, CFO	Hand-Out	
	Trust Land Office Operating Budget FY 18 – John Morrison, Executive Director		20
	Trust Operating Budget FY 18 – Jeff Jessee, CEO		22
11:00 am	<u>Approvals</u>		
	Trust Land Office		
	• Fahrenkamp Center Operating Funds Increase (FY17)	\$ 32,000	24
	FY17 Unallocated Partnership Funds – \$ 1,246,000		
	Partnerships		
	• Haven House Transitional Funding (FY17)	\$ 50,000	27
	Total Partnership Requests:	\$ <u>50,000</u>	
11:45am	Adjourn		

Future Meeting Dates

Full Board of Trustee / Planning / Resource Management / Finance
2016 / 2017 / 2018

(Updated – July 27, 2016)

Planning Committee Dates:

- October 20, **2016** (Thu)
- **January 5, 2017** (Thu)
- **April 13, 2017** (Thu)
- **August 1-2, 2017** (Tue, Wed)
- **October 17, 2017** (Tue)
- **January 4, 2018** (Thu)
- **April 12, 2018** (Thu)
- **Jul 31- Aug 1, 2018** (Tue, Wed)
- **October 17, 2018** (Wed)

Resource Management Committee Dates:

- October 20, **2016** (Thu)
- **January 5, 2017** (Thu)
- **April 13, 2017** (Thu)
- **August 3, 2017** (Thu)
- **October 17, 2017** (Tue)
- **January 4, 2018** (Thu)
- **April 12, 2018** (Thu)
- **Aug 2, 2018** (Thu)
- **October 17, 2018** (Wed)

Finance Committee Dates:

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Future Meeting Dates

Full Board of Trustee / Planning / Resource Management / Finance
2016 / 2017 / 2018

(Updated – July 27, 2016)

Full Board of Trustee Meeting Dates:

- | | |
|-------------------------------------|-------------------------------------|
| • September 7-8, <u>2016</u> | (Wed, Thu) – Anchorage – TAB |
| • November 17, <u>2016</u> | (Thu) – Anchorage – TAB |
| • January 25-26, <u>2017</u> | (Wed, Thu) – JUNEAU |
| • May 4, <u>2017</u> | (Thu) – TBD |
| • September 6-7, <u>2017</u> | (Wed, Thu) – Anchorage – TAB |
| • November 16, <u>2017</u> | (Thu) – Anchorage – TAB |
| • January 24-25, <u>2018</u> | (Wed, Thu) – JUNEAU |
| • May 9, <u>2018</u> | (Wed) – TBD |
| • September 5-6, <u>2018</u> | (Wed, Thu) – Anchorage – TAB |
| • November 15, <u>2018</u> | (Thu) – Anchorage – TAB |

ALASKA MENTAL HEALTH TRUST AUTHORITY

FINANCE COMMITTEE MEETING
Teleconference

April 14, 2016
2:00 p.m.

Taken at:

3745 Community Park Loop, Suite 120
Anchorage, Alaska

OFFICIAL MINUTES

Trustees present:

Carlton Smith, Chair
Laraine Derr (via speakerphone)
Larry Norene
Russ Webb
Paula Easley
Mary Jane Michael
Jerome Selby (via Speakerphone)

Trust staff present:

Jeff Jessee
Steve Williams
Miri Smith-Coolidge
Carley Lawrence
Amanda Lofgren
Kevin Buckland
Mike Baldwin
Katie Baldwin-Johnson
Heidi Wailand
Luke Lind
Carrie Predeger
Kat Roch
Valette Keller

TLO staff present:

John Morrison
Wynn Menefee
Sarah Morrison
Karsten Eden
Craig Driver

Others participating:

Kathy Craft; Donna Mong; Paul Cornils; Lily Herwald (via Speakerphone); Bruce Van Dusen (via Speakerphone); Dewayne Harris (via Speakerphone); Francine Harbour (via Speakerphone); Christine Bourland (via Speakerphone); Kerry Turnbow (via Speakerphone); Angie Gorn (via Speakerphone); Lance Johnson (via Speakerphone); Courtenay Carty (via Speakerphone); Dagen Nelson (via Speakerphone); Laura Baez; Xiomara Owens; Sandy Cleave (via Speakerphone); Yvonne Howard (via Speakerphone); Pansy Alakayak (via Speakerphone); Gail Evanoff (via Speakerphone); Laurie Wolf; Chris Kowalczewski; Nina Kemppel (via Speakerphone); Michelle DeWitt (via Speakerphone); Doreen Witwer (via Speakerphone); Anthony Christianson (via Speakerphone); Jess Dilts (via Speakerphone); John Woodward (via Speakerphone); Steve Gunther (via Speakerphone); Lisa Lang (via Speakerphone).

PROCEEDINGS

CHAIR SMITH calls the meeting to order and asks for a roll call. He asks for any ethics disclosures. There being none, he moves to the agenda.

TRUSTEE MICHAEL makes a motion to approve the agenda.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

CHAIR SMITH moves to the minutes of January 26, 2016.

TRUSTEE WEBB makes a motion to approve the Finance Committee minutes of January 26, 2016.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

CHAIR SMITH moves on to staff report items and recognizes Kevin Buckland and the cash management report.

MR. BUCKLAND states that the cash management spreadsheet is updated through February 29, 2016; two thirds through the fiscal year. He goes through the cash management sheet, explaining as he goes along. He then highlights the total revenues, explaining in detail.

TRUSTEE NORENE asks for a primer on how the Permanent Fund earnings work, just the arithmetic of it. At a later time; not now.

MR. BUCKLAND replies that he would be happy to sit down with the group at a later date. He states that the relative return is based on whatever happens during the month and is allocated based on the prior month-end balances, and it resets every month. He explains more fully.

CHAIR SMITH asks if the Trustees are interested in such a session, and then asks that it be scheduled.

MR. BUCKLAND continues his report, explaining as he goes along.

CHAIR SMITH asks for any questions on the payout. There being none, he moves to the transfer memo.

MR. BUCKLAND states that there is a memo for trustees to consider. It is essentially to fund the previous Medicaid reform/expansion approvals that trustees had made for the Department of Health and Social Services back in August, 2015. He continues that this memo authorizes withdrawal of funds from the Permanent Fund budget reserve to fund those appropriations. He adds that he will keep the chair and any trustees that are interested advised as to how much is expended. He states that this was a request for \$1.9 million authorized for FY16 which has already been approved. He explains more fully.

TRUSTEE WEBB makes a motion that the Finance Committee recommends that the Full Board of Trustees authorize the transfer of \$1,590,700 from the Alaska Permanent Fund Budget Reserve accounts to the Mental Health Settlement Income Account to finance the FY2016 DHSS Medicaid expansion funds approved in August, 2015. The CFO may fulfill this motion with one lump sum or multiple transfers.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

MR. JESSEE explains that this is the same memo discussed in the Planning Committee meeting. It lays out the FY17 funds available for reallocation, and has the staff recommendations to reallocate for Medicaid reform. He asks for any comments about what is being proposed in terms of where to adjust the budget in FY17.

CHAIR SMITH asks Mr. Buckland to go through the flow line.

MR. BUCKLAND states that the trustees made an expenditure authorization for approximately \$3.8 million to fund various activities related to Medicaid reform. Staff was then directed to go back and look at existing as well as prior commitments and recommend funding options for trustees to consider with regard to financing these commitments. He continues, explaining the potential funding sources. He adds that staff has recommended that the trustees instruct them to repurpose approved funds and explains this more fully.

TRUSTEE WEBB makes a motion that the Finance Committee recommends that the Full Board of Trustees instruct staff to implement a reversion of previously approved Authority funds

totaling \$3,804,400 to making funding available for Medicaid reform, ABLE Act and technical assistance to providers through MHTAAR and Authority funds during FY16-FY17. The funding reversion consists of \$2,736,300 originally authorized in FY13 to FY15, \$781,000 originally authorized in FY16, and a \$287,100 reduction of initial commitments originally planned for FY17.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

MR. JESSEE asks to be excused to join the teleconference on the Title 14 as he is co-chair of the committee.

CHAIR SMITH excuses him and moves to the advanced appropriation request for future TADA real estate acquisition.

MR. BUCKLAND states that there is a memo requesting an appropriation from the Trust Authority Development Account, TADA, for \$20 million, and gives the background on this.

A short discussion ensues.

TRUSTEE NORENE makes a motion that the Finance Committee recommends that the Full Board of Trustees authorize the CFO to establish a \$20 million appropriation from the Trust Authority Development Act, TADA/IRIS fund 3320, for a future real estate acquisition. These funds do not lapse.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE SELBY suggests inserting some mechanism where the fund is sitting behind more of an approval of specific acquisitions.

MR. BUCKLAND asks the Land Office to comment.

MR. MORRISON states that the TLO does not move forward with any acquisition without board approval. However, the earnest money is the largest problem in finding that money in the operating budget. He continues that the earnest money is structured to always be fully refundable, and we are not contemplating moving forward with any nonrefundable money for an acquisition without board approval.

CHAIR SMITH asks Trustee Selby if he is satisfied that protections are in place.

TRUSTEE SELBY states concern that there should be some reference to the fact that a final acquisition is going to take board action.

TRUSTEE WEBB suggests an amendment to the motion.

TRUSTEE WEBB makes a motion that the Finance Committee recommends that the Full Board of Trustees authorize the CFO to establish a \$20 million appropriation from the Trust Authority Development Account, TADA/IRIS fund 3320, for a future real estate acquisition which will be subject to Full Board of Trustee approval, and these funds do not lapse.

TRUSTEE SELBY seconds.

There being no objection, the motion is approved.

TRUSTEE WEBB makes a motion to move the main motion as amended.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

CHAIR SMITH moves on to Icy Cape and recognizes Mr. Morrison.

MR. MORRISON states that the first TLO item on the agenda is for Icy Cape. He continues that there was a discussion earlier in RMC and the motion was updated from the motion that is in the packet. He adds that “principal funds” were deleted, as well as the TADA, and then parentheses.

TRUSTEE WEBB makes a motion that the Finance Committee recommends that the Alaska Mental Health Trust Board of Trustees approve the expenditure of funds for parcel research and exploration of the parcel known as Icy Cape in the amount of \$175,000. These funds do not lapse.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

MR. MORRISON states that the next item on the TLO’s list are the property real estate budgets for FY17. He continues that these did change rather significantly. He adds that this is the FY17 operating funds for the real estate program, both the programmatic real estate program and the Real Estate Management Plan properties.

TRUSTEE WEBB makes a motion that the Finance Committee recommends that the Alaska Mental Health Trust Authority Board of Trustees authorize the CFO to transfer the balance of the facility maintenance account, IRIS fund 3322, \$105,787, to the Alaska Mental Health Settlement Income Account, IRIS fund 1092, to partially fund the FY17 operating costs of Program-Related Investment property.

TRUSTEE NORENE seconds.

There being no objection, the motion is approved.

TRUSTEE WEBB makes a motion that the Finance Committee recommends that the Alaska Mental Health Trust Authority Board of Trustees authorize an appropriation from the Trust Authority Development Account, TADA, IRIS fund 3320, in the amount of \$70,000 for capital costs of Program-Related Investment properties for FY17. The appropriation shall not lapse. The CFO is authorized to transfer the full amount to a third-party property manager upon the request of the TLO.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE WEBB makes a motion that the Finance Committee recommends that the Alaska Mental Health Trust Authority Board of Trustees approve an appropriation from the Alaska Mental Health Settlement Income Account, IRIS fund 1092, in the amount of \$142,200 for the operating costs of Program-Related Investment properties for FY17, which appropriation shall not lapse. The CFO is authorized to transfer the full amount to a third-party property manager upon the request of the TLO.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE WEBB makes a motion that the Finance Committee recommends that the Trust Authority Board of Trustees concur with the recommendation to approve the incremental building expenditures totaling \$5,759,700 budgeted for FY17 to be paid by the property manager from rents and other income collected from the properties.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

CHAIR SMITH moves on to focus area allocations and begins with prison re-entry coalition coordinator.

MR. WILLIAMS begins with a request of the Finance Committee to approve the allocation of already approved funding within two focus areas: the Disability Justice focus area, as well as the Substance Abuse and Treatment focus area, to continue to fund the four re-entry coordinators. He adds that they are located one in Anchorage, one in Juneau, one in Fairbanks, and one in the Mat-Su Valley. He states that these coordinators have been working with the coalitions in each of those communities this first year largely to build up the structure around the coalitions for them to operate. He continues that they also do a lot of on-the-ground work to identify what resources are available in each of those communities, what resources are lacking, so a process can be developed with the Department of Corrections so a successful re-entry back into the community has the best chance. He goes into greater detail.

TRUSTEE NORENE asks if these re-entry coalitions are being set up.

MR. WILLIAMS replies that the coalitions have already existed. He explains that this is funding a person to function as the coordinator for those various entities that make up the coalition.

A discussion ensues.

TRUSTEE WILLIAMS makes a motion to approve FY17 focus area allocation in the amount of \$300,000 from the FY17 local re-entry coalition coordinator line of the Disability Justice focus area and \$100,000 from the FY16 coalition capacity development advocacy line from the Substance Abuse Prevention and Treatment area funds for the purpose of local prisoner re-entry coalition coordinator and coalition capacity development. The funds for this project will be allocated to the fiscal agents listed in the below table.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

CHAIR SMITH recognizes Ms. Baldwin-Johnson.

MS. BALDWIN-JOHNSON states that this request is recommending the allocation amounts for each of the programs for FY17. She gives a brief background. She states that these programs are very effective in working with beneficiaries in a manner that focuses on engagement and meeting the individual and the family where they are. She continues that these programs work with people across the beneficiary groups, many of whom experience homelessness, addictions, repeat hospitalizations and incarcerations. She adds that the purpose of the final organizational assessment is to better understand the sustainability picture, to understand the impact of those organizations, to look at the capacity, their strengths and their opportunities. That information is important in the consideration of the planning moving forward and also looking at the opportunities available through the reforms that are underway. She plans to coordinate an overview of the outcomes of that process for trustees at an upcoming Planning Committee meeting prior to the '18-'19 budget final recommendations.

TRUSTEE MICHAEL asks if any of these organizations are going to be recipients or will be able to take advantage of Medicaid expansion in terms of helping with their operating funds.

MS. BALDWIN-JOHNSON replies that the opportunity is available to them and asks Ms. Lofgren to continue.

MS. LOFGREN states that Paul Cornils has a seat on the Development and Implementation Council for the 1015(i) and (k) project and is integral for that development. She continues that there are still conversations to be had.

TRUSTEE MICHAEL talks about thinking creatively about how to maintain these programs in the future and finding ways for them to provide the networking that will make it possible for small organizations to exist.

MS. LOFGREN appreciates the comment and states the need to be realistic that Medicaid is not going to cover all of the services that are available.

CHAIR SMITH asks for any other comments.

TRUSTEE WEBB asks how many years have each of these organizations been funded by the Trust; second, what percentage of their budgets are funded by the Trust versus sources other than the Trust; and what are the measures of the impacts from their programs. He states that he worries about sustainability.

TRUSTEE MICHAEL makes a motion to recommend approval of \$1,358,100, Beneficiary Employment and Engagement focus area allocation, for the purpose of FY17 BPI grant funding.

TRUSTEE EASLEY seconds.

TRUSTEE EASLEY asks what organization merged with CHOICES.

MS. BALDWIN-JOHNSON replies that Soteria and CHOICES had explored the option of merging with the Consumer Web. She states that they moved on developing a very collaborative relationship, but opted not to merge fully.

TRUSTEE EASLEY thanks her for the clarification.

CHAIR SMITH asks if there are any objections to the motion.

There being no objection, the motion is approved.

CHAIR SMITH states that Ms. Lofgren will cover housing and long-term services and supports focus area allocation.

MS. LOFGREN states that this is a long-time coming. She continues that the general relief program is a program that benefits over 600 beneficiaries every year. It is a project that reflects all of the system barriers and has become kind of a safety net for beneficiaries. She adds that there is no easy fix for it and it gets significant budget reductions year after year. She states that AHFC and the Department of Health and Social Services have partnered and collaborated on the 811 project rental assistance program and were awarded over \$7.7 million from HUD to AHFC to provide over 200 individual beneficiaries with housing vouchers. She continues that then the Department of Health and Social Services, Behavioral Health and Senior Disability Services are providing \$5.8 million in match to the program to really transition individuals out of the general relief program into the communities and into their own homes. She adds that one of the challenges with the general relief program is that individuals are required to pay all but \$100 of their income towards the assisted living home services. She states that this program is to transition individuals out of skilled nursing facilities. The proposal is to provide those transition funds for beneficiaries up to \$3500, depending on their needs, partnering with the independent living centers. There are five of them across the state, and one of their core services is

deinstitutionalization and transitions. She adds that it is a good partnership and aligns with their core mission. She states that sustainability is the really important piece here. As part of the Medicaid reform options, transition is a huge component to both the 1915 (i) and (k) and could potentially be utilized within the 1115. She adds that for beneficiaries who are Medicaid eligible in FY18, Medicaid should cover the transition costs. She continues that for those individuals that are not Medicaid eligible there is work being done with both the general relief programs in Behavioral Health and Senior and Disability Services to look at the regulations to see if what the funds currently can pay for can be modified and incorporated into the transition funds into the general relief program.

TRUSTEE MICHAEL makes a motion to approve \$100,000 FY16 Housing focus area allocation to the Statewide Independent Living Council of Alaska for the Assisted Living Home Transition Program; and approve a \$150,000 FY17 Housing focus area allocation to the Statewide Independent Living Council of Alaska for the Assisted Living Home Transition Program.

TRUSTEE EASLEY seconds.

There being no objection, the motion is approved.

CHAIR SMITH moves on to the FY16 partnership grant request, and recognizes Steve Williams.

MR. WILLIAMS states that this is a request to provide \$50,000 of Trust funding to help assist in the construction of a new clinic out in Savoonga, which is on St. Lawrence Island. He adds that the Norton Sound Health Corporation has been working on this for a significant period of time and have a number of partners. He states that the real impact, in terms of beneficiaries, will be helping to integrate the primary care and behavioral health care in the clinic, which, at this time, are operating in different locations. He adds that the St. Lawrence Island region was visited in the rural outreach trip last fall. He asks for any questions.

TRUSTEE NORENE states concern on the long-term goal on funding these clinics.

MR. JESSEE explains that about ten years ago the Denali Commission started a health clinic program in Rural Alaska. The original concept was just primary care. He states that the concern at the time was that this did not account for behavioral health services which were greatly lacking in Rural Alaska. He shares his experiences from that time, giving a background on how everything came about in supporting and encouraging the inclusion of behavioral health space in the clinics.

A discussion ensues.

TRUSTEE MICHAEL states that they have about half of their funding and asks about the prospects for the other half.

MS. GORN states that she and Lance Johnson, the behavioral health services director, are here and thanks the Trust for allowing the comments. She continues that they are fortunate with the Denali Commission funding, which allowed Norton Sound to replace all but four clinics. She

explains that there are 15 villages and the next priority for replacement is St. Lawrence Island, which is Gambell and Savoonga. She states that the Denali Commission left the design that will be used for both new clinics, which is 5200 square feet. She adds that they were able to provide about \$120,000 towards the design and that will be used to start construction this summer. She continues that total costs for both of the clinics is \$12.5 million and have secured \$600,000 from NSCDC, which is a local funder in their region. She adds that there is a \$1 million request in for Rasmuson which has advanced to the second tier. She states that there is a request to the Denali Commission for \$800,000, \$400,000 for each clinic, and have applied to Indian Health Services for an equipment fund, which is \$600,000. She continues that this project is so important to their board of directors that they have dedicated and contributed about \$5 million toward the project. She adds that Norton Sound will own both clinics, which will be new. There are two village-based counselors in each community because of the high suicide rate. She states that the support from the Trust, even if it is not financial, just knowing that this concept is supported will get more funding from some of these entities, and the space in each clinic is going to provide two counseling/office spaces for both of these personnel. She adds that she will be happy to answer any questions.

TRUSTEE WEBB makes a motion that the Finance Committee approve a \$50,000 FY16 partnership grant to the Norton Sound Health Corporation for the Savoonga Health Clinic.

TRUSTEE MICHAEL seconds.

CHAIR SMITH asks for any objections.

TRUSTEE NORENE objects.

There being no other objections, the motion is approved.

TRUSTEE MICHAEL states that she is more interested in looking at these requests on an individual basis rather than a policy regarding development. In this particular case, given the location, this was the highest need.

MR. JESSEE states that there are about 120 behavioral health aides across the state right now, and Miri was able to find a statement of change of intent from January of 2005 where the board authorized the transfer of \$325,000 in Trust funds to the Denali Commission for health and social services. The final report on the clinic needs assessment contained no reference to behavioral health. The initial Denali Commission approach would not have had any behavioral health space.

TRUSTEE WEBB states that if the Trust is going to have the goal of having a behavioral health aide in every community, that needs to be articulated. He continues that it is a laudable policy to try to forward integration of behavioral health into the primary-care setting. The question is how to approach that system adequately and to have some idea in advance of every year to forecast some of that progress.

The discussion continues.

TRUSTEE EASLEY states that some good points about this have been brought forward and suggests putting this on the agenda for the retreat.

The trustees agree.

CHAIR SMITH asks Ms. Gorn to share the level of community support with the NSCDC.

MS. GORN replies that the Norton Sound Economic Development Corporation has been a wonderful funding partner for their region and, on an annual basis, makes certain grant opportunities available.

TRUSTEE WEBB asks where they get their money.

MS. GORN replies that they are in the fisheries business and have been a corporation in the area for some time. She states that they have an endowment fund set up. A large part of what they do is give back to their communities.

TRUSTEE WEBB makes a motion to approve a \$50,000 FY16 partnership grant to the Norton Sound Health Corporation for the Gambell Health Clinic.

TRUSTEE EASLEY seconds.

TRUSTEE NORENE objects.

There being no other objections, the motion is approved.

CHAIR SMITH recognizes Ms. Lofgren on the City of Dillingham.

MS. LOFGREN states that this project is to help with some capital improvements in terms of making sure that the safety rests in the building with an entry and the doorway, the heating system and some of the egresses where the gutters and the water runs are running right into the front of the building. She continues that beneficiaries use the senior center not only for activities, isolation prevention, but for transportation to and from doctors' appointments and into the community, as well as a meal program. The City of Dillingham is working with Rasmuson Foundation, and they are going to do a match for Trust funding. This is also part of a larger project with the City, and it is the senior center and the library that is being worked on.

TRUSTEE MICHAEL makes a motion to approve a \$25,000 FY16 partnership grant to the City of Dillingham for repairs at the Dillingham Senior Center.

TRUSTEE EASLEY seconds.

There being no objection, the motion is approved.

CHAIR SMITH moves on and recognizes Ms. Baldwin-Johnson.

MS. BALDWIN-JOHNSON states that the Trust has worked very closely with ANTHC over the years on their efforts to expand and enhance the behavioral health workforce in rural villages and communities across Alaska. She states that this project is recommending to fund the second phase of development of the behavioral health aide manual. This serves as a teaching resource and guide for the BHA clinical practice. She explains that the first phase was focused on serving the child and adolescent population; the second phase is going to incorporate fundamental information and best practices for BHAs to address behavioral health concerns for adult and senior beneficiaries living in rural communities. She highlights the importance of having the structure and support that is paired with the training the BHAs received through the certification.

TRUSTEE WEBB understands the importance of the behavioral health program and has questions on the budget and the level of partnership. He asks why the Trust is being asked to fund 80 percent of this and ANTHC is funding 20 percent.

MS. BAEZ states that ANTHC's commitment to train the behavioral health aides and to build that infrastructure in the villages is extremely important. The BAM, the behavioral health aide manual, is a crucial component for the education and training. She continues that this manual provides a guide to, at a moment's notice, help through a training, a refresher to the skilled as a reference. She adds that they were very successful in completing the child/adolescent unit and are antsy to get the adult and elderly section out. She states that the manual is one element of a very large project, and we are in the process of creating a behavioral health academy. She continues, there is a commitment to bring in a more streamlined approach to the training, and the BAM is one of its elements. She adds that this is an estimate of the anticipated cost, and she is more than happy to provide more details.

TRUSTEE WEBB states that this is a small piece of a much larger project which is the overall training plan for behavioral health aides throughout the state.

CHAIR SMITH asks Ms. Baez for a short synopsis of what the scope of the Tribal Health Consortium is.

MS. BAEZ states that the Alaska Native Tribal Health Consortium provides services to the entire state of Alaska. She continues that the behavioral department does not provide direct services to patients, but are there for technical assistance, support, and is in charge of the behavioral health training and work with the certification board to get the behavioral health aides certified. The array of services provided range from women's prevention to a clean water and air engineering department. She adds that whatever the tribes need, ANTHC is there for support.

A short question-and-answer ensues.

MS. BALDWIN-JOHNSON states that this funding is not covering any funding for training; just for the development of BAM. She continues that they are pursuing some grant funding for sustainable employment and economic development strategies to help assist the funding of getting this manual implemented with technology.

MS. OWENS clarifies that it goes to its sustainability. She states that they are following the model that the community health aide program has done with their CHARM, taking the contents and making it electronically available. It also makes the updating of it much easier.

TRUSTEE EASLEY states that she heard that the effort to recruit Alaska Natives from the villages into the program is expanding.

MS. BAEZ replies that the program has grown and has shrunk and is trying to adapt. She states that funding is an issue. ANTHC does provide some funding for many of the sites to pay for their positions, but they want to continue to expand and assist them.

TRUSTEE WEBB makes a motion that the Finance Committee recommend approval to the Full Board of Trustees for a \$125,000 FY17 partnership grant to the Alaska Native Tribal Health Consortium for the Behavioral Health Aide Training Curriculum and Materials Development and Implementation project.

TRUSTEE EASLEY seconds.

There being no objection, the motion is approved.

MS. BALDWIN-JOHNSON states that the next project is the Alaska Community Foundation which is the domestic violence shelter improvement project. She continues that the trustees approved \$100,000 in FY16 partnership funding to support the first of two phases. It is a two-year project statewide focus on addressing improvements and deferred maintenance for domestic violence and sexual assault shelters located around the state. She adds that an attachment was included that shows the state of Alaska and where the shelters are located. She states that the Alaska Community Foundation is serving as the fiscal agent for this project; and management of the planning, design and construction of the shelter improvements is by Foraker's predevelopment program. She adds that the project continues to be directed by a steering committee made up of the funders and folks that have been key partners in this effort. She states that this request is to fulfill the second year of this.

TRUSTEE NORENE states that this is a wonderful project, but it is not focused enough on mental health.

MS. BALDWIN-JOHNSON replies that a majority of the people served in these shelters are folks that would probably meet the definition of being a Trust beneficiary. She states that with their life experiences, traumas experienced as both children and adults, depression, post-traumatic stress-related issues, anxiety, individuals with mental illness, co-occurring issues, substance abuse are the beneficiary groups served in these settings.

TRUSTEE MICHAEL makes a motion to recommend approval to the Full Board of Trustees for a \$100,000 FY17 partnership grant to the Alaska Community Foundation for the Statewide Domestic Violence Improvements Initiative.

TRUSTEE EASLEY seconds.

There being no objection, the motion is approved.

MS. BALDWIN-JOHNSON states that this is a funding request to support the Hydaburg Cooperative Association's plans to construct a traditional rendition of a Haida longhouse which will serve as the center for the community-based gatherings and as a community center to help deal with the struggles around alcohol and drug addiction, as well as the high suicide rates experienced in this community. She continues that this center will replace the village's Alaska Native Brotherhood and Sisterhood hall, which has also been the hub of the community. She adds that there is tremendous community support for this project through volunteers and construction, and the tribe has committed \$85,000 in funds. She states that Rasmuson has indicated interest in doing a top-off grant in the amount of \$400,000, as long as the Hydaburg Cooperative Association is able to raise the balance.

MR. CHRISTIANSON states that he is with the City of Hydaburg and is calling in to answer any questions and to see how the board can be assisted in looking at this proposal. He continues that the funds requested are to finish out the balance needed to put together the community building. There has been a lot of years of investment in activity by the community entities, the City, the corporation and the tribe unifying the efforts to really build up cultural activities and education to help promote healthy alternatives to the drug and alcohol problems that are prevalent in all of the communities. He explains that the old Alaska Native Brotherhood facility, the center of the community, was lost. That facility served as the center of activities for everything done in the community. He goes into greater detail. He states that this request is to help finish a facility that will serve as a strong reminder of cultural values for the youth, young adults and community members.

CHAIR SMITH thanks Mr. Christianson, and asks for any questions.

MS. LANG states that she is Lisa Lang, the executive director for the Hydaburg Naa Iwaans Foundation and also the chairwoman for Haida Corporation. She continues that she also teaches Haida language at the school. She brings this out because it is demonstrated through the students that culture is the mental health healing that is searched for. She states that this grant was written in a way to start recording activities and some outcomes. She continues that there is no way for evaluation because the past histories sent people with mental issues away. Through working collectively, it was found that our culture is the healing aid and this project would help demonstrate that baseline, the numbers that are always wanted. Building this facility would help in starting the documentation.

CHAIR SMITH thanks Ms. Lang and moves to the motion.

TRUSTEE WEBB makes a motion that the Finance Committee recommend approval to the Full Board of Trustees for \$75,000 FY16 partnership grant to the Hydaburg Cooperative Association for the Hydaburg Big Cedar House Project.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

TRUSTEE WEBB comments that the proposal indicates that it is recognized that this is not the type of project that would normally come to the Trust for approval. After listening to the comments, he appreciates the fact of the attempt to gather more information about the beneficiary-related issues and problems that are faced. He asks that they bring back some sort of information about the impact of the facility in addressing those issues. He states that he would like to see information about reductions in substance abuse, suicides, psychiatric hospitalizations, and other kinds of indicators that would show that this has made a difference in the community. He continues that a motion is not needed; just asking.

CHAIR SMITH moves to other business and asks for a report from Juneau.

MR. JESSEE states that Senate Bill 15 passed out of Senate Judiciary. He expects that the Senate will concur in the changes the House has made.

CHAIR SMITH entertains a motion to adjourn.

TRUSTEE WEBB makes a motion to adjourn the meeting.

TRUSTEE MICHAEL seconds.

There being no objection, the motion is approved.

(Finance Committee meeting adjourned at 4:44 p.m.)

	Item Type	Proposal	Organization	Page #	Proposed Motion
1	Operating Budget - Trust	FY17 Operating Budget	The Trust	20	Recommend the full board of trustees approve the Trust operating budget for FY18 in the amount of \$3,899,200
2	Operating Budget - TLO	FY17 Operating Budget	Trust Land Office	22	Recommend the full board of trustees approve the Trust Land Office operating budget for FY18 in the amount of \$4,473,600
3	Trust Land Office Item	Fahrenkamp Center Operating Funds Increase	Trust Land Office	24	<p>Proposed Motion One: “The Finance Committee recommends that the Trust Authority board of trustees approve additional funding for expenditures on the Fahrenkamp Center property in the amount of \$32,000 for FY17, which appropriation shall not lapse.”</p> <p>Proposed Motion Two: “The Finance Committee recommends that the Trust Authority board of trustees instruct the CFO to transfer up to \$32,000, in addition to the previously approved funding of \$212,200 for the fiscal year 2017, to the third party property manager, as requested by the TLO, for management of the PRI properties.”</p>
4	Partnership	Haven House Transitional Funding	Haven House, Inc.	27	Approve a \$50,000 FY17 partnership grant to Haven House, Inc. for the Haven House Transitional Funding project.



Trust
Land Office

2600 Cordova Street
Anchorage, Alaska 99503
Phone: 907-269-8658
Fax: 907-269-8605

To: Carlton Smith, Chair
Finance Committee
From: Sarah Morrison
Date: 8/11/2016
Re: FY18 Operating Budget – Item 2
Fiscal Year: 2017
Amount: \$4,473,600

Approval

Proposed Finance Motion:

“The Finance Committee recommends that the Alaska Mental Health Trust Authority board of trustees approve the Trust Land Office operating budget for FY18 in the amount of \$4,473,600.”

Background:

The Trust Land Office (TLO) seeks the recommendation of the Finance Committee for the FY18 operating budget. Please see Exhibit 1 for a breakout of the proposed line items.

Exhibit(s):

Exhibit 1 - FY18 Trust Land Office Budget Proposal

	A	B	C	D	E	F
1	TRUST LAND OFFICE OPERATING BUDGET					
2	FY18 Proposal*					
3	*Budget numbers are rounded					
4						
5	Expenditures	FY16 YTD 7-26-2016 ¹	FY17 Original	FY17 Mgmt Plan	FY18 Proposal	17-18 %
6	Personal Services ²	2,457,829	2,783,800	2,884,930	2,954,000	2.4%
7	Travel	90,141	143,000	143,000	143,000	0.0%
8	Services ^{2,3}	1,278,847	1,414,700	1,334,970	1,320,600	-1.1%
9	Supplies	51,967	56,000	56,000	56,000	0.0%
10	Capital Outlay					0.00%
11	Total	3,878,784	4,397,500	4,418,900	4,473,600	1.24%
12						
13						
14	Revenue	FY16 YTD 6-30-16 ¹	FY17 Mgmt Plan	FY18 Proposal	17-18 %	
15	Principal	5,126,422	5,038,000	4,973,000	-1.29%	
16	Income	4,728,735	4,209,000	4,209,900	0.02%	
17	Total	9,855,157	9,247,000	9,182,900	-0.69%	
18						
19						
20	FY18 TRUSTEE REQUEST:					
21	\$4,473,600					
22						
23						
24						
25						
26	Personal Services					
27	FY18 Merit Increase	26,500				
28	Benefits/Other Increases	42,600				
29	Total Increase	69,100				
30						
31						
32	1)Not final - will change during reappropriation					
33	2)FY17 Mgmt Plan includes a line item transfer from Services to Personal Services to fully fund the new PRI position					
34	3)An OMB increment of \$21,400 was added to the FY17 budget for expected health insurance cost increases that have not occurred. The increment was unable to be removed. The funds will be restricted and not spent.					

MEMO

To: Carlton Smith, Finance Committee Chair
From: Jeff Jessee, Chief Executive Officer
Steve Williams, Chief Operating Officer
Date: August 11, 2016
Re: FY 18 MHT Admin Operating Budget Request

REQUESTED MOTION:

The Finance Committee recommend that the full board of trustees approve the FY18 Trust Authority MHT Admin budget of \$3,899,200.

BACKGROUND

Staff have prepared the FY18 Trust Authority office operating budget and requests the Finance Committee recommend the full board of trustees approve the MHT Admin funds as detailed in the attached document.

The budget does not include any provision for Cost of Living Allowances (COLA) for FY18, nor does it include any increase for health insurance costs under the expectation that no increase is likely to occur. If in the event the executive branch negotiates labor contracts and the same increase is extended to exempt staff and the Legislature agrees then Trustees will be requested to ratify the increases.

	A	B	D	F	G
1	MENTAL HEALTH TRUST AUTHORITY OPERATING BUDGET				
2					
3					
4					
5	FY16 Actual + Projected as of EXPENDITURES July 8, 2016		FY17 Mgmt Plan FY18 Proposal		17-18 %age
6	1000 Personal Services	2,361,100	2,564,658	2,704,635	5.46%
7	Personal Services	2,305,056	2,518,702	2,645,315	
8	cell phones	3,744	3,456	4,320	
9	Honorarium	52,300	42,500	55,000	
10	2000 Travel	75,837	115,000	127,000	10.43%
11	3000 Services	829,176	921,342	1,000,565	8.60%
12	4000 Supplies	77,401	73,000	67,000	-8.22%
13	5000 Equipment	-	88,000	-	
14	Total	3,343,514	3,762,000	3,899,200	3.65%
15					
16					
17	FY16 Mgmt FUNDING SOURCE Plan		FY17 Mgmt Plan FY18 Request		
18	MHT Admin	3,468,200	3,762,000	3,899,200	
19					
20					
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30					

FY2018 Request to TRUSTEES:

\$3,899,200



To: Carlton Smith, Chair
Finance Committee
From: Craig Driver
Date: 8/11/2016
Re: Fahrenkamp Center Operating Funds Increase – Item 1
Fiscal Year: 2017
Amount: \$32,000.00

Approval

Proposed Finance Motion:

Proposed Motion One: “The Finance Committee recommends that the Trust Authority board of trustees approve additional funding for expenditures on the Fahrenkamp Center property in the amount of \$32,000 for FY17, which appropriation shall not lapse.”

Proposed Motion Two: “The Finance Committee recommends that the Trust Authority board of trustees instruct the CFO to transfer up to \$32,000, in addition to the previously approved funding of \$212,200 for the fiscal year 2017, to the third party property manager, as requested by the TLO, for management of the PRI properties.”

Background:

Transaction/Resource: Budgets are presented to seek approval from the Alaska Mental Health Trust board of trustees for the expenditures necessary to operate and maintain the properties. The proposed property expenditures are an incremental increase to previously approved expenditure amounts. The board of trustees previously approved funding the expenditures for the PRI properties in the amount of \$212,200 for the fiscal year 2017. Due to an early termination by Family Centered Services, Inc. (FCS) at the Fahrenkamp Center in Fairbanks, additional expenditures will be incurred for FY17 and the budget amount for the Program Related Investment Facilities must be increased accordingly. The operator determined they were no longer able to sustain the program or programs provided at the facility and exercised a right to terminate as provided in the lease, which was tied to grant funding from Department of Health and Social Services (DHSS). At the time the FY17 expenditures were approved in April, 2016, it was anticipated that FCS would continue to lease the facility through December, 2016. The actual termination date turned out to be July 8, 2016.

Property Description/Acreage/MH Parcel(s): The Fahrenkamp Building Property is as follows:

1423 Peger Road, Fairbanks, AK, known as Fahrenkamp Center, a portion of 8.5 acres, F20213

General Background: The Trust Land Office (TLO) has established a system to adequately plan, manage, and report activity in the real estate portfolio. Through the use of third party professional management services, the property information is accounted for by:

- 1) matching income to expenses;
- 2) comprehensive reporting and budgeting for each property; and
- 3) capital expense forecasting.

Consistency with the Resource Management Strategy: The proposal is consistent with the “Resource Management Strategy for Trust Land” (RMS), which was adopted January 2016 in consultation with the Trust and provides for assuring that the real estate needs of mental health programs sponsored by the Alaska Mental Health Trust Authority are met as appropriate. In addition, 11 AAC 99.020(c)(3) cites protection and enhancement of the long-term productivity of Trust land.

Trust Land Office Recommendation: The TLO recommends that it is in the Trust’s best interest to approve the incremental building expenditures for FY17.

Applicable Authority: AS 37.14.009(a), AS 38.05.801, 20 AAC 40.710-720 and 11 AAC 99.

Trust Authority Approval: This briefing document fulfills the approval requirements that are applicable to the transaction.

Schedule of Actions:

Finance Committee Approval:	August 11, 2016
Resource Management Committee Approval:	August 11, 2016
Trust Authority Approval:	September 7, 2016
Complete Best Interest Decision:	Not required
Public Notice:	Not required

Exhibit(s):

Exhibit 1 - Property Budget Summary

FY17 PRI Real Estate Budget Summary

PRI Properties

Name	City, State	Operating	Capital Improvements ¹	Principal	Interest	Total
Assets	Anchorage, AK	10,229				10,229
Fahrenkamp Center-Original Approval	Fairbanks, AK	64,138	70,000			134,138
Fahrenkamp Center-Additional Need	Fairbanks, AK	32,000				32,000
Denardo	Fairbanks, AK	67,841				67,841
Totals		174,208	70,000	-	-	244,208

1 - Capital Improvements

Fahrenkamp

Roof replacement, contingency to cover potential mechanical, electrical & plumbing needs at Family Centered Services lease expiration

MEMO

To: Carlton Smith, Finance Committee Chair
Date: July 28, 2016
Re: FY17 Partnership Grant Request
Fiscal Year: 2017
Amount: \$50,000
Grantee: Haven House Inc.
Project Title: Haven House Transitional Funding

REQUESTED MOTION:

Approve a \$50,000 FY17 partnership grant to Haven House, Inc. for the Haven House Transitional Funding project.

Assigned Program Staff: Steve Williams

The following is excerpted from the prospective grantee's application.

PROJECT DESCRIPTION

This request will support Haven House to transition from start-up funding to sustainable operating funding. From inception, Haven House has been funded primarily from CIP and start-up grants. The passage of Senate Bill 91 and House Bill 257 (and associated contact with legislators and state officials) provides confidence that significant state funds for Haven House will be available, and, we have initiated a "sustainability project" for foundation support to purchase our house and reduce expenses. However, we require transitional funding to see us through until we achieve a sustainable fiscal situation.

Haven House meets a pressing need in Juneau providing safe, stable, structured, supportive community for women coming out of prison. The women served are Alaskans, primarily from Southeast Alaska, with mental illness or substance abuse disorders, usually both. The service recipients of Haven House are Trust beneficiaries. The Program Director is a Trust beneficiary.

Alaska's Five-Year Prison Reentry Strategic Plan (2011 -- 2016) concluded that without a stable residence, "it is nearly impossible for newly released individuals to reconnect positively to a community." (quoting Council on State Governments). Studies show that persons released from prison are less likely to re-offend and less likely to go back to prison, if they have stable, secure, supportive housing. The Haven House Program Director, Kara Nelson, has served on the Juneau Reentry Coalition (JREC) since its inception in 2013. She was one of the founding members of

JREC and served as Peer Support Workgroup chair and has served as Presiding Co-chair since March 2016. She currently is assisting in developing the case management and service connection system that supports reentry in Juneau. The vision is to provide a seamless prison-to-community support, service, and treatment connection beginning the reentry planning process months prior to release, an immediate connection at release, and accompanies a returning citizen until successful reentry is achieved

Haven House provides that housing and goes beyond. For example, Haven House hosts a weekly community meeting, which draws women who do not currently live at the home. Approximately 20 women have attended this meeting who are not current residents of the home. Some have never been residents. Some are former residents. In addition to scheduled meetings, Haven House is a place for spontaneous gatherings such as, recently, when a former resident turned to Haven House staff and residents in the wake of a violent family tragedy.

Haven House is the only recovery and reentry residence in Juneau with a support program. To live at Haven House, a resident must agree to participate in an active program to support their recovery and reentry into society. The Haven House Program includes a communal living situation with shared responsibility for maintaining a clean, orderly living space; clear house rules, which include a curfew, mandatory house meetings, random drug tests, and immediate dismissal from the House if any drugs or alcohol are at the home; a release of information from the resident to allow communication between Haven House staff and a resident's probation officer; development of an Individual Action Plan and at least weekly meetings on progress or setbacks on the Individual Action Plan.

Haven House is peer-led and based on the peer support model. According to a 2009 SAMHSA publication, peer recovery support is "a new kind of social support services designed to fill the needs of people in or seeking recovery. As the word peer implies, they are designed and delivered by people who have experienced both substance use disorder and recovery. Research has shown that recovery is facilitated by social support (McLellan et al., 1998), and four types of social support have been identified in the literature (Cobb, 1976; Salzer, 2002): emotional, informational, instrumental, and affiliational support." Haven House provides all four types of social support.

Haven House provides peer recovery support for current and former Haven House residents together with approximately 20 other women in recovery.

EVALUATION CRITERIA

Our quantitative indicator of success is a reduction in recidivism. Our state's baseline recidivism rate is that 55% have reoffended within 36 months. (Alaska Judicial Council Recidivism Study). We query the state's Court View website to check for recidivism of our service recipients and we will judge our program a success if our recipients demonstrate recidivism rates below the baseline. At this point (after one year of residence services), we don't have meaningful statistics, but it is encouraging that at this point no Haven House recipients have reoffended (we have had recipients who have been arrested for technical violations of probation/parole.)

SUSTAINABILITY

Our sustainability model is based on our operating near capacity, collecting rent due, and owning the home. In our first year of resident services we gradually ramped-up to near capacity, and we now have six residents. The model is based on six residents. We have learned that new residents are usually destitute. Haven House now helps all new residents apply for rental assistance, and, so far in this fiscal year we are collecting 100% of rent due. We have initiated a "Sustainability Project" to seek foundation support for purchasing our home to eliminate our lease expense. We are drafting letters of interest for Rasmuson Foundation and the MJ Murdock Charitable Trust and in conversation with a local benefactor and we intend to have grant applications submitted to foundations within a few months.

Our long-term sustainability plan is based on anticipated funding from State of Alaska, Juneau Community Foundation Social Services, rent collection, foundation support individual and church support. And, the goal of eliminating our lease payments as soon as possible.

WHO WE SERVE

Almost all persons in prison have a substance abuse or mental health disorder. Alaska statistics show that overall 96% of inmates have substance abuse or mental health disorders. Overall, 30% of inmates have both, a figure that is significantly higher for persons incarcerated for felonies. So far all Haven House residents have had diagnosed mental health disorders.

Mental health disorders are most commonly Post Traumatic Stress Disorder, depression, and anxiety, often related to childhood traumas such as childhood sexual abuse, neglect, and exposure to domestic violence. Many are survivors of sexual assaults and domestic violence. Many have given birth to a child that they are not able to care for. Some are able to maintain a relationship with their children, while others are not. And, some have experienced the death of a child.

ESTIMATED NUMBER OF BENEFICIARIES SERVED EXPERIENCING

Mental Illness:	15
Substance Abuse	30
Secondary Beneficiaries(family members or caregivers providing support to primary beneficiaries):	30
Non-Beneficiaries:	10

BUDGET

Personnel Services Costs	\$31,000.00
Personnel Services Costs (Other Sources)	\$62,200.00
Personnel Services Narrative:	Haven House has two paid employees, our Program Director and our House Manager, with total personnel services cost of \$93,200 for salary and benefits. Since we are requesting approximately one third of our FY17 operating budget from the Trust we have anticipated paying one third of our personnel services with Trust funds.

Travel Costs	\$0.00
Travel Costs (Other Sources)	\$6,000.00
Travel Narrative:	Travel and training \$6,000

Space or Facilities Costs	\$19,000.00
Space or Facilities Costs (Other Sources)	\$25,300.00
Space or Facilities Narrative:	Our space or facilities budget consists of: Rent \$31,200 Repairs and Maintenance \$1,800 Electricity \$3,600 Fuel \$3,000 Internet and phone \$3,900 Garbage \$800

Supplies Costs	\$0.00
Supplies Costs (Other Sources)	\$10,300.00
Supplies Narrative:	Office Supplies \$1,800 Weekly dinner \$5,200 Household Supplies \$800 Drug tests \$2,000 Gas \$500

Other Costs	\$0.00
Other Costs (Other Sources)	\$14,200.00
Other Costs Narrative:	Accounting program \$700 Accounting Services \$5,000 Website \$500 Email \$200 Licenses and Fees \$100 Fund Raising \$600 General liability insurance \$3,300 Workers' comp \$2,500 Directors' and officers' insurance \$1,300

Total Amount to be Funded by the Trust	\$50,000.00
Total Amount Funded by Other Sources	\$123,000

Other Funding Sources	
Juneau Community Foundation Social Services grant SECURED	\$25,000.00
State of Alaska grant PENDING (per	\$50,000.00

Senate Bill 91)	
Benito and Frances C. Gaguine Foundation PENDING (committed, not received)	\$15,000.00
Other grants PENDING	\$3,000.00
Church of the Holy Trinity SECURED	\$1,200.00
Church and Individual donations PENDING	\$8,800.00
Rent collections PENDING	\$20,000.00
Total Leveraged Funds	\$123,000.00